



**Township of Howick Council Agenda
Tuesday, October 13, 2026, at 7:00 p.m.
Howick Council Chambers**

1. Call to Order

2. Confirmation of the Agenda

Recommended Motion:

That the Council of the Township of Howick hereby adopts the October 13, 2026, Council Agenda as presented.

3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”

4. Minutes of Previous Meetings

Recommended Motion:

That the Council of the Township of Howick hereby adopts the following minutes, as amended:

4.1 [August 11, 2026](#) Court of Revision

4.2 [September 15, 2026](#) Council Meeting

5. Public Meetings/Hearings

PUBLIC MEETING- ZONING BY-LAW AMENDMENT

5.1.1 Call to Order

5.1.2 Declaration of Pecuniary Interest and General Nature Thereof

5.1.3 Requirement

The Public Meeting is being held under Section 34 of the Planning Act, as amended, which requires that Council hold at least one public meeting and that proper notice be given. The subject land is identified as Plan 315, Part Block D, Queen Street

5.1.4 [Presentation from Huron County Planner Laura Simpson](#)

5.1.5 Opportunity to Comment on Application by Applicant and/or Agent

5.1.6 Opportunity to Comment by Members of the Public

5.1.7 Opportunity to Question/Comments from Council Members

5.1.8 Zoning By-law Procedure Following Public Meeting

This is a Public Meeting of the Council of the Township of Howick; thus, a decision of Council may or may not be made today on the Zoning By-law Amendment.

If the By-law is passed by Council, the Clerk is required to send Notice of the Passing of the By-law to persons or public bodies that have written request to be notified of the decision.

There is a 20-day objection period from the time the Notice of Passing of the By-law has been mailed by first class post, wherein submissions/letters of objection or support in respect to the passing of the by-law, will be received by the Clerk.

If an objection is received, an Appeal is lodged with the Ontario Land Tribunal and at that point the Township no longer has any control over the time factor involved.

If Council does not pass the by-law, the applicant may Appeal to the Ontario Land Tribunal.

If the by-law is passed and no objections are received within the objection period, the Clerk certifies that the by-law is in force and of effect as of the date of its passing and Notice is forwarded to the Huron County Planning and Development Department.

5.1.6 Recommendation of the Huron County Planner

Recommended Motion:

That Howick Council hereby approves the Zoning By-law Amendment File #Z01-2026; as it applies to Plan 315, Part Block D, Wroxeter, Howick Township (Queen Street South) in accordance with the draft By-law 70-2026.

5.1.8 Close Public Meeting

Recommended Motion:

That the Howick Council hereby closes the Public Meeting to consider Zoning By-law Amendment Z01-2026 and reconvenes its regular meeting of Council at __: __p.m.

5.1.9 Consideration of Zoning By-law Amendment (By-law 70-2026) Z01-2026 A. Johnson Holdings Ltd

Recommended Motion:

That leave be given to introduce By-law No. 70-2026, being a by-law to

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amend by-law 23-1984 of the Township of Howick, and that it now be read a first, second, third time and finally passed this 13th day of October 2026.

6. Delegations and/or Presentations

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Recommended Motion:

That Consent Agenda items 7.1 to 7.3 be received for information and approved.

**7.1 [DPS-2026-26](#), September 2026 Fire Department Update
For Information Only.**

**7.2 [PW-2026-20](#), October Department Update
For Information Only.**

**7.3 [FIN-2026-29](#), September 10 to 25 Accounts Payable
For Information Only.**

8. Regular Agenda

8.1 Planning – Huron County Planner Laura Simpson

8.1.1 [Consent Application C57-2026](#)- Connell

Recommended Motion:

That Howick Council recommend to the County of Huron that consent application C57-2026 be approved with the attached conditions.

9. Municipal Drains - Drainage Superintendent Scott Richardson

10. Staff Reports

10.1 Chief Building Official Ed Podniewicz

10.1.1 Fire Chief/Manager of Development & Protective Services - Josh Kestner

10.2.1 [DPS-2026-25](#), Cenotaph Project

Recommended Motion:

That the Council of the Township of Howick receive report DPS-2026-25 for information;

And that Council approve the reallocation of unused Façade Program funds in the amount of \$7,500.00 towards the Fordwich

Cenotaph restoration work;

And that Council approve the remaining balance of \$3,084.00 for the Fordwich Cenotaph restoration work to be withdrawn from the Recreation Reserve.

10.2 Manager of Public Works – Scott Price

10.3.1 PW-2026-21, 2027 Village of Gorrie Sidewalk Snow Clearing Contract

Recommended Motion:

That Howick Council receives report PW-2026-21, Village of Gorrie Sidewalk Snow Clearing Contract, for information

And that Council authorize the 2027 Sidewalk Snow Clearing Contract with Steve Vogel of Steve's Landscaping and Construction;

And that the Reeve and Acting CAO/Treasurer be authorized to execute said Agreement.

10.3.2 PW-2026-22, 2027 Winter Road Maintenance and Sidewalk Clearing Agreement with Trevor Tout Custom Dozing Inc.

Recommended Motion:

That Howick Council receives report PW-2026-22, Winter Road Maintenance and Sidewalk Clearing Agreements with Trevor Tout Custom Dozing Inc.

And that Council authorize staff to enter two (2) Agreements:

1. 2027 Equipment Rental/Lease Agreement for 2005 Stirling Tandem Axle Snow Plow with Trevor Tout Custom Dozing Inc.

2. 2027 Sidewalk Snow Clearing Agreement with Trevor Tout Custom Dozing Inc.

And that the Reeve and Acting CAO/Treasurer be authorized to execute said Agreements.

10.3 Manager of Recreation and Facilities - Brady Ropp

10.4 Treasurer/Manager of Finance - Amy Van Meeteren

10.5 Acting Clerk – Alana Dick

11. Committee and Board Reports

Recommended Motion:

That the Council of the Township of Howick approve the following Board or

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11.1 Belmore Arena Board – August 24, 2026 Meeting Minutes

12. Correspondence

- 12.1 CSWB For Huron – Information Briefing**
- 12.2 Municipality of South Huron – OPP 2027 Policing Costs**
- 12.3 Huron OPP Detachment Board Minutes – July 20, 2026**
- 12.4 City of Hamilton – Request for the Expansion of Ontario's Deposit-Return Program**
- 12.5 Maitland Conservation – 2027 Draft Work Plan and Budget**
- 12.6 Maitland Conservation – Membership Minutes August 26, 2026**
- 12.7 Maitland Conservation – Transition Committee Progress Update**
- 12.8 Saugeen Conservation- Board Minutes July 16, 2026**

13. Unfinished Business

14. Council Reports

- 14.1 Council Member Reports**
 - Reeve's Verbal Update from County Council**
 - Verbal Update from Council Members**
- 14.2 Requests by Members**
- 14.3 Notice of Motions**
- 14.4 Announcements**

15. Other Business

16. Enactment of By-laws – First, Second & Third Reading

Recommended Motion:

That Howick Council give first, second, third and final reading to By-laws 66-2026, 67-2026, 68-2026 and 69-2026

16.1 By-Law 66-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 66-2026;

Being a By-law to authorize the execution of the Municipal Service Agreement for Winter Maintenance between the Corporation of the Township of Howick and 2822071 Ontario Ltd. for the Bowman Subdivision.

16.3 By-Law 67-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 67-2026;

Being a By-law to authorize the entering into and execution of a 2027 Sidewalk Snow Clearing Contract with Steve's Landscaping and Construction.

16.4 By-law 68-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 68-2026;

Being a By-law to authorize the entering into and execution of a 2027 Rental/Lease Agreement of a 2005 Stirling Tandem Axle Snow Plow with Trevor Tout Custom Dozing Inc.

16.5 By-law 69-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 69-2026;

Being a By-law to authorize the entering into and execution of a 2027 Sidewalk Snow Clearing Contract with Trevor Tout Custom Dozing Inc.

17. Closed Session

Recommended Motion:

That a closed meeting of Council of the Township of Howick be held on Tuesday, October 13, 2026 at _____ p.m. in the Council Chambers of the Township Office, in accordance with Section 239(2) of the Municipal Act, 2001, as amended, for the purpose of considering the following matters:

(b) personal information about identifiable individuals, including municipal or local board employees;

(d) labour relations and employee negotiations

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communication necessary for that purpose

Agenda moves to Closed Agenda

Council to refer to Closed Agenda for October 13, 2026

Agenda Returns to Open Agenda

18. Motion to Reconvene into Open Session and Reporting Out

Recommended Motion:

That the Council of the Township of Howick reconvene into Open Session at ____p.m.

Reeve Harding to report out the reasons Council met in Closed Session.

19. Motion Coming Out of Closed Session

20. Confirming By-law

20.1 [By-law 71-2025](#)

That the Council of the Township of Howick give first, second, third and final reading to By-law 71-2026;

Being a By-law to Confirm the Proceedings of the Council meeting held on October 13, 2026.

21. Adjournment

Recommended Motion:

That the Council of the Township of Howick adjourn the October 13, 2026 Council meeting at ____:____ p.m.



**Township of Howick
Court of Revision Agenda
Merkley Municipal Drain 2026
Tuesday, August 11, 2026, 6:30 p.m.
Howick Council Chambers
Chair: Doug Hargrave**

1. Call to Order

Chair Doug Hargrave called the meeting to Order at 6:30 p.m.

The Chair advised that the purpose of the Court of Revision is to provide an opportunity for property owners to appeal their assessments on the Merkley Municipal Drain 2026.

2. Declaration of Pecuniary Interest and the General Nature Thereof

None declared.

3. List of Appeals of Assessments

No appeal received.

4. Comments from Engineer

None.

5. Verbal Appeals from Landowner

Chair advised the purpose of the Court of Revision is to hear appeals regarding the Schedule of Assessment only. The Court of Revision has no authority to change the Engineer's Report in any way. The Schedule of Assessment may be altered but the total must remain the same. If one assessment is reduced, the other assessments must be increased to balance.

6. Questions from the Court of Revision Members

None.

7. Any other questions from landowners

None.

8. Deliberations – In Camera (If Required)

The Court may give consideration to appeals with all the attendees present, or privately.

9. Court of Revision's Decision

Sustain the Assessments of the Engineer (with revisions if required)

Moved by: Councillor Grimes

Seconded by: Councillor McCallum

That the Court of Revision for the Merkley Municipal Drain 2026 approve the Schedule of Assessments provisionally adopted by By-Law No.43-2026, as prepared by Spriet Associates Engineers & Architects.

Carried.

The chair advised all parties to the drain will receive a written notice of the Court decision which will contain additional information on the process to appeal the decision of the Court of Revision to the Ontario Drainage Tribunal.

10. Adjourn

Moved by: Councillor Grimes

Seconded by: Councillor McCallum

That the Court of Revision for the Merkley Municipal Drain adjourn at 6:32 p.m.

Carried.

Chair, Doug Hargrave

Acting Clerk, Alana Dick



**Township of Howick Council Minutes
Tuesday, September 15, 2026, at 9:00 a.m.
Howick Council Chambers**

1. Call to Order

Reeve Harding called the meeting to order at 9:00 a.m. and welcomed everyone in attendance.

2. Confirmation of the Agenda

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick hereby adopts September 15, 2026, Council Agenda as presented.

Carried.

3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”

None declared.

4. Minutes of Previous Meetings

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick hereby adopts the following minutes, as amended:

4.1 August 11, 2026 Council Meeting Minutes

4.2 August 12, 2026 Special Council Meeting Minutes

4.3 September 3, 2026 Special Council Meeting Minutes

Carried.

5. Public Meetings/Hearings

5.1 Committee of Adjustment

**Application MV01-2026 –Patricia Walther & Rob Pettit
Plan 276 Lots 208- 210, 221- 223, 266, Maitland St and Albert St Plan
276 Between Martin St & Maitland River, being Parts 2 and 3 on Plan**

Moved by: Councillor Rognvaldson
Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick hereby adjourns their Council meeting and the Committee of Adjustment hereby opens a meeting to review application for Minor Variance MV01-2026, submitted by Patricia Walther and Rob Pettit

Carried.

COMMITTEE OF ADJUSTMENT MEETING

5.1.1 Call to Order

Reeve Harding called the Committee of Adjustment Meeting to order at 9:02 a.m.

5.1.2 Declaration of Pecuniary Interest

None declared.

5.1.3 Purpose

The purpose of this application is to seek two variances from the Howick Zoning By-law No. 23-1984 to permit the construction of a detached garage on 2038 Martin Street in Gorrie. This application requests relief from two provisions in the Howick Zoning By-law:

1. Section 3 requires where a property abuts an easement, all buildings and structures shall be set back the smallest required side yard stipulated for the zone in which the building is to be located. In the VR1 zone the side yard setback is 1.25 metres for an accessory structure. The applicant is requesting relief to permit a detached garage to be constructed at a 0 metre setback from the easement on the east of the property.
2. Section 15.5 permits a maximum total floor area of 115 square metres for an accessory building on a property over 1 acre in size. The applicant is requesting relief to construct a detached garage at an increased total floor area of 149 square metres (1600 square feet).

5.1.4 Application Process

An application for a Minor Variance was submitted by Patricia Walther and Rob Pettit

Notice of Public Meeting was mailed by the Township to all property owners within 60m of the property on September 2, 2026, and notice was posted on the subject property.

A report has been prepared by Huron County Planner Laura Simpson regarding this application.

5.1.5 Comments

1. Planner Report

Huron County Planner Laura Simpson called upon to present her report MV01-2026. The purpose of this report is for two variances from the Howick Zoning By-law to permit the construction of a detached garage to the east of the existing residence.

This property is located at 2038 Martin street in Gorrie, zoned VR 1 and is designated settlement area and natural environment totaling 3.7 acres in size and contains a single detached residence.

Drawings of the proposed garage were provided to Council attached to this report. During the circulation process there were no comments from members of the public or municipal staff. Maitland Valley Conservation did submit comments proposed structure will be situated in the flood fringe however the owners have been in touch with the Conservation Authority and have no concerns with the proposed location.

It is recommended that minor variance application MV01-2026 be approved with the following conditions the applicants provide confirmation to the satisfaction of the Township that the lands acquired from the Township have merged on title. The structure be generally constructed as shown in the elevations and site plan and the variance approval is valid for a period of 18 months from the date of the Committee's decision.

2. Council's Questions and/or Comments

No questions from council.

3. Applicant and/or Agent

Applicants were in attendance, did not wish to speak.

4. Registered Delegation

No registered delegations, no questions from the public.

5. Others

5.1.6 Recommendation:

Moved by: Councillor Rognvaldson

Seconded by: Councillor Grimes

It is recommended that minor variance application MV01-2026 as applied be approved with the following conditions:

1. The applicant provide confirmation to the satisfaction of the Township that the lands acquired from the Township have merged on title;
2. The structure be generally constructed as shown in the elevations and site plan that accompanied the application; and
3. The variance approval is valid for a period of 18 months from the date of the Committee's decision.

Carried.

5.1.7 Committee of Adjustment Decision

Committee of Adjustment decision to approve application.

Planner's recommendation is to approve this application.

5.1.8 Close Committee of Adjustment

Moved by: Councillor Rognvaldson
Seconded by: Deputy Reeve Gibson

That the Committee of Adjustment for the Township of Howick hereby adjourns their meeting at 9:12 a.m. and reconvened into Open Session.

Carried.

6. Delegations and/or Presentations

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Moved by: Councillor Grimes
Seconded by: Councillor Rognvaldson

That Consent Agenda items 7.1 to 7.3 be received for information and approved.

7.1 DPS-2026-24, July & August 2026 Fire Department Update
For Information Only.

7.2 PW-2026-18, September Department Update
For Information Only.

7.3 FIN-2026-24, Accounts Payable
For Information Only.

Carried.

8. Regular Agenda

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8.1 Planning – Huron County Planner Laura Simpson

9. Municipal Drains - Drainage Superintendent Scott Richardson

10. Staff Reports

10.1 Chief Building Official Ed Podniewicz

10.2 Fire Chief/Manager of Development & Protective Services - Josh Kestner

10.2.1 DPS-2026-22, Used Pumper-Tanker Purchase

Fire Chief/ Manager of Development and Protective Services called upon to present his report. Staff are requesting council receive this report for information and that council authorizes an additional \$43,0000.00 be pulled from the Fire Reserve for the purchase of a 2018 Freightliner Fort Garry Pumper Tanker and provide direction to staff in regard to the retirement of 2-4.

Council previously approved \$300,000.00 to be pulled from the Fire Reserve for the purchase of a used pumper tanker that meet all our requirements. Staff explained that this one being proposed is being sold by a neighbouring municipality, meets a general scope of what we are looking for, well maintained and has all of its service records.

Staff explained that there has been great difficulty trying to find anything in the \$300,000.00 range to date that meets all of our requirements and still had a decent life expectancy. Fort Gerry does still manufacture this specific truck, and the body is built in Winnipeg.

Additionally, staff are looking for direction from Council in regard to the disposal of the existing truck, staff suggested reproposeing it in the joint Huron County Fire Training, sell the truck and put the money into the reserve and should Council wish to sell it staff are proposing to put a reserve bid of \$20,000.00 on the truck.

Two other municipalities have shares in the truck that staff are proposing, there must be approval from all municipalities involved before the deal is finalized.

Moved by: Councillor Rognvaldson
Seconded by: Councillor Grimes

That the Council of the Township of Howick receive report DPS-2026-22 for information purposes;

And that Council authorize an additional \$43,000.00 plus unrecoverable HST from the Fire Department Reserve for the

purchase of a 2018 Freightliner Fort Garry pumper-tanker;

And that Council authorize Staff to finalize the purchase and make the necessary arrangements to place the apparatus into service upon its release by the selling municipality, subject to the satisfactory completion of all required inspections, documentation, and conditions of sale.

Carried.

Moved by: Councillor Grimes

Seconded by: Councillor Grimes

That the Council of the Township of Howick direct staff to sell Pumper 2-4 and transfer proceeds of the sale to the fire reserves.

Carried.

10.3 Manager of Public Works – Scott Price

10.3.1 PW-2026-19, Bowman Subdivision Winter Maintenance

Manager of Public Works Scott Price called upon to present his report staff explained that there is no winter maintenance agreement in place for the Bowman Subdivision this season. Once Phase 1 is complete it is common for the Township to assume winter maintenance.

Staff are proposing that we take on the winter maintenance at no cost to the developer. There will be one resident with occupancy very soon with the second not too far behind. Staff looked at our other shared road agreements in the Township and on average we were receiving about \$2,200.00. It was discussed that a legal agreement will be drafted to maintain the roadway at the same level as our other roadways. Phase two requires the top lift of asphalt be completed before the roadway is assumed. It is anticipated it will be about three years before this happened.

Moved by: Councillor Rognvaldson

Seconded by: Deputy Reeve Gibson

That Howick Council receives report PW-2026-19, Bowman Subdivision Winter Maintenance, for information;

And that Council direct staff to prepare a Winter Maintenance Agreement between the Township of Howick and 2822071 Ontario Ltd. for the provision of winter maintenance services within the Bowman, effective November 1, 2026;

And that the Winter Maintenance Agreement remain in effect on an interim basis until Phase Two of the Bowman Subdivision is completed and the applicable roads with the subdivision have been formally assumed by the Township of Howick

And that the draft Winter Maintenance Agreement be brought forward to a future meeting of Council for consideration and approval

Carried.

10.4 Manager of Recreation and Facilities - Brady Ropp

10.5 Treasurer/Manager of Finance - Amy Van Meeteren

10.5.1 FIN-2026-25, Wroxeter Village Management Reserve Transfer

Treasurer/Manager of Finance Amy Van Meeteren was called upon to present her report. Staff explained that Wroxeter Village Management is proposing to install a new light fixture in the area where the community mailboxes will be located and requires additional funding from its reserve to complete the project.

In accordance with the Township's Procurement Policy, three written quotes were requested, with one quote received. Staff advised that approximately \$85,000 remains in the Wroxeter Village Management Reserve. The light fixture will be installed following the installation of the community mailboxes.

Moved by: Councillor Rognvaldson

Seconded by: Councillor Hargrave

That the Council of the Township of Howick approve the transfer of \$6,806.61 plus unrecoverable HST from the Wroxeter Village Management Reserve for the installation of a new mailbox light fixture.

Carried.

10.5.2 FIN-2026-26, Respectful Workplace Policy

Ward and Uptigrove updated the Township's Workplace Harassment Policy. Staff subsequently made revisions to the reporting hierarchy. As part of those revisions, Ward and Uptigrove had identified themselves as the direct contact for reporting purposes.

As Ward and Uptigrove have not been formally delegated as the third-party authority, staff revised the reporting hierarchy to identify the Township's Health and Safety Representative as the contact.

Council discussed the option of utilizing an external third party or designated senior management as the reporting contact, rather than the Health and Safety Representative.

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick receive report FIN-2026-26 for information;

And that Council approve the Respectful Workplace Policy with the amendment of the reporting hierarchy.

Carried.

10.6 Deputy Clerk – Alana Dick

10.6.1 ADM-2026-15, Establish Joint Election Compliance Audit Committee

Deputy Clerk Alana Dick called upon to present her report. Staff explained that the Municipal Elections Act states that every Council before October 1 of an election year shall establish a Municipal Compliance Audit Committee for the purpose of reviewing and hearing complaints regarding election campaign financing.

The Huron County Elections Working Group decided to do a joint Compliance Audit Committee to serve all member municipalities within the County of Huron as was done in the past for elections.

Moved by: Deputy Reeve Gibson
Seconded by: Councillor Grimes

That Howick Council receive report ADM-2026-15, re. Establishment of a Compliance Audit Committee for the 2026 Municipal Election and authorize the Acting Clerk to proceed with the establishment of a Compliance Audit Committee in accordance with the Municipal Elections Act, 1996;

And That a By-law be passed for the establishment of a Municipal Election Joint Compliance Audit Committee for the Corporation of the Township of Howick and to adopt the Terms of Reference

Carried.

11. Committee and Board Reports

Moved by: Deputy Reeve Gibson
Seconded by: Councillor Grimes

That the Council of the Township of Howick approve the following Board or Committee minutes

Reeve Harding touched on that we are getting new poly/plastic and there were some very generous donations hoping to cover majority of the cost of that.

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11.1 Belmore Arena Board – July 20, 2026 Meeting Minutes

Carried.

12. Correspondence

12.1 Howick Minor Hockey – Holiday Dinner and Dance Invitation

Moved by: Councillor Rognvaldson
Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick accepts Howick Minor Hockey's invitation to the Holiday Dinner and Dance and all senior managers be directed to provide attendance numbers for the event, invitation be opened to the new term of council and spouse as well.

Carried.

12.2 Howick Minor Hockey – Holiday Dinner and Dance Additional Bar Profits

Moved by: Councillor Rognvaldson
Seconded by: Councillor Grimes

That Council of the Township of Howick hereby approves an extra 25% net bar profits for Howick Minor Hockey for their Holiday Dinner and Dance scheduled for Saturday November 28, 2026, at the Howick Community Centre

Carried.

12.3 Township of North Huron – Mandated Conservation Authority Amalgamation

Moved by: Councillor Rognvaldson
Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick endorse the resolution received from the Township of North Huron Regarding the regional consolidation of conservation authorities with a request to reconsider the amalgamation and keep the Lake Huron watershed Conservation Authorities separated from Lake Simcoe area;

And further, that the letter be sent to MPP Lisa Thompson, Premier Doug Ford, the Project Executive for the Lake Huron Regional Conservation Authority, Minister Todd McCarthy, Minister Trevor Jones, Conservation Authority Ontario, and the Ontario Federation of Agriculture

Carried.

12.4 Town of Caledon – Combat Tick Born Disease

Moved by: Councillor Rognvaldson
Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick endorse the resolution received from the Town of Caledon Regarding funding and coordinated plans to combat tick born diseases and that the government of Ontario investigate and implement measures to reduce burgeoning tick populations and to mitigate their associated public health risks

And that such measurers may include safe and effective tick control methods, public education campaigns and coordinated regional strategies and that the province consider increased funding and support for local public health units to address tick-born disease prevention

Carried.

12.5 Federation of Canadian Municipalities – Telecommunications and rights- of – way

12.6 Wroxeter Hall Board – Resignation

Moved by: Deputy Reeve Gibson
Seconded by Councillor Rognvaldson

The Howick Council accept the resignation of Marvin Grimes and Barb Fischer from the Wroxeter Hall Board.

Carried.

12.7 Maitland Conservation – Meeting Minutes July,15, 2026

12.8 Huron Perth Public Health – Nation Day for Truth and Reconciliation

12.9 Ministry of Municipal Affairs and Housing – Proposal for Standardized Municipal Code of Conduct

12.10 Ministry of Energy and Mines – Broadband Resources for Ontario Municipalities

12.11 B.M. Ross and Associates – 75th Celebration Invitation

12.12 Nuclear Innovation Institute – Clean Energy Frontier Conference

12.13 Saugeen Conservation – Proposed Governance Regulations for Regional Conservation Authorities

12.14 Municipality of Trent Hills – Elimination of the Workplace Safety and

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Insurance Board's Second Injury and Enhancement Fund (SIEF)

12.15 Ontario Onsite Wastewater Association – Septic Awareness Week

13. Unfinished Business

14. Council Reports

14.1 Council Member Reports

Reeve's Verbal Update from County Council

Verbal Update from Council Members

Council announced that the Howick Fire Fighters Breakfast is scheduled for October 4, 2026.

14.2 Requests by Members

14.3 Notice of Motions

14.4 Announcements

15. Other Business

16. Enactment of By-laws –Third Reading

16.1 By-law 43-2026

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick give third and final reading to adopt By-law 43-2026, being a By-law to provide for drainage works cited as the Merkley Municipal Drain By-law

Carried.

Enactment of By-laws – First, Second & Third Reading

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Rognvaldson

That Howick Council give first, second, third and final reading to By-laws 61-2026, 62-2026, 63-2026, and 64-2026

Carried.

16.2 By-Law 61-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 61-2026;

Being a By-law to amend the Workplace Harassment Prevention Policy By-law 22-2010 for the Township of Howick

16.3 By-Law 62-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 62-2026;

Being a By-law to Establish a Municipal Election Joint Compliance Audit Committee and to Appoint Members to the Committee

16.4 By-law 63-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 63-2026;

Being a By-law to provide for an appointment of Acting CAO.

16.5 By-law 64-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 64-2026;

Being a By-law to provide for an appointment of Acting Clerk.

17. Closed Session

Moved by: Councillor Rognvaldson
Seconded by: Deputy Reeve Gibson

That a closed meeting of Council of the Township of Howick be held on Tuesday, September 15, 2026 at 10:10 a.m. in the Council Chambers of the Township Office, in accordance with Section 239(2) of the Municipal Act, 2001, as amended, for the purpose of considering the following matters:

(b) personal information about identifiable individuals, including municipal or local board employees;

(d) labour relations and employee negotiations

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Carried.

Agenda moves to Closed Agenda

Council to refer to Closed Agenda for September 15, 2026

Agenda Returns to Open Agenda

18. Motion to Reconvene into Open Session and Reporting Out

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick reconvene into Open Session at 11:18 a.m.

Carried.

