

Township of Howick Council Agenda Tuesday, November 18, 2025, at 9:00 a.m. Howick Council Chambers

1. Call to Order

2. Confirmation of the Agenda

Recommended Motion:

That the Council of the Township of Howick hereby adopts November 18, 2025, Council Agenda as presented.

3. Declaration of Pecuniary Interest under the "Municipal Conflict of Interest Act"

4. Minutes of Previous Meetings

Recommended Motion:

That the Council of the Township of Howick hereby adopts the following minutes:

4.1 October 21, 2025 Council Meeting Minutes

5. Public Meetings/Hearings

None.

6. Delegations and/or Presentations

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Recommended Motion:

That Consent Agenda items 7.1 to 7.6 be received for information and approved.

- 7.1 BLDG-2025-03, Third Quarter Building Report Summary For Information Only.
- 7.2 PW-2025-28, Department Update For Information Only.
- 7.3 FIN-2025-36, Accounts Payable For Information Only.
- 7.4 **FIN-2025-37**, 2026 OMPF Funding & OCIF Funding

For Information Only.

- 7.5 ADM-2025-21, Administration Department Update For Information Only.
- 7.6 PLN-2025-03, Bill 60, Fighting Delays, Building Faster Act, 2025 Proposed Planning Changes For Information Only.
- 8. Regular Agenda
 - 8.1 Planning Huron County Planner Sarah Kurtz
 - 8.1.1 Consent Application Report File C47-2025 Con 13 Lot 33, Howick Township 46358 Salem Road

Recommended Motion:

That the Council of the Township of Howick provide direction to Huron County Planner Sarah Kurtz on which option they would like to proceed with.

8.2.1 Consent Application Report – File C41-2025 – Con 8 Pt Lot 11 & Con 7 Pt Lot 11, 89094 McIntosh Line and 44524 Gough Road

Recommended Motion:

That the Council of the Township of Howick hereby recommend approval of consent application file number C41-2025, owner Sanford Zimmerman, Con 8 Pt Lot 11 & Con 7 Pt Lot 11, Howick Township (89094 McIntosh Line and 44524 Gough Road) with the recommended conditions.

- 9. Municipal Drains Drainage Superintendent Scott Richardson
- 10. Staff Reports
 - 10.1 Chief Building Official Ed Podniewicz
 - 10.2 Fire Chief/Manager of Development & Protective Services Josh Kestner
 - 10.2.1 FIR-2025-24, Utility 2-7 Replacement

Recommended Motion:

That the Council of the Township of Howick receive this report for information purposes;

And that Council provide direction to staff regarding the disposal and replacement of Utility 2-7 (2014 Ram 1500);

And that Council allow up to \$45,000.00 from the Fire Reserve for a used replacement vehicle and associated setup costs.

OR

And that Council direct staff to enter into the RFQ process for a

new replacement vehicle and direct staff to include up to \$68,000.00 in the 2026 Fire Department capital budget for the vehicle and associated setup costs.

10.3 Manager of Public Works - Scott Price

10.3.1 PW-2025-29, Landfill Operations and Receiving Location

Recommended Motion:

That the Council of the Township of Howick receive report PW-2025-29,

Amendment to Howick Landfill Operations and Receiving Location for information; And That Council support changing the operating and receiving area to the west side of the driveway from the east side.

10.3.2 PW-2025-30, Landfill Grinding

Recommended Motion:

That the Council of the Township of Howick receive report PW-2025-30, for information;

And That Council approve that Landfill Grinding be completed by Sittler Grinding Inc. in late 2025.

10.3.3 PW-2025-31, Disposal of 2025 Vermeer BC1000XL Woodchipper

Recommended Motion:

That the Council of the Township of Howick declare the 2025 Vermeer BC1000XL Diesel Woodchipper to be surplus to the needs of the Township of Howick;

And That Council direct staff to proceed with disposal by purchase and sale agreement with the Town of Minto.

10.3.4 PW-2025-32, 2026 Sidewalk Snow Clearing Contract for the Village of Gorrie

Recommended Motion:

That the Council of the Township of Howick authorize the 2026 Sidewalk Snow Clearing Contract with Steve Vogel of Steve's Landscaping and Construction;

And That the Reeve and CAO/Clerk be authorized to execute said Agreement.

10.4 Manager of Recreation and Facilities - Brady Ropp

10.5 Treasurer/Manager of Finance - Amy Van Meeteren

10.5.1 FIN-2025-38, 2026 Cost-of-Living Adjustment

Recommended Motion:

That the Council of the Township of Howick approve a Cost-of-Living adjustment of 2% for the 2026 salary grid. This cost-ofliving increase is based on the average rate of inflation measured by the Statistics Canada Ontario Consumer Price Index for the previous 12 months, ending September 30, 2025.

10.5.2 FIN-2025-39, 2026 Council Remuneration Review

Recommended Motion:

That the Council of the Township of Howick receive this report;

And That Council increase honorariums for the Members of Council to the suggested amounts including the 2026 Cost of Living adjustment of 2% effective January 1, 2026.

10.6 CAO/Clerk Caitlin Gillis

10.6.1 ADM-2025-22, Disposal of Parts of Unopened Road Allowances and Lots, Plan 276, Gorrie.

Recommended Motion:

That the Council of the Township of Howick declare its intent to stop up and close Part 2, being part of Maitland Street and Part 3, being part of Albert Street, as identified in Plan 22R-7437, Gorrie;

And That a by-law be returned for consideration at a future meeting of Council to convey Part 1, Part 2 and Part 3 on Plan 22R-7437, Gorrie;

And That a by-law be returned for consideration at a future meeting of Council to convey Lot 171, Plan 276, Gorrie.

10.6.3 ADM-2025-23, Township of Howick Licenced Child Care Centre

Recommended Motion:

That the Council of the Township of Howick hereby receives the report prepared by the CAO/Clerk, regarding the feasibility of and need for a licenced child care centre for Howick Township;

And That Council directs the CAO/Clerk to share Howick Council's endorsement of the construction of a Licenced Child Care Facility in Howick Township with the Children's Services Department of Huron County;

And That the CAO/Clerk requests that a Start Up Service

Agreement for the construction of a Licenced Child Care Facility in Howick be finalized and executed, with the Reeve and CAO/Clerk authorized to execute all relevant documents:

And That staff proceed with applying for a licence to operate a licenced child care facility with the Ontario Ministry of Education and incorporate the necessary costs to build and operate a licenced child care facility into the 2026 Municipal Budget.

11. Committee and Board Reports

Recommended Motion:

That the Council of the Township of Howick approve the following Board or Committee minutes:

- 11.1 Community Improvement Committee Minutes- October 20, 2025
- 11.2 Belmore Arena Board Minutes- September 15, 2025

12. Correspondence

12.1 Municipality of South Huron – Removing HST/GST from New Homes to Support Housing Affordability

Recommended Motion:

That the Council of the Township of Howick endorse the letter sent from the Municipality of South Huron to the Hon. Mark Carney re. removing HST/GST from new homes to support housing affordability

12.2 Howick Minor Hockey Association – Reduced Rental rate and Increased Bar Profits

Recommended Motion:

That the Council of the Township of Howick approve the reduced rental rate of the Auditorium and increased bar profits to the Howick Minor Hockey Association for the Dinner and Dance on November 22, 2025

- 12.3 B&W Trail Blazers MOU Snowmobile Trail Land Use Permission
- 12.4 Gorrie Residence Concerns- Maitland Valley Conservation
- 12.5 United Way Perth-Huron- Northern Huron Connection Centre funding request, October 28, 2025
- 12.6 Bruce Power Donation for CSWB for Huron
- 12.7 Avon Maitland District School Board- Board Meeting Highlights, October 28, 2025
- 12.8 Huron County Christmas Bureau- Donations, October 10, 2025
- 12.9 Saugeen Valley Conservation Authority- Board of Director Meeting, September 18, 2025

- 12.10 Saugeen Valley Conservation Authority Province of Ontario Creating a new Conservation Authority Agency
- 12.11 Ministry of Municipal Affairs and Housing Amendments to the development Charges Act, 1997
- 12.12 Howick Family Festival Meeting Minutes October 20, 2025
- 12.13 North Huron Community Food Share- Appeal for Financial Assistance, October 14, 2025
- 12.14 Maitland Conservation Membership Minutes September 17, 2025
- 12.15 Western Ontario Funders Forum Wardens Caucus
- 12.16 Ministry of Housing and Affairs Fighting Delays, Building Faster Act, 2025 (Bill 60).
- 12.17 Saugeen Valley Conservation Environmental Registry Posting on Conservation Authorities
- 12.18 United Way Perth Huron Fundraiser/ Donation Presentation
- 12.19 Huron Perth Lakers Request for Meeting to Discuss Ice Allocation and Priority Scheduling for Huron Perth Lakers Hockey Association

13. Unfinished Business

- 14. Council Reports
 - 14.1 Council Member Reports

Reeve's Verbal Update from County Council

Verbal Update from Council Members

- 14.2 Requests by Members
- 14.3 Notice of Motions
- 14.4 Announcements
- 15. Other Business
- 16. Enactment of By-laws First, Second & Third Reading
 - 16.1 By-Law 52-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 52-2025;

Being A By-Law to fix the remuneration of members of Council and to authorize payment or reimbursement for expenses to members of Council and employees

16.2 By-law 53-2025

The Corporation of the Township of Howick Council Agenda November 18, 2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 53-2025;

Being A By-Law to Authorize the Entering into and Execution of a 2026 Sidewalk Snow Clearing Contract with Steve's Landscaping and Construction.

16.3 By-Law 54-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 54-2025;

Being By-law to stop up and close a portion of the road allowances known as Maitland Street and Albert Street in Plan 22R-7437, Gorrie.

17. Closed Session

Recommended Motion:

That a closed meeting of Council of the Township of Howick be held on Tuesday, November 18, 2025 at _____ a.m. in the Council Chambers of the Township Office, in accordance with Section 239(2) of the Municipal Act, 2001, as amended, for the purpose of considering the following matters:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Agenda moves to Closed Agenda

Council to refer to Closed Agenda for November 18, 2025

Agenda Returns to Open Agenda

18. Motion to Reconvene into Open Session and Reporting Out

Recommended Motion:

That the Council of the Township of Howick reconvene into Open Session at a.m.

Reeve Harding to report out the reasons Council met in Closed Session.

Confirming By-law

19.1 By-law 55-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 55-2025;

Being a By-law to Confirm the Proceedings of the Council meeting held on November 18, 2025.

20. Adjournment

Recommended Motion:

The Corporation of the Township of Howick Council Agenda November 18, 2025 That the Council of the Township of Howick adjourn the November 18, 2025 Council meeting at: a.m.



Township of Howick Council Minutes Tuesday, October 21, 2025, at 7:00 p.m. Howick Council Chambers

1. Call to Order

Reeve Harding called the meeting to order at 7:00 p.m. and welcomed everyone in attendance.

2. Confirmation of the Agenda

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick hereby adopts the October 21, 2025, Council Agenda as presented.

Carried.

3. Declaration of Pecuniary Interest under the "Municipal Conflict of Interest Act"

None Declared.

4. Minutes of Previous Meetings

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick hereby adopts the following minutes:

4.1 September 30, 2025 Council Meeting Minutes

Carried.

5. Public Meetings/Hearings

5.1.1 Committee of Adjustment

Application MV02-2025 – Mulder Farms Inc. c/o Cheryl and Tim Mulder, 44216 Spencetown Road (CON 5 PT LOT 7)

Moved by: Councillor Grimes

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick hereby adjourns their Council meeting and the Committee of Adjustment hereby opens a meeting to

review application for Minor Variance MV02-25, submitted by Cheryl and Tim Mulder and MV03-25, submitted by Adam and April Atkinson

Carried.

COMMITTEE OF ADJUSTMENT MEETING

5.1.2 Call to Order

Reeve Harding called the Committee of Adjustment meeting to order at 7:02 p.m.

5.1.3 Declaration of Pecuniary Interest

None Declared.

5.1.4 Purpose

The purpose of application MV02-2025 is to request relief from Section 4.5 of the Howick Zoning By-law to reduce the required Minimum Distance Separation (MDS) II setback for the construction of a new broiler barn from 201m to 113m. The proposed barn will be sited a minimum of 113m from the farmhouse that was recently severed from the subject property. As proposed, the barn will meet all other MDS and zoning requirements. This report should be read in conjunction with the September 24th, 2025 MV02-2025 Mulder Planning Report.

5.1.5 Application Process

An application for a Minor Variance was submitted by Cheryl and Tim Mulder

Notice of Public Meeting was mailed by the Township to all property owners within 60m of the property on September 3, 2025, and notice was posted on the subject property.

A report was prepared and presented by Huron County Planner Sarah Kurtz and deferred at the September 30th Committee of Adjustment meeting to allow time for the applicant and the landowner to the east to come to an agreement on how to address the noise nuisance associated with the existing barn. An agreement between the applicant and the neighbour has been reached.

5.1.5 Comments

1. Planner Report

Huron County Planner Sarah Kurtz presented that after the file was deferred at the October 21, 2025 Committee of Adjustment meeting, the applicant and their neighbour came to an agreement regarding the noise of the fans on the new proposed barn. The applicant agreed to source a quieter fan and install chimney risers on the new and existing barn. The applicant stated that the resolution will be

made in spring 2026. Both applicant and the neighbour have signed the agreement.

2. Council's Questions and/or Comments

None.

3. Applicant and/or Agent

None.

4. Others

5.1.6 Recommendation:

It is recommended that Application MV02-2025 as applied be denied.

5.1.7 Committee of Adjustment Decision

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Committee of Adjustment of the Township of Howick hereby approves application for minor variance MV02-2025, submitted by Tim and Cheryl Mulder, subject to the following conditions:

- 1. That both the applicant and the neighbouring landowner enter into an agreement addressing the following:
 - a. That the existing GSI Classic 36" fans be replaced with Better Air 36" fans on the existing barn.
 - b. That chimney risers be added to the existing 24" GSI Mono fans on the existing barn.

The conditions above are in addition to the Planner recommended conditions:

- 1. That the barn be constructed within the footprint shown in the sketch provided.
- 2. That the variance approval is valid for a period of 18 months from the date of the Committee's decision.

Carried.

5.2 Application MV03-2025 – Adam and April Atkinson 3078 Victoria St., Fordwich (Plan 247, Lot 19)

5.2.1 Purpose

The purpose of this application is to increase the permitted maximum ground floor area for an accessory building from the maximum 75 square meters to a proposed 92 square meters. Relief is requested from Section 15.5.3.1 of the Zoning By-law to permit an enlarged detached garage on a lot less than 1 acre for the purpose of a personal storage.

5.2.2 Application Process

An application for a Minor Variance was submitted by Adam and April Atkinson.

Notice of Public Meeting was mailed by the Township to all property owners within 60m of the property on September 25, 2025, and notice was posted on the subject property.

A report has been prepared by Huron County Planner Sarah Kurtz regarding this application.

5.2.3 Comments

1. Planner Report

Huron County Planner Sarah Kurtz presented her report. The subject property is 3078 Victoria Street in Fordwich which is zoned VR1. The applicant is requesting a minor variance to permit the maximum ground floor area of a detached garage from 75 sq meters to 92 sq meters. This addition will be added to the rear of the existing attached garage for additional personal storage. No comments from public or staff were received. The proposed addition meets all the height requirements and will be accessed through the existing driveway. This will not impose a negative impact on the neighbours.

- 2. Council's Questions and/or Comments None.
- 3. Applicant and/or Agent None.
- 4. Others

5.2.4 Recommendation:

It is recommended that Application MV03-2025 as applied be approved with the following conditions:

- 1. The variance approval is valid for a period of 18 months from the date of the Committee's decision.
- 2. That the proposed addition be constructed within the footprint in the sketch provided.

