

Schedule "A" to By-law 68-2023 Administration

Item	Fee/Charge	HST	2024	Unit/Measure
Black & white photocopies	\$0.88	\$0.12	\$1.00	per page
Colour & 11x17 photocopies	\$1.77	\$0.23	\$2.00	per page
Fax transmission	\$2.43	\$0.32	\$2.75	per fax
Tax certificate (processed when payment received)	\$55.00	exempt	\$55.00	per property
Rush tax certificate (processed same or next day)	\$75.00	exempt	\$75.00	per property
Building/Zoning Certificate	\$80.00	exempt	\$80.00	per property
Drainage Certificate	\$50.00	exempt	\$50.00	per property
Copy of Official Plan	\$44.25	\$5.75	\$50.00	each
Copy of Zoning By-Law	\$44.25	\$5.75	\$50.00	each
Travel Letters	\$26.55	\$3.45	\$30.00	each
Certification/Commissioning Fee	\$17.70	\$2.30	\$20.00	each
Offsite Certification Fee (ex. Birth Registration) for 2 staff to attend	\$90/hr + mileage costs + HST plus certification/commission costs			
Cheques Returned	\$40.00	exempt	\$40.00	each
Written Confirmation of Prior Year Tax Payment - First request	\$10.00	exempt	\$10.00	per property/per year
Second and each further request	\$25.00	exempt	\$25.00	per property/per year
Administration Fee	25%	exempt	25%	each
A/R - Interest charge per annum	24%		24%	
FOI Request	\$5.00	\$5.00 + fees as per MFIPPA		per request
Municipal Records Search - after the first hour	\$50.00	\$6.50	\$56.50	per hour +
Mileage rate(per Revenue Canada)	\$0.68		\$0.68	per km
Rental of council chambers	\$30.97	\$4.03	\$35.00	per hour
Mortgage company processing fee	\$15.00	exempt	\$15.00	per property
Property tax ownership change	\$25.00	exempt	\$25.00	per property
Statement processing fee	\$2.00	exempt	\$2.00	per statement
Accounts receivable transfer to property taxes	\$25.00	exempt	\$25.00	per transfer
Marriages				
Marriage Licence	\$125.00	exempt	\$130.00	per licence
Civil Marriage Solemnization - in chambers, during office hours	\$309.74	\$40.27	\$350.00	each
other locations/outside office hours	\$376.11	\$48.89	\$425.00	each
Rehearsal Fee	\$57.52	\$7.48	\$65.00	each
Witnesses (if provided by Township)	\$26.55	\$3.45	\$30.00	each
Licences				
Raffles, Bingo and Break-Open Tickets	3% of prize value	exempt	3% of prize value	each
Drains				
Tile Drain Loans				
Application Fee	\$50.00	exempt	\$50.00	per application
Inspection Fee	\$175.00	exempt	\$175.00	per inspection
Municipal Drains				
Minimum Billings	\$5.00	exempt		Bills under \$5 to be written off to Drain Unrecoverables
Other				
In Lieu of Parkland	\$750.00	exempt	\$750.00	per lot
Septic Inspections re Consent Application	\$268.00	exempt	\$268.00	per lot