Reeve Harding reported that Council met in Closed Session to discuss an unsafe building order, human resource services and legal matters, clerk training and accrual vacation and sick time.

19. Motion Coming Out of Closed Session

20. Confirming By-law

20.1 By-law 65-2026

Moved by: Councillor Hargrave

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick give first, second, third and final reading to By-law 65-2026;

Being a By-law to Confirm the Proceedings of the Council meeting held on September 15, 2026.

Carried.

21. Adjournment

Moved by: Councillor Hargrave

Seconded by: Councillor Grimes

That the Council of the Township of Howick adjourn the September 15, 2026 Council meeting at 11:19 a.m.

Carried.

Reeve, Doug Harding

Acting Clerk, Alana Dick

To: Reeve Harding and Members of Council
From: Laura Simpson, Planner
Date: 28 September 2026
RE: **Zoning By-law Amendment Z01-26**
Plan 315, Part Block D, Wroxeter, Howick Township
(Queen Street South)
Owner: A. Johnson Holdings Ltd.
Applicants: Adam Johnson and Lucas Jamieson

RECOMMENDATION

It is recommended that:

1. That Zoning By-law Amendment Z01-26 be **approved** and the corresponding by-law is passed at the October 13th Howick Council meeting.

DESCRIPTION OF SUBJECT LANDS AND PURPOSE

The subject property is located in Wroxeter, west of Centre Street and south of the river. The property has frontage along Queen Street. The property is 0.9 acres (3642 square metres) in size and is vacant. Surrounding land uses include residential properties to the west and southeast, and commercially zoned properties to the north, south, and east. Northwest is identified hazard lands from the North Maitland River.

Figure 1: 2025 Aerial Image of subject lands and surrounding area



This application proposes to rezone the subject lands (Plan 315, Part Block D, Queen Street) from Village Commercial (VC1) to a Village Commercial Special Zone (VC1-6) to permit the use of a contractor's yard with outdoor storage, in addition to the proposed uses of an office and accessory residential unit, both of which are currently permitted in the VC1 Zone. The applicants are proposing the office use and contractor's yard for the location of a custom home building company.

Figure 2: Excerpt from Howick Zoning By-law Wroxeter Key Map with proposed amendment noted

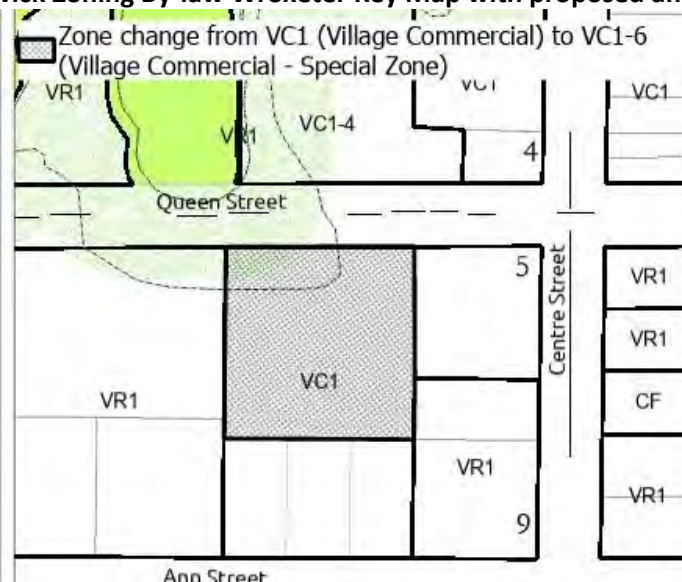


Figure 3: Site Plan of the proposed development submitted by the applicants

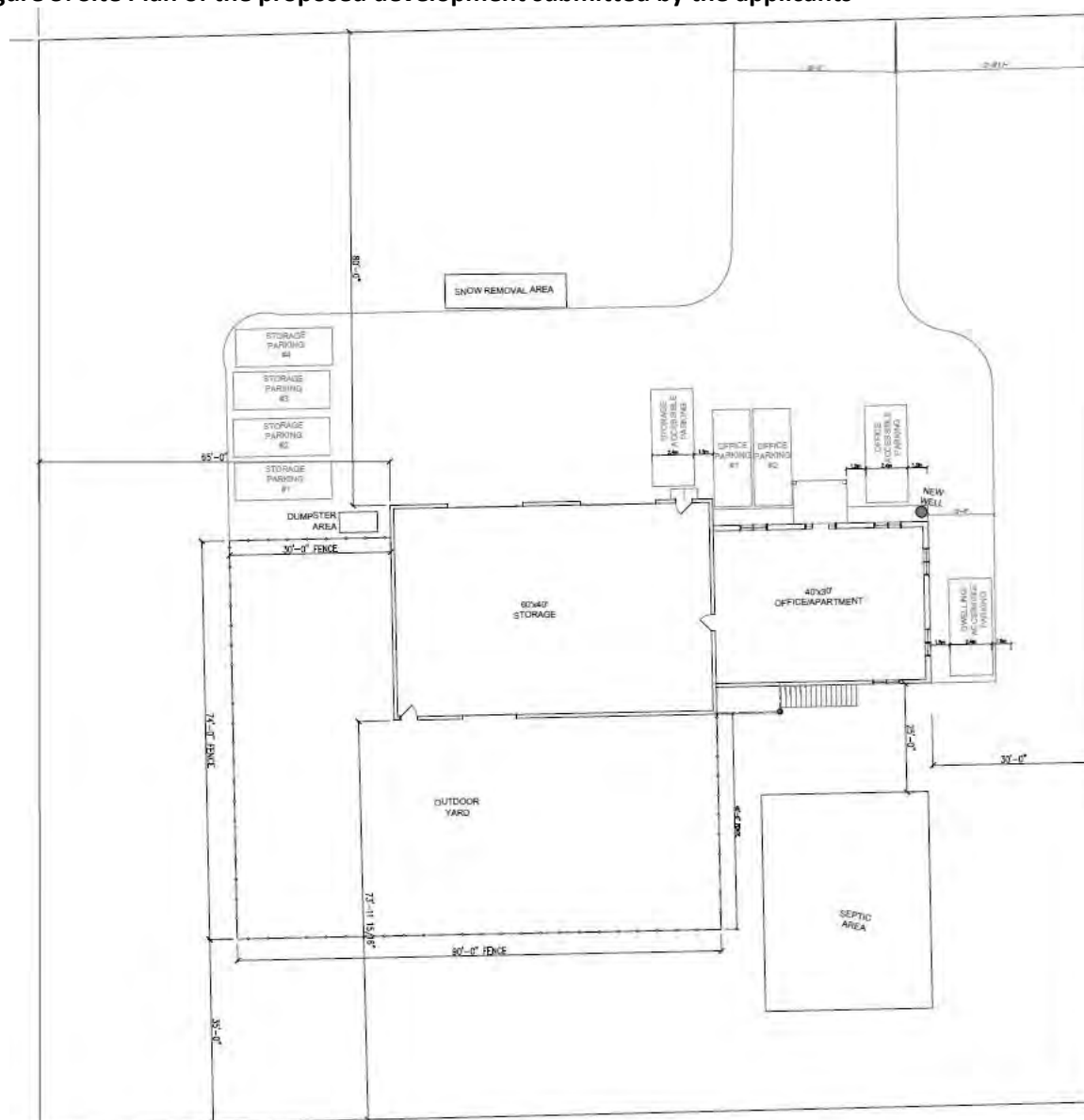


Figure 4: Site visit photos of subject lands



Subject lands from Queen Street looking south at the subject property



Subject lands from the north looking southwest at the subject property

PLANNING REVIEW AND COMMENTS

A Zoning By-law Amendment is required to be consistent with the Provincial Planning Statement, 2024 (PPS), and conform to the County OP and Howick Township Official Plan (Howick OP). The subject property is designated Settlement Area, with a small portion along the north as Natural Environment, in the area identified by Maitland Valley Conservation Authority as hazard lands and within the two-zone flood plain.

The Huron County Official Plan speaks to villages and hamlets which are serviced by individual private on-site services like Wroxeter and that development in these villages will typically be limited to infilling, with growth that reflects the rural setting and character of the community. It identifies that residential uses may be permitted by local Official Plans in commercial areas in the form of mixed use, which is what the Village Commercial zone permits with a single residential unit accessory to a commercial use, and further that commercial development is to be focused in the established settlement areas. Section 6 directs that development shall be away from areas which pose a threat to public health or safety, including identified hazard lands, and that development shall not create new or aggravate existing hazards. These planning policies support the proposed development as appropriate infilling, and the application is consistent with the goals and policies of the Huron County Official Plan.

The Howick Official Plan identifies that a settlement area such as Wroxeter is where growth and infill development is directed to be located, and it shall occur at a density which allows for long term, sustainable use of private water and wastewater systems and be compatible with the abutting uses and community.

In the Howick Official Plan, commercial uses will be allowed subject to a rezoning to the appropriate zone and prior to such rezoning, shall demonstrate that the proposed uses and development are harmonious with the surrounding land uses, have sufficient area for on-site services and parking, and avoiding the creation of land use conflicts through reviewing matters of site plan approval, including stormwater management, vehicular access, and landscaping or other buffers. The applicant is consistent with these policies, as the applicant has provided a site plan drawing of the proposed development (Figure 3) demonstrating that the minimum requirement of parking spaces with accessible parking spaces can be accommodated on-site, the applicable building setbacks can be satisfied and shows the yard area for outdoor storage and on-site well and septic servicing. The applicant will continue through the site plan approval process with Township staff for a detailed review of the proposed development and ensure the matters above are addressed with no outstanding concerns.

The proposed VC1 special zone will permit the additional use of a contractor's yard, permitting the use of a shop for the home building company and non-offensive outdoor storage of equipment and building and construction materials. The other proposed uses for the subject lands, an office for the home building company and a residential unit accessory to the commercial uses, are already permitted in the VC1 zone and do not need to be recognized by the special VC1 zone.

The amendment for the special zone provides for intensification and infilling, and proposes to add a new commercial use in proximity to an existing commercial area of Wroxeter and outside of the hazard lands, and incorporates adding to the housing stock in Wroxeter with the accessory residential unit, which is consistent with the PPS, and conforms to the County and Howick OP.

COMMENTS RECEIVED AS A RESULT OF APPLICATION CIRCULATION

The following comments were received at the time of report submission. Council should have consideration for any comments received orally at the public meeting and any comments received between report submission and the public meeting will be included in the presentation to Council.

PUBLIC COMMENTS

No comments from members of the public were received at the time of this report submission.

STAFF AND AGENCY COMMENTS

Township Chief Building Official- no concerns.

Howick Fire Chief- no concerns.

Comments had not been received by Maitland Valley Conservation Authority by the time of report submission but are anticipated to be received for the public meeting.

SUMMARY

The application for re-zoning for the subject lands is consistent with the Provincial Planning Statement (2024), conforms to the Huron County Official Plan and Howick Township Official Plan and is recommended to be approved.

Sincerely,



Laura Simpson, Planner

Site Visits: 15 September 2026

Corporation of the Township of Howick

By-Law No. 70- 2026

WHEREAS the Municipal Council of the Corporation of the Township of Howick considers it advisable to amend Howick Zoning By-law 23-1984, as amended, of the Corporation of the Township of Howick; and

NOW THEREFORE the Council of the Corporation of the Township of Howick ENACTS as follows:

- 1. This by-law shall apply to Plan 315, Part Block D (Queen Street South), Wroxeter, in the Township of Howick, and is comprised of Schedules 1-4.
- 2. Section 21 of the Howick Zoning By-law shall be updated to include the following: VC1-6 Notwithstanding the uses permitted by Section 21.1 to the contrary, on the lands zoned VC1-6 a contractor’s yard and shop, with outdoor storage for the contractor’s yard and shop use, is permitted.
- 3. By-law 23-1984 is hereby amended on Zoning Key Map “Wroxeter” by changing the zone symbol from VC1 to VC1-6 for the property identified on the attached Schedules 2, 3, and 4.
- 4. All other provisions of By-law 23-1984 shall apply.
- 5. This by-law shall come into force pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE	13 DAY OF OCTOBER 2026.
READ A SECOND TIME ON THE	13 DAY OF OCTOBER 2026.
READ A THIRD TIME AND PASSED THIS	13 DAY OF OCTOBER 2026.

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Doug Harding, Reeve

Alana Dick, Acting Clerk

SCHEDULE 1

Corporation of the Township of Howick

By-Law No. 70 - 2026

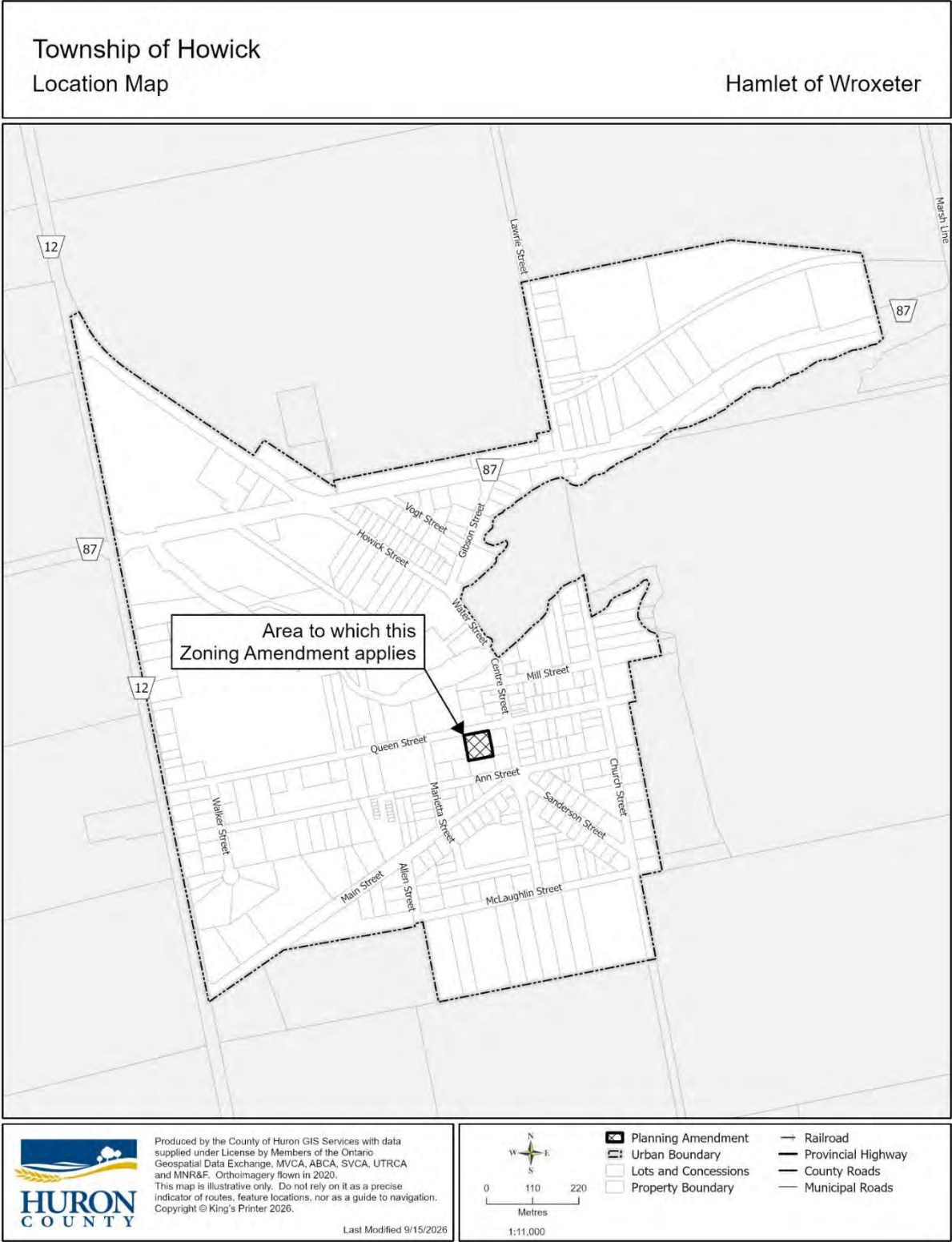
By-law 70- 2026 has the following purpose and effect:

1. The purpose of this amendment is to rezone the subject lands (Plan 315, Part Block D, Queen Street) from Village Commercial (VC1) to a Village Commercial Special Zone (VC1-6) to permit the use of a contractor's yard with outdoor storage, in addition to the proposed uses of an office and accessory residential unit, both of which are currently permitted in the VC1 Zone.
2. This by-law amends the Township of Howick Zoning By-law 23-1984. All other zone provisions apply.
3. The location map and detail map showing the location to which this by-law applies are found on the following pages and are entitled Schedule 2, Schedule 3 and Schedule 4.

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SCHEDULE 2

Corporation of the Township of Howick
By-Law No. 70 - 2026

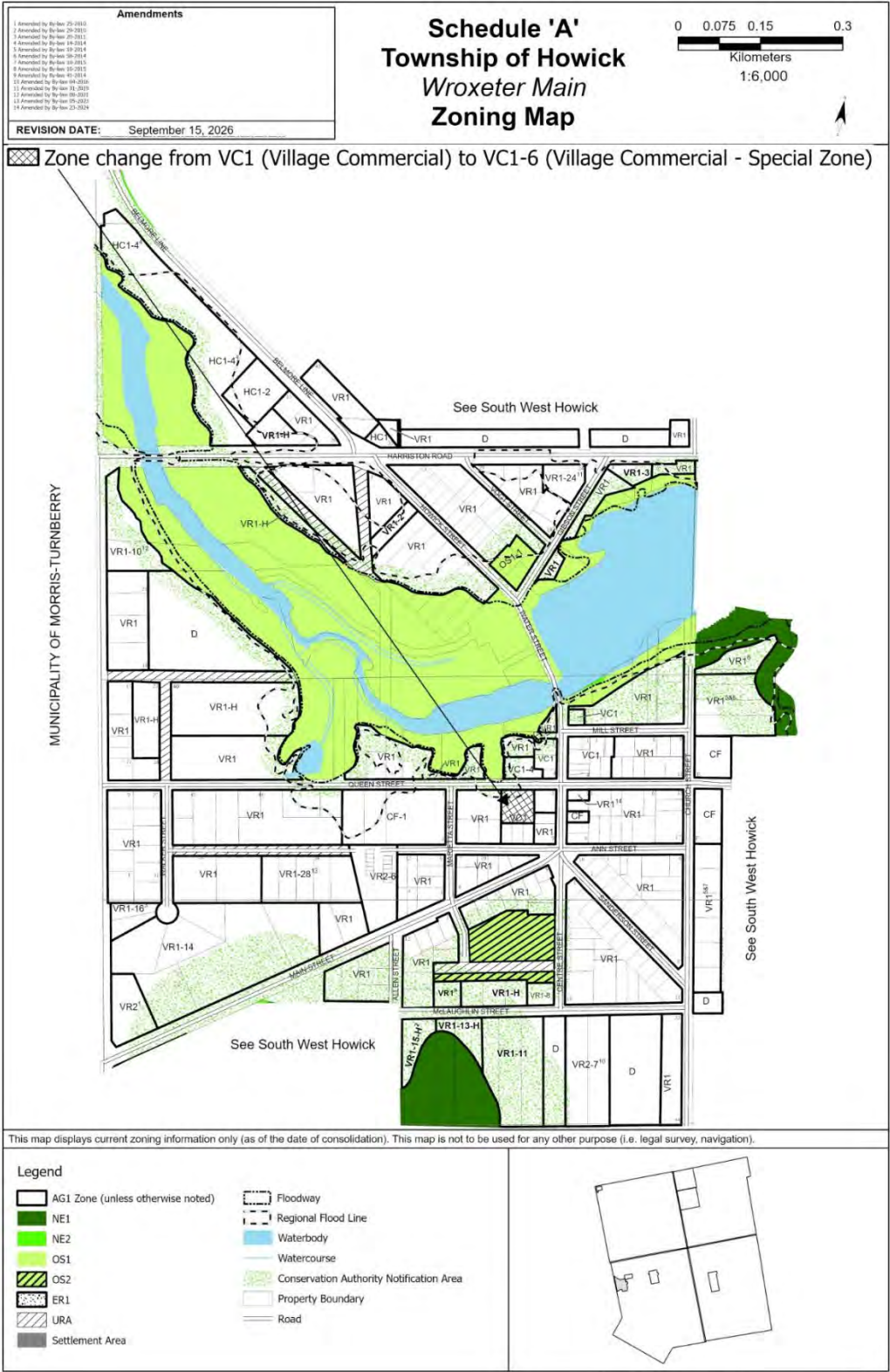


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SCHEDULE 3

Corporation of the Township of Howick

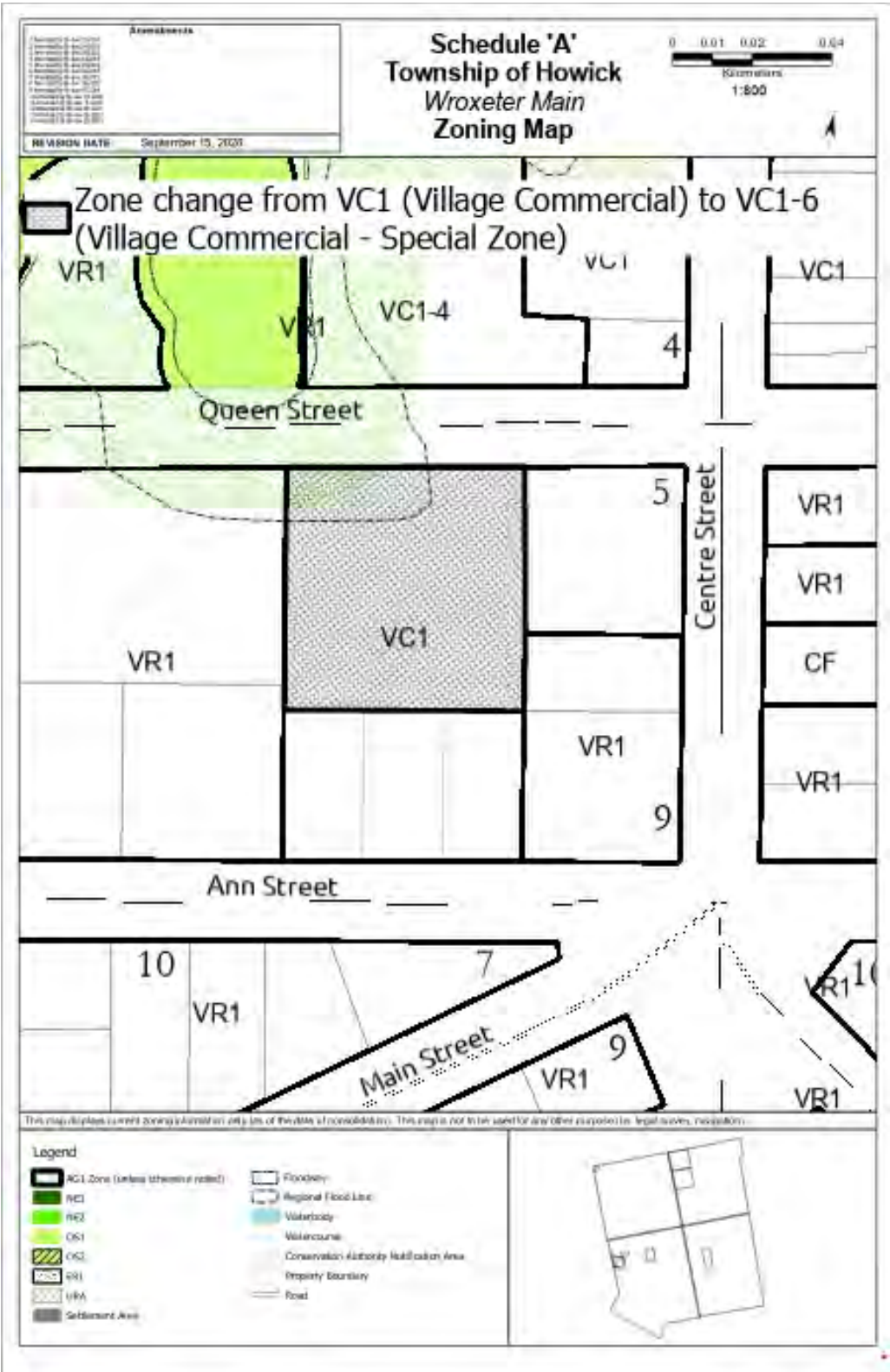
By-Law No. 70 - 2026



SCHEDULE 4

Corporation of the Township of Howick

By-Law No. 70 - 2026



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Staff Report to Council

Report From: Josh Kestner, Manager of Development and Protective Services / Fire Chief

Meeting Date: October 13, 2026

Report: DPS-2026-26
September 2026 Fire Department Update

Recommendation:

That the Council of the Township of Howick receive report DPS-2026-26 for information purposes.

Report Overview

Purpose of Report	For Information
Council Priority Alignment	Not Applicable
Consultations	N/A
Attachment(s) to Report	Appendix A – September 2026 Fire Call Summary

Report Highlights

Calls for Service:

The Howick Township Fire Department responded to a total of 4 calls for service over the month of September 2026. Calls broken down by category were: 2 fire calls (structure, contents, outdoor, pre-fire conditions), 0 mutual aid responses, 0 vehicle collisions, 2 medical assists, 0 alarm calls, 0 other hazard calls. Total incident hours for September were 3 hours 27 minutes. Please see Appendix A for a summary of calls.

Training:

For the month of September 2026 firefighters trained on search and rescue, hose advancement, and vent-enter-isolate-search (VEIS) techniques using a donated structure in Lakelet.

Staff completed DZ licence testing on September 22nd. The in-house training program took approximately 30 hours to complete. Firefighters Shawn Ross and Ryan Gingrich, and Recruit Sara Whitehead were successful in obtaining their DZ licences.

Personnel:

Recruitment has started. As of this report, there have been three applications received.

Public Education:

Fire Department staff participated in the Howick Turnberry Fall Fair on September 26th, distributing fire safety information to fair participants and putting on children's junior firefighter activities.

Fire Prevention Week will take place from October 4–10, 2026. This year's theme, "Charge Into Fire Safety™: Safe Charging Is a Superpower," focuses on reducing fires involving lithium-ion batteries through safe purchasing, charging, use, and disposal practices.

Throughout Fire Prevention Week, the Howick Township Fire Department will promote fire safety and prevention messaging within the community, with particular emphasis on the safe charging of common household devices, power tools, e-bikes, and other equipment containing lithium-ion batteries. The week also provides an opportunity to reinforce year-round fire prevention messages, including working smoke and carbon monoxide alarms, home escape planning, and general household fire safety.