5.2.5 Committee of Adjustment Decision

Moved by: Councillor Rognvaldson Seconded by: Deputy Reeve Gibson

That the Committee of Adjustment of the Township of Howick, considering the variance to be minor, to maintain the appropriate development of the lands, and to maintain the general intent of the Howick Zoning By-law 23-1984 and the Howick Township Official Plan, hereby approves application for minor variance MV03-2025, submitted by Adam and April Atkinson, subject to the following conditions:

- 1. The variance approval is valid for a period of 18 months from the date of the Committee's decision.
- 2. That the proposed addition be constructed within the footprint in the sketch provided.

Carried.

5.3 Close Committee of Adjustment

Moved by: Councillor Grimes Seconded by: Deputy Reeve Gibson

That the Committee of Adjustment for the Township of Howick hereby adjourns their meeting at 7:14 p.m. and reconvened into Open Session.

Carried.

6. Delegations and/or Presentations

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Moved by: Councillor Grimes
Seconded by: Councillor Rognvaldson

That Consent Agenda items 7.1 to 7.4 be received for information and approved.

- 7.1 PW-2025-27, Department Update For Information Only.
- 7.2 FIN-2025-35, Accounts Payable For Information Only.
- 7.3 FIN-2025-36, 2025 3rd Quarter Operating Budget Variance Report For Information Only.
- 7.4 FIR-2025-23, Department Update

For Information Only.

Reeve Harding called upon Fire/Chief Manager of Development & Protective Services Josh Kestner to touch on his department update from the September 30, 2025 Regular Council Meeting, specifically the dry hydrant installation at the D'arcy Sand and Gravel Pit on Gough Road. The PVC pipe was installed with the help of D'arcy's staff, the Fire Department and the financial support of Fordwich Village Management. Staff are very pleased with the outcome. Next time a dry hydrant is installed, the pipe will be installed with the ability to swivel as opposed to being fixed. Approximately \$2,800.00 was spent on installing new fittings and strainer. The Fire Department would like to budget for this in the new year as different private property owners have come forward expressing interest in providing their property as a dry hydrant location. Proposed locations to be brought forward for the 2026 budget process. Part of the plan is to mark these water sources in the CAD system for dispatch to share with mutual aid departments. Morris-Turnberry and North Huron to also receive dry hydrants in the future.

Carried.

8. Regular Agenda

8.1 Planning – Huron County Planner Sarah Kurtz

8.1.1 Consent Application Report File C47-2025- Con 13 Lot 33, Howick Township 46358 Salem Road

Reeve Harding called upon Huron County Planner Sarah Kurtz to present her report. Subject property 46358 Salem Road is zoned general agriculture and natural environment. Property Owner John Dunn proposes to sever surplus farm dwelling, surplus to the applicant's needs. Proposed severed parcel is 3.5 acres which consists of a house, three sheds, barn and solar panel. The remaining 105 acres of farmland is to be retained by the applicant which contains a geothermal bed that services the severed residence. The applicant and landowner agree to allow an easement registered on title to access and service the geothermal bed. The geothermal bed can be farmed on top of which makes sense to allow it to remain with the farmland. There has been no concern from staff or public and it is recommended it be supported. Question from council regarding the geothermal bed being left with the farmland, wondering if it should go with the severance, as easements have caused issue years down the road.

Moved by: Deputy Reeve Gibson Seconded by: Councillor Hargrave

That the Council of the Township of Howick hereby recommend approval of Consent Application File No. C47-2025, Owner John Dunn Applicant Crystal Leutenegger, Property Description: Concession 13 Lot 33, Howick Township (46358 Salem Road)

Defeated.

Moved by: Councillor Hargrave Seconded by: Councillor Grimes

That the Council of the Township of Howick defer Consent Application C47-2025, 46358 Salem Road to the November 18, 2025 Regular Council Meeting.

Carried.

- 9. Municipal Drains Drainage Superintendent Scott Richardson
- 10. Staff Reports
 - 10.1 Chief Building Official Ed Podniewicz
 - 10.2 Fire Chief/Manager of Development & Protective Services Josh Kestner
 - 10.2.1 FIR-2025-22, 2025 Community Emergency Preparedness Grant

Fire Chief/Manager of Development and Protective Services Josh Kestner provided a summary of his report. Staff are looking for direction from Council to authorize staff to apply for the 2025 Community Emergency Preparedness Grant for the installation of generator transfer switches at both the Howick and Belmore Community Centres. The remainder of the cost associated to the install would be pulled form the recreation reserve. The grant was applied for the last two years and was unsuccessful. Past applications included a standby generator and radio equipment for the Fire Department and Public Works. It was explained that there is a considerable cost for providing back up power to the arenas, Gabel Electric estimated \$62,000.00 + hst. The grant would provide us with \$50 000.00. The grant needs to be submitted by the end of October. Currently, we do not have a back up generator that is big enough to power an arena if there was ever an emergency, having an emergency shelter with back up generator capabilities is essential. Council discussed, if there was a catastrophe, we can't have one generator in two places, down the road there would need to be a purchase of two generators. Staff feel as though we would not ever purchase two generators as they can be rented. Staff stressed that the generators are if either arena needs to be used as an emergency shelter. If either centre lost power, the generator switches would enable a back up power source. Putting in the large transfer switch does not commit us to using a large generator. You can rent a smaller generator to only power essential services during an emergency.

Moved by: Councillor Grimes Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick authorize staff to apply for the 2025 Ontario Community Emergency Preparedness Grant (CEPG) for the installation of generator transfer switches at the Howick and the Belmore Community Centres;

And That Council approves the balance of project funding, up to \$50,000.00,

to be drawn from the Recreation Reserve if the Township is successful in securing grant funding.

Carried.

- 10.3 Manager of Public Works Scott Price
- 10.4 Manager of Recreation and Facilities Brady Ropp
- 10.5 Treasurer/Manager of Finance Amy Van Meeteren
- 10.6 CAO/Clerk Caitlin Gillis

10.6.1 ADM-2025-19, 2026 Conference Dates

Reeve Harding called upon CAO/Clerk Caitlin Gillis to present her report ADM-2025-19, 2026 Conference Dates. The three conferences attended most frequently by Howick staff and members of Council are listed for Council's consideration. The Rural Ontario Municipal Association (ROMA) conference is being held January 18- 20, 2026. Conference registration is open now and accommodations need to be booked to secure the rooms required if any of council would like to attend. March 29 – April 1, 2026, the Ontario Good Roads Association (OGRA) conference is being held. Registration opens in November. The Association of Municipalities of Ontario (AMO) conference is August 17-20, 2026. Registration opens in January. Councillor Grimes and Deputy Reeve Gibson plan to attend the Ontario Good Roads Association conference in March 2026.

Moved by: Deputy Reeve Gibson Seconded by: Councillor Grimes

That the Council of the Township of Howick make their interest in conference attendance for 2026 known to staff so that registration and accommodation arrangements can be made and the associated costs included in the 2026 Municipal Budget.

Carried.

10.6.2 ADM-2025-20, 2026 Council Meeting Schedule and Restricted Acts in a Municipal Election Year

CAO/Clerk Caitlin Gillis presented the proposed meeting schedule for 2026 and the restricted acts within the 2026 Municipal Election year. Meeting schedule proposed is a 3-week Council meeting cycle. Lame duck period explained as well as the nomination period for next year's municipal election. The first meeting of the 2026- 2030 Council term will be November 17th. Council orientation was also referenced on the schedule.

A member of Council questioned the 3-week council meeting schedule, wondering if we should go back to Council meetings every two weeks. Some members of Council feel as though they are less informed and drift away with the council meetings to three weeks opposed to two. CAO/Clerk Gillis shared

concern with staff's capacity to have reports prepared every two weeks for Council meetings with the current workload that doesn't show any signs of lessening.

Moved by: Councillor Hargrave Seconded by: Councillor Grimes

That the Council of the Township of Howick adopt moving back to a two-week council meeting schedule starting January 2026.

Carried.

Council took a 5-minute break.

11. Committee and Board Reports

Council advised Belmore is very pleased with the way the communication is going with the CAO/Clerk. A representative from Intact Insurance and our Insurance Broker from McDonagh Insurance plan to attend the November meeting in Belmore along with the CAO/Clerk to answer insurance questions from the Board.

Moved by: Deputy Reeve Gibson Seconded by: Councillor Grimes

That the Council of the Township of Howick approve the following Board or Committee minutes:

- 11.1 Howick 170th Homecoming Minutes- September 22, 2025
- 11.2 Belmore Arena Board Minutes- August 18, 2025
- 11.3 September 3, 2025 Huron County Council Minutes
- 11.4 September 17, 2025 Huron County Council Minutes
- 11.5 October 1, 2025 Huron County Council Minutes

Carried.

12. Correspondence

All correspondence was accepted for information and will be filed.

- 12.1 Saugeen Valley Conservation Authority- Board of Directors Meeting Minutes, July 17, 2025
- 12.2 Howick Family Festival Meeting Minutes August 27, 2025
- 12.3 Dietrich Engineering Limited Municipal Drain No. 20 On-Site Meeting Notice
- 12.4 Circular Materials Collection from IC&I Locations

12.5 Office of the Solicitor General – Review of the Ontario Provincial Police Cost Recovery Model

12.6 County of Wellington – Notice of Complete Application for Proposed Official Plan Amendment

13. Unfinished Business

14. Council Reports

14.1 Council Member Reports

Reeve's Verbal Update

Remembrance Day Ceremonies will be held on Sunday, November 9, at 2:00 p.m. in Fordwich and 3:00 p.m. in Wroxeter. Public Works will look after the leaves on Friday prior and the Fire Department will block the road for traffic control on Sunday.

Verbal Update from Council Members

14.2 Requests by Members

A Notice of Motion was presented at the September 30, 2025 Regular Council Meeting for listing on the October 21, 2025 Agenda.

Reeve Harding called upon Councillor Hargrave to speak on the Notice of Motion that was presented at the September 30, 2025 Regular Council Meeting. The reason for bringing that motion forward, this member of Council was not pleased with the last report from our current auditor. The presentation was not very educational from a Council perspective. Requesting to complete a Request for Proposal for municipal auditor. Treasurer Van Meeteren noted that 8 out of 9 municipalities in Huron County have the same auditor as Howick. Seebach & Company Chartered Accountants are up to speed with the history of Howick and are very good to work with. Howick is the second to receive our financial statement and to get our FIR submitted. There may be an option to get someone else to do the presentation of financial statements and staff can suggest a more thorough presentation to Council.

Moved by: Councillor Hargrave Seconded by: Councillor Grimes

That the Council of the Township of Howick hereby provide direction to staff to issue an RFP for Municipal Auditor Services, beginning with the 2026 Audit year, after the completion of the 2025 Municipal Audit in Q2 of 2026.

Carried.

14.3 Notice of Motions

14.4 Announcements

15. Other Business

16. Enactment of By-laws – First, Second & Third Reading

16.1 By-Law 50-2025

Moved by: Councillor Rognvaldson Seconded by: Councillor Grimes

That the Council of the Township of Howick give first, second, third and final reading to By-law 50-2025;

Being a by-law to authorize the Reeve and CAO/Clerk to sign, on behalf of Council, a Memorandum of Agreement between the Corporation of the Township of Howick and Simply Voting Inc. for Internet and Telephone Voting System Services.

Carried.

17. Closed Session

Moved by: Deputy Reeve Gibson Seconded by: Councillor Rognvaldson

That a closed meeting of Council of the Township of Howick be held on Tuesday, October 21, 2025 at 8:29 p.m. in the Council Chambers of the Township Office, in accordance with Section 239(2) of the Municipal Act, 2001, as amended, for the purpose of considering the following matters:

- b) personal information about identifiable individuals, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board:

Carried.

Agenda moved to Closed Agenda at 8:29 p.m.

Agenda Returned to the Open Agenda at 10:09 p.m.

18. Motion to Reconvene into Open Session and Reporting Out

Moved by: Deputy Reeve Gibson Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick reconvene into Open Session at 10:09 p.m.

Carried.

Reeve Harding reported out that Council met in Closed Session to discuss personal matters about an identifiable individual regarding a business property tax increase inquiry and requests for capital projects to be considered for the 2026 Municipal Budget, and a proposed or pending acquisition or disposition of land by the municipality or local board regarding one potential disposition and one potential purchase.

19. Motion Coming Out of Closed Session

Moved by: Councillor Hargrave Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick direct the Manager of Development and Protective Services/Fire Chief to proceed with drafting Agreements of Purchase and Sale on the 3 properties located in Gorrie, Plan 276 Park Pt Lot 17), Highway 87 road allowance and Concession 9, Part Lots 4 & 5, to be funded through General Reserves.

Carried.

20. Confirming By-law

Moved by: Councillor Rognvaldson Seconded by: Councillor Grimes

18.1 By-law 51-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 51-2025;

Being a By-law to Confirm the Proceedings of the Council meeting held on October 21, 2025.

Carried.

19. Adjournment

Moved by: Councillor Hargrave Seconded by: Councillor Grimes

That the Council of the Township of Howick adjourn the October 21, 2025 Council meeting at 10:12 p.m.

Carried.

Reeve, Doug Harding	CAO/Clerk Caitlin Gillis



Township of Howick

Department: Building Department

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Third Quarter Building Permit Comparison Summary

1. Recommendation:

That the Council of the Township of Howick receive report BLDG-2025-03 for information only.

2. Purpose/Issues:

To provide council with an overview of the 2025 third quarter building permits compared to 2024.

3. Report Highlights:

The total number of permits issued are significantly higher in comparison to 2024 third quarter statistics and the total permit values are almost double in values. Although the number of dwelling units created are down slightly compared to last years third quarter the permit fees collected are almost double last years third quarter.

4. Background:

This report provides Council with information regarding a comparison of building activity for the third quarter of 2025 compared to the third quarter of 2024.

5. Financial Implications:

Based on the permit fees collected to date in 2025 and the activity we are seeing in building inquiries I am pleased to report that the building departments budget target for 2025 has been achieved, and I anticipate there will be a significant contribution to building department reserves by year end.

6. Conclusion

Building activity and inquiries are significantly higher compared to the same period last year. The agricultural sector remains strong, and we anticipate an increase in residential

Report: BLDG-2025-03

October 21, 2025 Report: BLDG-2025-03

activity once the proposed subdivisions in Fordwich and Gorrie proceed.

8. Attachments:

Appendix A: Permit Comparison Summary

Respectfully submitted by: Ed Podniewicz, Chief Building Official



Report to Council Building-2025-04

Title of Report: Third Quarter Building Permit Comparison Summary

From: Ed Podniewicz, Chief Building Official

Date: November 18, 2025

Recommendation: That Council receive this report for information.

Background: This report provides Council with information regarding a comparison of building activity for the third quarter of 2025 compared to the third quarter of 2024.

Staff Comments: The total number of permits issued are significantly higher in comparison to 2024 third quarter statistics and the total permit values are almost double in values. Although the number of dwelling units created are down slightly compared to last years third quarter the permit fees collected are almost double last years third quarter.

Financial Impact: Based on the permit fees collected to date in 2025 and the activity we are seeing in building inquiries I am pleased to report that the building departments budget target for 2025 has been achieved and I anticipate there will be a significant contribution to building department reserves by year end.

Concluding Comments: Building activity and inquiries are significantly higher compared to the same period last year. The agricultural sector remains strong and we anticipate an increase in residential activity once the proposed subdivisions in Fordwich and Gorrie proceed.

Respectfully submitted: Ed Podniewicz, Chief Building Official

Issued For Period JAN 1,2025 To SEP 30,2025

, , , , , , , , , , , , , , , , , , ,	,	
Туре	Number	Property
Residential Dwelling - Addition Pe	2025-0001	1016 MAIN ST
Agricultural Livestock Barn Permit	2025-0002	90488 FORDWICH LINE
Agricultural Livestock Barn Permit	2025-0003	44451 ORANGE HILL RD
On Site Sewage System Permit	2025-0004	SALEM RD
Alteration / Renovation / Repair Pe	2025-0005	89635 MCINTOSH LINE
Residential Dwelling - Addition Pe	2025-0006	2021 WILLIAM ST
New Residential Dwelling Permit	2025-0007	91082 FOREST LINE
Accessory Building Permit	2025-0008	45205 GOUGH RD
Agricultural Livestock Barn Permit	2025-0009	44914 ORANGE HILL RD
Commercial Building - Addition Pε	2025-0010	44783 HARRISTON RD
Agricultural Storage Shed Permit	2025-0011	1002 MAIN ST
Agricultural Storage Shed Permit	2025-0012	45745 SPENCETOWN RD
Septic Tank or Bed Replacement	2025-0013	3041 ALICE ST
Agricultural Livestock Barn - Addit	2025-0014	90735 TOLL GATE LINE
Agricultural Storage Shed Permit	2025-0015	45515 SPENCETOWN RD
Silo Permit	2025-0016	44221 GLENANNON RD
New Residential Dwelling Permit	2025-0017	45196 LAKELET RD
New Residential Dwelling Permit	2025-0018	46051 FORDWICH LINE
Agricultural Storage Shed - Addition	2025-0019	44665 SPENCETOWN RD
Agricultural Storage Shed Permit	2025-0020	45815 CREAMERY RD
Alteration / Renovation / Repair Pe	2025-0021	46140 GOUGH RD
Residential - Detached Garage/St	2025-0022	45908 FORDWICH LINE
Alteration / Renovation / Repair Pe	2025-0023	44330 SALEM RD
Alteration / Renovation / Repair Pe	2025-0024	1090 CENTRE ST
Grain Bin/Foundation Permit	2025-0025	90335 GORRIE LINE
Agricultural Storage Shed Permit	2025-0026	1002 MAIN ST
Residential - Detached Garage/St	2025-0027	3016 ALICE ST
Demolition Permit	2025-0028	44704 SPENCETOWN RD
On Site Sewage System Permit	2025-0029	91082 FOREST LINE
Deck Permit	2025-0030	43666 AMBERLEY RD
Deck Permit	2025-0031	2001 WELLINGTON ST N
Residential Dwelling - Addition Pe	2025-0032	3029 ALICE ST
Agricultural Livestock Barn Permit	2025-0033	45745 SPENCETOWN RD
Alteration / Renovation / Repair Pe	2025-0034	45092 GOUGH RD
Accessory Building Permit	2025-0035	3029 ALICE ST
Deck Permit	2025-0036	1053 SANDERSON ST
Deck Permit	2025-0037	2055 PRINCESS ST S
Agricultural Livestock Barn Permit	2025-0038	88648 TOLL GATE LINE
Bunker/Pit Silo Permit	2025-0039	88648 TOLL GATE LINE
Pool Fence Permit	2025-0040	1089 HARRISTON RD
Silo Permit	2025-0041	44212 SALEM RD
Accessory Building Permit	2025-0042	1023 HARRISTON RD
Accessory Building Permit	2025-0043	1082 CHURCH ST
Alteration / Renovation / Repair Pe	2025-0044	2040 JOHN ST

r omme oompanoon	Carrinaly	
Issued For Period JAN 1,2025	To SEP 30),2025
Demolition Permit	2025-0045	45983 FORDWICH LINE
Residential Dwelling - Addition Pe	2025-0046	45983 FORDWICH LINE
Residential Dwelling - Addition Pe	2025-0047	44740 GOUGH RD
On Site Sewage System Permit	2025-0048	90488 FORDWICH LINE
On Site Sewage System Permit	2025-0049	43718 RIVER RD
New Residential Dwelling Permit	2025-0050	44704 SPENCETOWN RD
Accessory Building Permit	2025-0051	45083 CREAMERY RD
Deck Permit	2025-0052	1089 HARRISTON RD
Residential Dwelling - Addition Pe	2025-0053	44074 SALEM RD
Deck Permit	2025-0054	3025 LOUISA ST
Alteration / Renovation / Repair Pe	2025-0055	88713 MALCOLM LINE
Residential - Attached Garage Pe	2025-0056	44983 ORANGHILL RD
Agricultural Storage Shed - Addition	2025-0057	44983 ORANGHILL RD
Tent Permit	2025-0058	1041 ANN ST
Tent Permit	2025-0059	1120 MARIETTA ST
On Site Sewage System Permit	2025-0060	3169 PATRICK ST
Bunker/Pit Silo Permit	2025-0061	90335 GORRIE LINE
Residential Dwelling - Addition Pe	2025-0062	2100 GEORGE ST
Agricultural Livestock Barn - Addit	2025-0063	44141 GLENANNON RD
On Site Sewage System Permit	2025-0064	44370 HARRISTON RD
Agricultural Storage Shed Permit	2025-0065	88832 CHURCH ST
Agricultural Livestock Barn Permit	2025-0066	45179 HOWICK-TURNBER RD
Agricultural Livestock Barn - Addit	2025-0067	87690 MALCOLM LINE
Agricultural Livestock Barn - Addit	2025-0068	88461 GORRIE LINE
On Site Sewage System Permit	2025-0069	2100 GEORGE ST
Agricultural Livestock Barn - Addit	2025-0070	44141 GLENANNON RD
Agricultural Storage Shed Permit	2025-0071	44401 HOWICK-TURNBER RD
Deck Permit	2025-0072	3153 PATRICK ST
Tent Permit	2025-0073	1043 QUEEN ST
Bunker/Pit Silo Permit	2025-0074	45260 PERTH RD 178
Alteration / Renovation / Repair Pe	2025-0075	44745 HURON BRUCE RD
Alteration / Renovation / Repair Pe	2025-0076	43921 GOUGH RD
Agricultural Storage Shed - Addition	2025-0077	46075 CREAMERY RD
Silo Permit	2025-0078	44914 ORANGE HILL RD
Agricultural Storage Shed Permit	2025-0079	44702 HARRISTON RD
On Site Sewage System Permit	2025-0080	45196 LAKELET RD
On Site Sewage System Permit	2025-0081	3025 LOUISA ST
Accessory Building Permit	2025-0082	3028 ALICE ST
Agricultural Storage Shed Permit	2025-0083	44714 CREAMERY RD
Agricultural Storage Shed - Addition	2025-0084	45374 CREAMERY RD
Grain Bin/Foundation Permit	2025-0085	45179 HOWICK-TURNBER RD
Demolition Permit	2025-0086	44482 GOUGH RD
Tent Permit	2025-0087	45088 HARRISTON RD
Demolition Permit	2025-0088	86774 JOHNSTON LINE
Agricultural Storage Shed Permit	2025-0089	86774 JOHNSTON LINE

Issued For Period JAN 1,2025 To SEP 30,2025

Alteration / Renovation / Repair Pt 2025-0090 3075 MARY ST

Agricultural Storage Shed Permit 2025-0091 43954 SPENCETOWN RD

Deck Permit 2025-0092 1061 ANN ST

Township Of Howick

Permit Comparison Summary

Issued For Period JAN 1,2025 To SEP 30,2025

		Previous	Year		Current Yea	r
P	ermit Count	Fees	Value	Permit Count	Fees	Value
Accessory Building Permit	4	2,933.20	260,000.00	6	4,829.75	278,000.0
Agricultural Livestock Barn - Addition P	4	4,777.60	235,000.00	5	4,224.80	464,000.0
Agricultural Livestock Barn Permit	1	6,982.00	1,000,000.00	6	49,470.20	5,650,000.0
Agricultural Storage Shed - Addition Per	3	2,678.45	95,000.00	4	6,205.95	570,000.0
Agricultural Storage Shed Permit	6	11,565.20	975,000.00	11	18,061.30	1,893,250.0
Alteration / Renovation / Repair Permit	2	480.00	15,000.00	10	17,030.80	1,701,500.0
Bunker/Pit Silo Permit	_ 1	350.00	100,000.00	3	1,550.00	255,000.0
Commercial Building - Addition Permit	0	0.00	0.00	1	231.60	10,000.0
Deck Permit	5	1,110.00	25,000.00	8	2,219.60	62,500.0
Demolition Permit	3	675.00	15,000.00	4	900.00	30,000.0
		500.00			500.00	
Grain Bin/Foundation Permit	2		123,000.00	2		57,000.0
Group A, B, D, E, F, Building Additions	1	2,688.10	500,000.00	0	0.00	0.0
New Residential Dwelling Permit	7		3,581,000.00	4		3,750,000.0
On Site Sewage System Permit	9	4,650.00	135,000.00	9	4,325.00	128,000.0
Plumbing Permit	1	1,566.00	118,000.00	0	0.00	0.00
Pool Fence Permit	1	150.00	25,000.00	1	150.00	10,000.00
Residential - Attached Garage Permit	1	493.20	5,000.00	1	1,570.00	75,000.0
Residential - Detached Garage/Storage Sh	1	598.80	45,000.00	2	1,488.00	60,000.00
Residential Dwelling - Addition Permit	7	4,108.88	1,015,329.00	7	7,699.75	764,000.00
Secondary Residential Unit Permit	3	7,713.85	1,115,000.00	0	0.00	0.00
Septic Tank or Bed Replacement Permit	3	975.00	15,000.00	1	325.00	15,000.00
Silo Permit	1	350.00	234,000.00	3	1,050.00	321,000.00
Tent Permit	3	450.00	15,000.00	4	600.00	14,965.00
	Previo	us Year		Curre	ent Year	
Total Permits Issued		69			92	
Total Dwelling Units Created		8			5	
Total Permit Value		3,329.00		16.109	,215.00	
Total Permit Fees		,190.48			,824.17	
Total Compliance Letters Iss		16		140	22	
Total Compliance Letter Fee		,280.00		1	,760.00	
spection Summary	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, , ,				
Ward			Perm	it Inspections	Other Roll I	nspections
000				82	**************************************	0
001				71		0
002				4 7		0
Total				200		0
Permit C	Charge		,	Amount		
40	y Building Perr	mit		829.75		
	al Livestock B			224.80		
•	al Livestock B			470.20		
_	al Storage She			205.95		
A	al Classic Obs			004.00		

Agricultural Storage Shed Perm

18,061.30

Issued For Period JAN 1,2025	To SEP 30,2025
Alteration / Renovation / Repa	17,030.80
Bunker/Pit Silo Permit	1,550.00
Commercial Building - Addition	231.60
Deck Permit	2,219.60
Demolition Permit	900.00
Grain Bin/Foundation Permit	500.00
New Residential Dwelling Permi	21,392.42
On Site Sewage System Permit	4,325.00
Pool Fence Permit	150.00
Residential - Attached Garage	1,570.00
Residential - Detached Garage/	1, 4 88.00
Residential Dwelling - Additio	7,699.75
Septic Tank or Bed Replacement	325.00
Silo Permit	1,050.00
Tent Permit	600.00
Total	143,824.17



Report: PW-2025-28

Township of Howick

Department: Public Works

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Department Update

1. Recommendation:

That the Council of the Township of Howick receive report PW-2025-28, Department Update for Information

2. Purpose/Issues:

Staff are providing this report to update Council on a variety of activities that have occur in the Public Works department

3. Report Highlights:

- One seasonal full-time Public Works Operator has been hired with an anticipated start date at the end of the month.
- One seasonal part-time Public Works Operator has been hired with an anticipated start date at the end of the month.
- Fall grading and retrieving is on going across the township to shape up the gravel roads before the winter season.
- Ditch work has been completed along Orange Hill Road.
- Footings have been poured for new scale, and the scale house has been delivered to the landfill. Site preparation will be completed in-house before the scale house will be placed beside the new scale.
- Plow equipment is being installed on all graders.

November 18, 2025 **Report:** PW-2025-28

 The new one-ton truck with roll-off bin system has been delivered by by Blue Mountain Chrysler. Decals, a back rack and lighting to be installed this month and on the road for December.

- One more Adopt-A-Road application was received. The Caesar family has adopted Howick-Turnberry Road from Fordwich Line to the Howick-Minto Townline.
- Public works cleaned up the leaves at the Fordwich Cenotaph in preparation for the Remembrance Day service. The road was closed with assistance from the Howick Fire Department without incident.

4. Financial Implications:

None.

5. Conclusion / Next Steps:

Staff provide information monthly to keep Council and residents informed as to the operational tasks being performed by the Public Works department.

Respectfully submitted by: Scott Price, Manager of Public Works



Report: FIN-2025-36

Township of Howick

Department: Finance

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Accounts Payable

1. Recommendation

That the Council of the Township of Howick receive this report for information only.

2. Purpose/Issues:

To update Council on the Accounts Payable Report for the period of October 16 to November 12, 2025 in the amount of \$737,467.61.

3. Attachments:

Appendix A: Accounts Payable October 16 to November 12, 2025

Respectfully submitted by: Amy Van Meeteren, Treasurer

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice	Invoice Entry	Amaunt
Number Name	Number	Desc	Chq Nbr Date Date	Amount
001531 A.B.C. RECREATION LTD	9750-IN	SPLASHPAD SHUT [791.00
		01-7100-7102-50556	SPLASHPAD SHUT DOWN	791.00
001708 A.J. STONE	194786	COMPRESSOR SER	VICE 024685 2025-10-31 2025-10-31	3,418.25
		01-2100-2101-50554	COMPRESSOR SERVICE	3,418.25
001519 ACE STRONG EXCAVATING	785459	DITCHING-ORANGEI	HILL 024686 2025-10-31 2025-10-31	4,576.50
		01-3100-3105-50656	DITCHING-ORANGEHILL RD	4,576.50
001050 ALLAN FRETS WELDING & RI	F125 007	FORCIBLE ENTRY D	OOR 024687 2025-10-31 2025-10-31	1 460 00
001030 ALLAN FRETS WELDING & KI	E125-097	01-2100-2101-50103	FORCIBLE ENTRY DOOR	1,469.00 1,469.00
		01-2100-2101-30103	PORCIBLE ENTRY BOOK	1,409.00
002014 ARMSTRONG PAVING & MAT	E 6451	PAVING 2025	024688 2025-10-31 2025-10-31	124,347.75
		01-3500-9013-90000	CREAMERY RD CULVERT	4,763.50
		01-3500-9017-90000	PAVING- ALBERT ST	79,141.62
		01-3500-9016-90000	PAVING- ALBERT ST	40,442.63
001553 AUDREY BRIDGE	NOV 10/25	LUNCH CATERING- EMERG TRAINING	024711 2025-11-10 2025-11-10	150.00
		01-2900-0000-50103	LUNCH CATERING- EMERG TRAINING	150.00
001105 B.M. ROSS AND ASSOCIATES	2 20914	SPENCETOWN BRID	OGE 024665 2025-10-21 2025-10-21	4,572.32
001103 B.W. NOSS AND ASSOCIATES	3 29014	#11		•
		01-3500-9019-90000	SPENCETOWN BRIDGE #11	4,572.32
001105 B.M. ROSS AND ASSOCIATES	\$ 29812	ORANGEHILL CULVE	ERT 024665 2025-10-21 2025-10-21	6,516.95
		#29 01-3500-9018-90000	ORANGEHILL CULVERT #29	6,516.95
001105 B.M. ROSS AND ASSOCIATES	S 29884	GORRIE LINE CULVE	ERT 024665 2025-10-21 2025-10-21	720.69
OUT TOO D.M. ROOG MAD AGGOGNATE	20004	#32		
		01-3500-9015-90000	GORRIE LINE CULVERT #32	720.69
001105 B.M. ROSS AND ASSOCIATES	S 29984	SPENCETOWN BRID	OGE 024712 2025-11-10 2025-11-10	571.55
		#11 ENGINEER 01-3500-9019-90000	SPENCETOWN BRIDGE #11 ENGINEER	571.55
001105 B.M. ROSS AND ASSOCIATES	2 20082	CULVERT #29	024712 2025-11-10 2025-11-10	14,457.69
001103 B.W. NOSS AND ASSOCIATES	3 29902	ENGINEERING		
		01-3500-9018-90000	CULVERT #29 ENGINEERING	14,457.69
001558 BEER STORE	10032025	BEER FOR ARENA B	3AR 001870 2025-10-20 2025-10-20	185.37
		01-7100-7101-57200	BEER FOR ARENA BAR	185.37
001926 BEHRNS METAL FABRICATIN	JC 96420	METAL BRACKETS F	FOR 024689 2025-10-31 2025-10-31	98.99
or rozo Bernano Merinerina	100120	DAM		
		01-9400-0000-50557	METAL BRACKETS FOR DAM	98.99
001053 BELL MOBILITY	527167077 OCT 21/2	25 CELL PHONES	001881 2025-10-29 2025-10-29	359.60
		01-3900-3901-50530	5192910879	24.29
		01-7100-7101-50530	5192917106	28.40
		01-2100-2101-50530	FIRE TABLET 2	18.42