Attachments**[Appendix A – September 2026 Fire Call Summary](#)**

Respectfully submitted,

Josh Kestner, Manager of Development and Protective Services / Fire Chief



Howick Township Fire Department

Fire Chief :Josh Kestner

2005 Nelson St. N Gorrie ON NOG 1X0

PH : 519 335-3202 FAX : 519 335-3210

URL : www.howick.ca/living-here/fire-department

Date of Report

28 Sep 26 23:27

DPS-2026-26 Appendix A - September 2026 Fire Call

Summary

From Sep 1 26 to Sep 30 26

Date/No.		Address/Type	Minutes	Responders	Injuries	Fatalities
Sep 3 26	14:59:52	FORDWICH LI / HOWICK TURNBERRY RD	36	6		
26-046		Other Medical/Resuscitator Call				
Sep 7 26	21:05:40	3035 EDWARD ST	35	12		
26-047		Open air burning/unauthorized controlled burning (no uncontrolled fire)				
Sep 18 26	22:15:10	MAITLAND ST S / EDWARD ST	76	11		
26-048		Alcohol or drug related				
Sep 25 26	12:31:37	44972 PERTH ROAD 178	60	6		
26-049		NO LOSS OUTDOOR fire (see exclusions)				
4 incidents for Howick Township Fire Dept			3 hrs 27 mins	35		
			3 hrs 27 mins	35		

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Staff Report to Council

Report From: Scott Price, Manager of Public Works

Meeting Date: October 13, 2026

Report: PW-2026-20
October Department Update

Recommendation:

That Howick Council receive report PW-2026-20, October Department Update, for information.

Report Overview

Purpose of Report	For Information
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses
Consultations	None
Attachment(s) to Report	None

Report Highlights

- Orange Hill Box culvert replacement is completed. Under budget.
- Roadside grass cutting in the North of the Township in progress.
- Beton Construction has started work on the Spencetown Road Bridge. Bridge deck was found to be in good condition. Concrete repairs required to the south side of bridge are complete. Road will remain closed until the end of October
- Huron Bruce Road has been shouldered with A gravel.
- Tree stumps have been removed and topsoiled.

- Landfill transfer station is in use. 1532 used tires have been removed from storage area.
 - Bowman Municipal Servicing Agreement for Winter Maintenance has been drafted and reviewed by 2822071 Ontario Ltd. and is attached to By-law 66-2026 for approval.
-

Respectfully submitted,

Scott Price, Manager of Public Works

Staff Report to Council

Report From: Amy Van Meeteren, Treasurer/Manager of Finance

Meeting Date: October 13, 2026

Report: FIN-2026-29
September 10 to 25, 2026 Accounts Payable

Recommendation:

That the Council of the Township of Howick receive report FIN-2026-29, September 10 to 25, 2026 Accounts Payable, for information only.

Report Overview

Purpose of Report	For Information
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses People First
Consultations	None

Context and Background

To update Council on the Accounts Payable Report for the period of September 10 to 25, 2026 in the amount of \$498,331.53.

Payroll	\$45,207.44
Accounts Payable	<u>\$453,124.09</u>
	\$498,331.53

Respectfully submitted,

Amy Van Meeteren, Treasurer/Manager of Finance



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Reeve Harding and Members of the Township of Howick Council

From: Laura Simpson, Planner

Date: September 17, 2026

Re: **Consent Application File C57-2026**

Concession 5, Lot 30, Howick Township

Address: 46048 Spencetown Road

Owner/Applicant: Ken Connell

RECOMMENDATION

It is recommended that consent application C57-2026 be **approved** with the attached conditions.

PURPOSE

The purpose of this application is for the creation of one lot under the surplus dwelling severance policies.

- **Severed** – 1.04 acres (0.42 ha) consisting of a dwelling, shed, and lean-to storage building.
- **Retained** – 99 acres (40 ha) consisting of agricultural land and natural environment.

REVIEW

This application:

- ✓ Is consistent with the Provincial Policy Statement (Section 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (Section 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms to the Huron County Official Plan;
- ✓ Conforms to the Howick Official Plan, Section 3.4.9;
- ✓ Complies with the Howick Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

Applications that meet all of the above criteria are considered undisputed and are referred to Township Council to provide comments to the County of Huron. This application is considered undisputed.

Figure 1. 2025 Air Photo of Subject Property (retained=orange, severed=red)

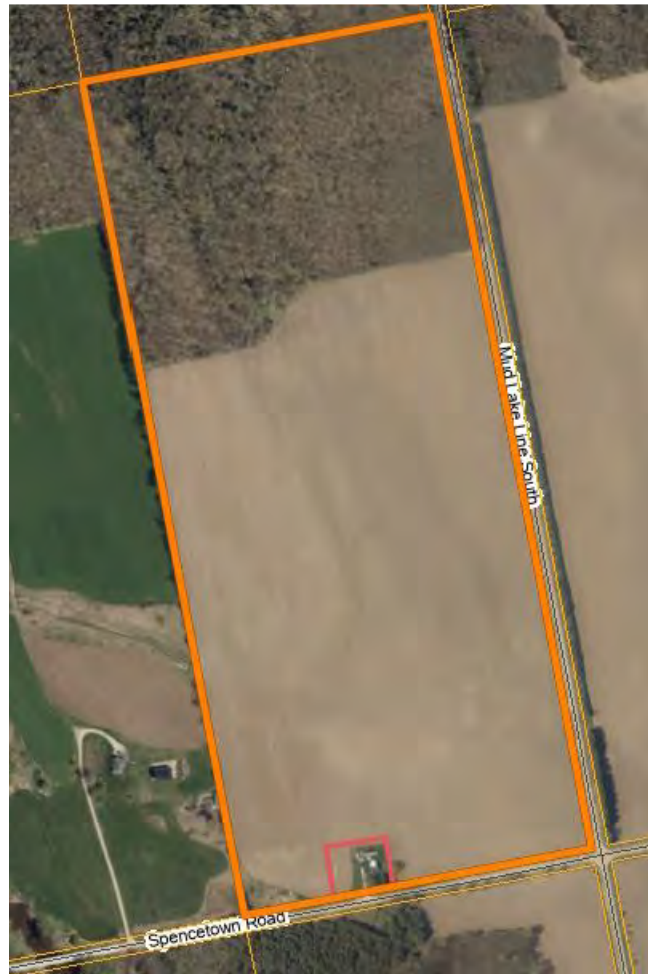
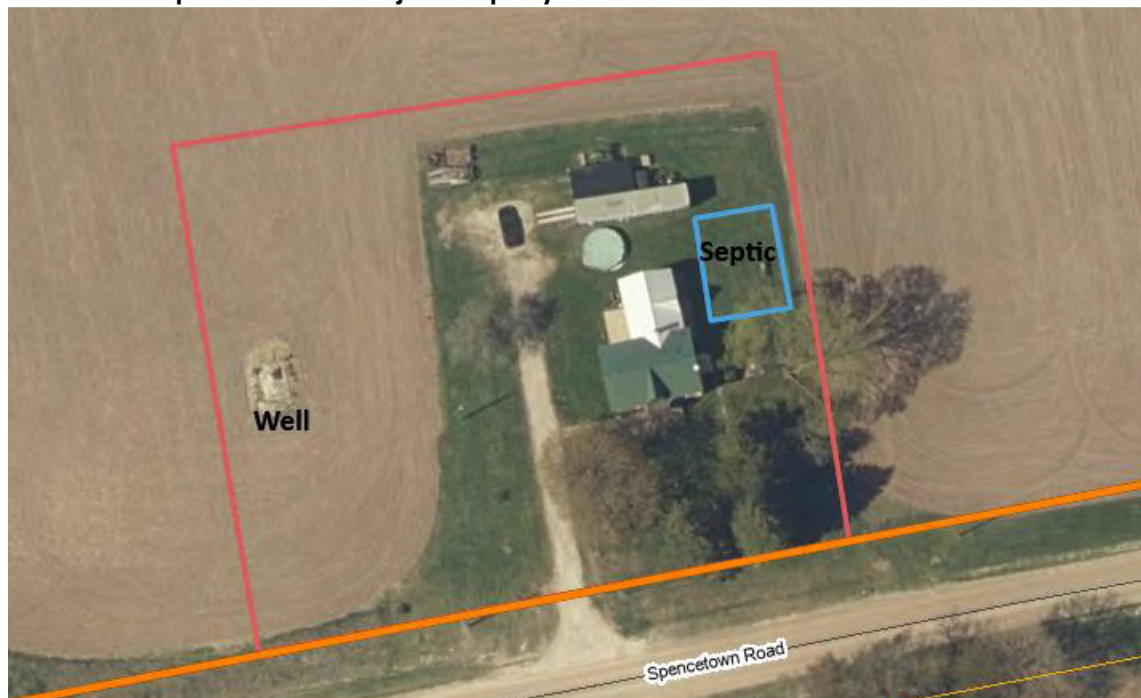


Figure 2. 2025 Close-up Air Photo of Subject Property's Severed Lands



AGENCY/PUBLIC COMMENTS

The consent application was circulated to neighbours and agencies in accordance with the requirements of the Planning Act. No comments or concerns were received from the public. The Chief Building Official submitted comments for confirmation that the septic bed is wholly contained within the severed parcel, which can be addressed through the conditions of a septic inspection requirement and the reference plan, to confirm the septic bed location and the surveyed lot lines of the severed parcel. The Township's Drainage Superintendent notes that this property is part of the Berlett-Gibson Municipal Drain watershed and reapportionment of the drain will be required.

Figure 3. Site Visit Photos of subject lands



Proposed severed lands showing the dwelling



Proposed severed lands showing the location of the well for the existing dwelling



Retained farmlands looking north

PLANNING COMMENTS

The subject lands are designated Agriculture, Natural Environment, and Extractive Resources and is zoned AG1 (General Agriculture) and NE2 (Natural Environment). The property has frontage along Spencetown Road and Mud Lake Line South.

The Provincial Planning Statement, 2024 (PPS), Huron County and Howick Official Plans (OP) permit the severing of a residence surplus to a farming operation as a result of farm consolidation provided that the new lot is limited to the minimum size needed to accommodate sewage and water services as well as ensuring that no new residence is constructed on the retained parcel of farmland. This is addressed through the automatic rezoning provision to recognize the residential parcel (e.g. AG4-19) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2-3).

Section 10 of the Howick Official Plan sets out the policies for surplus farm residence severances in further detail. The existing dwelling is older than 15 years old and is surplus to the applicant as they own another farm with a residence on Spencetown Road, Howick. This satisfies the criteria for a residence being surplus to the needs of the farming operation because of consolidation.

The policy requirements of Section 10.C.9 are as follows:

- The dwelling must be a minimum of 15 years old or replaces a house accidentally destroyed by fire or natural disaster;
- The dwelling is deemed habitable by the Chief Building Official;
- A new residence is prohibited on the farmland parcel. This will be fulfilled with the automatic rezoning of a portion of the proposed retained parcel;
- The area of farmland attached to the surplus house is kept to a minimum size needed for residential purposes, taking into consideration water and sewage services and environmental and topographic features;
- Minimum Distance Separation (MDS) formula is met to any barns on the farmlands lands, if any;
- There has been no previous severing of land on the subject property since June 28, 1973; and
- The farmland property lands are a minimum of 19 hectares.

Consideration was taken for the lands to be included with the severed parcel to include a portion of farm field surrounding the water well for the dwelling. The area proposed to be kept with the house (1 acre) is considered supportable and necessary for the subject land's servicing. MDS is not a concern as there are no existing livestock structures on the retained lands, there have been no previous severances, and the retained farmland exceeds 19 hectares.

A southwestern portion of the subject property is designated Extractive Resources and identified to have an aggregate deposit. As per the policies and application requirements in Section 10 of the Howick Official Plan, the applicant submitted an Aggregate Impact Assessment completed by R.J. Burnside & Associates Ltd. (dated 10 July 2026) that analyzed the aggregate deposit and the potential impact the severance may have on the ability for future extraction or aggregate operations. It concluded that the deposit within the severed area is of secondary significance with potential to have limited quantity of aggregate resource, and the existence of the residence already creates a sterilization of that portion of the deposit, with a minimal amount of land added as a result of the severance. The AIA concluded that there will be no proposed change in land use or new development that would create a new or additional constraint on the nearby aggregate resource area.

An entrance permit for a new farm entrance off Spencetown Road has recently been granted, and therefore a condition for establishing a farm entrance is not necessary.

CONCLUSION

The application is consistent with the Provincial Policy Statement and conforms to the Huron County and Howick Official Plans. It is recommended that the application be **approved**, subject to the attached conditions.

Sincerely,



Laura Simpson, Planner

Site Visit Date: September 15, 2026

Recommended Conditions

Note: The list below may not contain all Township conditions and should be reviewed by the Township.

Expiry Period

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

Municipal Requirements

2. All Municipal requirements, financial or otherwise, be met to the satisfaction of the Township (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$750 be paid to the Township as cash-in-lieu of parkland.

Survey/Reference Plan

4. Provide to the satisfaction of the County and the Township:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on an approved survey.
 - c) the easement to be shown as a Part on the reference plan

Zoning

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Septic System

6. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land for the surplus be provided to the satisfaction of the Township.

Drainage

7. Section 65 of the Drainage Act be addressed to the satisfaction of the Township.

Note

The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-19) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2-3) in the Township Zoning By-law.

Staff Report to Council

Report From: Josh Kestner, Manager of Development and Protective Services / Fire Chief

Meeting Date: October 13, 2026

Report: DPS-2026-25
Cenotaph Project

Recommendation:

That the Council of the Township of Howick receive report DPS-2026-25 for information;

And that Council approve the reallocation of unused Façade Program funds in the amount of \$7,500.00 towards the Fordwich Cenotaph restoration work;

And that Council approve the remaining balance of \$3,084.00 for the Fordwich Cenotaph restoration work to be withdrawn from the Recreation Reserve.

Report Overview

Purpose of Report	For Approval For Information
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses
Consultations	Amy Van Meeteren – Acting CAO/ Treasurer Brady Ropp –Manager of Recreation & Facilities
Attachment(s) to Report	Appendix A – Cenotaph Pictures

Report Highlights

- The Fordwich Cenotaph and surrounding grounds have undergone a significant restoration during 2026.
- The original project budget of \$10,000.00 was included in the 2026 operating budget under Closed Cemeteries.
- The scope and extent of work required made completion of the project within the original \$10,000.00 budget impractical.
- Staff are recommending that \$7,500.00 in unused 2026 Façade Program funding be reallocated to the project. The remaining balance of approximately \$3,084.00 would be funded from the Recreation Reserve and replenished through the 2027 operating budget.

Context and Background

The Fordwich Cenotaph is an important community landmark and place of remembrance recognizing those from the Township of Howick who served Canada during times of war and conflict.

The cenotaph and surrounding grounds had required attention for some time. In addition to the appearance of the site, a number of components had deteriorated with age and required repair, replacement or restoration.

Council approved funding of \$10,000.00 within the 2026 operating budget under Closed Cemeteries to undertake improvements to the property. Once work commenced and the condition of the existing infrastructure was more fully understood, it became apparent that the desired restoration could not reasonably be completed within the original budget. Rather than undertaking only limited repairs, the project developed into a more comprehensive restoration intended to address the site's immediate deficiencies while providing improvements that should serve the community for many years.

Discussion and Staff Recommendation(s)

The restoration of the Fordwich Cenotaph represents a significant improvement to an important historical and commemorative property within the Township of Howick.

Although the original \$10,000.00 budget proved insufficient for the scope of work ultimately required, the project has addressed a number of longstanding needs at the site rather than deferring portions of the work to future years. The improvements to the monument, historic mortar, sidewalks, fencing and surrounding grounds have resulted in a substantially renewed site and are expected to provide lasting benefit for many years.

Work completed as part of the project includes:

- Removal and replacement of all existing concrete sidewalks surrounding the cenotaph;
- Installation of additional concrete to provide improved space and accessibility for annual Remembrance Day ceremonies and other commemorative events;
- Professional cleaning of the cenotaph monument;
- Restoration of the captured First World War German mortar displayed at the site;
- Removal of the original fencing where appropriate and preparation and repainting of the fencing that remains;
- Removal of an existing hydro pole from the property;
- Installation of armour stone and mulch;
- General grading, landscaping and site work; and
- Other associated improvements necessary to complete and enhance the property.

The project has benefited considerably from volunteer involvement. A group consisting of members of Fordwich Village Management and Township staff contributed significant time and effort toward completing the work. This involvement helped control project costs while allowing a considerably greater amount of work to be undertaken than would have been possible if all aspects of the project had been contracted.

Further enhancements are also planned at no additional cost to the Township. New park benches and a historical plaque are being donated for installation at the site. These additions will complement the restoration work and provide both seating and additional historical context for residents and visitors.

The completed work represents more than a cosmetic improvement to the property. The replacement of aging infrastructure, restoration of historic features and improvements to the grounds represent a longer-term investment in the preservation of an important community memorial.

Public response to the project has been overwhelmingly positive. The improvements have generated considerable interest within the community and have restored prominence to a site that serves an important ceremonial and historical purpose within Howick.

Impact Analysis

The original project budget was \$10,000.00, included within the 2026 operating budget under Closed Cemeteries. The final project cost is expected to exceed the approved budget by approximately \$10,584.00, with the exact amount to be confirmed once all project costs and outstanding invoices have been finalized.

There is currently \$7,500.00 in unused funding associated with the Township's Façade Program. Staff recommend that these funds be reallocated toward the Fordwich Cenotaph restoration project. This would substantially reduce the amount required to be funded through reserves.

Following the proposed reallocation, the remaining project balance is anticipated to be approximately \$3,084.00. Staff recommend that this amount be withdrawn from the Recreation Reserve to allow the 2026 project costs to be fully funded.

The use of the Recreation Reserve is intended to be temporary. Staff propose that an equivalent amount be included in the 2027 Closed Cemeteries operating budget and transferred back to the Recreation Reserve in 2027.

Linkages

- [Appendix A – Cenotaph Pictures](#)
-

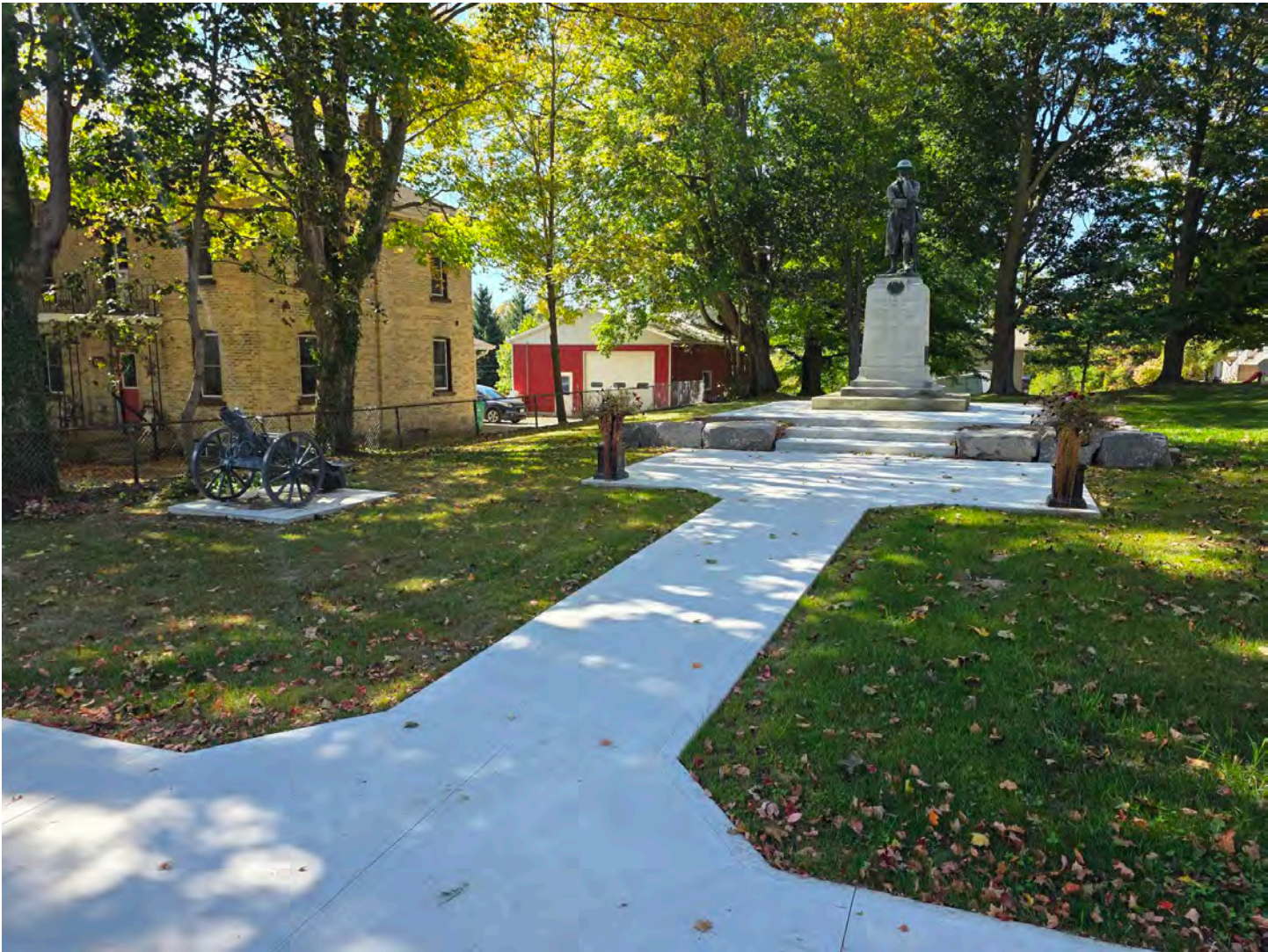
Respectfully submitted,

Josh Kestner, Manager of Development and Protective Services / Fire Chief





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Staff Report to Council

Report From: Scott Price, Manager of Public Works

Meeting Date: October 13, 2026

Report: PW-2026-21
2027 Village of Gorrie Sidewalk Snow Clearing Contract

Recommendation:

That Howick Council receives report PW-2026-21, Village of Gorrie Sidewalk Snow Clearing Contract, for information;

And that Council authorize the 2027 Sidewalk Snow Clearing Contract with Steve Vogel of Steve's Landscaping and Construction;

And that the Reeve and Acting CAO/Treasurer be authorized to execute said Agreement.

Report Overview

Purpose of Report	For Approval
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community
Consultations	Steve Vogel, Owner, Steve's Landscaping and Construction.
Attachment(s) to Report	2027 Sidewalk Snow Clearing Contract for the Village of Gorrie By-law 67- 2026

Report Highlights

To obtain competitive contracts to complete sidewalk clearing duties in the Village of Gorrie for 2027.

Context and Background

Steve's Landscaping and Construction has completed sidewalk winter maintenance duties in Gorrie for several years.

This service has been well received by residents and priced fairly for the clearing of approximately 1500m of public sidewalks.

Gorrie Village Management's annual budget includes the amount required to have a contractor maintain pedestrian access to the main street sidewalks in Gorrie throughout the year.

Mr. Vogel has proposed a small increase in his hourly rate for both the equipment and operator.

Discussion and Staff Recommendation(s)

Staff recommend that sidewalk snow clearing continue to be completed by Steve's Landscaping and Construction for the 2027 Season.

Hours will be calculated monthly and invoiced to the Township for approval by the Manager of Public Works.

Impact Analysis

2026

- \$110.00 per hour
 - \$35.00 per hour per operator
 - \$75.00 per hour per piece of equipment

2027

- \$125.00 per hour
 - \$40.00 per hour per operator
 - \$85.00 per hour per piece of equipment

The cost for this service is covered under the Gorrie Village Management Operating Budget.

Attachments

[2027 Sidewalk Snow Clearing Contract for the Village of Gorrie](#)

[By-law 67-2026](#)

Respectfully submitted,

Scott Price, Manager of Public Works.

THIS AGREEMENT made in duplicate this 13th day of October, 2026.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF HOWICK

Hereinafter called the "Township" of the first part

AND

STEVE'S LANDSCAPING AND CONSTRUCTION

Hereinafter called the "Contractor" of the second part

WHEREAS the Township requires snow clearing activities on approximately 1500m of public sidewalks located within the Village of Gorrie, Ontario;

AND WHEREAS the Township requires the Contractor to provide snow clearing services to the public sidewalks identified in [Schedule 'A'](#).

AND WHEREAS the Contractor is agreeable to performing the snow removal services for the public sidewalks identified in [Schedule 'A'](#)

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

WINTER MAINTENANCE

During the time period that customarily may require snow and ice removal (typically January 1st to April 1st and November 1st to December 31st) for the duration of this agreement, the contractor will remove snow and ice, and apply salt and sand as needed from the areas outlined in [Schedule 'A'](#) to the satisfaction of the Manager of Public Works of the Township of Howick for the price agreed upon in [Schedule 'B'](#). The term can be extended as mutually agreed upon by both parties based on weather.

INSURANCE

The Township of Howick will add the Contractor to the Township's liability insurance policy as an additional insured for coverage while completing sidewalk snow clearing services on behalf of the Township of Howick and agrees to pay all premiums related to increased insurance costs. The Township assumes risk and liability for the skid steers provided by the Contractor only during operation on behalf of the Township of Howick.

PROOF OF INSURANCE

The Township agrees to provide proof of insurance coverage from their insurance provider to the Contractor.

TERM OF AGREEMENT

This Agreement will be valid for the period of January 1, 2027, until December 31, 2027, unless mutually agreed upon by both parties to be extended due to weather conditions. The Agreement will be reviewed annually on or before December 31.

SECTION 11 – SIGNATURES

THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement.
SIGNED, SEALED AND DELIVERED this 13th day of October, 2026.

(THE CONTRACTOR

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(
(
(

Steve Vogel, Owner, Steve's Landscaping and Construction

Contractor's Mailing Address: 3021 Brookhaven Drive, Fordwich, ON N0G 1V0

Contractor's Telephone: 519-335-6811

Contractor's Email: steve@steveslandscapeandcon.com

(THE CORPORATION OF THE
(TOWNSHIP OF HOWICK

(Reeve Doug Harding

(Acting CAO/Manager of Finance/Treasurer Amy Van Meeteren

(We have authority to bind the Corporation

SCHEDULE 'A' OF AGREEMENT

Approximately 1500m of sidewalks requiring snow clearing located within the Village of Gorrie, Ontario:

<u>Sidewalk Location</u>	<u>Starting Intersection</u>	<u>Ending Intersection</u>
Victoria Street	John Street	Rail Line Road
Rail Line Road	Victoria Street	Albert Street N.



SCHEDULE 'B' OF AGREEMENT

RATE OF PAY FOR SIDEWALK SNOW CLEARING

RATE OF PAY:

Rate of Pay for sidewalk snow clearing for all of the locations listed in [Schedule 'A'](#) as required and to the satisfaction of the Township of Howick Manager of Public Works:

- \$125.00 per hour, per piece of equipment
 - o \$40.00 per hour per operator
 - o \$85.00 per hour per piece of equipment

PAYMENT:

The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Township shall make every effort to provide the Contractor with a cheque within the first two weeks following the end of each month.

Corporation of the Township of Howick

By-law No. 67-2026

**Being A By-Law to Authorize the Entering into and Execution of a 2027
Sidewalk Snow Clearing Contract with Steve's Landscaping and
Construction.**

WHEREAS Subsection 5(1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Howick deems it desirable to enter into sidewalk snow clearing contract for 2027 with Steve's Landscaping and Construction;

NOW THEREFORE IT BE ENACTED by the Council of the Corporation of the Township of Howick as follows:

1. That the Reeve and Acting CAO/Treasurer are hereby authorized to execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Howick and Steve's Landscaping and Construction for sidewalk snow clearing duties identified as **Schedule A** and attached hereto.
2. That this By-law shall come into force and take effect upon the date of its final passing.
3. That this By-law may be cited as the "Gorrie Sidewalk Snow Clearing Contract By-law"

Read a first and second time this 13th day of October, 2026.

Read a third time and finally passed this 13th day of October, 2026.

Reeve Doug Harding

Acting Clerk Alana Dick

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THIS AGREEMENT made in duplicate this 13th day of October, 2026.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF HOWICK

Hereinafter called the "Township" of the first part

AND

STEVE'S LANDSCAPING AND CONSTRUCTION

Hereinafter called the "Contractor" of the second part

WHEREAS the Township requires snow clearing activities on approximately 1500m of public sidewalks located within the Village of Gorrie, Ontario;

AND WHEREAS the Township requires the Contractor to provide snow clearing services to the public sidewalks identified in [Schedule 'A'](#).

AND WHEREAS the Contractor is agreeable to performing the snow removal services for the public sidewalks identified in [Schedule 'A'](#)

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

WINTER MAINTENANCE

During the time period that customarily may require snow and ice removal (typically January 1st to April 1st and November 1st to December 31st) for the duration of this agreement, the contractor will remove snow and ice, and apply salt and sand as needed from the areas outlined in [Schedule 'A'](#) to the satisfaction of the Manager of Public Works of the Township of Howick for the price agreed upon in [Schedule 'B'](#). The term can be extended as mutually agreed upon by both parties based on weather.

INSURANCE

The Township of Howick will add the Contractor to the Township's liability insurance policy as an additional insured for coverage while completing sidewalk snow clearing services on behalf of the Township of Howick and agrees to pay all premiums related to increased insurance costs. The Township assumes risk and liability for the skid steers provided by the Contractor only during operation on behalf of the Township of Howick.

PROOF OF INSURANCE

The Township agrees to provide proof of insurance coverage from their insurance provider to the Contractor.

TERM OF AGREEMENT

This Agreement will be valid for the period of January 1, 2027, until December 31, 2027, unless mutually agreed upon by both parties to be extended due to weather conditions. The Agreement will be reviewed annually on or before December 31.

SECTION 11 – SIGNATURES

THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement.
SIGNED, SEALED AND DELIVERED this 13th day of October, 2026.

(THE CONTRACTOR

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Steve Vogel, Owner, Steve's Landscaping and Construction

Contractor's Mailing Address: 3021 Brookhaven Drive, Fordwich, ON N0G 1V0

Contractor's Telephone: 519-335-6811

Contractor's Email: steve@steveslandscapeandcon.com

(THE CORPORATION OF THE
(TOWNSHIP OF HOWICK

(Reeve Doug Harding

(Acting CAO/Manager of Finance/Treasurer Amy Van Meeteren

(We have authority to bind the Corporation

SCHEDULE 'A' OF AGREEMENT

Approximately 1500m of sidewalks requiring snow clearing located within the Village of Gorrie, Ontario:

<u>Sidewalk Location</u>	<u>Starting Intersection</u>	<u>Ending Intersection</u>
Victoria Street	John Street	Rail Line Road
Rail Line Road	Victoria Street	Albert Street N.



SCHEDULE 'B' OF AGREEMENT

RATE OF PAY FOR SIDEWALK SNOW CLEARING

RATE OF PAY:

Rate of Pay for sidewalk snow clearing for all of the locations listed in [Schedule 'A'](#) as required and to the satisfaction of the Township of Howick Manager of Public Works:

- \$125.00 per hour, per piece of equipment
 - o \$40.00 per hour per operator
 - o \$85.00 per hour per piece of equipment

PAYMENT:

The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Township shall make every effort to provide the Contractor with a cheque within the first two weeks following the end of each month.

Staff Report to Council

Report From: Scott Price, Manager of Public Works

Meeting Date: October 13, 2026

Report: PW-2026-22
2027 Winter Road Maintenance and Sidewalk
Clearing Agreements with Trevor Tout Custom
Dozing Inc.

Recommendation:

That Howick Council receives report PW-2026-22, Winter Road Maintenance and Sidewalk Clearing Agreements with Trevor Tout Custom Dozing Inc.

And that Council authorize staff to enter two (2) Agreements:

1. 2027 Equipment Rental/Lease Agreement for 2005 Stirling Tandem Axle Snow Plow with Trevor Tout Custom Dozing Inc.
2. 2027 Sidewalk Snow Clearing Agreement with Trevor Tout Custom Dozing Inc.

And That the Reeve and Acting CAO/Treasurer be authorized to execute said Agreements.

Report Overview

Purpose of Report	For Approval
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community
Consultations	Trevor Tout, Owner, Trevor Tout Custom Dozing Inc.
Attachment(s) to Report	Equipment Rental/Lease Agreement By-law 68-2026 Agreement of Sidewalk Snow Clearing in the Village of Wroxeter. By-law 69-2026

Report Highlights

To obtain competitive contracts to complete Winter Road Maintenance and sidewalk clearing duties in the Village of Wroxeter for 2027.

The 2027 Rate of pay for both Agreements will continue to the same as 2026 rates.

Context and Background

Trevor Tout Custom Dozing has completed winter maintenance and sidewalk snow clearing duties for Howick Township since 2017.

The Township does not have sidewalk snow clearing equipment required to maintain the sidewalks during the winter season. Each village Management board budgets for sidewalk snow removal each winter season.

The Township also requires an additional snowplow to maintain roads during the winter season to provide service level dictated in the Minimum Maintenance Standards.

Discussion and Staff Recommendation(s)

Staff recommend that sidewalk snow clearing continue to be completed Trevor Tout Custom Dozing Inc. for the year 2027 in the Village of Wroxeter.

Staff recommend to enter the agreement of Equipment Rental/Lease for 2005 Stirling Tandem Axle Snow Plow truck to continue service level to meet Minimum Maintenance Standards.

Hours will be calculated monthly and invoiced to the Township for approval by the Manager of Public Works.

Impact Analysis

The cost for the sidewalk clearing service is covered under the Wroxeter Village Management Operating Budget.

The cost for the rental/lease of the 2025 Stirling Tandem Axle Snow Plow and labour is covered through the Townships Operating Budget.

Attachments

[Equipment Rental/Lease Agreement](#)

[By-law 68-2026](#)

[Wroxeter Sidewalk Snow Clearing Agreement](#)

[By-law 69-2026](#)

Respectfully submitted,
Scott Price, Manager of Public Works.



The Corporation of the Township of Howick
Municipal Office
44816 Harriston Road, RR 1, Gorrie ON N0G 1X0
Tel: 519-335-3208 ex 5 Fax: 519-335-6208 www.howick.ca

Agreement of Equipment Rental/Lease

Made in duplicate this **13th day of October, 2026**, in the Village of Gorrie, Ontario

BETWEEN:

The Corporation of the Township of Howick

(Herein after called the Lessee)

AND

Trevor Tout Custom Dozing

(Herein after called the Lessor)

The Lessor and Lessee have mutually agreed as follows:

1. The Lessor hereby leases to the Lessee under the terms and conditions of this agreement including the Details of Equipment and the General Conditions which outline the details of the terms and the details of the equipment being leased the rental rates for said equipment and form an integral part of this agreement.
2. The Lessor shall deliver the equipment and/or have the equipment made available in good working order to the Lessee on January 1, 2027.
3. The Lessee declares that the Company or Agent carrying the insurance covering the equipment whilst in their possession in accordance with paragraph 9 of the General conditions will be:

Intact Public Entities

278 Pinebush Rd., Suite 200 Cambridge ON, N1T 1Z6

4. This agreement will be interpreted in accordance with any laws in the province of Ontario.

Details of Equipment

1. **Items of equipment** - 2005 Stirling Tandem Axle Snow Plow
(VIN 2FZHAZCV05AH87455)
2. **To be used at or near** – Villages of Gorrie, Fordwich and Wroxeter
3. **Value of Equipment** - \$50,000
4. **Guaranteed rental period:** January 1, 2027 until April 1, 2027; December 1, 2027 to December 31, 2027.

5. **Rental rates:** \$140.00 per calendar day (from January 1 to April 1 and from December 1 to December 31, weather dependent) for being made available and \$80.00 per actual hour of use.

General Conditions

The Rental Period:

1. The rental period shall commence on January 1, 2027 and shall cease on December 31, 2027, unless mutually agreed upon by both parties and shall be extended daily and not monthly. The rental will be on an as-needed basis during the above-mentioned time period, typically January 1 to April 1 and December 1 to December 31 annually.

Calculation of Rental Charges:

2. Rental rates shall be calculated daily on the Tandem Axle Snowplow for having the truck made available to the Lessee at a rate of **\$140.00 per calendar day** (from January 1 to April 1 and from December 1 to December 31) and **\$80.00 per actual hour of use**, which must be recorded and verified by the Operations Manager before payment.

Payment:

3. The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Lessee shall make every effort to provide the Lessor with a cheque within the first two weeks following the end of the month.

Transportation and Storage of Equipment:

4. The Lessee agrees to store the tandem dump truck at the Township shed located at 44816 Harriston Road and shall make every effort to store the tandem dump truck inside, however the Lessee offers no guarantees that this equipment will be stored inside. If the tandem dump truck must be stored outside, it shall be plugged in to make use of supplied block heater.

Restrictions as to Use

5. Lessee agrees to use the equipment only as instructed and within its rated capacity. Lessee agrees that the equipment shall not be operated:
 - a) By any person under the age of 21 years.
 - b) By any person not in possession of the permit or license required by any applicable law or ordinance.
 - c) In any race or speed test contest.
 - d) To propel or tow any vehicle.
 - e) By any person under the influence of intoxicants or narcotics.
 - f) For any illegal purpose.
 - g) Recklessly as to speed or otherwise.
 - h) Contrary to instructions governing its use.

Maintenance and Operation

6. The Lessee shall provide and pay at its own expense all fuel needed for the tandem snowplow truck. Furthermore, the Lessee shall provide the use of a hot water pressure washer and the use of any tools that the Lessee has at their disposal for maintenance or repairs of the tandem snowplow truck.

The Lessor agrees to provide and pay for at its own expense all oil, lubrication wear parts servicing and maintenance for each article of equipment including repairs parts, wear parts, supplies and labour.

The Lessor shall at its expense at all times during the terms hereof, maintain each article of equipment in good operating order both in repair and appearance.

It is understood and agreed that the Lessee shall cause the equipment to be operated only by competent employees.

Maintenance of the equipment shall include without limiting the generality of the foregoing all routine lubrication, oil changes and adjustments that are to be performed either as legislated and/or manufactures recommendations. The cost for this maintenance shall be borne by the Lessor.

Liability

7. The Lessee assumes all the risk and liability for the tandem snowplow truck for the use, operation, storage and damages for injury and death to persons and property howsoever arising therefrom and shall save and hold the Lessor harmless from any and all of the following: all claims and liens for storage, labour and materials and all loss of and damages to said equipment and all loss,

damages claims, penalties, liability and expenses howsoever arising or incurred because of said equipment during the pendency of the lease thereof.

Title

The equipment shall at all times be and remain vested in the Lessor and nothing contained in this lease shall be deemed to have effect the of conferring upon the Lessee any right or title whatsoever, in or to the equipment other than that of a Lessee.

The Lessor shall give the Lessee immediate notice in any case where the equipment that is being leased has been levied upon or from any cause become liable for seizure.

Insurance

9. Lessee at its own expense shall carry adequate public liability insurance against bodily injury including death and against property damage, all such insurance to protect both the Lessor and Lessee and shall keep each item of equipment insured at the actual cash value at the time of the loss. All shall be in an amount consistent with all other equipment in the Lessees fleet. Such insurance shall be kept in effect for the entirety of the contract. The Lessee agrees to provide evidence of said insurance to the Lessor in a timely manner prior to the start date of January 1, 2027.

The Lessee and Lessor are in agreement that in the event of a claim that the Lessee or one of employees are the only body with permission to speak with an adjuster. In the event of a claim the Lessee agrees to share any and all information that has been discussed either in writing or verbally with the Lessor in a timely manner.

The Lessee and Lessor agree that in the event of a claim that the Lessor shall be responsible for the first \$5,000.00 of any deductible and any Harmonized Sales Tax (HST) and the Lessee will pay the remainder of the deductible and HST the may be owing as part of the claim.

Proof of Insurance

10. The Lessee agrees to provide proof of insurance from their insurance provider on or before commencement of the lease. The equipment shall be insured under the Lessees policy from January 1 to December 31, 2027, unless extend in which case proof or insurance will be provided at that time. The Lessor further agrees to provide proof of insurance at the end of lease for all equipment listed in this lease agreement either by December 31, 2027 or the last day of the contract extension.

CVOR and Other Safety Requirement

11. The Lessee and Lessor agree that the tandem axle dump truck, while in use by the Lessee, shall be operated under the Lessee's Commercial Vehicle Operators Registration (CVOR) and a copy of the Lessee's CVOR shall be kept in the tandem axle dump truck at all times. The Lessee and Lessor further agree that any infraction while working under the Lessee shall impact the Lessee's CVOR and not the Lessor.

The Lessor further agrees that the tandem axle dump truck shall be delivered with a valid safety that has been completed by a competent mechanic and a valid licensing sticker for the duration of the lease agreement.

Possession

12. The Lessor and Lessee agree that the tandem axle dump truck shall be used solely by the Lessee or one of its employees or contractors for the lessee's business and no subletting shall be permitted.

In witness whereof the parties hereto agree have executed this agreement of lease on the herein first written

By: Trevor Tout Custom Dozing

Name of Firm or Individual (Hereafter referred to as "The Lessor")

Address: 43739 Harriston Road, Gorrie, ON N0G 1X0

Trevor Tout

Name of Authorized Person Signing for Firm

Lessor

Affix

Corporate Seal

Signature

The Township of Howick

Lessee

Affix

Reeve, Doug Harding

Corporate Seal

Acting CAO/ Manager of Finance/ Treasurer, Amy Van Meeteren

Corporation of the Township of Howick

By-law No. 68-2026

Being A By-Law to Authorize the Entering into and Execution of a 2027 Rental/Lease Agreement of a 2005 Stirling Tandem Axle Snow Plow with Trevor Tout Custom Dozing Inc.

WHEREAS Subsection 5(1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Howick deems it desirable to enter into an equipment rental/lease agreement for 2027 with Trevor Tout Custom Dozing Inc.

NOW THEREFORE IT BE ENACTED by the Council of the Corporation of the Township of Howick as follows:

1. That the Reeve and Acting CAO/Treasurer are hereby authorized to execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Howick and Trevor Tout Custom Dozing Inc. for the rental/lease of a 2005 Stirling Tandem Axle Snow Plow identified as **Schedule A** and attached hereto:
2. That Schedules A form part of this by-law.
3. That this By-law shall come into force and take effect upon the date of its final passing.
4. That this By-law may be cited as the "Tandem Snow Plow Rental/Lease Agreement By-law"

Read a first and second time this 13th day of October, 2026.

Read a third time and finally passed this 13th day of October, 2026.

Reeve Doug Harding

Acting Clerk Alana Dick

[Return to Top](#)

THIS AGREEMENT made in triplicate this 13th day of October, 2026.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF HOWICK

Hereinafter called the "Township" of the first part

AND

TREVOR TOUT CUSTOM DOZING

Hereinafter called the "Contractor" of the second part

WHEREAS the Township requires snow clearing activities on approximately 900m of public sidewalks located within the Village of Wroxeter, Ontario;

AND WHEREAS the Township requires the Contractor to provide snow clearing services to the public sidewalks identified in [Schedule 'A'](#).

AND WHEREAS the Contractor is agreeable to performing the snow removal services for the public sidewalks identified in [Schedule 'A'](#)

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

WINTER MAINTENANCE

During the time period that customarily may require snow and ice removal (typically January 1st to April 1st and December 1st – 31st) for the duration of this agreement, the Contractor will remove snow and ice, and apply salt and sand as needed from the areas outlined in [Schedule 'A'](#) to the satisfaction of the Manager of Public Works of the Township of Howick for the price agreed upon in [Schedule 'B'](#). The term can be extended as mutually agreed upon by both parties based on weather.

INSURANCE

The Township of Howick will add the Contractor to the Township's liability insurance policy as an additional insured for coverage while completing sidewalk snow clearing services on behalf of the Township of Howick and agrees to pay all premiums related to increased insurance costs. The Township assumes risk and liability for the skid steer and lawn tractor provided by the Contractor only during operation on behalf of the Township of Howick.

PROOF OF INSURANCE

The Township agrees to provide proof of insurance coverage from their insurance provider to the Contractor.

This Agreement will be valid for the period of January 1, 2026, until December 1, 2026, unless mutually agreed upon by both parties to be extended due to weather conditions. The Agreement will be reviewed annually on or before December 31st.

THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

(THE CONTRACTOR

Contractor's Address: 43739 Harriston Road Gorrie, ON N0G 1X0

Contractor's Telephone: 519-291-8434

Contractor's Email: ttcdozing@gmail.com

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(Reeve Doug Harding

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(Acting CAO/Manager of Finance/Treasurer Amy Van Meeteren
(We have authority to bind the Corporation

SCHEDULE 'A' OF AGREEMENT

Approximately 1050m of sidewalks requiring snow clearing located within the Village of Wroxeter, Ontario:

<u>Sidewalk Location</u>	<u>Starting Intersection</u>	<u>Ending Intersection</u>
Centre Street	Ann Street	Mill Street
Water Street	Mill Street	Gibson Street



SCHEDULE 'B' OF AGREEMENT

RATE OF PAY FOR SIDEWALK SNOW CLEARING

RATE OF PAY:

Rate of Pay for sidewalk snow clearing for all of the locations listed in [Schedule 'A'](#) as required and to the satisfaction of the Township of Howick Manager of Public Works:

- \$125.00 per hour, per piece of equipment
 - o \$40.00 per hour per operator
 - o \$85.00 per hour per skid steer
 - o \$85.00 per hour per lawn tractor

PAYMENT:

The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Township shall make every effort to provide the Contractor with a cheque within the first two weeks following the end of each month.

Corporation of the Township of Howick

By-law No. 69-2026

**Being A By-Law to Authorize the Entering into and Execution of a 2027
Sidewalk Snow Clearing Contract with Trevor Tout Custom Dozing Inc.**

WHEREAS Subsection 5(1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Howick deems it desirable to enter into a sidewalk snow clearing contract for 2026 with Trevor Tout Custom Dozing Inc.

NOW THEREFORE IT BE ENACTED by the Council of the Corporation of the Township of Howick as follows:

1. That the Reeve and Acting CAO/ Treasurer are hereby authorized execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Howick and Trevor Tout Custom Dozing Inc. for sidewalk snow clearing duties identified as **Schedule B** and attached hereto.
2. That Schedules B form part of this by-law.
3. That this By-law shall come into force and take effect upon the date of its final passing.
4. That this By-law may be cited as the "Sidewalk Snow Clearing Agreement By-law"

Read a first and second time this 13th day of October, 2026.

Read a third time and finally passed this 13th day of October, 2026.

Reeve Doug Harding

Acting Clerk Alana Dick

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Belmore Arena Board 2026 Minutes

Meeting Details

Meeting Date	Monday August 24, 2026
Time	7:30 p.m.
Where	Lounge - Community Centre
Attendees	Randy, Jennifer, Christine, Becca, Kim, Marv, Jamie, Brett, Warren, Mark (late)
Regrets	Wanda, Heidi, Lindsay, Jeremy, Kyra

Agenda Details

Call to Order: 7:35 pm Any additions to agenda: Guest Paul Inglis, New Board Member Approve agenda: Motion to approve current agenda: 1st Kim, 2nd Marv all in favor Yes
Approval of Minutes from July 20, 2026:
Follow up from previous minutes
Follow Up action items
New Business
Reports

Meeting Notes

1. Approval of the minutes from July 20th, 2026 minutes. **Motion to approve previous meeting minutes 1st: Chris, 2nd: Becca, all in favor Yes.**

New Business/Follow up from Minutes of July 20, 2026:

- 1) Parks Board – Willow Tree in back corner taken down (2024) still there
Suggestion to contact an arborist for work to be done in 2026 (2025) **Kyra** will speak with Sheldon McGlynn about removing the willow tree. Randy also suggested Apline Tree Service 519-525-1601. As there was more discussion on taking the whole tree down or just trim up the broken branches.
 - Kyra was absent from the meeting so no follow up information available
- 2) Brett and Warren and inquiries/check ins with the Mennonites and or Chris Wright regarding the plastic from the boards if some or all of it can be used?
 - a. Mennonites came and remove all plastic and boards from arena and will be repurposed – **Completed**
- 3) Warren suggested during July 20th meeting on having prices within one larger document. Are there thoughts on who would create this document and pull on the information together?
- 4) New Signage for the washrooms from BudSteel any time frame of arrival and install? Gord installed August 2026, **Completed**.
- 5) Discussion on the Piano placement and clarity on the concerns elevated in the July 20th, 2026 meeting relative to its movement.
 - a. Guest Paul Inglis came and apologized to the Board as a whole and Randy for his behavior and outburst during our previous meeting regarding the piano. Kim expressed the number of times it has been used and were in which hall. Wanda has checked with appropriate piano ppl and confirmed there is NO need to have the piano only up against inside walls. Kim requested to have a decision on where the piano's permanent home should be. Decision to be move to the next meeting as there were many absent from the Board meeting.
- 6) Discussion on Branding of the Arena Boards with the Logos of Teeswater Argo Parts, Hays Electric and Bruce Power Workers Union.
 - a. Discussion on forwarding a letter to the New Council in Howick once in place for such a request of branding the boards due to donations received in Belmore. Holm has all appropriate logos and price wise usually 3 x 12 ft logo \$11.00 sq foot

- 7) Randy any follow up with McDonagh's as for coming to a meeting to provide clarity on the insurance of volunteers in order to clarify for ourselves that we are protected and Howick's concerns.
 - a. Randy has been playing phone tag although, will continue to follow up.
- 8) Marvin were you able to express to the Howick members of the frustrations on communication response as well as the updating of the website with appropriate changes to our pricing.
 - a. Marvin did follow through with this request and since the last meeting responses seem to be better via email from Howick. As well, as our new prices have been posted.
- 9) Structural Condition Assessment: set a committee to review and plan timelines for work to be completed (3 ish people)
 - Bring ideas to next meeting
 - o Still on going
- 10) Nominating Committee: set a committee to recruit potential Board members (3 ish people) Chris Inglis is working on it.
 - Bring thoughts and ideas to next meeting
 - o Still on going
- 11) Accessibility training had 9 attendees in the lounge, great info that volunteers need to be aware of regarding ensuring customer service and communication in accessible to all (ideas about accessible parking and proper signage). Need to share with all Belmore user groups and track all that have watched.
 - a. No further discussion
- 12) Scoreboard and clock in Arena not working – Warren
 - a. Warren currently has someone looking at the clock/scoreboard to see if salvageable.
- 13) Welcome to our new board member Angi Bross which is taking over for Ian Inglis upon his resignation as Director at Large.

Reports:

Treasurer's Report: Becca: Becca reviewed and provided a statement to Arena board members via email for their consideration. There were no questions on expenses spread sheet. There were \$2,897.41 expenses to currently go out **Motion to approve: 1st Jamie: 2nd Marv. All in favor Yes**

Sub-committee updates:

- 1) Grants Update – Kyra – Absent
- 2) Belmore Catering: Chris / Kim: Other than Davie Eadie Celebration of life been quiet. Nothing booked until October currently.

- 3) General Maintenance: Jeremy / Warren: Zamboni has been picked up it is in good shape. It also came with 2 blades which in and of themselves are \$1000. The blades need sharpening but otherwise good conditions. The old Zamboni will likely sell it.
- 4) Parks Board: Brett - Dwight Riley donated a truck load of topsoil and will be allocated to areas which are in need, and the remainder of the dirt will be placed behind the tennis court when another area has a need for soil.
- 5) Rentals – Hall / Lounge: Kim – Had receipt for Ladders and ink for contracts over the last little bit, submitted to Becca for reimbursement. Rentals for Christmas holiday time are filling up.
- 6) Ice Rentals / Installation: Warren Nothing to report
- 7) Belmore Curling: Don Ross - Absent
- 8) Figure Skating: Lindsay/Heidi – email attached from Lindsay – as Lindsay and Heidi were absent
- 9) Pickle Ball: Jenn G – All is working well. One hiccup last week the floor due to the removal of the old board made the floor incredibly slippery and many folks felt it was a safety risk. That has been rectified and this week, many players this week on all courts.
- 10) Communications: Lindsay – Nothing to report sent via email
- 11) Belmore Chamber of Commerce: Lorne – There was no meeting in August so nothing to report
- 12) South Bruce: Mark Ireland – Elections occurring for Mayor and in the ward at large as for the news on the ground, the Teeswater Fair was a resounding success.
- 13) Morris Turnberry: Jamie McCallum – Is NOT seeking reelection this year so he will be stepping down. The Plowing Match Bruce County went well, served 172 ppl and 22 volunteers bkft.
- 14) Howick: Marvin Grimes: Council elections will be happening in the coming weeks, many positions are up for openings. Caitlin Gillis is leaving her current position. There is not a replacement at this point.

Action Plan

Action	Assigned To
a) Outside lights at main hall – timeframe for completion? b) Water Bottle fill in dressing room is running warm water not cold – timeframe for completion? c) Brine Header -Expectation of completion by Sept 1, 2026 and final payment made?	Jeremy
a) Boards around the surface of the ice removed and new boards timeframe of completion is October b) Glass Broken along top of Timekeepers Box – timeframe for completion?	Warren
a) Post broken – glass and post in the ref's room – timeframe for completion? b) Motion tap not working in dressing room 1 – timeframe of completion?	No name assigned

Correspondence: Kim received a request for help for volunteers from Belmore from Howick for their Fall Fair. There was discussion on whether to send through our email distribution listing along with the link, or post on website. Was decided send through email distribution listing with link for signing up should anyone wish to help.

Request for THANK YOU Cards: Dwight Riley for top soil, Argo Parts, Hays Electric and Bruce Power for monetary donations and BudSteel for new signage _ There wasn't a discussion on who or where these THANK YOU cards would come from????

Open Discussion / Comments / Questions: new to our agenda to give opportunity to guests attending to share their thoughts. Allowing 10 – 15 minutes at end of each meeting.

Next Meeting: Monday September 21st, 2026

Adjournment: Motion to adjourn, 1st Jamie, 2nd Becca all in favor Yes – 8:35 pm

Next Meeting: Monday September 21st, 2026 start time 7:30 pm



CSWB FOR HURON INFORMATION BRIEFING

What is Community Safety and Well-being (CSWB) for Huron? The CSWB for Huron Plan adopted by lower-tier municipalities in July 2021 is a roadmap for how lower-tier municipalities in Huron County can collaborate across different sectors to make communities more inclusive, resilient, and where all residents **THRIVE**.

COMMUNITY SAFETY AND POLICING ACT (2019)

This act mandates all Ontario municipalities must develop and implement a CSWB Plan in partnership with community stakeholders.