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice		Invoice Entry	
Number Name	Number	Desc	Chq Nbr	Date Date	Amount
		01-2400-2401-50530	5192917732		25.72
		01-2100-2101-50530	FIRE TABLET 1		18.42
		01-2100-2101-50530	5193570847		18.42
		01-2100-2101-50530	5193575825		27.33
		01-3900-3901-50530	5193576834		23.79
		01-4300-0000-50530	5193576845		18.42
		01-3900-3901-50530	5193577394		23.92
		01-3900-3901-50530	5193577531		24.13
		01-3900-3901-50530	5193578031		23.79
		01-2100-2101-50530	5193578451		44.72
		01-2100-2101-50530	FIRE TABLET 4		18.42
		01-2100-2101-50530	FIRE TABLET 3		21.41
01050 BEN BEIRNES MACHING	INC. 1917	POWDER COAT BUI & MATERIAL	MPER 024690	2025-10-31 2025-10-31	134.19
		01-2100-2104-50554	POWDER COAT	BUMPER & MATERIAL	134.19
01189 BRANDT SECURITY PAP	21-9552	MONTHLY ALARM	001871	2025-10-20 2025-10-20	45.20
		01-1300-0000-50556	MONTHLY ALAR	M	22.60
		01-3800-3850-50551	MONTHLY ALAR	М	22.60
01618 CANADIAN RINK SERVIC	ES 2019	2025 ICE PAINTING	024666	2025-10-21 2025-10-21	3,317.68
		01-7100-7101-50556	2025 ICE PAINTII		1,977.50
		01-7100-7101-50555	2025 ICE PAINTII	_	1,340.18
01968 CANADIAN SAFETY EQU	IPMEI 58383-1	DBL JACKET HOSE RED/BLUE/ORANG	024713	2025-11-10 2025-11-10	2,305.20
		01-2100-2101-90000	DBL JACKET HO	SE RED/BLUE/ORANG	2,305.20
01913 CARRIER EMERGENCY	VEHIC2148	AUTO EJECT COVE	R 024667	2025-10-21 2025-10-21	169.34
		01-2100-2104-50554	AUTO EJECT CO	VER YELLOW	169.34
01393 CEDAR SIGNS	2025/4786	ADOPT RD SIGN	024714	2025-11-10 2025-11-10	207.04
		01-3100-3101-50555	ADOPT RD SIGN		207.04
01924 CHALMERS FUELS	1647546	GAS 30.10L @ 0.499	0 001872	2025-10-20 2025-10-20	16.97
		01-7100-7101-50555	GAS 30.10L @ 0.	4990	16.97
01924 CHALMERS FUELS	1664412	GAS 1177.40L @ 0.4		2025-10-20 2025-10-20	663.90
01021 0111121101 0220	1001112	01-7100-7101-50555	GAS 1177.40L @		663.90
01924 CHALMERS FUELS	1665600	GAS 23.30L @ 0.499			13.14
01924 CHALMERS FUELS	1665692			2025-11-12 2025-11-12	
04004 OUALMEDO EUELO	1000010	01-3900-3901-50510	GAS 23.30L @ 0.		13.14
01924 CHALMERS FUELS	1668648	GAS 1766.30L @ 0.4		2025-11-12 2025-11-12	995.96
		01-7100-7101-50510	GAS 1766.30L @		995.96
001924 CHALMERS FUELS	1668665	PROPANE 132.00L @ 0.4990	001886	2025-11-12 2025-11-12	85.17
		01-7100-7101-50510	PROPANE 132.00	OL @ 0.4990	85.17
				Vendor Total	1,775.14

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice	Invoice	Entry	
Number Name	Number	Desc	Chq Nbr Date	Date	Amount
001056 CIBC VISA	AUG 26 HOUSE OF	BL(FIRE-FLORAL ARRANGEMENT	001882 2025-10-29	2025-10-29	135.60
			FIRE- FLORAL ARRANGEM		135.60
001056 CIBC VISA	AUG 27 CANADIAN	TIR FIRE-RED REFILL 3/4"	001882 2025-10-29	2025-10-29	14.68
			FIRE-RED REFILL 3/4"		14.68
001056 CIBC VISA	SEPT 12 FUEL LOC	K C FUEL LOCK ANNUAL SUBSCRIPTION	001882 2025-10-29	2025-10-29	393.24
		01-2100-2101-50556 F	FUEL LOCK ANNUAL SUBS	CRIPTION	98.31
			FUEL LOCK ANNUAL SUBS		98.31
20122 01201401	0=== /= 0		FUEL LOCK ANNUAL SUBS		196.62
001056 CIBC VISA	SEPT 17 CANADIAN	N TII ADM- OFFICE LIGHTS	001882 2025-10-29	2025-10-29	74.51
20122 01201401	0555 40 400 1151		ADM- OFFICE LIGHTS		74.51
001056 CIBC VISA	SEPT 18 AGO INDU	ISTFRDS - H&S CLOTHING	001882 2025-10-29	2025-10-29	2,099.73
204252 0150 1/104	4110 00 4444 7011		RDS - H&S CLOTHING		2,099.73
001056 CIBC VISA	AUG 28 AMAZON	BLDG- LRG MAGNIFYIN GLASS	NG 001882 2025-10-29	2025-10-29	43.72
		01-2400-2401-50200 E	BLDG- LRG MAGNIFYING G	LASS	43.72
001056 CIBC VISA	SEPT 3 AMAZON	ADM-BINDING CASES (6 001882 2025-10-29	2025-10-29	53.69
		7 7 7	ADM-BINDING CASES 6 PK		53.69
001056 CIBC VISA	SEPT 3 AMAZON.C	OM ADM-RECYCLING BIN	001882 2025-10-29	2025-10-29	9.04
		01-1300-0000-50200 A	ADM-RECYCLING BIN		9.04
001056 CIBC VISA	SEPT 4 AMAZON	WRLES HDMI TRANSMITTOR 01-7100-7101-50555 V	001882 2025-10-29		90.39
001056 CIBC VISA	SEDT & COLVOY E	v1-7100-7101-50555	WRLES HDMI TRANSMITTC AL 001882 2025-10-29		90.39 1,777.33
001030 CIBC VISA	SEPT 5 COLVOT E			2025-10-29	
001056 CIBC VISA	SEDT 18 DDA - DEE	01-3100-3105-50656	MOWER TEETH- RENTAL E- 001882 2025-10-29	2025-10-20	1,777.33 -6.78
001030 CIDO VIOA	SELL TORK A - KEI	ANNUAL SUB	REFUND ON DUP CRGE-AN		-6.78
001056 CIBC VISA	SEPT 19 COLVOY E	EQP MOWER TEETH- RENT	AL 001882 2025-10-29	2025-10-29	120.89
		01-3100-3105-50656 N	MOWER TEETH- RENTAL		120.89
001056 CIBC VISA	SEPT 5 VEVOR	REC- SPLASH PAD EQ	UIP 001882 2025-10-29	2025-10-29	303.96
		01-7100-7102-50555 F	REC- SPLASH PAD EQUIP		303.96
001056 CIBC VISA	SEPT 15 STAPLES	REC- COOIN ROLLERS	001882 2025-10-29	2025-10-29	87.63
		01-7100-7101-50555 F	REC- COOIN ROLLERS		87.63
			Ve	ndor Total	5,197.63
001330 COMPASS MINERALS CANAI	D/1551311	THAWROX 54.35@121.	.27 024668 2025-10-21	2025-10-21	7,447.85
		01-3600-3602-50555 T	ΓHAWROX 54.35@121.27		7,447.85
001330 COMPASS MINERALS CANAI	D/1550654	THAWROX 32.54@121.	.27 024668 2025-10-21	2025-10-21	4,459.13
		01-3600-3602-50555 T	ΓHAWROX 32.54@121.27		4,459.13
			Ve	ndor Total	11,906.98
001110 CONTINUIT CORP.	65062858-9610	NETWORK SUPPORT	024691 2025-10-31	2025-10-31	1,414.99
		01-1300-0000-50250 N	NETWORK SUPPORT		1,414.99
001110 CONTINUIT CORP.	65062858-9684	CLOUD BACK UP	024715 2025-11-10	2025-11-10	113.00
		01-1300-0000-50250	CLOUD BACK UP		113.00

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor Number Name	Invoice Number	Invoice Desc	Invoice Chg Nbr Date	Entry Date	Amount
001110 CONTINUIT CORP.	65062858-9663	OFFICE 365 MONTHLY	024715 2025-11-10		667.78
CONTINUE CONTINUE CONT.	03002030-9003		FFICE 365 MONTHLY	2023-11-10	667.78
		0. 1000 0000 00200 0.		dor Total	2,195.77
001558 COSTCO	10 14 2025	B & A SCHOOL FOOD	001873 2025-10-20	2025-10-20	202.55
		01-7200-7201-50555 B 8	& A SCHOOL FOOD		202.55
001394 D & M AUTO SERVICE	10386	TRAILER PLUG & BRACKET	024669 2025-10-21	2025-10-21	284.31
001394 D & M AUTO SERVICE	10382	01-2100-2107-50554 TR. UNDERCOATING FIRE	024669 2025-10-21	2025 10 21	284.31 723.20
001394 D & M AOTO SERVICE	10302	VAN		2025-10-21	
001394 D & M AUTO SERVICE	10414	01-2100-2107-50554 UN SERVICE CHECK- 2014	NDERCOATING FIRE VAN 024669 2025-10-21	2025-10-21	723.20 1,237.78
001394 D & M AOTO SERVICE	10414	RAM 1500			
001394 D & M AUTO SERVICE	10551	01-2100-2102-50554 SE 5-20 FORD F-150 OIL	RVICE CHECK- 2014 RAM 024716 2025-11-10		1,237.78 90.40
001004 D & M AOTO GERVIOL	10001	FILTER SER			
		01-3800-3812-50554 5-2	20 FORD F-150 OIL FILTER	dor Total	90.40
			ven	iuui Tulai	2,333.09
001050 DARLENE ULLMANN	OCT 16/25	CENOTAPH FLOWERS/WATERING CAN	024692 2025-10-31	2025-10-31	100.00
			ENOTAPH FLOWERS/WATI	ERING CAN	100.00
001558 DOLLARAMA	10082025	B & A SCHOOL FOOD/SUPPLIES	001874 2025-10-20	2025-10-20	46.87
		01-7200-7201-50550 B 8	& A SCHOOL FOOD/SUPPI	LIES	46.87
001242 DONEGAN HAULAGE LIMITED	194707	WINTER SAND 762.48T @14.70	024670 2025-10-21	2025-10-21	12,665.55
		01-3600-3602-50555 WII	INTER SAND 762.48T @14	.70	12,665.55
001179 EASY PAY	2026 EASY PAY	EASY PAY 2026 SOFTWARE	024693 2025-10-31	2025-10-31	428.27
			ASY PAY 2026 SOFTWARE		428.27
001316 ELOQUIP LTD	30159	F450-RPLED POWER PACK	024694 2025-10-31	2025-10-31	6,315.77
		01-3800-3821-50554 F45	50-RPLED POWER PACK		6,315.77
001764 EQUITABLE LIFE OF CANADA	NOV 2025	NOV 2025	001887 2025-11-12	2025-11-12	8,240.45
		01-1300-0000-50102 NO	OV 2025		2,900.96
		01-3900-3901-50102 NO	OV 2025		3,005.14
		01-7100-7101-50102 NO	OV 2025		1,385.07
		01-2100-2101-50102 NO	OV 2025		424.70
		01-2400-2401-50102 NO	OV 2025		524.58
001558 FARM HOUSE TABLE	19891	DAYCAMP FOOD	001888 2025-11-12	2025-11-12	64.41
		01-7200-7201-50550 DA	AYCAMP FOOD		64.41
001834 FIRE MARSHAL'S PUBLIC FIR	E 170027	FIRE PREVENTION WEEK	K 024695 2025-10-31	2025-10-31	896.74

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice Invoice Entry	
Number Name	Number	Desc Chq Nbr Date Date	Amount
		01-2100-2101-50250 FIRE PREVENTION WEEK SUPPLIES	896.74
001834 FIRE MARSHAL'S PUBLIC FI	RE170028	FIRE PREVENTION - 024695 2025-10-31 2025-10-31 SCHOOL PACK	94.36
		01-2100-2101-50250 FIRE PREVENTION - SCHOOL PACK	94.36
001834 FIRE MARSHAL'S PUBLIC FI	RE170048	DETECT COMBO ALARM 024717 2025-11-10 2025-11-10	358.39
		01-2100-2101-50250 DETECT COMBO ALARM	358.39
001834 FIRE MARSHAL'S PUBLIC FI	RE 170009	2025 FIRE PREVENTION 024717 2025-11-10 2025-11-10 WEEK KIT	957.11
		01-2100-2101-50250 2025 FIRE PREVENTION WEEK KIT	957.11
001781 FOSTER'S PLUMBING & HEA	AT 886	WINTERIZE POOL 024696 2025-10-31 2025-10-31	239.54
		01-7100-7101-50556 WINTERIZE POOL	239.54
001597 FOXTON FUELS LIMITED	644626	DIESEL CLEAR 1351.50L 001889 2025-11-12 2025-11-12 @1.147	1,950.23
		01-3900-3901-50559 DIESEL CLEAR 1351.50L @1.147	1,950.23
001597 FOXTON FUELS LIMITED	644628	GAS REGULAR 703.50L @ 001889 2025-11-12 2025-11-12 1.1170	887.97
		01-3900-3901-50559 GAS REGULAR 703.50L @ 1.1170	887.97
001597 FOXTON FUELS LIMITED	644627	DIESEL DYED 2622.20L 001889 2025-11-12 2025-11-12 @1.1470	3,517.18
COLEGE FORTON FUEL OF INVITED	0.404.40	01-3900-3901-50559 DIESEL DYED 2622.20L @1.1470	3,517.18
001597 FOXTON FUELS LIMITED	642143	DIESEL DYED 1807.00L 001889 2025-11-12 2025-11-12 @0.9900 01-3900-3901-50559 DIESEL DYED 1807.00L @0.9900	2,103.17 2,103.17
			8,458.55
		Vendor Total	0,400.00
001259 GEI CONSULTANTS	730014819	PITMAN SITE REVIEW 024697 2025-10-31 2025-10-31	659.64
		01-8100-0000-12810 PITMAN SITE REVIEW	659.64
001259 GEI CONSULTANTS	730014820	BOWMAN SUBDIVISION 024697 2025-10-31 2025-10-31 PLANNING	971.80
		01-8100-0000-12810 BOWMAN SUBDIVISION PLANNING	971.80
		Vendor Total	1,631.44
001333 GLOBAL PAYMENTS PAP	093025	DEBIT CHARGES - SEPT 001883 2025-10-29 2025-10-29 2025	50.57
		01-1300-0000-50220 DEBIT CHARGES - SEPT 2025	25.29
		01-7100-7101-50556 DEBIT CHARGES - SEPT 2025	25.28
001333 GLOBAL PAYMENTS PAP	103125	DEBIT CHARGES - OCT 001890 2025-11-12 2025-11-12 2025	42.56
		01-1300-0000-50220 DEBIT CHARGES - OCT 2025	21.28
		01-7100-7101-50556 DEBIT CHARGES - OCT 2025	21.28
		Vendor Total	93.13
001327 GO EVO	14322	MESH VEHICLE 024718 2025-11-10 2025-11-10 SUBSCRIPTION	226.00
		01-3900-3901-50530 MESH VEHICLE SUBSCRIPTION	226.00
001424 HARTMAN ELECTRONICS &	C(44716	INSTALL RADIO FIRE VAN 024671 2025-10-21 2025-10-21	534.49
		01-2100-2101-90000 INSTALL RADIO FIRE VAN	534.49

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice	Invoice Entry	
Number Name	Number	Desc	Chq Nbr Date Date	Amount
001424 HARTMAN ELECTRONICS & C	C(44763	2026 DODGE RADIO SYSTEM 01-3800-0000-90000	024719 2025-11-10 2025-11-10 2026 DODGE RADIO SYSTEM	1,307.18 1,307.18
001646 HEINMILLER REPAIRS LTD	10827	T-20 -SAFETY & ENG REPAIR		6,852.24
		01-3800-3811-50554	T-20 -SAFETY & ENG REPAIR	6,852.24
001379 HOWICK AGRICULTURAL SO	COCT 21 2025	PRFT SHARING-HOV FALL FAIR 01-7100-7101-57100	NICK 024672 2025-10-21 2025-10-21 PRFT SHARING-HOWICK FALL FAIR	357.25 357.25
002012 HOWICK HAWKS MINOR BAL	L VOUC OCT 21 25	BALL JERSEYS	024673 2025-10-21 2025-10-21	500.00
		01-9200-0000-50556	BALL JERSEYS	500.00
001785 HOWICK OPTIMIST CLUB	OCT 24/25	WING NIGHT BAR IN	ICOME 024699 2025-10-31 2025-10-31	1,010.44
		01-7100-7101-57100	HOWICK OPT WING NIGHT INCOME	1,010.44
001575 HV POWER	4026	REMOVE DAM OCT	18 25	494.38
		01-9400-0000-50558	REMOVE DAM OCT 18 25	494.38
001575 HV POWER	4038	REMB DAY BANNER		862.55
		INSTALL 01-8100-0000-50557	REMB DAY BANNERS INSTALL	862.55
			Vendor Total	1,356.93
001060 IDEAL SUPPLY COMPANY LT	T 1002002	FUEL CARD LOCK L	IGHT 024700 2025-10-31 2025-10-31	94.34
001000 IDEAL SOFFET COMPANTET	L 1002903			
		01-2100-2101-90000 01-7100-7101-90000	FUEL CARD LOCK LIGHT FUEL CARD LOCK LIGHT	18.87 18.87
		01-3900-0000-90000	FUEL CARD LOCK LIGHT	56.60
001060 IDEAL SUPPLY COMPANY LT	C 1887392	FUEL CARD LOCK L		62.15
		01-2100-2101-90000	FUEL CARD LOCK LIGHT	12.43
		01-7100-7101-90000	FUEL CARD LOCK LIGHT	12.43
		01-3900-0000-90000	FUEL CARD LOCK LIGHT	37.29
001060 IDEAL SUPPLY COMPANY LT	C1897518	LINE PAINT	024700 2025-10-31 2025-10-31	168.08
		01-3100-3101-50555	LINE PAINT	168.08
001060 IDEAL SUPPLY COMPANY LT	C 1951886	SHOP LIGHTS	024700 2025-10-31 2025-10-31	101.12
		01-3900-3901-50555	SHOP LIGHTS	101.12
			Vendor Total	425.69
001526 JEFF HAWKINS	OCT 31/25	OFFICIANT - TOPHA	M, 024701 2025-10-31 2025-10-31	398.23
		STEVENSON 01-0000-0000-50556	TOPHAM & STEVENSON	398.23
001243 KEVIN DOIG	VOUC 515/25	BLDG SPLIT DAM GA	ATES 024721 2025-11-10 2025-11-10	525.00
		01-9400-0000-50557	BLDG SPLIT DAM GATES	525.00
001243 KEVIN DOIG	VOUC 516/25	PARK & VILLAGE MAITENANCE	024721 2025-11-10 2025-11-10	225.00
		01-9400-0000-50552	PARK MAITENANCE	150.00
		01-9400-0000-50556	PARK MAITENANCE	75.00

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice		Ch - Nh -	Invoice	Entry	A
Number Name	Number	Desc		Chq Nbr	Date	Date	Amount
					Vei	ndor Total	750.00
001750 KURTIS SMITH EXCAVATING	II CERT#3-BR1524 HBF	R GORRIE LINE CULVE #32 HBR	RT	024722	2025-11-10	2025-11-10	38,368.01
		01-0000-0000-23300	GORRII	E LINE CU	JLVERT #32	2 HBR	38,368.01
001558 LCBO	10 03 2025	ALCOHOL FOR HCC	BAR	001875	2025-10-20	2025-10-20	178.44
		01-7100-7101-57200	ALCOH	OL FOR H	HCC BAR		178.44
001407 MARILYN ASHLEY	OCT 31/25	OFFICIANT-4 WEDDI	NGS	024702	2025-10-31	2025-10-31	1,070.45
		01-0000-0000-50556	HEDLE'	Y,HAELZL	E,JOHNSO	N,MONTGOM	1,070.45
001157 MARQUARDT FARM DRAINAG	G CERT#2-2044	WEBER NO. 7 MD		024723	2025-11-10	2025-11-10	86,762.47
		01-8400-8436-12810	WEBER	R NO. 7 MI	D		82,922.13
		01-0000-0000-23300	WEBER	R NO. 7 MI	D		9,040.00
		01-0000-0000-23300	WEBER	R NO. 7 MI	D		-5,199.66
001268 MARVIN FREIBURGER & SON	I£129421	VEHICLE EMISSION - T08	INSPT	024675	2025-10-21	2025-10-21	169.50
		01-3800-3813-50554	VEHICL	E EMISS	ION INSPT	Т08	169.50
002011 MCPHAIL'S OF HARRISTON	169872	FIRE - NEW VAN ACCESSORIES		024676	2025-10-21	2025-10-21	1,522.84
		01-2100-2101-50554	FIRE - N	NEW VAN	ACCESSO	RIES	1,522.84
001391 MICROAGE BASICS	567315	PHONE - FIRE ADMIN	N	024677	2025-10-21	2025-10-21	87.42
		01-2100-2101-50200	PHONE	- FIRE AI	DMIN		87.42
001391 MICROAGE BASICS	567770	BINDING CASES		024677	2025-10-21	2025-10-21	219.33
		01-1300-0000-50200	BINDIN	G CASES			219.33
001391 MICROAGE BASICS	567728	BINDING CASE		024677	2025-10-21	2025-10-21	43.87
		01-1300-0000-50200	BINDIN	G CASE			43.87
001391 MICROAGE BASICS	567046	BINDING CASE		024677	2025-10-21	2025-10-21	67.26
		01-1300-0000-50200	BINDIN	G CASE			67.26
001391 MICROAGE BASICS	44260	1907 COLOUR/3264 E	BLACK	024724	2025-11-10	2025-11-10	188.38
		01-1300-0000-50200	1907 C	OLOUR/32	264 BLACK		188.38
001391 MICROAGE BASICS	44339	FIRE- 311 COLOUR/1 BLACK	5	024724	2025-11-10	2025-11-10	44.97
		01-2100-2101-50200	FIRE- 3	11 COLO	UR/15 BLAC		44.97
					Vei	ndor Total	651.23
001185 MIDWESTERN EQUIPMENT (L	162330	M110 - REAR LAMP		001876	2025-10-20	2025-10-20	160.13
		01-3800-3835-50553	M110 -	REAR LAI	MP		160.13
002002 MIKE'S CUSTOM WELDING &	FMCW2303	FIRE COVER DOOR A	&	024703	2025-10-31	2025-10-31	2,271.65
		01-2100-2101-90002	FIRE C	OVER DO	OR & INSTA	ALL	2,271.65
001142 MINISTER OF FINANCE-EHT	OCT 2025 EHT	OCT 2025 EHT		001891	2025-11-12	2025-11-12	2,877.79
		01-0000-0000-25110	OCT 20	25 EHT			2,877.79

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice	Invoice Entry	
Number Name	Number	Desc	Chq Nbr Date Date	Amount
001063 MINISTER OF FINANCE-OPP	422509250907079	AUGUST POLICING	024704 2025-10-31 2025-10-31	45,745.00
		01-2200-0000-50556	AUGUST POLICING	45,745.00
001063 MINISTER OF FINANCE-OPP	422710251352078	SEPTEMBER POLICI	NG 024725 2025-11-10 2025-11-10	45,745.00
		01-2200-0000-50556	SEPTEMBER POLICING	45,745.00
			Vendor Total	91,490.00
001366 NEIL STURGEON	14	LAWN CUTTING- S	024705 2025-10-31 2025-10-31	565.00
		CEMETERY 01-5500-0000-50552	LAWN CUTTING- S CEMETERY	565.00
002015 NORS CONSTRUCTION EQUI	F 92643372	C94- PLAIN SHAFT	024706 2025-10-31 2025-10-31	901.83
		/ROLLER BEARI 01-3800-3823-50553	C94- PLAIN SHAFT /ROLLER BEARI	901.83
002015 NORS CONSTRUCTION EQUI	F92643006	BEARING - 94 GRAD	ER 024726 2025-11-10 2025-11-10	410.98
		01-3800-3823-50553	BEARING - 94 GRADER	410.98
002015 NORS CONSTRUCTION EQUI	F92641935	V-RING/SEAL CUP - 9	94 024726 2025-11-10 2025-11-10	361.19
		GRADER 01-3800-3823-50553	V-RING/SEAL CUP - 94 GRADER	361.19
001081 ONTARIO MUNICIPAL EMPLO	YOCT 2025	OCT 2025	024727 2025-11-10 2025-11-10	21,657.24
		01-0000-0000-25110	OCT 2025	21,657.24
001091 P. E. INGLIS HOLDINGS INC.	53122	LANDFILL PORTABLI	E UNIT 024728 2025-11-10 2025-11-10	175.15
		01-4300-0000-50556	LANDFILL PORTABLE UNIT	175.15
001263 PPE SOLUTIONS INC	13355	EXACTRATION TOOL	LS 024707 2025-10-31 2025-10-31	55,551.08
		01-2100-2101-90000	EXACTRATION TOOLS	55,551.08
001263 PPE SOLUTIONS INC	13356	40 INCH RAM - COUF	PLERS 024707 2025-10-31 2025-10-31	3,758.83
		01-0000-0000-12811	40 INCH RAM - COUPLERS	3,758.83
			Vendor Total	59,309.91
001020 PUROLATOR COURIER LTD.	565172442	POSTAGE	024708 2025-10-31 2025-10-31	16.98
		01-8400-8447-12810	POSTAGE-DRAINS #20	11.32
		01-1300-0000-50210	POSTAGE-OMERS	5.66
001020 PUROLATOR COURIER LTD.	530193592	POSTAGE	024708 2025-10-31 2025-10-31	42.70
		01-0000-0000-51400	POSTAGE-UNPAID TAX NOTICES	36.60
204000 BURGUATOR COURIER LTD	5.40000505	01-0000-0000-12811	POSTAGE-ALANA DICK	6.10
001020 PUROLATOR COURIER LTD.	540232525	POSTAGE	024708 2025-10-31 2025-10-31	6.10
		01-3500-9015-90000	POSTAGE- CHEQ KURTIS SMITH	6.10
			Vendor Total	65.78
001954 R&R PET PARADISE	825	AUGUST ANIMAL CONTROL	024678 2025-10-21 2025-10-21	2,576.40
		01-2400-2402-50556	AUGUST ANIMAL CONTROL	2,576.40
001954 R&R PET PARADISE	925	SEPTEMBER ANIMAI CONTROL	L 024678 2025-10-21 2025-10-21	1,017.00
		01-2400-2402-50556	SEPTEMBER ANIMAL CONTROL	1,017.00

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice	Invoice Entry	a a unt
Number Name	Number	Desc	Chq Nbr Date Date Am	nount
			Vendor Total 3,59	93.40
001594 RADAR AUTO PARTS - BRUSS	S 5341-483988	ROTARY NOZZLE	024679 2025-10-21 2025-10-21 13	31.02
		01-3900-3901-50555	ROTARY NOZZLE 13	31.02
001064 RECEIVER GENERAL FOR CA	IOCT 1-15 2025	OCT 1-15 2025	001884 2025-10-29 2025-10-29 14,83	39 N1
OFFICE RECEIVER SERVER OF	10011102020	01-0000-0000-25100	OCT 1-15 2025 10 20 2020 10 20 14,83	
		01 0000 0000 20100	14,50	00.01
001064 RECEIVER GENERAL FOR CA	IOCT 16-31 2025	PP#22 OCT 16-31 202	25 001892 2025-11-12 2025-11-12 15,09	93.11
		01-0000-0000-25100	PP#22 OCT 16-31 2025 15,09	93.11
002016 RM PRODUCTS LTD	8711	LANDFILL OFFICE	024729 2025-11-10 2025-11-10 29,01	17.99
		01-4300-0000-90000	LANDFILL OFFICE 29,01	17.99
001137 ROYAL CANADIAN LEGION PO	C2025 REMEMBERAN	NCE 2025 REMEMBRANC	E DAY 024680 2025-10-21 2025-10-21 12	20.00
		WREATHS 01-0000-0000-79000	2025 REMEMBRANCE DAY WREATHS 12	20.00
		0. 0000 0000 70000	2020 NEMEMBER WILD SAN WILLIAMS	20.00
001303 SENTINEL PEST CONTROL	63432	HCC - MONTHLY PES	ST 024730 2025-11-10 2025-11-10 7	78.74
		01-7100-7101-50556	HCC - MONTHLY PEST CONTROL 7	78.74
001303 SENTINEL PEST CONTROL	63120	FIREHALL - PEST CONTROL	024730 2025-11-10 2025-11-10 17	75.17
		01-2100-2101-50554	FIREHALL - PEST CONTROL 17	75.17
			Vendor Total 25	53.91
001305 STILLWATER CONSULTING LI	15690	FIRE LEARNING MGI	MT 024731 2025-11-10 2025-11-10 24	46.91
		SYSTEM 01-2100-2101-50103	FIRE LEARNING MGMT SYSTEM 24	46.91
001237 TEESWATER CONCRETE LTD	119159	B GRAVEL - LANDFIL	L 024732 2025-11-10 2025-11-10 74	41.57
		01-4300-0000-90000		41.57
001068 THE BARE NECESSITIES	2487	DAYCARE PROGRAM FOOD	M 024733 2025-11-10 2025-11-10 22	29.97
		01-7200-7202-50555	DAYCARE PROGRAM FOOD 22	29.97
001068 THE BARE NECESSITIES	2486	ARENA/POOL- CUPS/BAGS/POP/JU		71.06
		01-7100-7101-57200		71.06
001068 THE BARE NECESSITIES	2485	WATER X12 /CREAM	POP 024733 2025-11-10 2025-11-10 12	25.06
		01-1300-0000-50555	WATER X12 /CREAM/POP 12	25.06
			Vendor Total 52	26.09
001359 TIM & BRENDA BUNKER	640	STONE SWEEPING	024734 2025-11-10 2025-11-10 85	55.98
		REDGRAVE CEM 01-5500-0000-50552	STONE SWEEPING REDGRAVE CEM 85	55.98
001616 TK ELEVATOR (CANADA) LTD	2838962	HCC INSPECTION	024681 2025-10-21 2025-10-21 83	33.87
		01-7100-7101-50556	HCC INSPECTION 83	33.87
001681 TOROMONT CAT	PS601182924	420XE - SEAL O-RING	G 024682 2025-10-21 2025-10-21 2	25.22