CSWB PRIORITIES

Mental Health and Addictions



Community Security



Housing Stability and Homelessness



Domestic and Family Violence



ORGANIZATIONS SUPPORTING CSWB FOR HURON



[Return to Top](#)



CSWB FOR HURON INFORMATION BRIEFING



THE CSWB FOR HURON PLAN

The CSWB for Huron Plan was prepared in collaboration with all 9 lower-tier municipalities in Huron County and a multi-sectoral Advisory Committee that included representatives from social and community organizations, school boards, boards of health, the police service and other local service providers working to protect or enhance safety and well-being. The plan was adopted in 2021.

Read the CSWB for Huron Plan (2021) and Review Report (2025)



SCAN ME

CSWB PRIORITIES

Mental Health and Addictions



Mental health is about thriving - enjoying life, having a sense of purpose, strong relationships, feeling connected to others, and managing life's highs and lows. There is also a significant family impact associated with addiction.



SCAN ME

Community Security



SCAN ME

Community security encompasses the ability to meet basic needs, participate in leisure and recreational activities, access reliable transportation, experience a sense of belonging within the community, and live in an environment free from crime.

Housing Stability and Homelessness



Housing is fundamental to health and well-being for every individual and must be affordable, suitable and available. **Homelessness** is not a choice - it's about a lack of choice.



SCAN ME

Domestic and Family Violence



SCAN ME

Domestic violence is a pattern of abusive, violent, or controlling behaviour in an intimate relationship, including physical, emotional, psychological, sexual, financial, digital abuse, and coercive control. **Family violence** is a broader term that includes abuse, violence, neglect, or controlling behaviour among family members, such as partners, parents, children, siblings, and older adults.



MENTAL HEALTH & ADDICTIONS INFORMATION BRIEFING

Mental health is about thriving - enjoying life, having a sense of purpose, strong relationships, feeling connected to others, and managing life's highs and lows. There is also a significant family impact associated with addiction. Studies indicate that **for every 1 person struggling with addiction, an estimated four or more family members are severely impacted.**

NO JUDGEMENT HERE - IT'S OKAY NOT TO BE OKAY.

Everyone experiences challenges with their mental health at different points in life. Creating a community where people feel safe to talk about mental health and addiction, seek support, and share their experiences without fear of stigma or judgment is essential.



HOW IS THIS SHOWING UP IN HURON?

Local and provincial data highlight a growing need for mental health and crisis supports, with rising service demand across all age groups.

11,741 number of calls to Huron Perth Crisis and Helpline, the volume of which continues to grow year over year since the pandemic.

Approximately **1 in 5** children and youth in Ontario have a mental health challenge.

68% of farmers are more susceptible than the general population to chronic stress, which can lead to physical and mental illnesses.

WHY DOES THIS MATTER?

Across Huron, maintaining a focus on mental health and addiction ensures that community members have access to essential resources, support systems, and interventions. By prioritizing mental health and addiction, we create a safer, more resilient community where people feel supported in their journey toward recovery and wellness, ultimately fostering a stronger sense of security and well-being for all.

Helping Someone in Crisis **In an emergency, dial 9-1-1.**

If you encounter someone in need of emergency assistance, the following **24 hours a day, 7 days a week** support options are available:

Huron Perth Helpline & Crisis Response Team |
Call: 1-888-829-7484

Kids Help Phone | Call 1-800-668-6868 / Text 686868

Suicide Crisis Helpline | Call or Text 9-8-8

**Huron Perth Mental Health & Suicide Crisis
Response Protocol**



SCAN ME

The organizations behind the CSWB for Huron **Mental Health & Addictions Ad Hoc Committee***

*Appointed Municipal staff/Council support the work of the Ad Hoc Committee. The Ad Hoc Committee supports all deliverables related to the priority area.

- Avon Maitland District School Board
- Canadian Mental Health Association (CMHA) Huron Perth Addiction & Mental Health Services
- Huron Health System
- Huron OPP
- Huron Perth Catholic District School Board
- Huron Perth Centre for Children and Youth
- Huron Perth Healthcare Alliance
- Huron Perth Public Health

WHAT IS BEING DONE IN HURON?



SCAN ME

The **Mobile Crisis Response Team (MCRT)** led by Huron Perth Healthcare Alliance works in collaboration with Huron OPP to provide immediate on-site assessment with police of a person in crisis while attempting to deescalate and stabilize the person in crisis and/or provide support to family or loved ones involved.

CMHA Huron Perth and CMHA Thames Valley - Addiction & Mental Health Services provides a variety of services across Huron County including addiction counseling for youth and adults, mental health case management, peer support, court support, counseling for problem gambling/behavioral change, supportive housing, community withdrawal management and more.



SCAN ME



SCAN ME

The **Huron-Perth Centre** is the lead agency for child and youth mental health service planning and service provision across Huron and Perth counties. They offer free mental health counselling services for children and youth from birth to age 18 as well as supports for parents, caregivers and families who are concerned about their child's mental health. The Centre also provides youth justice counselling services, support for youth involved with child welfare services and a violence against women counselling program.



Everyone plays a role.

Building a safer, more connected community starts with mental health awareness, support, and stigma reduction. Everyone has a role to play in creating a safe, supportive, and inclusive community.

Resources & Training related to Mental Health & Addictions



SCAN ME

In the Know Training (Agriculture Wellness Ontario) is a free, 4-hour workshop offered virtually or in-person, designed specifically for farmers, their families and those who are involved and/or support the agriculture sector.



SCAN ME

Explore **ConnexOntario's** resources available list for drug and alcohol, mental health and problem gambling.



SCAN ME

Children's Mental Health Ontario provides a full list of youth mental health resources.



COMMUNITY SECURITY INFORMATION BRIEFING

Community security encompasses the ability to meet basic needs, participate in leisure and recreational activities, access reliable transportation, experience a sense of belonging within the community, and live in an environment free from crime.



SAFE COMMUNITIES ARE BUILT TOGETHER.

Everyday choices, like driving distraction-free, staying sober, and looking out for one another, help prevent injuries and save lives. By working together to support inclusion, respect, and healthy decisions, we build a safer, stronger community for everyone.



HOW IS THIS SHOWING UP IN HURON?

The “Big 4” offences continue to be a concern across Huron County. **In 2025:**

66	Distracted Driving Charges	245	Seatbelt Charges
192	Impaired Charges	3,082	Speeding Charges

WHY DOES THIS MATTER?

In Huron County, **actions that focus on prevention matter most because the data shows a clear and ongoing concern.** Many incidents, especially those linked to the “Big 4” and water safety, are preventable, making prevention the most effective way to reduce harm, save lives, and build a safer, more welcoming community.

Helping Someone in Crisis In an emergency, dial 9-1-1.

If you encounter someone in need of emergency assistance, the following **24 hours a day, 7 days a week** support options are available:

OPP Non-Emergency Line | Call: 1-888 310-1122

211 Ontario | Call or Text 2-1-1

Victim Services Huron Perth
Reporting Hate & Discrimination Tool



SCAN ME

The organizations behind the CSWB for Huron **Community Security Ad Hoc Committee***

*Appointed Municipal staff/Council support the work of the Ad Hoc Committee. The Ad Hoc Committee supports all deliverables related to the priority area.

- Huron Immigration Partnership
- Huron OPP
- Huron Perth Public Health
- Salvation Army (Goderich)
- United Way Perth-Huron
- Victim Services Huron Perth

WHAT IS BEING DONE IN HURON?



SCAN ME

Welcoming Week is an annual campaign and celebration showcasing the movement of communities striving to be more welcoming places for all, including immigrants. More than 4,000 people have celebrated in Huron County since 2021, with dozens of events organized throughout our communities.

Huron OPP provides free fraud prevention and scam awareness training sessions across many communities in Huron County designed for community groups, seniors, and businesses.



SCAN ME



SCAN ME

I Am Huron is a Huron County-wide initiative to showcase the diverse contributions that immigrants and newcomers to Canada make in our communities. The campaign aims to celebrate immigrants and highlight the positive impact they make in many different areas.



Stronger, Together.

Welcoming communities build belonging and inclusion. When everyone feels they matter and we stand united, communities become stronger. This means actively challenging exclusion, reducing barriers, and ensuring people feel safe, respected, and supported where they live.

Resources & Training related to Community Security

Huron Immigration Partnership Training & Resources:



SCAN ME

- **Mamawi - Gathering the People** Building relationships with Indigenous Communities and People
- **Building Belonging:** Equity, Diversity and Inclusion in Rural Communities

Fraud and Scam Awareness Training

- Contact the **Huron OPP Detachment** to learn more about booking a free fraud and scam awareness training session.

Huron OPP Detachment |
Call: 519-482-1677

Explore local research conducted by the United Way Perth-Huron, such as:



SCAN ME

- **Discrimination and Community Integration** Experienced by 2SLGBTQ+ in Perth-Huron
- **Quality of Life** in Perth-Huron



HOUSING & HOMELESSNESS INFORMATION BRIEFING

Housing is fundamental to health and well-being for every individual and must be affordable, suitable and available. **Homelessness is not a choice** - it's about a lack of choice.



EVERYONE DESERVES A PLACE TO CALL HOME.

Municipalities account for the largest and fastest-growing share of housing and homelessness funding in Ontario. But municipalities are not resourced to respond to a rapidly intensifying crisis.

In 2025, known homelessness in mostly rural communities increased by 31% from 2024.



HOW IS THIS SHOWING UP IN HURON?

There continues to be an imbalance between homelessness inflows and outflows.

61 households housed in 2024/2025 **519** households experienced homelessness since April 2022

89% the percentage of people experiencing chronic homelessness (unhoused for 6 months or more) in 2024/2025 in Huron.

WHY DOES THIS MATTER?

Ensuring everyone has a home is a priority because stable housing is the foundation for health, safety, and well-being. It reduces chronic homelessness, lowers strain on community services, and helps people better access supports, employment, and stability while strengthening the overall health of the community.

Helping Someone in Crisis In an emergency, dial 9-1-1.

If you encounter someone in need of emergency assistance, the following 24 hours a day, 7 days a week support options are available:



211 Ontario | Call or Text 2-1-1

Huron Perth Helpline & Crisis Response Team |
Call: 1-888-829-7484

The organizations behind the CSWB for Huron **Housing & Homelessness Ad Hoc Committee***

*Appointed Municipal staff/Council support the work of the Ad Hoc Committee. The Ad Hoc Committee supports all deliverables related to the priority area.

- Huron County Social & Property Services
- Huron Health System
- Huron Immigration Partnership
- Huron Perth Healthcare Alliance
- Huron Perth Public Health
- United Way Perth-Huron

WHAT IS BEING DONE IN HURON?

Huron's Housing and Homelessness Serving System is a network of agencies and programs that coordinate housing and support for people experiencing homelessness or housing insecurity.

The By-Name List is a real-time, centralized list of people experiencing homelessness in Huron County, maintained by Social and Property Services staff with input from local organizations.

The Bridge Housing and Stability Program, delivered in partnership with the County of Huron and Canadian Mental Health Association, Huron Perth Addictions and Mental Health Services, provides temporary, supportive housing to help transition individuals out of homelessness using a dispersed model of accommodation across the community.

The Coordinated Access System uses By-Name List data to help local organizations work together to more effectively match people experiencing homelessness with appropriate supports and services.



SCAN ME



It takes a community.

It takes a community to understand housing and homelessness and to challenge stigma and assumptions. When people are informed, they are better able to support solutions that improve access to safe, stable housing for everyone.

Resources & Training related to Housing & Homelessness



SCAN ME

Current data on homelessness in Huron: stay up to date on monthly share-out data. (Huron County)



SCAN ME

Be part of the solution: Learn more about what homelessness is and learn the facts. (Huron County)



SCAN ME

Read the United Way Perth-Huron's **Our Stories of the Housing Crisis (2026)** report

Captures local experiences of this difficult time



SCAN ME

Read AMO's report **Municipalities Under Pressure One Year Later (2025)** report

An update on the Human and Financial Cost of Ontario's Homelessness Crisis



DOMESTIC & FAMILY VIOLENCE INFORMATION BRIEFING

Domestic violence is a pattern of abusive, violent, or controlling behaviour in an intimate relationship, including physical, emotional, psychological, sexual, financial, digital abuse, and coercive control.

Family violence is a broader term that includes abuse, violence, neglect, or controlling behaviour among family members, such as partners, parents, children, siblings, and older adults.



NEVER JUSTIFIED! NEVER SOMEONE'S FAULT!

Intimate Partner Violence (IPV) is a form of domestic violence that occurs between current or former intimate partners. It can include physical, sexual, emotional, psychological, financial, or technological abuse, as well as coercive and controlling behaviours.

It is estimated that 80% of cases of intimate partner violence go unreported.



HOW IS THIS SHOWING UP IN HURON?

In Huron County, both the frequency and severity of IPV are increasing, particularly among vulnerable populations such as youth and older adults, which is a growing concern.

541 of recorded incidents of IPV in Huron County in 2025.

1613 number calls for support to the 24-hour crisis line (Artemis) between April 1, 2025 and March 31, 2026

WHY DOES THIS MATTER?

Intimate Partner Violence (IPV) rates in rural Ontario are significantly higher than in urban areas. This is due in part to underreporting linked to isolation, limited resources, and social stigma, meaning the true number of cases is likely higher than reported. Victims in rural areas also face barriers to accessing supports such as shelters and police services which are often located in other communities and can make it harder to leave unsafe situations.

Helping Someone in Crisis **In an emergency, dial 9-1-1.**

If you encounter someone in need of emergency assistance, the following **24 hours a day, 7 days a week** support options are available:



211 Ontario | Call or Text 2-1-1

Artemis Huron | Call 1-800-265-5506

Kids Help Phone | Call 1-800-668-6868 or Text 686868

Victim Services Huron Perth | Call 519-600-4108

The organizations behind the CSWB for Huron **Domestic & Family Violence Ad Hoc Committee***

*Appointed Municipal staff/Council support the work of the Ad Hoc Committee. The Ad Hoc Committee supports all deliverables related to the priority area.

- Artemis Huron
- Huron OPP
- Rural Response for Healthy Children
- Salvation Army (Goderich)
- Victim Services Huron Perth
- United Way Perth-Huron

WHAT IS BEING DONE IN HURON?

Several municipalities in Huron County have declared **Gender Based Violence (GBV) an epidemic**. Advocates and governments declare GBV an epidemic because it is a persistent, growing crisis that requires the same urgency, funding and coordinated action as a public health threat.



SCAN ME

A Vigil Ceremony is held annually in Huron County on **National Day of Remembrance and Action on Violence Against Women (December 6th)**.

Representatives from CSWB for Huron, Artemis Huron and Victim Services Huron Perth were involved in the creation of Association of Municipalities of Ontario's **Gender-Based Violence Resources for Municipal Elected Officials**.



SCAN ME



Know the signs.

Recognizing the signs of unhealthy relationships and domestic violence is the first step in preventing harm.

Domestic and intimate partner violence are not always physical. They can include coercive control, such as monitoring a partner's activities, limiting access to money, isolating them from friends and family, threats, intimidation, or controlling everyday decisions

Resources & Training related to Domestic & Family Violence



SCAN ME

Neighbours, Friends and Families: training on recognizing the warning signs and how to respond safely.



SCAN ME

Make it Our Business (for businesses and human resources): Learn employer responsibilities and how co-workers, managers, and union reps can recognize, respond to, and refer cases of domestic violence in the workplace, as well as how to communicate this to staff.



SCAN ME

Learn more about **safety planning for people who experience domestic violence**.



SCAN ME

Learn more about **Artemis Huron** and the support they provide for women and children impacted by gender-based violence.



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

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Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

September 25, 2026

Via email; doug.fordco@pc.ola.org

Premier Doug Ford
Room 281
Main Legislative Building, Queen's Park
Toronto ON M7A 1A5

RE: OPP 2027 Policing Costs

Please be advised that South Huron Council passed the following resolution at their September 21, 2026, Regular Council Meeting:

Motion: 367-2026

Moved: W. McLeod-Haggitt

Seconded: T. Oke

**Whereas the Municipality of South Huron is policed by the Ontario Provincial Police and has budgeted \$2,140,181 for its 2026 annual OPP policing contract; and
Whereas this represents approximately 15% of South Huron's 2026 tax levy supported operating costs; and**

Whereas the Municipality has received correspondence dated August 14, 2026 from the Honourable Michael S. Kerzner, Solicitor General, advising that for the 2027 calendar year no OPP-policed municipality will experience an increase of more than 11% in its total amount payable for OPP policing compared with 2026, excluding services separately acquired through an agreement with the OPP; and

Whereas a projected increase of 11% in 2027 would result in an additional municipal cost of up to \$235,420 increasing South Huron's annual OPP cost to as much as \$2,375,601; and

Whereas this projected increase in 2027 would result in annual OPP policing costs changing significantly over the past two years, with total costs rising from 2025 to 2027 by approximately \$447,510, or 23%, placing sustained pressure on the Municipality's property tax supported operating budget; and

**Whereas municipalities must balance legislated infrastructure, service-delivery, affordability and fiscal-responsibility obligations, while having limited revenue tools and a primary reliance on property taxation;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of South Huron:**

- 1. Acknowledges the Province of Ontario's action to limit the 2027 OPP municipal policing cost increase to no more than 11%;**
- 2. Expresses concern that an increase of up to 11% in a single year remains significant for small and rural municipalities and is not, by itself, a sustainable long-term solution;**
- 3. Requests that the Province of Ontario establish a permanent, transparent and sustainable multi-year framework for OPP municipal policing costs that :**
 - includes a reasonable and predictable maximum annual increase in municipal OPP policing costs, taking into consideration municipal revenue growth, inflation, assessment growth, population growth, fiscal capacity and the affordability impacts on local property taxpayers, including cost of living; and,**
 - that municipalities receive a clear and itemized annual explanation of changes to their OPP policing costs, including, where applicable, changes attributable to staffing levels, salaries, benefits, calls for service, time standards, fleet, accommodation, support services, detachment administration and other provincial cost allocations; and**
 - that the permanent framework recognize the limited fiscal capacity of small, rural and OPP-policed municipalities and ensure that municipal policing cost increases do not disproportionately affect property taxpayers or compromise the municipality's ability to deliver other essential services and infrastructure; and**
 - that the Province recognize that municipalities have limited ability to control policing costs arising from provincial legislation, regulatory, staffing, compensation, collective bargaining, operational or policy decisions and that the Province provide appropriate provincial funding or cost-sharing where significant policing cost pressures arise primarily from such provincial decisions; and**
- 4. that this resolution be circulated to the Premier of Ontario; the Solicitor General; the Minister of Municipal Affairs and Housing; MPP Lisa Thompson; the Association of Municipalities of Ontario; Rural Ontario Municipal Association; all Ontario municipalities policed by the OPP; and the Huron OPP Detachment Board.**

Disposition: Carried



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

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Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson, Administrative Assistant
Municipality of South Huron
sjohnson@southhuron.ca
519-235-0310 x. 225

Encl.

cc: Minister.solgen@ontario.ca ; minister.mah@ontario.ca ; lisa.thompson@pc.ola.org
resolutions@amo.on.ca ; roma@roma.on.ca ; jdietrich@southhuron.ca ;
manderson@centralhuron.ca ; avanhittersum@northhuron.ca ; frayne@hay.net ;
glamport@municipalityofbluewater.ca ; jaredpetteplace@me.com ;
jasmine.clark@torontomu.ca ; jwalker@bmross.net ; jennettewalker@hay.net ;
john.steffler@huroneast.com ; tbazinet@goderich.ca and all Ontario municipalities
policed by OPP.



Staff Memo

To: South Huron Council

From: Rebekah Msuya-Collison, CAO

Date: September 21, 2026

Re: 2027 OPP Policing Costs – Request for Resolution expressing Concerns

Purpose:

For information and consideration.

Background and Analysis:

Council received correspondence from the Ministry of Solicitor General at the September 8, 2026 Council meeting regarding the 2027 OPP Municipal Policing Costs. Council passed the following resolution:

“That a staff memo be brought back to the September 21, 2026 Council meeting with a proposed resolution regarding concerns to the proposed increase in OPP municipal policing costs.”

Please see attached draft resolution regarding concerns to the proposed increase in OPP municipal policing costs.

Link to Correspondence - [Ministry of Solicitor General - 2027 OPP Municipal Policing Costs](#)

Resolution: Sustainable and Predictable OPP Municipal Policing Costs

Whereas the Municipality of South Huron is policed by the Ontario Provincial Police and has budgeted \$2,140,181 for its 2026 annual OPP policing contract; and

Whereas this represents approximately 15% of South Huron's 2026 tax levy supported operating costs; and

Whereas the Municipality has received correspondence dated August 14, 2026 from the Honourable Michael S. Kerzner, Solicitor General, advising that for the 2027 calendar year **no OPP-policed municipality will experience an increase of more than 11% in its total amount payable for OPP policing compared with 2026**, excluding services separately acquired through an agreement with the OPP; and

Whereas a projected increase of 11% in 2027 would result in an additional municipal cost of up to \$235,420 increasing South Huron's annual OPP cost to as much as \$2,375,601; and

Whereas this projected increase in 2027 would result in annual OPP policing costs changing significantly over the past two years, with total costs rising from 2025 to 2027 by approximately \$447,510, or 23%, placing sustained pressure on the Municipality's property tax supported operating budget; and

Whereas municipalities must balance legislated infrastructure, service-delivery, affordability and fiscal-responsibility obligations, while having limited revenue tools and a primary reliance on property taxation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of South Huron:

1. Acknowledges the Province of Ontario's action to limit the 2027 OPP municipal policing cost increase to no more than 11%;
2. Expresses concern that an increase of up to 11% in a single year remains significant for small and rural municipalities and is not, by itself, a sustainable long-term solution;
3. Requests that the Province of Ontario establish a permanent, transparent and sustainable multi-year framework for OPP municipal policing costs that:
 - limits year-over-year municipal cost increases to a level aligned with municipal revenue growth and affordability;
 - clearly identifies the cost drivers behind annual changes, including salaries, benefits, fleet, accommodation, detachment administration, calls for service and other provincial cost allocations;

- recognizes the limited fiscal capacity of small, rural and OPP-policed municipalities; and
 - considers enhanced provincial funding or cost-sharing for provincially directed policing cost pressures;
4. Directs that this resolution be circulated to the Premier of Ontario; the Solicitor General; the Minister of Municipal Affairs and Housing; MPP Lisa Thompson; the Association of Municipalities of Ontario; Rural Ontario Municipal Association; all Ontario municipalities policed by the OPP; and the Huron OPP Detachment Board.

Huron OPP Detachment Board

Minutes

Monday, July 20, 2026, 9:00 a.m.

**Huron OPP Detachment Office
325 Albert Street, Clinton, ON, N0M 1L0**

Members Present: Marg Anderson, Vice Chair - Elected Official - Central Huron
Anita van Hittersum, Member - Elected Official - North Huron
Greg Lamport, Member - Elected Official - Bluewater
Jim Dietrich, Chair - Elected Official - South Huron
Trevor Bazinet, Member - Elected Official - Goderich
John Steffler, Member - Elected Official - Huron East
Dave Frayne, Member - Provincial Appointee
Jasmine Clark, Member - Community Representative
Jennette Walker, Member - Community Representative
Jared Petteplace, Member - Provincial Appointee

Staff Present: Acting Inspector Andrew MacIassac, Huron O.P.P.
Kendra Webster, Administrator / Recording Secretary

Others Present: Hank Zehr, Police Service Advisor, SOLGEN

1. Call to Order

Chair Dietrich called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Motion: 32-2026

Moved: D. Frayne

Seconded: J. Steffler

That the Huron OPP Detachment Board approves the agenda as amended.

Disposition: Carried

3. Disclosure of Pecuniary Interests and the General Nature thereof

4. Approval of Past Minutes

Motion: 33-2026

Moved: T. Bazinet

Seconded: G. Lamport

That the Huron OPP Detachment Board adopts the minutes of May 25, 2026 as printed and circulated.

Disposition: Carried

5. Presentations/Delegations

6. Business from Previous Meetings

7. Report

7.1 Inspector's Report

Motion: 34-2026

Moved: M. Anderson

Seconded: A. vanHittersum

That the Huron OPP Detachment Board receives the Inspector's Report as presented.

Disposition: Carried

7.2 Financial Report

Motion: 35-2026

Moved: J. Petteplace

Seconded: J. Steffler

That the Huron OPP Detachment Board receives the Financial Report titled Board Financial Actuals - January 1 to June 30, 2026, as presented.

Disposition: Carried

8. New Business

8.1 Huron OPP Detachment Board & Policing Activities 2025 Report

Motion: 36-2026

Moved: D. Frayne

Seconded: J. Walker

That the Huron OPP Detachment Board approves the Huron OPP Detachment Board Activities - 2025 Annual Report and the 2025

**Detachment Board Annual Report, as presented; and
That the reports be circulated by the Administrator to all lower-tier
municipalities in Huron County.**

Disposition: Carried

8.2 PGO Conference Summary

Members who attended the Police Governance Ontario (PGO) conference noted it was very well run and educational. Members explained that separate sessions were held for municipal boards and OPP boards, which was beneficial.

8.3 West Region Detachment Board Symposium

Member Lamport attended the symposium and noted that the topics covered were similar to presentations at the PGO conference.

8.4 Election of a Chair and Vice-Chair

The Board discussed the election process for the chair and vice-chair positions in 2027.

9. Board Member Comments

Member Lamport mentioned the Bayfield Community Focus Group would like to request a speed reduction to 50 km/h for a section of HWY #21 within Bayfield. He advised that traffic signals are going to be installed at HWY #21 and County Road #3.

Member Steffler said that there were some concerns with this year's upcoming Santa Claus Parade in Seaforth relating to closing HWY #8 and requesting off-duty paid OPP officers. He noted that there would be additional costs incurred by the Seaforth Lions for this request.

Hank Zehr spoke to the recent Inspector General Memo regarding an increase in antisemitism and hate-motivated incidents. He advised that the PGO has released board appointment resource packages which will be beneficial for new board members in the future.

10. Correspondence

10.1 Appointment to O.P.P. Detachment Board

10.2 Village of Merrickville Wolford - Resolution - Traffic Calming and Speeding Mitigation Techniques

Motion: 37-2026

Moved: G. Lamport

Seconded: M. Anderson

That the Huron OPP Detachment Board supports the Village of Merrickville-Wolford's May 26, 2026 correspondence regarding

Traffic Calming & Speeding Mitigation Techniques; and

That this supporting resolution and originating documentation be circulated to the Premier of Ontario, the Minister of Transportation, the Minister of Finance, MP Ben Lobb, MPP Lisa Thompson, AMO, ROMA, all Ontario Police Service Boards and all municipalities in Ontario.

Disposition: Carried

10.3 PGO Zone 5 Approved Minutes - March 10, 2026

Motion: 38-2026

Moved: G. Lamport

Seconded: J. Petteplace

That the Huron OPP Detachment Board receives correspondence items, as included under Correspondence.

Disposition: Carried

11. Closed Session

10:28 a.m. The Board took a recess and Hank Zehr left the meeting.

10:40 a.m. The Board returned from recess.

Motion: 39-2026

Moved: J. Petteplace

Seconded: J. Steffler

That the Huron OPP Detachment Board proceeds in Closed Session at 10:40 a.m. in accordance with Section 44(2)(b) and (g) of the Community Safety and Policing Act, 2019;

1. **information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation**
2. **personal matters about an identifiable individual, including members of the police service or any other employees of the board.**

That the following people remain in attendance for item 1 - Acting Inspector and the Administrator; for item 2 - the Administrator.

Disposition: Carried

12. Report From Closed Session

The Board returned to open session at 11:41 a.m.

Chair Dietrich reported out that the Board met in Closed Session as permitted in subsection Section 44(2)(b) and (g) of the Community Safety and Policing Act, 2019, to discuss information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation, and personal matters about an identifiable individual, in accordance with the Act.

As a result of the closed session today, the closed meeting minutes of March 23, 2026, were approved and there were no resolutions to be considered in open session.

13. Next Meeting

September 21, 2026

14. Adjournment

Motion: 40-2026

Moved: M. Anderson

Seconded: G. Lamport

That the Huron OPP Detachment Board hereby adjourns at 11:42 a.m., to meet again on September 21, 2026, at 9:00 a.m. or at the Call of the Chair.

Disposition: Carried

Jim Dietrich, Chair

Kendra Webster, Recording Secretary

September 24, 2026

Re: Request for the Expansion of Ontario's Deposit-Return Program

Hamilton City Council, at its meeting held on Wednesday, September 9, 2026, passed the following resolution that was included in the minutes of the Public Works Committee meeting from August 31, 2026:

10.2 Request for the Expansion of Ontario's Deposit-Return Program

(Cassar/Hwang)

WHEREAS, Ontario operates a successful deposit-return system for alcohol, seeing an average of 75 percent of all empties returned to Beer Stores each year, and deposit-return provides a consumer incentive to consciously recycle;

WHEREAS, Ontario has the lowest beverage container recovery rate in Canada—at roughly 50% of containers being recycled, and is one of only two provinces in Canada without a deposit-return program for non-alcoholic beverages;

WHEREAS, on average these systems in other provinces achieve a recovery rate of 75% for plastic bottles and 78% for all beverage containers, with Alberta achieving 83% recovery;

WHEREAS, Ontario relies on a residential-only blue box system to collect non-alcoholic containers;

WHEREAS, as much as 30% of beverage products that consumers purchase are consumed away from home and therefore disposed of in public and commercial trash bins and then sent to landfill where those valuable materials are lost;

WHEREAS, according to the Canadian Beverage Association (CBA), recent polling suggests 80% of Ontarians want a deposit-return system and the Ontario government proposed expanding the deposit return program to include non-alcoholic containers in 2023;

WHEREAS, not only do deposit-return systems have high return rates for consumers at home, they also retrieve beverage containers from industrial, commercial and institutional sectors who are incentivized to redeem the deposit value;

WHEREAS, Ontario is uniquely positioned to accelerate the modernization of beverage container recycling since a deposit-return program for alcohol containers, managed by the Beer Store, already exists and could be leveraged for this purpose;

WHEREAS, time is of the essence as Beer Stores are closing, reducing accessibility to locations already outfitted to return beverage containers, and diminishing collection capacity;

WHEREAS, the Government has set 2030 recovery targets, as outlined in Ontario Regulation 391/21 under the Resource Recovery and Circular Economy Act, 2016. These targets include an 80% recovery target for non-alcoholic beverage containers;

WHEREAS, without a deposit-return system, the increased costs to producers could be passed on to consumers;

WHEREAS, AMO "supports broader industry efforts to increase waste diversion rates. This includes industry efforts to establish a model for an expanded and more effective Deposit Return System that includes non-alcoholic beverage containers. A workable solution to reform the existing Deposit Return System will help boost the province's beverage recovery rate and support overall diversion of recycling materials away from landfills.";

WHEREAS, the Canadian Beverage Association is in full support of a deposit-return system because according to the CBA the transition to Circular Materials has not resulted in an increase in materials being recycled, and a deposit-return system promotes higher recycling rates, reduces litter and environmental impact, and helps ensure valuable beverage containers are collected, recycled, and reintegrated into a circular economy; and

WHEREAS, Peel Region, City of Toronto, City of Ottawa, the City of Waterloo and Great Lakes and St. Lawrence Cities Initiative (of which Hamilton is a member) have passed recent motions supporting deposit-return for non-alcoholic beverages.

THEREFORE, BE IT RESOLVED:

- (a) That the Corporation of the City of Hamilton urges the province of Ontario to immediately implement a deposit-return program to manage non-alcoholic beverage containers; and
- (b) That this resolution will **be distributed** to: the Canadian Minister of Internal Trade and One Canadian Economy, Dominic LeBlanc, the Canadian Minister of Environment and Climate Change, Julie Dabrusin, the Premier of Ontario, Doug Ford, the Ontario Minister of Economic Development, Job Creation and Trade, Victor Fedeli; the Ontario Minister of the Environment,

Conservation and Parks, Todd McCarthy, Hamilton-area MPPs, the Association of Municipalities of Ontario (AMO), and 444 Municipalities in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew Trennum', with a stylized, cursive script.

Matthew Trennum
City Clerk

Cc. Hon. Dominic LeBlanc, Minister of Internal Trade and One Canadian Economy
Hon. Julie Dabrusin, Minister of Environment and Climate Change
Premier Doug Ford
Hon. Victor Fedeli, Minister of Economic Development, Job Creation and Trade
Hon. Todd McCarthy, Minister of the Environment, Conservation and Parks
Jeff Beattie, MPP, Hamilton East - Stoney Creek
Robin Lennox, MPP, Hamilton Centre
Monica Ciriello, MPP, Hamilton Mountain
Donna Skelly, MPP, Flamborough - Glanbrook
Association of Municipalities of Ontario (AMO)
Ontario Municipalities
Councillor Craig Cassar
Councillor Tammy Hwang



September 18, 2026

Township of Howick

Dear Reeve Harding and Council

Re: 2027 Draft Work Plan and Budget

MVCA is circulating its Draft 2027 work plan and budget for council's review and comment.

We are circulating the draft 2027 work plan and budget earlier than usual as all conservation authorities have been directed by the Minister of Environment, Conservation and Parks to have the 2027 work plan and budget approved before February 1, 2027. This is the anticipated date that the new Lake Huron Regional Conservation Authority will in place.

The Minister also stated that: "Any anticipated impacts from regional consolidation should not be considered or incorporated into the preparation of the budget for the 2027 calendar year under this direction." A copy of the Minister's letter is attached for your information.

MVCA's priorities for 2027 are outlined in the attached newsletter. These priorities are based upon the program and services agreement that all our member municipalities have approved. We expect the Lake Huron Regional Conservation Authority to abide by all agreements that MVCA has agreements with its member municipalities, government agencies and community groups.

The budget and cost apportionment increase is based upon MVCAs forecast for 2027 and covers cost of living and grid increases for staffing, as well as increases in resources needed to deliver the increased demand for programs and services.

MVCA will be reviewing all comments received at its October 21st meeting.

If you have any questions, please feel free to contact Phil Beard or myself.

Ed McGugan
Chair



Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor
Toronto ON M7A 2J3
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Tél.: 416 314-6790

357-2026-1745

June 26, 2026

TO: Conservation Authorities Chairs, GMs/CAOs, and municipalities

SUBJECT: Minister's direction under section 1.14 of the *Conservation Authorities Act* with respect to budget and apportionment matters

I am writing with regards to the transition of Ontario's conservation authority system to a consolidated regional model. Pursuant to my authority under section 1.14 of the *Conservation Authorities Act* (CAA), I am issuing a direction ("Direction") to conservation authorities on budget and apportionment matters leading up to the transition date – please see attached Direction.

The purpose of this Direction, effective from June 26, 2026 to the transition date under the CAA (i.e., February 1, 2027, or such later date as may be prescribed by the regulations), is to require conservation authorities to complete the budgetary process for the 2027 calendar year budget before the transition date, and in accordance with the CAA and applicable budget and apportionment regulations.

This Direction establishes deadlines for key budget process milestones, including the holding of meetings to approve apportionment amounts and final budgets, and the sending of notices of apportionment to participating municipalities. Conservation authorities are also required to notify the Ministry of the Environment, Conservation and Parks and the Ontario Provincial Conservation Agency (OPCA) as certain steps of the budget process are completed. This Direction applies to all conservation authorities listed in Appendix A, with additional guidance set out in Appendix B of the attachment.

The Direction is intended to ensure that the transition to consolidation is successful with minimal disruptions to conservation authorities' governance, programs and services.

If you have any questions regarding this Direction, please contact the Conservation Authorities Section of the Ministry of the Environment, Conservation and Parks at ca.office@ontario.ca.

...2

Conservation Authorities Chairs, GMs/CAOs, and municipalities
Page 2.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd McCarthy", with a long, sweeping horizontal line extending to the left.

Todd McCarthy
Minister of the Environment, Conservation and Parks

Enclosures

c: The Honorable Rob Flack, Minister of Municipal Affairs and Housing

ATTACHMENT A

Minister's Direction Issued Pursuant to Section 1.14 of the *Conservation Authorities Act* (this "Direction")

Section 1.14 of the *Conservation Authorities Act* (CAA) provides the Minister with the authority to issue a direction to a conservation authority in relation to various matters for the purpose of facilitating the transition to a regional watershed-based framework for conservation authorities. The types of directions that can be issued by the Minister are set out in clauses 1.14(1)(a) to (d):

- (a) prohibiting the authority from making a decision in relation to its exercise of any of its powers under this Act or any other Act in the circumstances specified in the direction and subject to any specified conditions;
- (b) requiring the authority to give notice, in accordance with the direction, of a decision that it has made;
- (c) requiring the authority to send notices under subsection 25 (2), 27 (3) or 27.2 (3) by the date specified in the direction;
- (d) governing budgetary and apportionment matters relating to the authority that are otherwise addressed in a regulation made under clause 40 (1) (c), (e) or (f) or clause 40 (3) (k).

Section 1.14 further provides that an authority that receives such a direction shall comply with the direction within the time specified in the direction.

Pursuant to the authority of the Minister of the Environment, Conservation and Parks under clauses 1.14(1)(c) and (d), the conservation authorities set out under Appendix "A" of this Direction (the "**authorities**" or each, an "**authority**") are hereby directed as follows:

1. Each authority shall take all necessary steps to develop and approve its budget for the 2027 calendar year, in accordance with the CAA, to ensure that the authority complies with paragraphs 2 and 3 of this Direction.
2. No later than thirty (30) calendar days prior to the transition date, each authority shall:
 - i. Hold a meeting to approve apportionment amounts for its participating and specified municipalities as required by section 16 of O. Reg. 402/22.
 - ii. Hold a meeting to approve a final budget as required by section 22 of O. Reg. 402/22.
3. Prior to the transition date, each authority shall:
 - i. Provide a copy of its final budget to the Minister and each of its participating and specified municipalities in accordance with section 24 of O. Reg. 402/22, and in addition, provide a copy of the approved final budget to the Ontario Provincial Conservation Agency (OPCA).
 - ii. Send notices to the authority's participating and specified municipalities in accordance with subsections 25(2) (notices of apportionment of capital

costs), 27(3) (notices of apportionment of operating expenses) and 27.2(3) (notices of amounts owed by specified municipalities) of the CAA.

4. Upon completion of each of the following steps, each authority shall provide written notice of the completion of the step to the Ministry of the Environment, Conservation, and Parks and the OPCA:
 - i. Approval of a draft budget for consultation purposes in accordance with section 14 of O. Reg. 402/22.
 - ii. Approval of apportionment amounts for participating and specified municipalities in accordance with section 18 of O. Reg. 402/22.
 - iii. Approval of a final budget in accordance with section 23 of O. Reg. 402/22.
 - iv. Sending of notices to participating and specified municipalities in accordance with subsections 25 (2), 27(3) and 27.2(3) of the CAA.

General

5. This Direction applies to the authorities listed in Appendix “A” to this Direction.
6. This Direction is effective from the date of its issuance to the transition date, within the meaning of the CAA (i.e., February 1, 2027 or such later date as may be prescribed by the regulations).
7. This Direction may be amended in writing from time to time at the sole discretion of the Minister.



Todd McCarthy
Minister of the Environment, Conservation and Parks
[June 26, 2026]

MAITLAND CONSERVATION WORK PLAN PRIORITIES for 2027



KEY PRIORITIES

1. Assist our member municipalities to reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas.
2. Help our member municipalities and landowners develop and implement soil and water conservation systems that will keep soil and nutrients on the land and out of watercourses and Lake Huron.
3. Ensure that the management of our Conservation Areas sets high standards of conservation practices and are safe for the public to use.
4. To ensure that Maitland Conservation has a stable financial base so we're able to help our member municipalities develop a healthy, resilient and prosperous watershed.

VISION:

Working for a healthy environment!

MISSION:

Providing leadership to protect and enhance water, forests and soils.

ENDS:

- To protect life, property and prevent social disruption from flooding and erosion hazards.
- To protect water and related resources for present and future generations.
- To protect and expand natural areas.



Maitland
CONSERVATION



MVCA Members - Alvin McLelland (Huron East), Anita van Hittersum (North Huron), Matt Duncan (North Perth), Ed McGugan (Huron-Kinloss & South Bruce), Alison Lobb (Central Huron), Andrew Fournier (Perth East & West Perth), Vanessa McMillan (Town of Goderich)

SERVICE AREA PRIORITIES

1. Corporate Services

- Participation in the development and implementation of the Transition Plan for the Lake Huron Regional Conservation Authority
- Determine the level of support to be provided to the Maitland Conservation Foundation
- Determine LHRCA's role in the Carbon Footprint Initiative
- Determine whether the LHRCA will participate in the Healthy Lake Huron steering committee in 2027.



Chair Ed McGugan at the 2026 Annual Meeting



2. Flood and Erosion Safety Services



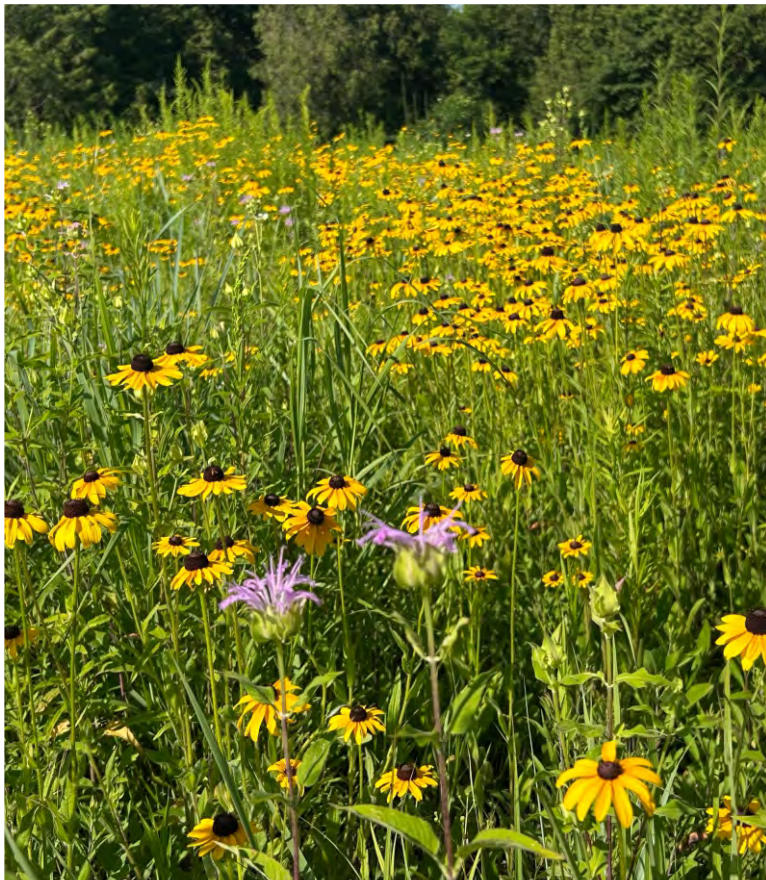
1. **Southern Lake Huron Coastal Resiliency pilot projects** (Goderich Restoration Complex, Transformative Development Policy and Planned Relocation Task Force)
 2. **Rural Communities:** Apply for FHIMP funding to support floodplain mapping updates in rural flood prone communities.
 3. **2026 Regional Hydrology Model:** Implement for use in flood forecasting and support of floodplain mapping updates.
 4. **Headwater Precipitation Monitoring Network (HPMN) Telemetry Replacement:** Monitor newly installed telemetry units to identify and resolve any issues
 5. **Flood Progression Mapping:** Develop mapping and tools to communicate forecasted flood levels for priority damage centres.
 6. **Ontario Low Water Response (OLWR):** Deliver the OLWR program during drought conditions. Define local impacts and associated indicators of severe drought specific to the MVCA watershed and establish mitigation recommendations.
- Helping municipalities to reduce the risk to life and property in areas prone to flooding and erosion.
 - Equipping municipalities with information and support for a changing climate and the increased incidence and impacts of severe weather.
 - Conserving features and functions of the river system and Lake Huron shoreline.

3. Stewardship Services



- Working with municipalities, landowners and partners to keep soil and nutrients on the land and out of watercourses.
- Assisting landowners and municipalities to restore the health of rivers, wetlands and forests and improve soil health.
- Support the implementation of rural stormwater management systems.

1. **Restore River Corridors and Tributaries:** Provide technical and financial assistance to re-establish natural buffers in floodplains and river valleys and to buffer watercourses.
2. **Rural Stormwater Management:** Provide technical and financial assistance to develop stormwater management systems to reduce the potential for soil and nutrients to be washed into watercourses and Lake Huron.
3. **Improving Soil Health:** Encouraging and supporting local momentum in cover crop adoption, linking interested farmers with experienced peers for knowledge sharing. Also providing financial support through MECP COA funding.
4. **Developing Partnerships and Science Support Network:** Work with academic institutions, professionals and other agencies to better understand how to improve the health of soil, aquatic and terrestrial ecosystems.
5. **Counties and Partner Agencies:** Several counties and agencies are reshaping or developing stewardship funding programs. Staff will continue to build relationships with these organizations to help inform program development.



WATERSHED HEALTH ASSESSMENT AND MONITORING



1. **Water Quality Monitoring:** Undertake long-term monitoring through the Provincial Water Quality Monitoring Network, Provincial Groundwater Monitoring Network and Healthy Lake Huron.
2. **Healthy Rivers and Streams:** Continue assessing the health of our rivers and streams through a benthic study. This look at the small creatures at the bottom of streams will complete our efforts to identify which streams are healthy and pinpoint others that need attention.
3. **Build Knowledge:** Complete analysis on field measures including stream temperatures, stream physical form and aquatic life.
4. **Build Understanding:** Use what we are learning about stream and forest health to identify priorities. Share this information with our staff, Members, Foundation and community partners.
5. **Build Knowledge Transfer:** Make the knowledge and understanding gained readily accessible to staff and community partners. This includes the Ecosystem Siting Tool Project that MVCA is developing.



Erin Gouthro, Watershed Ecologist, with a rainbow trout.



Yellow Banded Bumble Bee



4. Conservation Areas



Maitland Conservation owns 28 properties encompassing 1,862 hectares. Key priorities include:

1. **Conservation Areas Infrastructure:** Development of a parking lot at George Taylor C. A. to improve access to the property and trails. This project will be proposed to the Maitland Conservation Foundation for funding.
2. **Falls Reserve Conservation Area:** Addition to the existing workshop to provide office space and additional storage. The campground will continue to operate on a cost recovery basis.
3. **Recreational Opportunities:** Monitor use, inspect facilities for hazards, educate users on acceptable activities, and issue permits or agreements when required.
4. **Forest Management:** Implement best management practices on conservation authority-owned lands by controlling invasive species, enhancing forest health through targeted tree planting, and carrying out priority actions identified in approved forest management plans.
5. **Conservation Areas Strategy:** Review and update the strategy to ensure current authority objectives and goals are being met. The Conservation Areas Strategy is reviewed every 3 years and will need to be approved by December 2027.

- showcasing best management practices on conservation lands,
- ensuring properties are safe for public use,
- maintaining and developing infrastructure based on the needs and resources of Maitland Conservation.



5. Drinking Water Source Protection



1. The Maitland Source Protection Authority (SPA) works in partnership with the Ausable Bayfield SPA in support of the DWSP program. The partnership agreement between the two SPAs will need to be renewed in early 2027, as the current three-year agreement expires March 31, 2027.
2. The SPA will review annual reports on the implementation of the Source Protection Plan, to ensure that source water is protected as planned.
3. The Joint Management Committee for the Maitland and AB SPAs will meet as needed to recruit new members of the Source Protection Committee
4. Source Protection Plan (SPP) amendments: The Maitland Source Protection Plan and associated assessment report will be amended as needed to incorporate changes to municipal drinking water systems, plus changes to the Clean Water Act. The next amendment is anticipated in 2026-2027, to incorporate two new municipal wells in the Town of Minto



DRINKING WATER
SOURCE PROTECTION
Our Actions Matter

COMMENTS OR QUESTIONS?

For additional information please contact your Maitland Conservation member. Members are listed on the MVCA website: mvca.on.ca

CONNECT WITH US

[w] mvca.on.ca
[e] maitland@mvca.on.ca
[t] 519-335-3557 ext. 226



[maitlandconservation](#)



[@maitlandvalley.bsky.social](#)

Operating Budget Summary - Maitland Valley Conservation Authority

Table 1

ITEM	Revenue	Levy Funds	Deferred Revenue	Reserve Funds	Expense	NET Surplus/ Deficit
Administration	70,000	312,072			382,072	
Financial Management		128,957			128,957	
Governance		18,847			18,847	
Services Areas Support		66,400			66,400	
Communications, IT, GIS	2,000	305,261			307,261	
Source Water Protection	26,229				26,229	
Flood Control Structures		3,262			3,262	
Erosion Control Structures		1,696			1,696	
Flood Forecasting and Warning	36,424	289,912			326,336	
Hazard Prevention		24,383			24,383	
Natural Hazard Information		72,830			72,830	
Regulations	62,500	316,544			379,044	
Watershed Monitoring and Reporting	2,000	101,879			103,879	
Watershed Health Assessment Reporting		136,373			136,373	
Extension Services		295,795			295,795	
Forestry Services	189,100			784	189,884	
Management/Development/Operations	10,680	350,107			360,787	
Motor Pool	51,350				26,174	25,176
Falls Reserve Conservation Area	800,400			148,308	948,708	
Total	1,250,683	2,424,318		149,092	3,798,917	25,176

Project Budget Summary - Maitland Valley Conservation Authority

Table 2

ITEM	Revenue	Levy Funds	Special Levy Funds	Deferred Revenue	Working Capital Reserves	Forest Management Reserves	Motor Pool Reserves	Expense	Net Surplus / Deficit
Administration Centre		10,500						10,500	
GIS/IT Management/Communications		30,350						30,350	
Flood Forecasting Monitoring Network/Hydrology Model		15,000						15,000	
ECCC Natural Hazards Outreach & Education	50,000							50,000	
NRCAN Coastal Resiliency Strategy Implementation	62,000		37,500					99,500	
Watershed Health Assessment Project	15,500	20,931						36,431	
Garvey Glenn Coordination	100,000			31,500				131,500	
Middle Maitland Headwaters Restoration				31,500				31,500	
Resilient Agricultural Landscape Program (RALP)	984,500							984,500	
OMAFRA COA				12,000				12,000	
Forestry Management						9,500		9,500	
Vehicles/Equipment Replacement							50,000	50,000	
Carbon Sequestration Planting							700	700	
Conservation Area Projects	30,000				6,600			36,600	
Net Project Budgets	1,242,000	76,781	37,500	75,000	6,600	9,500	50,700	1,498,081	

September 9, 2026	% of	2026 Tax Year	Municipal	CVA Based	2026	2027	\$	2027	2027
2027 Draft Cost Apportionment Schedule	Municipality	CVA (modified)	Population	Apportionment	Approved	Draft	Increase	Draft	Draft
Increase Amount: \$128,394	In Watershed	in Watershed	in CA jurisdiction	Percentage	General	General	from	Special	Total
Municipality		\$			Levy	Levy	Prior Year	Levy	Levy
Ashfield-Colborne-Wawanosh Township	100	\$1,398,943,756	4,547	12.3900	\$ 295,857	\$ 309,886	\$ 14,029	\$ 10,000	\$ 319,886
Central Huron Municipality	76	\$1,047,679,566	6,104	9.2800	\$ 221,354	\$ 232,102	\$ 10,748	\$ 10,000	\$ 242,102
Goderich Town	100	\$1,243,854,785	6,114	11.0100	\$ 251,725	\$ 275,371	\$ 23,646	\$ 17,500	\$ 292,871
Howick Township	92	\$486,115,152	2,840	4.3000	\$ 103,198	\$ 107,547	\$ 4,349		\$ 107,547
Huron East Municipality	72	\$1,156,268,422	7,940	10.2400	\$ 244,136	\$ 256,112	\$ 11,976		\$ 256,112
Huron-Kinloss Township	43	\$688,052,368	5,919	6.0900	\$ 143,534	\$ 152,317	\$ 8,783		\$ 152,317
Mapleton Township	5	\$102,528,764	7,674	0.9100	\$ 21,814	\$ 22,760	\$ 946		\$ 22,760
Minto Town	64	\$798,624,618	6,482	7.0700	\$ 169,396	\$ 176,828	\$ 7,432		\$ 176,828
Morris/Turnberry Municipality	95	\$585,206,119	2,832	5.1800	\$ 123,840	\$ 129,557	\$ 5,717		\$ 129,557
North Huron Township	100	\$615,399,340	3,854	5.4500	\$ 130,009	\$ 136,310	\$ 6,301		\$ 136,310
North Perth Municipality	98	\$2,579,048,801	11,266	22.8400	\$ 544,046	\$ 571,251	\$ 27,205		\$ 571,251
Perth East Township	9	\$199,439,404	9,538	1.7700	\$ 41,982	\$ 44,269	\$ 2,287		\$ 44,269
South Bruce Municipality	1	\$7,834,494	5,154	0.0700	\$ 1,646	\$ 1,751	\$ 105		\$ 1,751
Wellington North Township	16	\$332,114,590	9,558	2.9400	\$ 69,268	\$ 73,532	\$ 4,264		\$ 73,532
West Perth Municipality	3	\$51,846,012	7,504	0.4600	\$ 10,899	\$ 11,505	\$ 606		\$ 11,505
Total		\$11,292,956,191	97326	100.0000	\$ 2,372,704	\$ 2,501,098	\$ 128,394	\$ 37,500	\$ 2,538,598

Membership Meeting #8-2026

August 26, 2026

Members Present: Ed McGugan, Alvin McLellan, Anita van Hittersum, Alison Lobb, Sharen Zinn, Ed Podniewicz, Megan Gibson, Evan Hickey, Vanessa McMillan

Members Absent: Andrew Fournier, Matt Duncan

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator
Patrick Huber-Kidby, Planning & Regulations Supervisor
Stewart Lockie, Conservation Areas Coordinator
Michelle Quipp, Executive Assistant

Others Present: Kelsey Bent, Midwestern News Media
Nigel Bellchamber, Vice-Chair Maitland Conservation Foundation

1. Call to Order

Chair Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #83-26

Moved by: Alvin McLellan

Seconded by: Megan Gibson

THAT the minutes from the General Membership Meeting #7-2026 held on July 15, 2026, be approved.
(carried)

4. **Presentations**

Nigel Bellchamber presented to members about the proposed regulation setting out the method for determining the number of members appointed to regional conservation authorities:

Motion FA #84-26

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT Chair McGugan submit comments to the Environmental Registry of Ontario (ERO) regarding the Consultation on Proposed Governance Regulations for Regional Conservation Authorities, including concerns related to the proposed population-based allocation formula, the absence of cited sources, and the lack of a geographic area component in the formula.
(carried)

5. **Business Out of the Minutes**

a) Revised Guiding Principles Pre Transition Committee: Report #50-2026

Report #50-2026 was presented and the following motion was made:

Motion FA #85-26

Moved by: Anita van Hittersum

Seconded by: Alvin McLellan

THAT MVCA adopt the draft guiding principles for transition with the additional guiding principles identified in this report and circulate a copy of the revised document to the other five conservation authorities who are part of the Lake Huron Regional Conservation Authority for feedback.
(carried)

b) Letter to the Ontario Provincial Conservation Agency: Report #51-2026

Report #51-2026 was provided to members for their information.

c) Presentation to Association of Municipalities Re: Lake Huron Region: Report #52-2026

Report #52-2026 was provided to members for their information.

d) Communications Support: Report #53-2026

Report #53-2026 was provided to members for their information.

e) **Sediment Bypass Project-Awarding of Contract: Report #54-2026**

Report #54-2026 was presented and the following motion was made:

Motion FA #86-26

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT the Members concur with the awarding of the project to RFS inclusive of items 1-9 for \$419,000 and item 10 as a per rate item subject to the available funds (i.e. a provisional item).