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice	Invoice Entry	
Number Name	Number	Desc	Chq Nbr Date Date	Amount
		01-3800-3831-50554	420XE - SEAL O-RING	25.22
001681 TOROMONT CAT	WO600861254	420 - REPAIR/OIL CH		4,681.21
		01-3800-3831-50554	420 - REPAIR/OIL CHANGE	4,681.21
001681 TOROMONT CAT	PS601182694	C-18 FILTER RETUR		-289.77
		01-3800-3818-50554	C-18 FILTER RETURN	-289.77
		0. 0000 00.0 0000.	Vendor Total	4.416.66
			vendor rotar	4,410.00
001497 TOWN OF MINTO	595435	BUILDING INSP-OCT	2025 024735 2025-11-10 2025-11-10	650.73
		01-2400-2401-50656	BUILDING INSP 157 KM	108.33
		01-2400-2401-50656	BUILDING INSP 6 HOURS	542.40
001497 TOWN OF MINTO	595320	BUILDING INSP-SEP	T 2025 024735 2025-11-10 2025-11-10	976.44
		01-2400-2401-50656	BUILDING INSP-236 KM	162.84
		01-2400-2401-50656	BUILDING INSP-9 HOURS	813.60
			Vendor Total	1,627.17
004040 TREVOR TOUT CUSTOM DOZ	71.4040		NA 004720 0005 44 40 0005 44 40	202 50
001812 TREVOR TOUT CUSTOM DOZ	114312	TRACTOR WROX DA		282.50
		01-9400-0000-50558	TRACTOR WROX DAM	282.50
001117 VIKING CIVES LTD	2736115	T-20 BEARING AND I	BOLT 024683 2025-10-21 2025-10-21	56.85
		01-3800-3811-50553	T-20 BEARING AND BOLT	56.85
OO4559 WALMART	1160		004002 2025 44 42 2025 44 42	04.46
001558 WALMART	1160	DAY CAMP FOOD	001893 2025-11-12 2025-11-12	81.46
		01-7200-7201-50550	DAY CAMP FOOD	81.46
001420 WASTE MANAGEMENT	721640-0256-9	CURBSIDE COLLECT	TION 001894 2025-11-12 2025-11-12	16,518.19
		01-7100-7101-50556	CURBSIDE COLLECTION	328.54
		01-4400-0000-50656	CURBSIDE COLLECTION	1,492.94
		01-4400-0000-50656	CURBSIDE COLLECTION	5,708.43
		01-4300-0000-50656	CURBSIDE COLLECTION	5,750.62
		01-4300-0000-50656	CURBSIDE COLLECTION	3,237.66
001420 WASTE MANAGEMENT	6038-0677-9	SINGLE STREAM COLLECTION	001894 2025-11-12 2025-11-12	650.34
		01-4300-0000-50656	SINGLE STREAM COLLECTION	650.34
			Vendor Total	17,168.53
001070 WATSON'S BUILDING CENTR	E 1 E 2 1 2 2	TOWELS/HANDSOAI	P/AIR 001877 2025-10-20 2025-10-20	33.06
001070 WATSONS BOILDING CENTR	L 133422	FRESHENER	F/AIR 001077 2025-10-20 2025-10-20	33.00
		01-1300-0000-50555	TOWELS/HANDSOAP/AIR FRESHENER	33.06
001070 WATSON'S BUILDING CENTR	EHK9310	PNT BRUSH	001877 2025-10-20 2025-10-20	15.81
		01-7100-7101-50555	PNT BRUSH	15.81
001070 WATSON'S BUILDING CENTR	EHK9309	EZ PAINT PAIL	001877 2025-10-20 2025-10-20	15.81
		01-7100-7101-50555	EZ PAINT PAIL	15.81
001070 WATSON'S BUILDING CENTR	EHK9311	RED CHALK REFILL	001877 2025-10-20 2025-10-20	6.77
		01-2100-2101-50553	RED CHALK REFILL	6.77
001070 WATSON'S BUILDING CENTR	E153904	LAM CLR PADLOCK	001877 2025-10-20 2025-10-20	20.89
		01-2100-2101-50553	LAM CLR PADLOCK	20.89

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Vendor	Invoice	Invoice	Invoice Entry	
Number Name	Number	Desc	Chq Nbr Date Date	Amount
001070 WATSON'S BUILDING CENT	TRE 154100	CEMENT YELLOW D	DAB 001877 2025-10-20 2025-10-20	9.03
		01-2100-2101-50553	CEMENT YELLOW DAB ABS	9.03
001070 WATSON'S BUILDING CENT	TRE 154134	CLEVIS SLIP LATCH	HOOK 001877 2025-10-20 2025-10-20	22.58
		01-2100-2101-50250	CLEVIS SLIP LATCH HOOK	22.58
001070 WATSON'S BUILDING CENT	TRE 216803	PLSTC SEAT/GRAINSCOOF 60"	001877 2025-10-20 2025-10-20 P/CULV	149.09
		01-7100-7101-50555	PLSTC SEAT/GRAINSCOOP/CULV 60"	149.09
001070 WATSON'S BUILDING CENT	FRE 154421	RUST PNT/ ROLLER BRUSHES 01-7100-7101-50555		116.89 116.89
001070 WATSON'S BUILDING CENT	TRF 154512	BOLTS AND NUTS	RUST PNT/ ROLLER/ BRUSHES 001877 2025-10-20 2025-10-20	23.36
001070 WATSONS BOILDING CEN	IKL 134312	01-2400-2404-50555	BOLTS AND NUTS	23.36
001070 WATSON'S BUILDING CEN	TREHI 0591	12" PRESS TREAT -		540.86
OUTOTO WATGOING BOILDING GEN	TKETIE0331	POST		
		01-3100-3101-50555	12" PRESS TREAT - SIGN POST	540.86
001070 WATSON'S BUILDING CENT	RE154821	LID/PAIL/MOTOR OIL/HOSE CLAMP	001877 2025-10-20 2025-10-20	70.46
		01-7100-7101-50555	LID/PAIL/MOTOR OIL/HOSE CLAMP	70.46
001070 WATSON'S BUILDING CENT	TRE 154876	JNT TAPE/REPAIR (TAPE	OTD 001877 2025-10-20 2025-10-20	42.91
		01-7100-7101-50555	JNT TAPE/REPAIR OTD TAPE	42.91
001070 WATSON'S BUILDING CENT	TRE 216371	REC-ANTI FREEZE/ROLLERS/I		82.39
004070 WATOONIO DUII DINO OFNI	FDF111 0054	01-7100-7101-50555	REC-ANTI FREEZE/ROLLERS/PAINT	82.39
001070 WATSON'S BUILDING CENT	REHL2851	WROXETER DAM SUPPLIES	001895 2025-11-12 2025-11-12	905.63
001070 WATSON'S BUILDING CENT	TDE LII 20E6	01-9400-0000-50557 WROXETER DAM	WROXETER DAM SUPPLIES 001895 2025-11-12 2025-11-12	905.63 58.78
001070 WATSON'S BUILDING CEN	RE FILSUSO	SUPPLIES 01-9400-0000-50557	WROXETER DAM SUPPLIES	58.78
		01-5400 0000 30551	Vendor Total	2,114.32
			veridor rotal	2,114.32
001558 WHOLESALE CLUB	10142025	B & A SCHOOL FOOD/SNACKS	001878 2025-10-20 2025-10-20	65.45
		01-7200-7201-50555	B & A SCHOOL FOOD/SNACKS	65.45
001090 WIGHTMAN TELECOM LTD	12000832 OCT 10/25	PHONE ADMIN	001879 2025-10-20 2025-10-20	754.92
		01-1300-0000-50530	5193353208	86.31
		01-7100-7101-50530	5193353154	62.29
		01-4300-0000-50530	5193353328	62.29
		01-1300-0000-50530	5193353208	23.00
		01-3900-3901-50530	5193353838	68.73
		01-7100-7101-50530	5193353883	73.42
		01-2400-2401-50530	5193356208	62.29
		01-2900-0000-50530	5193356207	62.29
		01-3900-3901-50530	INTERNET SERVICE	96.30
		01-1300-0000-50530	INTERNET SERVICE	96.31
		01-1300-0000-50530	WEB HOSTING	11.24
		01-7100-7101-50530 01-1300-0000-50530	DIGITAL TV SERVICE 5193353208	40.62 4.39
		01-1000-0000-00030	0100000200	4.59

Bills and Accounts October 16 - November 12 2025

Vendor 000000 Through 999999

Invoice Entry Date 2025-10-16 to 2025-11-12 Paid Invoices Cheque Date 2025-10-16 to 2025-11-12

Invoice Entry Bate	2020 10 10 10 2020	TT-12 Tala IIIVolces Offe	eque Date 2025-10-16 to	2020-11-12	
Vendor	Invoice	Invoice	Invoice	Entry	
Number Name	Number	Desc	Chq Nbr Date	Date	Amount
		01-3900-3901-50530	5193353208		2.86
		01-2400-2401-50530	5193356208		0.68
		01-4300-0000-50530	5193353328		1.90
001090 WIGHTMAN TELECOM LTD	12000827 OCT 10/25	PHONE FIRE DEPT	001879 2025-10	-20 2025-10-20	268.68
		01-2100-2101-50530	PHONE FIRE DEPT		268.68
001090 WIGHTMAN TELECOM LTD	12003344 OCT 10/25	PHONE SWIMMING P	_	-20 2025-10-20	
OUTOOD WIGHTIMARY TELEGOMETE	12000044 001 10/20	01-7100-7102-50530	PHONE SWIMMING POO		110.68
001090 WIGHTMAN TELECOM LTD	12000827 NOV 10/25		001896 2025-11		
001090 WIGHTMAN TELECOM ETD	12000027 NOV 10/20			-12 2025-11-12	
004000 WICHTMAN TELECOMITE	40000044 NOV 40/0	01-2100-2101-50530	PHONE FIRE DEPT	40, 0005 44 44	262.89
001090 WIGHTMAN TELECOM LTD	12003344 NOV 10/25				
		01-7100-7102-50530	PHONE SWIMMING POO		110.68
001090 WIGHTMAN TELECOM LTD	12000832 NOV 10/25	5 PHONE ADMIN	001896 2025-11	-12 2025-11-12	2 753.71
		01-1300-0000-50530	5193353208		82.55
		01-7100-7101-50530	5193353154		62.29
		01-4300-0000-50530	5193353328		62.29
		01-1300-0000-50530	5193353208		23.00
		01-3900-3901-50530	5193353838		68.73
		01-7100-7101-50530	5193353883		73.42
		01-2400-2401-50530	5193356208		62.29
		01-2900-0000-50530	5193356207		62.29
		01-3900-3901-50530	INTERNET SERVICE		96.31
		01-1300-0000-50530	INTERNET SERVICE		96.30
		01-1300-0000-50530	WEB HOSTING		11.24
		01-7100-7101-50530	DIGITAL TV SERVICE		40.62
		01-1300-0000-50530	5193353208		9.64
		01-3900-3901-50530	5193353838		1.93
		01-7100-7101-50530	5193353883		0.69
		01-2400-2401-50530	5193356208		0.12
				Vendor Total	2,261.56
002013 WINGER ELECTRIC REPAIR	29215	FRIDGE REPAIR - HC	C 024684 2025-10	-21 2025-10-2°	1 135.60
ODESTO WINDER ELEGINIS RELYMIN	20210	01-7100-7101-50556	FRIDGE REPAIR - HCC	21 2020 10 2	135.60
001558 ZEHRS	10 08 2025	SNACK PROGRAM -F	OOD 001880 2025-10	-20 2025-10-20) 16.19
coross Elinto	10 00 2020	01-7200-7201-50550	SNACK PROGRAM FOOL		16.19
		01-7200-7201-30330		paid Invoices	0.00
				Paid Invoices	649,785.84
				nvoices Total	649,785.84
			Selected G/L A	ccount lotal	649,785.84
			Payroll PP#22		42,067.88
			Payroll PP#23		40,513.76
			Payroll PP#23 Co	uncil	5,100.13
		Pa	nyroll Expenditures	-	87,681.77
		Gro	and Total Expenditures	-	737,467.61
				-	,

12



Report: FIN-2025-37

Township of Howick

Department: Finance

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: 2026 OMPF Funding & OCIF Funding

1. Recommendation

That the Council of the Township of Howick receive this report for information only.

2. Purpose/Issues:

2026 Ontario Municipal Partnership Fund (OMPF)

Correspondence was received from the Ontario Ministry of Finance announcing our 2026 OMPF Funding. The Township of Howick will receive \$516,100 for the year of 2026, which is an 8.47% increase from the 2025 amount of \$475,800. This funding is based on 1531 households (an increase of 11 households from 2025) and provides \$337 per household.

2026 Ontario Community Infrastructure Fund (OCIF)

Correspondence was received from the Ministry of Infrastructure announcing the 2026 OCIF Allocation. The Township of Howick will receive \$212,852 for the year of 2026, which represents a 10% increase from the 2025 amount of \$193,502. This increase is largely based on updated Current Replacement Values (taken from the 2024 OSIM Bridge Inspection Report) that were submitted to the Ministry of Infrastructure. We received the full 10% variance we were allowed from the 2025 grant allocation. This funding is based on 1520 households (an increase of 5 households from 2025) and provides \$140 per household.

3. Attachments:

Appendix A: 2026 OMPF Letter to Heads of Council

Appendix B: 2026 OMPF Allocation and Cash Flow Notice

Appendix C: 2026 OCIF Allocation Notice

Respectfully submitted by: Amy Van Meeteren, Treasurer

Ministry of Finance Office of the Minister Frost Building S, 7th Floor 7 Queen's Park Crescent Toronto ON M7A 1Y7 Tel.: 416-325-0400



Ministère des Finances Bureau du ministre Édifice Frost Sud 7e étage 7 Queen's Park Crescent Toronto (Ontario) M7A 1Y7 Tél.: 416-325-0400

Minister of Finance | Ministre des Finances PETER BETHLENFALVY

October 31, 2025

Dear Head of Council:

I am writing to provide you with an update on the 2026 Ontario Municipal Partnership Fund (OMPF).

We understand the importance of the Ontario Municipal Partnership Fund to communities across Ontario. The government is committed to supporting the economic vitality and sustainability of Ontario's small, northern, and rural municipalities.

To support these objectives, as announced in Fall 2024, the government will invest a further \$50 million into the OMPF for the payment cycle beginning in January 2026. This brings the two-year incremental investment to \$100 million, and increases the total funding envelope to \$600 million. This continued enhancement for 2026 will once again be targeted towards small, northern, and rural municipalities, as well as those with a limited property tax base. This funding will assist municipalities in providing critical services to people across the province.

With the further \$50 million enhancement to the OMPF, each of the program's core grant components will again increase in 2026. The program will remain responsive to changing circumstances of individual core grant recipient municipalities through annual data updates and related adjustments. Transitional assistance will also ensure that core grant recipient municipalities in northern Ontario receive at least 90 per cent of their 2025 OMPF allocation, while those in southern Ontario receive at least 85 per cent.

In addition, starting in 2026, municipalities who are ineligible for core grants will be gradually phased-out of Transitional Assistance over a five-year period. This adjustment will allow for further investment in municipalities with measurable challenges, through the OMPF's four core grant components.

The enhancement to the OMPF builds on the significant increases in support that the government is providing to municipalities, including:

• An additional \$1.6 billion investment through the Municipal Housing Infrastructure Program (MHIP), increasing the total investment to \$4 billion;

.../cont'd

- A further \$1 billion investment through the Ontario Community Infrastructure Fund (OCIF) over five years, initiated in 2022; and
- An increase in annual funding for Connecting Links from \$30 million to \$45 million to support municipalities in addressing critical road and bridge improvement needs, extending the life cycle of their assets and advancing local development.

We have always been committed to working closely with our municipal partners and recognize how important the OMPF is for many municipalities. During consultations with municipalities over this past summer, the government heard perspectives and advice on municipal priorities for the program. We want to thank our municipal partners for their input on the future of the OMPF. In early 2026, the ministry will be engaging municipalities through a short survey to better understand how the OMPF is supporting local communities.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2026 OMPF allocation. Supporting materials on the 2026 program are available on the ministry's website at Ontario.ca/document/2026-ontario-municipal-partnership-fund.

As we continue to work together to build up our communities and move Ontario's economy forward, maintaining a close relationship with our municipal partners remains critical. I look forward to our continued collaboration in building a stronger future for our province.

Sincerely,

Peter Bethlenfalvy Minister of Finance

c: The Honourable Rob Flack, Minister of Municipal Affairs and Housing The Honourable Lisa M. Thompson, Minister of Rural Affairs



2026 Allocation Notice

Township of Howick

4046

County of Huron

The Township of Howick will receive \$516,100 through the OMPF in 2026, which represents an increase of \$40,300 or \$26 per household compared to 2025.

A Total 2026 OMPF	\$516,100
	·

1. Core Grant Components	\$516,100
a. Assessment Equalization Grant Component	-
b. Northern Communities Grant Component	-
c. Rural Communities Grant Component	\$454,800
d. Northern and Rural Fiscal Circumstances Grant Component	\$61,300
2. Transitional Assistance	n/a

B Key OMPF Data Inputs

1. Households	1,531
Total Weighted Assessment per Household	\$328,991
Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	90.9%
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	4.0
6. 2026 Guaranteed Level of Support	88.0%
7. 2025 OMPF	\$475,800

Note: See line item descriptions on the following page.

Issued: October 2025

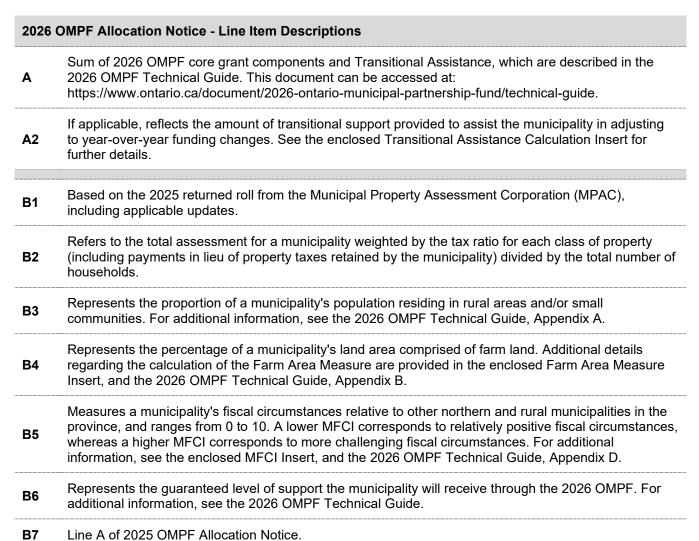


Issued: October 2025

2026 Allocation Notice

Township of Howick 4046

County of Huron



Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.



2026 Farm Area Measure Insert

Township of Howick

4046

County of Huron

A Farm Area Measure (Line B1 / Line B2)

90.9%

The Farm Area Measure (FAM) represents the percentage of a municipality's land area comprised of farm land.

Farm Land Area		Form Area Magazira	
Municipal Land Area	<u>-</u>	Farm Area Measure	

B Supporting Details	
1. Farm Land Area	64,341 acres
2. Municipal Land Area	70,808 acres

The Rural Communities Grant includes a funding enhancement for municipalities with a Farm Area Measure of more than 70 per cent, based on a sliding scale. Eligible municipalities receive this funding as part of their Rural Communities Grant allocation. Additional details regarding the calculation of the Farm Area Measure are provided in the 2026 OMPF Technical Guide, as well as in the municipality's customized 2026 OMPF Workbook.

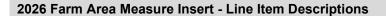
Note: See line item descriptions on the following page.



2026 Farm Area Measure Insert

Township of Howick 4046

County of Huron



- Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2026 OMPF Technical Guide, Appendix B.
- **B1** The number of acres of land for properties in the farm property tax class.
- **B2** The total number of acres of land in the municipality.

Ontario Ministry of Finance Provincial-Local Finance Division

Issued: October 2025



2026 Northern and Rural Municipal Fiscal Circumstances Index

Township of Howick 4046

County of Huron

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)

4.0

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

Primary Indicators	Township of Howick	Northern and Rural Median
Weighted Assessment per Household	\$328,991	\$294,000
2. Median Household Income	\$84,000	\$82,000
Sacandam, Indicatora		
Secondary Indicators 3. Average Annual Change in Assessment (New Construction)	1.0%	1.2%
3. Average Annual Change in Assessment (New Construction) 4. Employment Rate	1.0% 68.0%	1.2% 53.0%
Average Annual Change in Assessment (New Construction)		

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2026 OMPF Technical Guide, as well as in the customized 2026 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

Ontario Ministry of Finance Provincial-Local Finance Division

Issued: October 2025



Issued: October 2025

2026 Northern and Rural Municipal Fiscal Circumstances Index

Township of Howick 4046

County of Huron

B6

A	The municipality's 2026 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2026 Northern and Rural MFCI Workbook.
B1	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B2	Statistics Canada's measure of median income for all private households in 2020.
В3	Measures the five-year (2020 - 2025) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
B4	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
В5	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).

Statistics Canada's measure of the population in private households above the low-income threshold for

Ontario compared to the total population in private households.



2026 Transitional Assistance Calculation Insert

Township of Howick 4046

County of Huron

A 2026 OMPF Transitional Assistance (Line B2 - Line B1, if positive)

n/a

Issued: October 2025

As the municipality's 2026 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

В	Supp	orting	Details
---	------	--------	---------

1. Sum of 2026 OMPF Core Grant Components (excluding Transitional Assistance)	\$516,100
2. 2026 Guaranteed Support (Line B2a x Line B2b)	\$418,800
a. 2025 OMPF	\$475,800
b. 2026 Guaranteed Level of Support (Line C)	88.0%

C 2026 Guaranteed Level of Support (Line C1 + Line C2)		
1. 2026 OMPF Minimum Guarantee	85.0%	
2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index	3.0%	

Note: See line item descriptions on the following page.



2026 Transitional Assistance Calculation Insert

Township of Howick 4046

County of Huron

2026 Transitional Assistance Calculation Insert - Line Item Descriptions

- Transitional Assistance ensures that in 2026, southern municipalities will receive a minimum of 85 per cent of the support they received through the OMPF in 2025. The Township of Howick's 2026 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
- Line A1 of 2026 OMPF Allocation Notice, sum of the following OMPF core grant components:

 Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
- **B2** Guaranteed amount of funding through the 2026 OMPF.
- **B2a** Line A of 2025 OMPF Allocation Notice.
- Represents the guaranteed level of support the municipality will receive through the 2026 OMPF. For additional information, see the 2026 OMPF Technical Guide.
- C1 Reflects the minimum level of support for southern municipalities through the 2026 OMPF.
- Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

Ontario Ministry of Finance Provincial-Local Finance Division

Issued: October 2025



Ontario	Community	Infrastructure	Fund ((OCIF)
Olitalio	Community	II III addi adda d	i alia	

Allocation Notice

Ministry of Infrastructure

The Corporation of the Township of Howick

September 2025

Disponible en français

Overview

2026 OCIF Funding

The amount of Funds the municipality named on this Allocation Notice is eligible to receive under the Agreement in the 2026 Funding Year is as follows:

2026 formula allocation \$212,852	
-----------------------------------	--

Terms and Conditions

The provision of Funds to the Recipient are subject to the terms and conditions of the Agreement.

OCIF Financial Reporting Requirements

The Recipient must submit an Annual Financial Report (AFR) to the Ministry twice each year using the Transfer Payment Ontario (TPON) system.

- AFR Initial (due March 31, 2026) provides information on how program funding is or will be used along with information on the planned/proposed projects that will make use of the OCIF funding.
- 2. *AFR- Final* (due February 15, 2027) provides information on how the OCIF funding was used at the end of the calendar year including:
 - the amount of interest earned on the OCIF funds over the year;
 - actual annual expenditures on projects; and
 - status update on projects that make use of OCIF funding, indicating whether each project is still in progress or completed.

In addition, recipients must also submit other reporting requirements as noted in the Agreement (e.g., submission to Ministry of Municipal Affairs and Housing of the 2024 Financial Information Return, etc.).

Payment of Funds

As per section F.2.1 of the Agreement and subject to the submission and acceptance of all required reporting, the province will make payments in accordance with the following schedule:

- Allocations of \$150,000 or less will be provided in one payment;
- Allocations greater than \$150,000 but less than \$1 million will be provided through six payments; and
- Allocations greater than \$1 million will be provided through twelve payments.

As per section A3.2(b) of the Agreement, the province may withhold payments until it determines all reporting has been submitted and is satisfied with the Recipient's plan to utilize funding.

Data Sources

- Core infrastructure: Current replacement values (CRVs) estimates were derived from CRV template submissions and Asset Management Plans.
- In cases where CRVs for OCIF eligible core infrastructure were not provided through a CRV template submission, the Ministry extracted CRV from municipal asset management plans.
- As previously communicated during the 2025 CRV data collection process, starting with 2026 allocations the Ministry is no longer using Financial Information Return (FIR) based estimates as an anchor to determine final CRV estimates for the OCIF funding formula. This change may have an impact on the core infrastructure estimate (line "a" of your Allocation Notice). Starting with 2026 allocations, CRVs are solely being updated through the annual CRV data collection process, which allows municipalities to submit CRV estimates for their OCIF-eligible core infrastructure.
- Categories included are:

<u>Line</u>	<u>Item</u>
611	Roads - Paved
612	Roads - Unpaved
613	Roads - Bridges and Culverts
614	Roadways - Traffic Operations & Roadside Maintenance
621	Winter Control - except Sidewalks, Parking Lots
622	Winter Control - Sidewalks, Parking Lots only
650	Street Lighting
811	Wastewater Collection/Conveyance
812	Wastewater Treatment and Disposal
821	Urban Storm Sewer System
822	Rural Storm Sewer System
831	Water Treatment
832	Water Distribution/Transmission

- Median household income: Statistics Canada's measure of median income for all private households in 2020.
- Weighted property assessment: Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes (PILs) retained by the municipality).
 - Weighted Assessment: 2024 Returned Roll and 2025 starting tax ratios (Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws)
 - o PIL Weighted Assessment: Municipal FIR (2022 or 2023).
- 2025 OMPF (Ontario Municipal Partnership Fund) data released October 2024.

Below are the key data source values used to calculate your 2026 allocation:

	The Corporation of the Township of Howick			
	Inputs			
а	Core infrastructure CRV estimate	\$188,505,364		
b	Adjusted core infrastructure	\$250,291,888		
С	Weighted property assessment	\$497,568,652		
d	Number of households	1,520		
е	Median household income	\$84,000		
Ind 1*	Indicator 1 (h ÷ i)	0.1535		
f	Indicator 1 – Raw (b ÷ c)	0.5030		
g	Indicator 1 of eligible municipalities: Median, Lowest, Highest Value	g1: Median: 0.3345 g2: Lowest: 0.0083 g3: Highest: 1.4321		
h	Difference between Indicator value and Median (f – g1)	0.1685		
i	Difference between the Maximum and the Median Value (g3 - g1) 1	1.0976		
Ind 2*	Indicator 2 (I ÷ m)	0.2046		
j	Indicator 2 – Raw (b ÷ d ÷ e)	1.9603		
k	Indicator 2 of eligible municipalities: Median, Lowest, Highest Value	k1: Median: 1.2599 k2: Lowest: 0.0572 k3: Highest: 4.6838		
1	Difference between Indicator value and Median (j – k1)	0.7004		
m	Difference between the Maximum and the Median Value (k3 - k1) ²	3.4239		
Ind	Infrastructure Index (Ind1+Ind2)/2	0.1790		
n	Median of Infrastructure Indices of all eligible municipalities	-0.0302		
0	Percentage points away from the Median	20.92		
р	Core infrastructure multiplier (per \$100,000 of core infrastructure) \$171.243 + \$24 x (Ind - n) ÷ 10% ³	\$221.46		
q	Median core infrastructure multiplier	\$171.243		
	2025 OCIF Allocation	\$193,502		
	2026 OCIF Allocation Maximum of (p x a ÷ \$100,000) or \$125,000, up to \$10 million, limited to ±10% variance from 2025 grant**	\$212,852		

^{**}Core infrastructure value must be divided by \$100,000 before applying the core infrastructure multiplier.

Please Note: Due to rounding, some calculations may vary from the results shown.

Details of how grants are calculated, including the infrastructure index and the way in which it impacts OCIF funding by comparing it to the median infrastructure index of all eligible municipalities, can be found in the Ontario Community Infrastructure Fund program guidelines at: www.ontario.ca/page/ontario-community-infrastructure-fund#section-5.

^{*}The re-weighted indicators are on a scale of -1 to +1.

Note 1: Since the indicator is above the median, the difference between the maximum value and median is calculated (g3-g1)

Note 2: Since the indicator is above the median, the difference between the maximum value and median is calculated (K3-k1)

Note 3: Since the index is above the median, the funding multiplier per \$100,000 of core infrastructure is greater than \$171.243



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Reeve and Members of Howick Council

From: Sarah Kurtz, Planner & Denise Van Amersfoort, Manager of Planning

Date: November 12, 2025

Re: Bill 60, Fighting Delays, Building Faster Act, 2025 - Proposed Planning Changes

RECOMMENDATION

That the Council of the Township of Howick receive the report by Sarah Kurtz, County Planner & Denise Van Amersfoort, Manager of Planning, dated November 12, 2025 titled Bill 60, Fighting Delays, Building Faster Act, 2025, for information.

Background

The Province has introduced Bill 60, Fighting Delays, Building Faster Act, 2025 with the intent to protect Ontario's economy from red tape, streamline the building of new homes and infrastructure and relieving issues at the Landlord and Tenant Board. The proposed legislation received first reading on October 23, 2025 and is comprised of more than forty (40) initiatives including changes to the Building Code Act, Development Charges Act, Planning Act, Highway Traffic Act and Residential Tenancies Act.

The commenting period for the corresponding Regulations for the changes to the Planning Act is open until November 22, 2025 on the Environmental Registry of Ontario (ERO 025-1097).

COMMENTS

This report focuses on the proposed changes to the Planning Act under Schedule 10 and provides an overview of the changes most relevant in Huron County.

Community Improvement Plans (CIPs)

This bill enhances the flexible use of Community Improvement Plan as a tool in community development. The change allows all upper tier municipalities to adopt CIPs and allow all municipalities to fund their respective plans.

To date, the County of Huron has not been able to adopt a Community Improvement Plan; this change provides the option to implement programs through this Planning Act tool should County Council wish.

Streamline Municipal Application Processes

The Province has proposed to investigate opportunities to streamline how planning and building permit applications are processed and tracked in the Province. This may be in response to requirements to report housing starts to the Province for those municipalities with Provincial targets; Huron does not have any set provincial housing targets.

Further, Huron has already implemented a digital planning application software, known as CloudPermit, for all County and local applications which has been well received by the development community.



Streamline Ministerial Decisions

It is proposed that the requirement for Minister's decisions to be consistent with the Provincial Planning Statement be removed. This would also involve Minister's Zoning Orders (MZOs) no longer being regulations under the Planning Act and following a more flexible approvals process for provincial priorities such as long-term care, transit-oriented communities and housing.

No Minister's Zoning Orders have been implemented in Huron to date.

Variations to Minor Variances

In June of 2025, Bill 5 (The Protect Ontario by Building Faster and Smarter Act), introduced regulation making authority for variances to Zoning By-law setbacks to be permitted 'as of right' if a development proposal is within a certain percentage of the required setback. This would apply to urban residential lands on full municipal services and exclude areas such as hazard lands, lands near shorelines and railways. In Bill 60, the Province is expanding to additional prescribed performance standards, such as height and lot coverage, to be altered in the same manner (eg. reduced minimum or increase maximum by 10%).