(carried)

f) **MVCA Involvement in International Plowing Match: Report #55-2026**

A visual presentation was presented to members by Jayne Thompson, Communications Coordinator.

6. **Business Requiring Direction and/or Decision:**

a) **Review of Fees Policy: Report #56-2026**

Report #56-2026 was presented and the following motion was made:

Motion FA #87-26

Moved by: Alison Lobb

Seconded by: Anita van Hittersum

THAT the Fees Policy be approved for 2027.

(carried)

b) **Proposed Amendments to Fee Schedule for 2027: Report #57-2026**

Report #57-2026 was presented and the following motions were made:

Motion FA #88-26

Moved by: Antia van Hittersum

Seconded by: Megan Gibson

THAT the Honorarium for the Chair and Vice Chair be pro rated for the month of January.

(carried)

Motion FA #89-26

Moved by: Alison Lobb

Seconded by: Vanessa McMillian

THAT the proposed fee changes be posted for review and comment and that comments be reviewed at the September 16, 2026 Members meeting.

(carried)

7. Consent Agenda

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Revenue/Expenditure Report for July: Report #58-2026
- b) Program and Services Agreement Update: Report #59-2026
- c) Outdoor Pavilion Update: Report #60-2026
- d) Agreements Signed: Report #61-2026
- e) Correspondence

Motion FA #90-26

Moved by: Alvin McLellan

Seconded by: Vanessa McMillan

THAT Report #58-2026 to Report 61-2026 along with the respective motions as outlined in those reports be approved.

(carried)

8. Chair and Member Reports

No chair or member reports were shared.

9. Adjournment

Next Meeting Date, Wednesday, September 16, 2026, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA#91-26

Moved by: Megan Gibson

Seconded by: Vanessa McMillan

THAT the Members Meeting be adjourned at 8:33pm.

(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer



September 28, 2026

Township of Howick

Attn: Reeve and Council

Dear Reeve Harding:

Re: Progress Report and Minutes from the Lake Huron Regional Conservation Authority Transition Committee

We are writing to you to let you know that the Transition Committee for the Lake Huron Regional Conservation Authority held its first meeting on September 9, 2026.

A copy of the minutes from the first meeting along with a progress report is attached to this letter. Meetings will be held monthly.

The Transition Plan is to be completed by mid December.

The consolidation of the six conservation authorities is scheduled to be completed by February 1, 2027.

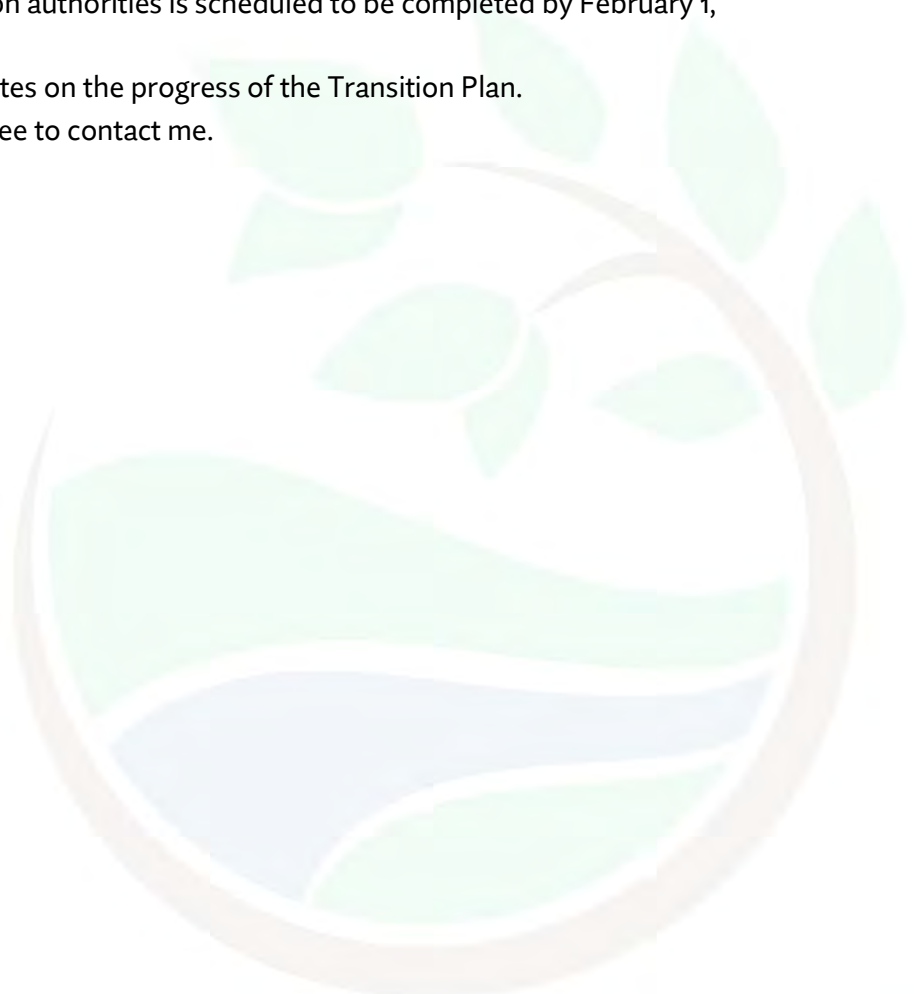
We will provide you with monthly updates on the progress of the Transition Plan.

If you have any questions, please feel free to contact me.

Sincerely;

A handwritten signature in black ink that reads "Ed McGugan".

Ed McGugan
Chair



Regional Transition Committee Progress Update

RCA: Lake Huron

Prepared by: Don Goodyear

Meeting Date: September 9, 2026

Purpose

This update provides a summary of transition planning activities discussed at the most recent Transition Committee meeting.

Key Updates

Planning Activities

- Reviewed the Playbook that lays out actions needed to establish the Lake Huron Regional Conservation Authority.
- Work is grouped into six categories (Governance and Organizational Structure, Financial Performance and Procedures, Workforce and Human Resources, Operational Processes, Systems and Supporting Technology, Asset and Infrastructure Inventory)
- Each existing Conservation Authority is to consider representatives for staff level working groups to provide support and advice to the Transition Committee (by Playbook themes of Governance and Organizational Structure, Financial Performance and Procedures, Workforce and Human Resources, Operational Processes, Systems and Supporting Technology, Asset and Infrastructure Inventory) as well as communications and change management.
- Anticipated time commitment a few hours per week.
- Responding to data requests is an alternative to committing staff to participate in each of the working groups.

Major Milestones

- Inaugural meeting of Transition Committee.
- Discussion focused on the role of Transition Committee in development of the Go Live and Transition plans.

- The Go Live Plan describes action needed to open the doors of the Regional Conservation Authority on February 1, 2027.
- The Transition plan describes action needed to evolve the organization post-amalgamation into an effective Regional Conservation Authority.

Current Focus Areas

- Convening internal working groups (Governance, Finance, Workforce & HR, Operations, Systems & Technology, Assets) to begin data collection required for inventories, flag known risks for Transition Committee, and provide advice on initial workplan questions.
- Convening Communications working group to begin drafting consistent messaging for staff, boards, municipalities and the public.
- Development of Lake Huron Region specific workplan down to task level with dependencies and timelines identified (completion anticipated prior to month end).
- Seeking clarification on items captured in the Parking Lot.

Upcoming Milestones

- Meeting scheduled with Canada Revenue Agency staff to explore and initiate tax-related requirements for consolidation (September 23).
- Packaging initial information collected and advice from working groups for Transition Committee review and input at the October meeting.

Transition Committee Meeting Minutes

RCA: Lake Huron

Date: September 8, 2026

Time: 1:00 – 3:30

Location: Ausable Bayfield CA, Exeter

Attendees:

	Present	Regrets
Project Executive	Don Goodyear	
ABCA Chair	Ray Chartrand	
ABCA GM	Nathan Schoelier	
GSCA Vice Chair	Jennifer Shaw	
GSCA CAO	Tim Lanthier	
LSRCA Vice Chair	Clare Riepma	
LSRCA CAO	Mark Critch	
MVCA Chair	Ed McGugan	
MVCA GM	Phil Beard	
NVCA Chair	Jonathan Scott (virtually attended beginning of meeting and is board rep for Transition Committee)	
NVCA Vice Chair	Gail Little	
NVCA CAO	Jennifer Vincent	
SVCA Chair	Tom Hutchinson	
SVCA CAO	Erik Downing	
Committee Support	Trish Barnett	

1. Call to Order

- Chair called the meeting to order at 1:00

2. Roll Call

- Chair completed roll call
- Members introduced themselves

3. Discussion Items

- Transition Committee Terms of Reference
 - o The Terms of Reference reflect the legislated responsibilities of the Transition Committees in achieving amalgamation (to develop a transition plan to prepare for amalgamation).

- o The General Manager / Chief Administrative Officer and a board member from each CA will be asked to provide advice and expertise, helping to map out amalgamation of the six predecessor CAs, maintain business continuity throughout the transition, and ensure the well-being of staff.
- o Recommendations of the Committee regarding the Transition Plan are to be reached by consensus wherever possible.
- Playbook, Workplan, Go-Live Plan and Transition Plan
 - o The Playbook acts as a guide for the Transition Committee in development of two action plans (Go Live Plan and the Transition Plan).
 - o The Go Live Plan describes action needed to open the doors of the Regional CA on February 1, 2027
 - o The Transition plan describes action needed to evolve the RCA post-amalgamation into an effective regional organization.
 - o The work necessary to prepare the Go Live and Transition plans has been organized into six categories (Governance and Organizational Structure, Financial Performance and Procedures, Workforce and Human Resources, Operational Processes, Systems and Supporting Technology, Asset and Infrastructure Inventory).
 - o The Transition Committee agreed communications and change management as an additional area of focus would be helpful.
- Regional Snapshots
 - o The RCA Snapshots are a transition planning tool developed to provide a high-level overview of each of the new RCA's readiness for transition and future operations.
 - o They are designed to support discussions about transition and future-planning for the development of regionally informed transition plans.
 - o All six existing CAs are mature organizations that are well positioned for consolidation.
- Project Management Tools and Reporting
 - o Project Executives will use three tools to guide transition planning activities and identify and manage any risks:
 - Monthly Status Report provides the executive view of overall transition readiness, progress by Playbook workstream, key progress, priorities for the next period and the decisions, risks or support requiring attention.
 - Risk Log records material future risks that could affect readiness, service continuity, schedule, cost or confidence.
 - Decision Tracker records material decisions required to progress the Go Live and Transition plans.
- Upcoming Calendar and Key Milestones
 - o ERO posting on RCA governance – closes September 12.
 - Several members have submitted comments or intend to.
 - Overestimation of York and Durham Region population discussed along with potential impact to RCA membership.

- o Municipal elections
 - Ability to maintain quorum and serve on Transition Committee post election discussed.
 - Province has been made aware of challenge and advice forthcoming.
- o 2027 budgets
 - OPCA budget directive should be followed for 2027 budget development (do not estimate or request transition-related expenses).
 - Concerns from TC members flagged with this approach.
 - PE to confirm direction.
- *Parking Lot Items* - Several questions and comments were raised throughout the meeting that were captured for future discussion.
 - o Balancing the need to keep staff, boards and partners informed with the sensitivity of some materials shared and discussed
 - o Transition costs – what they are and how they are to be covered
 - o Balancing business continuity and transition implementation
 - o 2028 budget process
 - o Foundations
 - o Organizational design
 - o Watershed Councils

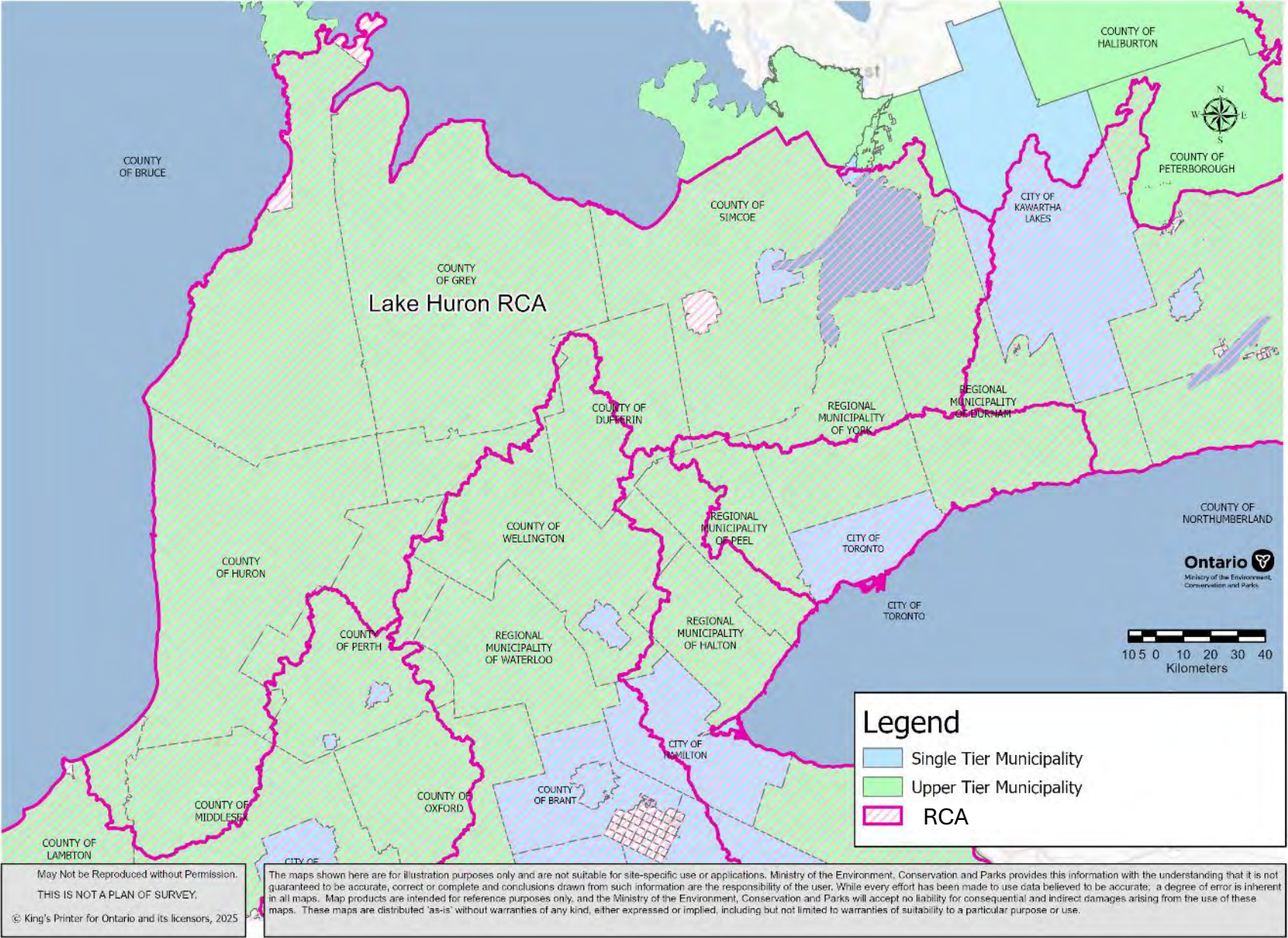
4. Next Meeting Date

- October meeting date to be held in person at MVCA offices in Wroxeter, date to be confirmed.

5. Adjournment

- Chair adjourned the meeting at 3:30

5 – Lake Huron Regional CA – Participating Municipalities





Saugeen Valley Conservation Authority

Minutes – Board of Directors Meeting

Date: Thursday, July 16, 2026 1:00 p.m.
Location: Formosa Board Room
Chair: Tom Hutchinson
Members present: Paul Allen, Larry Allison, Barbara Dobreen, Kevin Eccles, Bud Halpin, Dave Myette, Mike Niesen, Sue Paterson, Jennifer Prenger (arrived at 1:15p.m.), Bill Stewart, Peter Whitten, Gregory McLean, Steve McCabe
Member absent: Moiken Penner
Staff present: Erik Downing, Matt Armstrong, Ashley Richards, Izabela Polowa, Donna Lacey, Katie Thomas

The meeting was called to order at 1:02 p.m.

1. Land Acknowledgement – read by Sue Paterson

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

Motion #G26-32

Moved by Greg McLean

Seconded by Kevin Eccles

THAT the agenda of the SVCA meeting of July 16, 2026, be adopted as presented.

Carried

3. Declaration of Pecuniary Interest - None

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Adoption of Minutes

Motion #G26-33

Moved by Paul Allen

Seconded by Bill Stewart

THAT the minutes of the Authority Meeting, May 21, 2026, be adopted as circulated.

Carried

5. New Business

Governance

5.1 GM-2026-16: SVCA Program Report

The General Manager/Secretary-Treasurer presented the Program Report, highlighting organizational activities undertaken since the previous meeting. Updates included ongoing

preparations for the provincial conservation authority amalgamation, undertaking of the annual external audit, corporate and financial operations, environmental planning and permitting activities, successful forestry and tree planting initiatives, conservation area and campground operations, water resources and water quality programs, and progress on capital infrastructure projects, including the receipt of provincial grant funding for several water and erosion control initiatives. The Board also recognized Forestry and Lands Manager Donna Lacey for receiving Forests Canada's 2026 Most Valuable Planter Award in recognition of her significant contributions to forest restoration.

Board members thanked the Manager of Environmental Planning and Regulations for establishing a new communication approach with the Amish and Mennonite communities. Directors inquired whether the initiative had been completed and whether it had been successful.

The Manager of Environmental Planning and Regulations advised that a report on the initiative would be presented at a future meeting. He noted that the meetings were worthwhile, fostering greater understanding and improved compliance. He further stated that the in-person communication was valuable in building relationships with the community.

5.2 GM-2026-17: Workplan

The General Manager/Secretary-Treasurer presented an update on the 2026 SVCA Operational Work Plan, highlighting ongoing initiatives across all departments. Key activities include emergency response and planning, human resources and IT policy updates, regulatory mapping, implementation of Bill 23 planning changes, water and erosion control infrastructure planning, flood forecasting initiatives, forestry management, and conservation land projects. Several corporate services, environmental planning, and water resources initiatives have been completed, while the majority of projects remain on schedule or are ongoing, with a small number currently on hold.

5.3 GM-2026-18: 2027 Budget

Motion #G26-34

Moved by Steve McCabe

Seconded by Bud Halpin

THAT the SVCA Board of Directors approve the 2027 draft budget in principle; AND FURTHER THAT staff be authorized to forward the draft budget to the Authority's watershed municipalities for a 30-day review and commenting period and include the offer of a delegation if requested, and further THAT the working capital reserve be used to reduce apportionment increase to 2.5%.

Carried

The General Manager/Secretary-Treasurer presented the proposed 2027 draft budget and requested the Board's approval in principle to circulate it to watershed municipalities for a 30-day review and comment period. The Board endorsed a 2.5% increase in municipal apportionment, reduced from the previously endorsed maximum of 9% through cost containment and internal realignment while maintaining all current service levels. The report noted limited working capital reserve capacity affordability.

During discussion, Directors inquired about the Authority's financial planning and future financial strategies in relation to the upcoming amalgamation. The General Manager advised that the transition process has not yet been fully implemented, as members of the new governance structure are still being appointed. He noted that current operations remain unchanged while the

transition is being organized in the background and that the Authority is awaiting further direction and implementation guidance from the Province. General Manager noted that the Board is the governing authority of the Conservation Authority and that the organization cannot operate without a Board in place. Directors inquired about when the new regional Board would be constituted and whether an interim Chair had been appointed. The General Manager advised that an announcement from the Province regarding the appointment of the interim Chair is expected in the near future.

Directors further inquired about the disposition of the Authority's reserves following amalgamation. The General Manager advised that the reserves would be allocated in accordance with their intended purpose and applied through the appropriate allocation process.

Directors inquired whether there was a clear indication of the additional funding required for the 2027–2028 budget compared to 2026–2027. The General Manager explained that the increase in municipal apportionment is attributed to several factors, including the cost-of-living adjustment, which was calculated at 3.17% based on the May-to-May inflation rate, as well as additional funding requirements related to special benefitting projects, which vary year over year.

The Chair called for a recess at 2:35 p.m. The meeting reconvened at 2:45 p.m.

Corporate Services

5.4 CS-2026-10: 2027 Fee Schedule Report

Motion #G26-35

Moved by Paul Allen

Seconded by Bud Halpin

THAT the Board of Directors of Saugeen Valley Conservation Authority approve the amendments to the attached Fee Policy, and approve the following fee schedules to take effect on January 1, 2027:

- *Schedule A – Environmental Planning and Permitting Services*
- *Schedule B – Campground*
- *Schedule C – Forestry Services*
- *Schedule D – Corporate Services*
- *Schedule E – Water Resources*

Carried

The Acting Manager of Corporate Services presented the proposed 2027 Fee Schedules for Board approval. The report recommended amendments to the Fee Policy and approval of the fee schedules effective January 1, 2027. Most fees have been adjusted by approximately 3% to align with the Consumer Price Index and the 2027 budget, while Environmental Planning and Permitting fees remain unchanged due to the provincial fee freeze. The annual review ensures fees remain fair, reflect current service costs, and support the Authority's long-term financial sustainability.

5.5 CS-2026-11: YE Draft 2025 Financials

The Acting Manager of Corporate Services presented the draft 2025 year-end financial statements, highlighting the Authority's overall financial position and departmental variances. The report noted an overall operating surplus driven by favourable results in several program areas, while administration experienced a deficit primarily due to employee separation costs, consultant fees,

and bad debt expenses. The draft financials also identified departmental budget variances and deferred capital expenditures, with the statements remaining subject to final review and audit.

Forestry and Lands

5.6 LAN-2026-06: Varney Conservation Area

Motion #G26-36

Moved by Bill Stewart

Seconded by Steve McCabe

THAT the Board of Directors authorize staff to seek approval of the Ontario Provincial Conservation Agency (OPCA) to proceed with disposal-related works for Varney Conservation Area, including further investigation, due diligence, consultation, reporting, and any other steps necessary to advance the potential disposition of the property.

Carried

The Manager of Forestry and Lands presented a report seeking the Board's authorization to obtain the necessary provincial approvals to continue investigating the potential disposition of the Varney Conservation Area. The report outlined the property's history, previous Board direction to explore disposal options, and recent provincial restrictions requiring authorization before any land disposition can proceed. Staff advised that, subject to receiving approval from the Ontario Provincial Conservation Agency, further due diligence and reporting will continue before any future decision is brought forward to the Board.

Environmental Planning and Regulations

5.7 EPR-2026-07: PO Officer Designations

Motion #G26-37

Moved by Barbara Dobreen

Seconded by Sue Paterson

THAT the Saugeen Valley Conservation Authority appoint SVCA staff member Darcy Frook as an officer and designate her as a Provincial Offences Officer in accordance with Section 30.1 of the Conservation Authorities Act and the 2024 Ministry of Natural Resources Class Designation.

Carried

The Environmental Planning and Regulations Manager presented a report recommending that the Authority appoint Darcy Frook as an Officer and designate her as a Provincial Offences Officer under the *Conservation Authorities Act*. He advised that Darcy met all required qualifications, including completing the necessary compliance training, enabling her to review permit applications and carry out enforcement responsibilities on behalf of the Authority.

Water Resources

5.8 WR-2026-10: Municipality of Kincardine Project Easement Transfer

Motion #G26-38

Moved by Bill Stewart

Seconded by Larry Allison

THAT the Board of Directors endorse the transfer of easements for the Municipality of Kincardine, through Category 2 Agreement negotiations for the Campbell Erosion Control Project, the Inverhuron Flood Control Project, the Kincardine Gabion Wall Project, the Kincardine Township Erosion Control Project, the Penetangore River Diversion, the Penetangore Slope Stability and Erosion Control Project, and the Riggins Erosion Control Project.

Carried

The Water Resources Manager presented a report updating the Board on the transfer of easements for several flood and erosion control infrastructure projects within the Municipality of Kincardine. She explained that, following the Municipality's decision not to enter into Category 2 Agreements, staff worked with municipal representatives and legal counsel to finalize an alternative approach through easement transfers. The Board was asked to endorse the transfer of easements for seven Kincardine projects, with the next steps being completion of the legal documentation and transfer process.

Directors inquired whether the transfer of easements would have any negative impact on ongoing projects and how responsibility will be assumed for these projects. Directors sought clarification on whether the proposed easement transfers were primarily a transfer of project management responsibilities back to the parties responsible for or benefiting from the works, rather than a transfer of ownership. The Manager of Water Resources advised that ownership of the projects varies and may involve private landowners, the SVCA, and the Municipality of Kincardine.

6. Correspondence – Received

7. Closed Session

Motion #G26-39

Moved by Steve McCabe

Seconded by Kevin Eccles

THAT the Authority move to Closed Session, In Camera to discuss matters related to identifiable individual(s), litigation or potential litigation; and to discuss matters related to the proposed or pending acquisition or disposition of land and FURTHER THAT Erik Downing, Ashley Richards, Donna Lacey and Izabela Polowa remain in the meeting.

Carried

8. Other business

8.1 Reserve Use

Motion #G26-40

Moved by Bud Halpin

Seconded by Bill Stewart

THAT the SVCA Board of Directors approve the use of approximately \$265,000 of working capital reserve funds, to address business costs that exceed approved administrative operating budgets in 2025, as discussed in closed session.

Carried

9. Adjournment

With no further business to discuss, the meeting was adjourned at 4:11p.m. following a motion by Paul Allen and seconded by Sue Paterson.

Tom Hutchinson
Chair

Izabela Polowa
Recording Secretary

Corporation of the Township of Howick

By-law No. 66-2026

A By-law to authorize the execution of the Municipal Service Agreement for Winter Maintenance between the Corporation of the Township of Howick and 2822071 Ontario Ltd. for the Bowman Subdivision.

Whereas, Section 20 (1) of the Municipal Act, 2001, as amended, provides that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own bodies;

Whereas, the Council of the Corporation of the Township of Howick deems it desirable to enter into an agreement with 2822071 Ontario Ltd. for the provision of winter maintenance services within the Bowman Subdivision;

Now therefore, the Council of the Corporation of the Township of Howick enacts as follows:

1. That the Winter Maintenance Agreement between the Corporation of the Township of Howick and 2822071 Ontario Ltd., attached hereto as Schedule "A", is hereby approved.
2. That the Reeve and Acting Clerk are hereby authorized to execute the Agreement on behalf of The Corporation of the Township of Howick.
3. That Schedule "A" forms part of this By-law
4. That this By-law shall come into force and take effect on the date of its final passing

Read a first and second time this 13th day of October, 2026

Read a third time and finally passed this 13th day of October, 2026

Reeve, Doug Harding

Acting Clerk, Alana Dick

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MUNICIPAL SERVICING AGREEMENT FOR WINTER MAINTENANCE

THIS AGREEMENT made this 13th day of October 2026 BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF HOWICK

(hereinafter referred to as the "**Township**")

and

2822071 ONTARIO LTD.

(hereinafter referred to as the "**Developer**")

WHEREAS:

- A. The Developer is undertaking the development of a residential subdivision within the Township of Howick;
- B. The Developer requires winter maintenance services, including snow plowing, salting, and sanding within the subdivision Lands to ensure public safety during the winter months;
- C. The parties wish to enter into an agreement governing the provision of such winter maintenance services to be provided by the Township;

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. DEFINITIONS & INTERPRETATION

1.1. **Definitions:** In this Agreement, including this section, the recitals and schedules hereto, unless the context otherwise requires:

- (a) "**Agreement**" means this agreement, including the recitals and schedules hereto, as amended and supplemented from time to time.
- (b) "**Assumption**" means the final acceptance of Services by the Township from the Developer, pursuant to and as provided for by the Subdivision Agreement, whereby all Services become assumed by and vested in the Township pursuant to the Subdivision Agreement.
- (c) "**Cost**" means the cost to the Township to provide Winter Services, and shall include, but not be limited to, fees for patrol, sand or salt, equipment, and operator wages.
- (d) "**Lands**" means the subdivision lands set out in the Subdivision Agreement, to which the Subdivision Agreement is applicable and registered against in the Land Registry Office.
- (e) "**Services**" means the following.

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- (i) As defined in the Subdivision Agreement, if applicable; or,
- (ii) All works, facilities and services which may be required to fully service the Lands and any lands adjacent thereto in conjunction with the Lands, whether municipal services or services of a nature or kind that are not deemed to be municipal services, and without limiting the generality of the foregoing, shall include roads, curbs, gutters, storm sewers, private sewage disposal systems, water systems, drainage works, sump pumps, swales, grading, landscaping, sodding, seeding, erosion control works, street lighting, fencing, signage, and all services, works, facilities and matters incidental thereto or in connection therewith, or necessary

to complete any and all of the foregoing.

- (ii) If a definition is provided for in the Subdivision Agreement, the meaning in paragraph (i), above, shall apply and supersede the meaning in paragraph (ii), above.

- (f) **“Subdivision Agreement”** means the subdivision agreement relating to the development of the Lands entered into between the Township and the Developer, dated May 13, 2025, and registered against title to the Lands in the Land Registry Office.
- (g) **“Winter Services”** means winter maintenance services, including snow plowing, salting, and sanding, as deemed necessary by the Township.
- (h) **“Winter Term”** means the period of time beginning on November 1, until April 1 of the following calendar year, during which this Agreement is in full force and effect.

- 1.2. **Recitals:** The parties acknowledge and declare that the foregoing recitals constitute part of this Agreement and are true in substance and fact.

2. TERM AND TERMINATION

- 2.1. **Term & Mutual Termination:** This Agreement shall remain in effect until such time as the Assumption of Services by the Township has been completed, or until otherwise terminated in writing by mutual agreement of the parties.

3. GENERAL COVENANTS

- 3.1. **Winter Services:** The Township shall provide, throughout the Winter Term, Winter Services to the Developer throughout the Lands, in accordance with: the terms and conditions in this Agreement; provincial minimum maintenance standards under Minimum Maintenance Standards for Municipal Highways, O. Reg. 239/02, as amended; and applicable Township by-laws.
- 3.2. **Cost Liability:** The Township shall be liable for the cost of the Winter Services.
- 3.3. **Quality of Service:** The level and frequency of Winter Services shall be determined in accordance with the Township’s standard operating procedures and winter maintenance policies.
- 3.4. **Road Allowances Kept Clear:** The Developer shall ensure that no construction materials or equipment are permitted to be deposited or parked on any road allowance during the Winter Term. Parking of vehicles and equipment must be in full compliance with applicable Township by-laws. The Developer shall ensure that all construction materials, refuse and debris are kept at least three (3) metres outside the limits of the roadway curbing during the Winter Term.
- 3.5. **Not Assumption or Municipal Maintenance:** Nothing herein shall be construed as being maintenance by the Township for the purposes of creating any statutory duty on the Township for the maintenance of public streets and highways or with respect to the assumption of the roads as public highways, it being understood and agreed that the Township’s status in this capacity is as a subcontractor or agent of the Developer and not as a municipality. [Return to Top](#)
- 3.6. **Rights of Access:** The Township and its representatives may at any time enter upon the Lands and its road allowances for the purpose of providing any of the Winter Services required in accordance with this Agreement.

4. DEVELOPER'S OBLIGATIONS AND INDEMNITY

- 4.1. **Agency:** The Township is acting as agent for the Developer when performing the Winter Services, and the Township and its agents, employees, officers and contractors, shall not be responsible for any damage that occurs or for any losses that arise from its performance or non-performance of Winter Services.
- 4.2. **Force Majeure:** The Township does not warrant or guarantee the continuance or quality of the Winter Services, and shall not be liable for any damages, expenses, or losses occurring by reason of the performance of the work, suspension or discontinuance of the Winter Services for any reason which is beyond the reasonable control of the Township, including without limitation acts of God, forces of nature, soil erosion, landslides, lightning, washouts, floods, storms, serious accidental damage, strikes or lockouts, vandalism, negligence in the design and supervision or construction of the infrastructure, or in the manufacture of any materials used therein, and other similar circumstances.
- 4.3. **Indemnification:** The Developer agrees to indemnify and save harmless the Township, its elected officials, officers, employees, agents, and contractors from and against any and all claims, demands, losses, costs, damages, actions, suits or proceedings (including legal fees) arising directly or indirectly out of:
 - (a) damage to the asphalt surface, curbs, boulevards within the Lands during the provision of the Winter Services; and,
 - (b) any claims, demands, losses, costs, damages, actions, suits or proceedings (including legal fees) arising directly or indirectly from any act or omission of the Developer, its employees, agents, or contractors in connection with the development or servicing of the Lands.
- 4.4. **Risk:** The Developer acknowledges that the roads within the Lands may not be in a final assumed state, and accepts the risk of potential damage to incomplete infrastructure during Winter Services.
- 4.5. **Repair:** Any damage to asphalt, curbs, boulevard, or other road infrastructure resulting from winter maintenance operations shall be repaired by the Developer at its sole cost and to the satisfaction of the Township.

5. GENERAL PROVISIONS

- 5.1. **Governing Law:** This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario.
- 5.2. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties with respect to winter maintenance services and supersedes all prior discussions or understandings.
- 5.3. **Severance:** Any provision of this Agreement which should be found to be illegal or unenforceable shall be ineffective to the extent of such illegality or unenforceability without invalidating the remaining provisions of this Agreement, which shall otherwise remain in full force and effect. [Return to Top](#)
- 5.4. **Amendments:** No amendment to this Agreement shall be valid except by written agreement of both parties.
- 5.5. **Waiver:** No waiver of the terms, conditions, warranties, covenants, and agreements set out herein shall be of any force and effect unless the same is reduced to writing and executed by all parties hereto and no waiver of any of the provisions of this Agreement shall constitute a waiver of any other provision (whether or not similar) and no waiver will constitute a continuing waiver unless otherwise expressly provided.

5.6. **Binding Effect:** This Agreement shall enure to the benefit of and be binding upon the parties and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement:

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)	THE CORPORATION OF THE
)	TOWNSHIP OF HOWICK
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)	
)	Doug Harding, Reeve
)	
)	
)	
)	
)	Alana Dick, Acting Clerk
)	<i>We have authority to bind the corporation</i>
)	
)	
)	2822071 ONTARIO Ltd.
)	
)	
)	<i>I have authority to bind the corporation</i>
)	

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Corporation of the Township of Howick

By-law No. 67-2026

**Being A By-Law to Authorize the Entering into and Execution of a 2027
Sidewalk Snow Clearing Contract with Steve's Landscaping and
Construction.**

WHEREAS Subsection 5(1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Howick deems it desirable to enter into sidewalk snow clearing contract for 2027 with Steve's Landscaping and Construction;

NOW THEREFORE IT BE ENACTED by the Council of the Corporation of the Township of Howick as follows:

1. That the Reeve and Acting CAO/Treasurer are hereby authorized to execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Howick and Steve's Landscaping and Construction for sidewalk snow clearing duties identified as **Schedule A** and attached hereto.
2. That this By-law shall come into force and take effect upon the date of its final passing.
3. That this By-law may be cited as the "Gorrie Sidewalk Snow Clearing Contract By-law"

Read a first and second time this 13th day of October, 2026.

Read a third time and finally passed this 13th day of October, 2026.

Reeve Doug Harding

Acting Clerk Alana Dick

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THIS AGREEMENT made in duplicate this 13th day of October, 2026.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF HOWICK

Hereinafter called the "Township" of the first part

AND

STEVE'S LANDSCAPING AND CONSTRUCTION

Hereinafter called the "Contractor" of the second part

WHEREAS the Township requires snow clearing activities on approximately 1500m of public sidewalks located within the Village of Gorrie, Ontario;

AND WHEREAS the Township requires the Contractor to provide snow clearing services to the public sidewalks identified in [Schedule 'A'](#).

AND WHEREAS the Contractor is agreeable to performing the snow removal services for the public sidewalks identified in [Schedule 'A'](#)

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

WINTER MAINTENANCE

During the time period that customarily may require snow and ice removal (typically January 1st to April 1st and November 1st to December 31st) for the duration of this agreement, the contractor will remove snow and ice, and apply salt and sand as needed from the areas outlined in [Schedule 'A'](#) to the satisfaction of the Manager of Public Works of the Township of Howick for the price agreed upon in [Schedule 'B'](#). The term can be extended as mutually agreed upon by both parties based on weather.

INSURANCE

The Township of Howick will add the Contractor to the Township's liability insurance policy as an additional insured for coverage while completing sidewalk snow clearing services on behalf of the Township of Howick and agrees to pay all premiums related to increased insurance costs. The Township assumes risk and liability for the skid steers provided by the Contractor only during operation on behalf of the Township of Howick.

PROOF OF INSURANCE

The Township agrees to provide proof of insurance coverage from their insurance provider to the Contractor.

TERM OF AGREEMENT

This Agreement will be valid for the period of January 1, 2027, until December 31, 2027, unless mutually agreed upon by both parties to be extended due to weather conditions. The Agreement will be reviewed annually on or before December 31.

SECTION 11 – SIGNATURES

THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement.
SIGNED, SEALED AND DELIVERED this 13th day of October, 2026.

(THE CONTRACTOR

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(

Steve Vogel, Owner, Steve's Landscaping and Construction

Contractor's Mailing Address: 3021 Brookhaven Drive, Fordwich, ON N0G 1V0

Contractor's Telephone: 519-335-6811

Contractor's Email: steve@steveslandscapeandcon.com

(THE CORPORATION OF THE
(TOWNSHIP OF HOWICK

(Reeve Doug Harding

(Acting CAO/Manager of Finance/Treasurer Amy Van Meeteren

(We have authority to bind the Corporation

SCHEDULE 'A' OF AGREEMENT

Approximately 1500m of sidewalks requiring snow clearing located within the Village of Gorrie, Ontario:

<u>Sidewalk Location</u>	<u>Starting Intersection</u>	<u>Ending Intersection</u>
Victoria Street	John Street	Rail Line Road
Rail Line Road	Victoria Street	Albert Street N.



SCHEDULE 'B' OF AGREEMENT

RATE OF PAY FOR SIDEWALK SNOW CLEARING

RATE OF PAY:

Rate of Pay for sidewalk snow clearing for all of the locations listed in [Schedule 'A'](#) as required and to the satisfaction of the Township of Howick Manager of Public Works:

- \$125.00 per hour, per piece of equipment
 - o \$40.00 per hour per operator
 - o \$85.00 per hour per piece of equipment

PAYMENT:

The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Township shall make every effort to provide the Contractor with a cheque within the first two weeks following the end of each month.

Corporation of the Township of Howick

By-law No. 68-2026

Being A By-Law to Authorize the Entering into and Execution of a 2027 Rental/Lease Agreement of a 2005 Stirling Tandem Axle Snow Plow with Trevor Tout Custom Dozing Inc.

WHEREAS Subsection 5(1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Howick deems it desirable to enter into an equipment rental/lease agreement for 2027 with Trevor Tout Custom Dozing Inc.

NOW THEREFORE IT BE ENACTED by the Council of the Corporation of the Township of Howick as follows:

1. That the Reeve and Acting CAO/Treasurer are hereby authorized to execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Howick and Trevor Tout Custom Dozing Inc. for the rental/lease of a 2005 Stirling Tandem Axle Snow Plow identified as **Schedule A** and attached hereto:
2. That Schedules A form part of this by-law.
3. That this By-law shall come into force and take effect upon the date of its final passing.
4. That this By-law may be cited as the "Tandem Snow Plow Rental/Lease Agreement By-law"

Read a first and second time this 13th day of October, 2026.

Read a third time and finally passed this 13th day of October, 2026.

Reeve Doug Harding

Acting Clerk Alana Dick

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The Corporation of the Township of Howick
Municipal Office
44816 Harriston Road, RR 1, Gorrie ON N0G 1X0
Tel: 519-335-3208 ex 5 Fax: 519-335-6208 www.howick.ca

Agreement of Equipment Rental/Lease

Made in duplicate this **13th day of October, 2026**, in the Village of Gorrie, Ontario

BETWEEN:

The Corporation of the Township of Howick

(Herein after called the Lessee)

AND

Trevor Tout Custom Dozing

(Herein after called the Lessor)

The Lessor and Lessee have mutually agreed as follows:

1. The Lessor hereby leases to the Lessee under the terms and conditions of this agreement including the Details of Equipment and the General Conditions which outline the details of the terms and the details of the equipment being leased the rental rates for said equipment and form an integral part of this agreement.
2. The Lessor shall deliver the equipment and/or have the equipment made available in good working order to the Lessee on January 1, 2027.
3. The Lessee declares that the Company or Agent carrying the insurance covering the equipment whilst in their possession in accordance with paragraph 9 of the General conditions will be:

Intact Public Entities

278 Pinebush Rd., Suite 200 Cambridge ON, N1T 1Z6

4. This agreement will be interpreted in accordance with any laws in the province of Ontario.

Details of Equipment

1. **Items of equipment** - 2005 Stirling Tandem Axle Snow Plow
(VIN 2FZHAZCV05AH87455)
2. **To be used at or near** – Villages of Gorrie, Fordwich and Wroxeter
3. **Value of Equipment** - \$50,000
4. **Guaranteed rental period:** January 1, 2027 until April 1, 2027; December 1, 2027 to December 31, 2027.

5. **Rental rates:** \$140.00 per calendar day (from January 1 to April 1 and from December 1 to December 31, weather dependent) for being made available and \$80.00 per actual hour of use.

General Conditions

The Rental Period:

1. The rental period shall commence on January 1, 2027 and shall cease on December 31, 2027, unless mutually agreed upon by both parties and shall be extended daily and not monthly. The rental will be on an as-needed basis during the above-mentioned time period, typically January 1 to April 1 and December 1 to December 31 annually.

Calculation of Rental Charges:

2. Rental rates shall be calculated daily on the Tandem Axle Snowplow for having the truck made available to the Lessee at a rate of **\$140.00 per calendar day** (from January 1 to April 1 and from December 1 to December 31) and **\$80.00 per actual hour of use**, which must be recorded and verified by the Operations Manager before payment.

Payment:

3. The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Lessee shall make every effort to provide the Lessor with a cheque within the first two weeks following the end of the month.

Transportation and Storage of Equipment:

4. The Lessee agrees to store the tandem dump truck at the Township shed located at 44816 Harriston Road and shall make every effort to store the tandem dump truck inside, however the Lessee offers no guarantees that this equipment will be stored inside. If the tandem dump truck must be stored outside, it shall be plugged in to make use of supplied block heater.

Restrictions as to Use

5. Lessee agrees to use the equipment only as instructed and within its rated capacity. Lessee agrees that the equipment shall not be operated:
 - a) By any person under the age of 21 years.
 - b) By any person not in possession of the permit or license required by any applicable law or ordinance.
 - c) In any race or speed test contest.
 - d) To propel or tow any vehicle.
 - e) By any person under the influence of intoxicants or narcotics.
 - f) For any illegal purpose.
 - g) Recklessly as to speed or otherwise.
 - h) Contrary to instructions governing its use.

Maintenance and Operation

6. The Lessee shall provide and pay at its own expense all fuel needed for the tandem snowplow truck. Furthermore, the Lessee shall provide the use of a hot water pressure washer and the use of any tools that the Lessee has at their disposal for maintenance or repairs of the tandem snowplow truck.

The Lessor agrees to provide and pay for at its own expense all oil, lubrication wear parts servicing and maintenance for each article of equipment including repairs parts, wear parts, supplies and labour.

The Lessor shall at its expense at all times during the terms hereof, maintain each article of equipment in good operating order both in repair and appearance.

It is understood and agreed that the Lessee shall cause the equipment to be operated only by competent employees.

Maintenance of the equipment shall include without limiting the generality of the foregoing all routine lubrication, oil changes and adjustments that are to be performed either as legislated and/or manufactures recommendations. The cost for this maintenance shall be borne by the Lessor.

Liability

7. The Lessee assumes all the risk and liability for the tandem snowplow truck for the use, operation, storage and damages for injury and death to persons and property howsoever arising therefrom and shall save and hold the Lessor harmless from any and all of the following: all claims and liens for storage, labour and materials and all loss of and damages to said equipment and all loss,

damages claims, penalties, liability and expenses howsoever arising or incurred because of said equipment during the pendency of the lease thereof.

Title

The equipment shall at all times be and remain vested in the Lessor and nothing contained in this lease shall be deemed to have effect the of conferring upon the Lessee any right or title whatsoever, in or to the equipment other than that of a Lessee.

The Lessor shall give the Lessee immediate notice in any case where the equipment that is being leased has been levied upon or from any cause become liable for seizure.

Insurance

9. Lessee at its own expense shall carry adequate public liability insurance against bodily injury including death and against property damage, all such insurance to protect both the Lessor and Lessee and shall keep each item of equipment insured at the actual cash value at the time of the loss. All shall be in an amount consistent with all other equipment in the Lessees fleet. Such insurance shall be kept in effect for the entirety of the contract. The Lessee agrees to provide evidence of said insurance to the Lessor in a timely manner prior to the start date of January 1, 2027.

The Lessee and Lessor are in agreement that in the event of a claim that the Lessee or one of employees are the only body with permission to speak with an adjuster. In the event of a claim the Lessee agrees to share any and all information that has been discussed either in writing or verbally with the Lessor in a timely manner.

The Lessee and Lessor agree that in the event of a claim that the Lessor shall be responsible for the first \$5,000.00 of any deductible and any Harmonized Sales Tax (HST) and the Lessee will pay the remainder of the deductible and HST the may be owing as part of the claim.

Proof of Insurance

10. The Lessee agrees to provide proof of insurance from their insurance provider on or before commencement of the lease. The equipment shall be insured under the Lessees policy from January 1 to December 31, 2027, unless extend in which case proof or insurance will be provided at that time. The Lessor further agrees to provide proof of insurance at the end of lease for all equipment listed in this lease agreement either by December 31, 2027 or the last day of the contract extension.

CVOR and Other Safety Requirement

11. The Lessee and Lessor agree that the tandem axle dump truck, while in use by the Lessee, shall be operated under the Lessee's Commercial Vehicle Operators Registration (CVOR) and a copy of the Lessee's CVOR shall be kept in the tandem axle dump truck at all times. The Lessee and Lessor further agree that any infraction while working under the Lessee shall impact the Lessee's CVOR and not the Lessor.

The Lessor further agrees that the tandem axle dump truck shall be delivered with a valid safety that has been completed by a competent mechanic and a valid licensing sticker for the duration of the lease agreement.

Possession

12. The Lessor and Lessee agree that the tandem axle dump truck shall be used solely by the Lessee or one of its employees or contractors for the lessee's business and no subletting shall be permitted.

In witness whereof the parties hereto agree have executed this agreement of lease on the herein first written

By: Trevor Tout Custom Dozing

Name of Firm or Individual (Hereafter referred to as "The Lessor")

Address: 43739 Harriston Road, Gorrie, ON N0G 1X0

Trevor Tout

Name of Authorized Person Signing for Firm

Signature

The Township of Howick

Reeve, Doug Harding

Acting CAO/ Manager of Finance/ Treasurer, Amy Van Meeteren

Lessor

Affix

Corporate Seal

Lessee

Affix

Corporate Seal

Corporation of the Township of Howick

By-law No. 69-2026

**Being A By-Law to Authorize the Entering into and Execution of a 2027
Sidewalk Snow Clearing Contract with Trevor Tout Custom Dozing Inc.**

WHEREAS Subsection 5(1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Howick deems it desirable to enter into a sidewalk snow clearing contract for 2026 with Trevor Tout Custom Dozing Inc.

NOW THEREFORE IT BE ENACTED by the Council of the Corporation of the Township of Howick as follows:

1. That the Reeve and Acting CAO/ Treasurer are hereby authorized execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Howick and Trevor Tout Custom Dozing Inc. for sidewalk snow clearing duties identified as **Schedule B** and attached hereto.
2. That Schedules B form part of this by-law.
3. That this By-law shall come into force and take effect upon the date of its final passing.
4. That this By-law may be cited as the "Sidewalk Snow Clearing Agreement By-law"

Read a first and second time this 13th day of October, 2026.

Read a third time and finally passed this 13th day of October, 2026.

Reeve Doug Harding

Acting Clerk Alana Dick

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THIS AGREEMENT made in triplicate this 13th day of October, 2026.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF HOWICK

Hereinafter called the "Township" of the first part

AND

TREVOR TOUT CUSTOM DOZING

Hereinafter called the "Contractor" of the second part

WHEREAS the Township requires snow clearing activities on approximately 900m of public sidewalks located within the Village of Wroxeter, Ontario;

AND WHEREAS the Township requires the Contractor to provide snow clearing services to the public sidewalks identified in [Schedule 'A'](#).

AND WHEREAS the Contractor is agreeable to performing the snow removal services for the public sidewalks identified in [Schedule 'A'](#)

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

WINTER MAINTENANCE

During the time period that customarily may require snow and ice removal (typically January 1st to April 1st and December 1st – 31st) for the duration of this agreement, the Contractor will remove snow and ice, and apply salt and sand as needed from the areas outlined in [Schedule 'A'](#) to the satisfaction of the Manager of Public Works of the Township of Howick for the price agreed upon in [Schedule 'B'](#). The term can be extended as mutually agreed upon by both parties based on weather.

INSURANCE

The Township of Howick will add the Contractor to the Township's liability insurance policy as an additional insured for coverage while completing sidewalk snow clearing services on behalf of the Township of Howick and agrees to pay all premiums related to increased insurance costs. The Township assumes risk and liability for the skid steer and lawn tractor provided by the Contractor only during operation on behalf of the Township of Howick.

PROOF OF INSURANCE

The Township agrees to provide proof of insurance coverage from their insurance provider to the Contractor.

This Agreement will be valid for the period of January 1, 2026, until December 1, 2026, unless mutually agreed upon by both parties to be extended due to weather conditions. The Agreement will be reviewed annually on or before December 31st.

THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

(THE CONTRACTOR

Contractor's Address: 43739 Harriston Road Gorrie, ON N0G 1X0

Contractor's Telephone: 519-291-8434

Contractor's Email: ttcdozing@gmail.com

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(Reeve Doug Harding

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(Acting CAO/Manager of Finance/Treasurer Amy Van Meeteren
(We have authority to bind the Corporation

SCHEDULE 'A' OF AGREEMENT

Approximately 1050m of sidewalks requiring snow clearing located within the Village of Wroxeter, Ontario:

<u>Sidewalk Location</u>	<u>Starting Intersection</u>	<u>Ending Intersection</u>
Centre Street	Ann Street	Mill Street
Water Street	Mill Street	Gibson Street



SCHEDULE 'B' OF AGREEMENT

RATE OF PAY FOR SIDEWALK SNOW CLEARING

RATE OF PAY:

Rate of Pay for sidewalk snow clearing for all of the locations listed in [Schedule 'A'](#) as required and to the satisfaction of the Township of Howick Manager of Public Works:

- \$125.00 per hour, per piece of equipment
 - o \$40.00 per hour per operator
 - o \$85.00 per hour per skid steer
 - o \$85.00 per hour per lawn tractor

PAYMENT:

The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Township shall make every effort to provide the Contractor with a cheque within the first two weeks following the end of each month.

Corporation of the Township of Howick

By-law No. 71-2026

A By-law to confirm the proceedings of Council of the Corporation of the Township of Howick

Whereas, in accordance with the Municipal Act, 2001, S. O. 2001, Section 5(1), the powers of a municipal Corporation shall be exercised by its Council; and

Whereas, Section 5(3) of the Municipal Act, 2001, prescribes that the powers of every Council shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Howick be confirmed and adopted by by-law;

Now therefore, the Council of the Corporation of the Township of Howick enacts as follows:

1. That the actions and decisions of the Council of the Corporation of the Township of Howick at its regular Council meeting held October 13, 2026 in respect to each resolution and other action taken by the Council of the Corporation of the Township of Howick at these meetings, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed.
2. That the Reeve and proper officials of the Corporation of the Township of Howick are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Township of Howick referred to in the proceedings section hereof.
3. That the Reeve and the Clerk, unless otherwise specified, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Township of Howick.
4. This by-law shall come into force and takes effect on the date of its final passing.

Read a first and second time this 13th day of October, 2026.

Read a third time and finally passed this 13th day of October, 2026.

Reeve, Doug Harding

Acting Clerk, Alana Dick

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