This would mean that there would be fewer applications submitted and fewer hearings for minor variances before a municipal committee of adjustment for these proposals. It also means there would be no notification to neighbours or public process when an alteration to zoning standards is made.

This will lead to increased responsibility for local building department staff to review for zoning compliance and advise applicants on related implications for drainage, parking depth, snow storage, etc.

Implementing regulations are required to enact this change; Planning staff will continue to monitor and bring forward additional information when available.

Septic Systems for On-Farm Worker Housing

Bill 60 proposes to allow more septic systems for on-farm housing to be regulated under the Building Code. Currently, the Ontario Water Resources Act, permits septic systems under 10,000 liters per day to be regulated under the Ontario Building Code while larger systems require an Environmental Compliance Approval (ECA) from the Province. To support the construction of on-farm worker housing, systems up to 50,000L/day on an agricultural lot are proposed to be regulated under the Ontario Building Code.

In Huron, the local municipalities are responsible for issuing sewage system permits under Section 8 of the Ontario Building Code. This change would increase the area of responsibility for local municipal staff to include larger systems and may require additional training.

Streamline Official Plans (ERO 025-1099)

The Province is consulting on a proposal to set clear parameters for municipal official plans (OP) with the aim of increasing consistency across municipalities. Proposed changes range from standardizing contents to limiting the length of OPs. The government is calling for best practices and examples of how Official Plans can be more flexible, streamlined and growth-oriented.

The following sections outline how Official Plans in Huron are structured to deliver effective and efficient planning and to respond to the questions posed by the Province.

Huron County currently has ten (10) Official Plans which govern development: one (1) upper tier OP and nine (9) lower tier or local OPs.

The County OP is a higher order policy document which is limited in length (45 pages) and detail but provides critical, overarching policy direction to ensure consistent interpretation and application of Provincial direction within Huron County. Huron was the first County in Ontario to have an Official Plan (approved in 1973); the County OP has never been subject to a private initiated Official Plan Amendment and Huron's OP has never contained land use designations over its' 50-year implementation. The Huron County OP is a model of an upper tier Plan which could be replicated for other upper tiers, particularly those outside of the fastest growing regions of the Province.

Each local municipality has its' own Official Plan which include more detailed policy frameworks addressing the local contexts and including land use designations. While many of the local Official Plans contain similar policy directives (for agriculture for example), specific and detailed policies are required to address unique circumstances such as settlement areas within floodways, shoreline hazards, and economic drivers such as the Goderich Harbour. The local Official Plans, while more detailed and highly effective, are still incredibly concise; for example, the Town of Goderich Official Plan is 48 pages in length and the Township of Ashfield-Colborne-Wawanosh's is 66 pages in length.

The current model in Huron is streamlined in that the County is the approval authority for the nine (9) local Official Plans, undisputed Official Plan Amendments are delegated to staff for approval and the majority of local Official Plan Amendments reach a decision within 3-4 months from complete application.

The County efficiently updates the County Official Plan to maintain consistency with the Provincial Planning Statement; for example, an amendment to implement the 2024 PPS was initiated within 2 months of release and is in full force and effect after a thorough consultation process including Provincial staff, Indigenous Nations, farm organizations and community groups.

All Huron County Official Plans are designed to be clear, concise and comprehensive with a keen attention to maintaining flexibility for interpretation where appropriate. Development standards are reserved for the implementing zoning bylaws wherever possible and where numbers are provided in an OP, they provide guidance and are not to be interpreted as hard limits.

The County questions the rationale of equating the length of an Official Plan with population size. While Huron's population is modest in comparison to other geographies across Ontario, the challenges presented by the landscape requires sufficient policy direction (eg. 100km of shoreline).

Official Plans within Huron maintain a standardized list of designations at present so the proposed concept is generally supported but there is a need to apply a rural lens onto the standardized list. For example, additional residential designations may not be required in a small town setting while a specialized commercial designation may respond more appropriately to traditional main streets.

In terms of the process and time required to bring documents into conformity, it would appear to be sensible to proceed with the upper tier OP first, followed by local OPs at the time of their next 5 or 10 year review. Huron's shared service planning model allows for the capacity, technical expertise, and local understanding to facilitate all Official Plan reviews and updates to be completed by in-house staff.

In summary, in response to the Province's questions, the Official Plans in Huron County are designed to provide flexible and streamlined land use planning direction which effectively implements the Provincial direction in our rural and small urban areas and responds efficiently to development.

Minimum Lot Sizes for Urban Residential Land (ERO 025-1100)

Within local Zoning Bylaws, municipalities set minimum lot sizes for residential development (ie. the smallest permissible size for a property). There is a wide range across the Province of minimum lot standards which impacts housing options, affordability and the process of subdividing into lots smaller than the set standard. The Province is seeking feedback on a series of questions relating to minimum lot sizes for residential development in fully serviced (municipal water and sewer) settings.

Huron County has implemented a housing-friendly lens to local Official Plans and Zoning Bylaws which directly addressed similar subject matter. In Huron's approach, zoning performance standards were altered to create maximum flexibility and yield not only increased number of housing units but a wider variety of housing types. Specific changes included:

- Permitting up to 4 units as of right in low density zones;
- Permitting 2 storey development (no unit maximum) as of right in medium density zones;
- Permitting 3-5 storey development (no unit maximum) as of right in high density zones.
- Reducing all setback requirements to permit maximum flexibility (ie. interior side yards of 1.5 metres to maintain compliance with Ontario Building Code limiting distance and to permit lot grading and drainage plans to function);
- Reduced parking requirements to 1 space per unit, permitting a market-based approach to parking provision while recognizing the challenges of rural transit models;
- Maintain lot coverage and open space requirements that respond to the level of stormwater infrastructure in established neighbourhoods and sufficient greenspace to mitigate impacts of a changing climate.

Rather than permit small lots as of right, Huron's approach has been to permit more dense forms of housing on low density lots because the size of the lots allows for flexibility in accommodating different types of housing units, now and into the future. In newly developing areas and appropriate infill locations, Huron has approved reduced lot frontages where a neighbourhood is designed to deliver more compact forms and has the related infrastructure to support (eg. stormwater management facilities). This approach has been in effect for several years and is yielding new housing starts.

Municipalities should be required to permit increased density as of right in all urban settings but minimum lot size remains an important tool in ensuring the lot fabric of communities can adapt to future changes in desired building forms. Providing guidance on recommended zoning standards would be helpful in achieving consistency but municipalities should maintain the ability to respond to localized conditions (ie. neighbourhoods within an existing floodplain).

An experience in Huron involving small lot sizes comes from the rebuilding process following the 2011 Goderich tornado. In the downtown, historical development had led to very small lot sizes. When the existing buildings were destroyed, the lot fabric was too tight to allow for baseplates of new development which met the requirements of the Ontario Building Code. Multiple landowners had to work together through a condominium agreement with shared infrastructure (eg. stairwells, elevator, etc) to facilitate a viable development. It is conceivable that the same situation could arise if lot sizes down to 6 metres in frontage were permitted.

Consultation on Enhanced Development Standards (ERO 025-1101)

The Province is consulting on future changes regarding municipal development standards at the lot level (outside of buildings). There is no definition of enhanced development standards in the Planning Act but these could include 'green development standards' such as bioswales, permeable pavement, other vegetative elements, native tree planting, soil volume, bicycle parking, etc.

In Huron County, lot level development standards have typically been implemented through Site Plan Control for larger developments, and on an individual lot scale, the Zoning Bylaw and local building bylaws. For example, on an individual lot, the Zoning Bylaw establishes the minimum percentage of open space required and a lot grading and drainage plan is typically required to demonstrate how the lot design accommodates stormwater.

While no municipalities in Huron require green development standards, related practices provide benefits for human health and adapting to a changing climate (eg. planting trees, stormwater management features, low impact development, etc).

Communal Water and Wastewater Systems

Ontario is consulting on how to further expand the use of communal water and wastewater systems to spur new development in rural communities that are not serviced by municipal water and sewer. Potential changes may support a more streamlined process for municipal consent and provincial approvals for communal systems to enable greater water and wastewater servicing capacity and housing supply in underserviced rural communities led through public ownership and, where appropriate, complementary ownership models.

In Huron, there are limited examples of communal water and wastewater systems; for example, in ACW, the Parkbridge development (referred to as the Bluffs) has privately owned water and wastewater systems. Communal systems supporting permanent, year-round development require Municipal Shared Responsibility Agreements.

In Huron, there are 15 fully serviced settlement areas, an additional 9 settlement areas with municipal water, and a large section of the shoreline being serviced by municipal water. Communal systems can be considered by local municipalities at the time of development.

NEXT STEPS

The Planning and Development Department will continue to monitor for implementing regulations relating to multiple recent bills and provide information back to Council.

Sarah Kurtz, Planner



Township of Howick

Department: Administration

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Administration Department Update

1. Recommendation:

That the Council of the Township of Howick receive report ADM-2025-21, Administration Department Update for information.

2. Purpose/Issues:

To inform Council about the day-to-day operations and special projects that have been taking place in the Clerks Department the past 12 months.

3. Background:

The Administration Department continues to oversee and undertake the effective provision of legislative processes and secretariat services to Council. The CAO/Clerk continues to carry out the statutory duties as required under the Municipal Act, 2001 and various other provincial statutes.

In Q2, the CAO/Clerk implemented a training plan for the new Deputy Clerk/Communications Coordinator and has continued to cross train and transfer various statutory duties over to the Deputy Clerk.

The tasks outlined below reflect the collective day-to-day duties performed by The Deputy Clerk and the CAO/Clerk in the Clerks Department. The Deputy Clerk is continuing to develop her knowledge of departmental functions, and training is provided daily.

Staff have worked on 12 planning applications in the past 8 months. Each
planning application has many different requirements, most consisting of
preparing notices of public meetings and mailing to all neighbouring properties
within a 60 meter radius, circulating the application through staff, application
poster created for the property owner, comments compiled and submitted to the
planning department, notice of decisions created mailed and final decision

Report: ADM-2025-21

notices created and mailed after the time period lapses.

SLED Grant received and new banner designs were created in-house by staff.
The Deputy Clerk took obtained photos on her own time as well as consulted
with the Maitland Valley Camer Club to submit photos that met the grant criteria.
Staff have been working on finalizing the 64 photos that will be used. In
communication with OnePromo to establish the final horse and buggy design
required.

- Recently the Township of Howick has been receiving many Lottery Licence
 Applications for Bingo. These licences come with many more rules and
 regulations set out by the AGCO and have required a lot of back and forth with
 the volunteer organizations to review application requirements and
 documentation.
- 15 lottery licences have been issued since January 2025 with one pending issuance; each lottery licence holder is required to submit a report within 30 days of the event being completed before a new licence can be issued.
- 100 events have been added to the Municipal Events Calendar since April, which
 coincide with the social media on Instagram and Facebook informing the public
 of different events taking place throughout the municipality as well as office
 closures and garbage collection updates.
- Clerk's department staff, along with other department heads met with Huron Perth Public Health in person at the Township Office to make connections and be aware of their involvement in the municipality and areas where they are able to support.
- Clerk's department staff assist with drafting public works department reports while training of Microsoft Word is ongoing.
- Childcare Needs Survey created by Clerk's staff and collection and recording of data results completed.
- Advertisement for Howick Community Childcare Facility Planning Committee created and applications received, established, and meetings held after hours at the Howick Community Centre with the established Committee.
- Advertisement created for the Community Improvement and Beautification Planning Committee, applications received, committee established and meetings have been held after hours at the Howick Community Centre
- Community Improvement and Beautification Committee established and as attended by The Deputy Clerk alongside the Manager of Deputy Clerk at the Howick Community centre Auditorium. ROD Grant Application completed and

- submitted by the CAO/Clerk, the Deputy Clerk and Manager of Recreation and Facilities. Staff have not heard any updates on the status of the grant.
- Six new Adopt-A-Road applications have been received after social media posts received a great response. The Deputy Clerk completes back and forth communications with applicants and Cedar Signs finalizing sign design.
- Coordinated with the Ministry of Infrastructure, Ministry of Energy and Mines, the Manager of Public Works, council members, and landowners regarding the installation of utility poles for the fibre-internet project, including managing correspondence, conducting site and virtual meetings, and providing regular information updates to council.

Licensing and Program Delivery:

• The following chart provides the totals for licenses and other Clerk's Department services rendered for 2025 as of November 18, 2025 in comparison to the year-end totals for 2022, 2023 and 2024.

License/Service Type	2022	2023	2024	2025 (As of November 14, 2025)
Lottery Licenses	8	10	16	15
Marriage Licenses	10	7	5	16
Civil Marriage Commissioner Ceremony Bookings	15	25	19	17
Commissioner Signatures	0	1	16	6
Freedom of Information Requests	0	0	0	1

- Eleven council meetings have been held since April. CAO/Clerk Gillis has been training the Deputy Clerk on Agenda preparation, By-law drafting, correspondence follow up, constructing the Reeve's script, minutes template and proper processes for filing reports, by-laws and agreements after each council meeting is complete. Since April 2025, this has consisted of 110 Staff Reports, 29 Correspondence Item follow up emails, letters and pieces of communication, and the drafting of 33 By-laws for regular Agenda items. This does not include Closed Council Reports.
- Howick has been the recipient of an AODA Audit from the Ministry of Seniors and Accessibility. The CAO/Clerk and Deputy Clerk have had to compile information and submit documentation and proof for the questions included in the AODA audit in July 2025. The Township has since been issued a compliance package with a list of duties that must be completed before December 1, 2025. It was outlined that failure to respond to this compliance plan may result in enforcement action in accordance with Section 22 of the Accessibility for Ontarians with Disabilities Act, which may include an administrative monetary penalty of up to \$15,000 per contravention. The Clerk's department has been working with the Huron County Accessibility Sub-

Report: ADM-2025-21

Committee to arrange mandatory on-site visits and public consultation at all walking trails and playground structures that were installed after 2016. These are mandatory AODA regulations that should have been conducted at the time of the design and installation of the walking trails and playgrounds. The Clerk and Deputy Clerk have also been assigning all online AODA and IASR training modules to all Township staff that must be completed by the end of November.

- The Marriage Licence Modernization Program has been implemented in Howick Township. Everyone applying for a marriage licence can now apply directly online through a portal. The Deputy Clerk did onboard training with the Ministry of Public and Business Service Delivery and Procurement.
- Municipal Clerks institute Level 1 Training Completed by the Deputy Clerk consisted of 4 full days of online Zoom training and a final written assignment.
- Working on sale of Gorrie properties with landowners, municipal solicitor and various stakeholders.
- Various legal matters regarding roads, property, sales, by-law enforcement, property standards, human resources
- Municipal Clerks Working Group meetings regarding the 2026 Municipal Election preparation
- Maitland Valley Conservation Authority Meetings regarding the ongoing Gorrie Resident petition and concern of undermaintained park space.
- Daycare Meetings/ Consulting with Architect/ Drafting new Daycare Layout
- Gorrie development meetings with developer and planner
- Finalizing and registration of Fordwich Subdivision Agreement
- Drafting Employment Contracts for all positions hired in 2025.
- OMAA Workshop
- Recruitment, draft job ads and job descriptions, advertise on website and indeed, review resumes, schedule and conduct Interviews for Deputy Treasurer, Operations

Administrative Assistant, 2 Public Works Operator/Labourers, Public Works Supervisor, Manager of Public Works, 2 Seasonal Public Works Staff, Landfill Attendant/Public Works Operator, Deputy Clerk/Communications Coordinator, All Pool staff, Arena Attendant, Day Camp staff.

- Consulting with Public Health regarding Smoking Laws and updating signage.
- Banner Sponsorship Program for Howick businesses.
- Social Media for the Remembrance Day Banner Sponsorship Program
- Drafting and editing tax bill newsletters.
- Monthly What's Happening in Howick submission.
- FOI Request, Clerks Department completed a 331 page Freedom of Information package

4. Input from Other Sources:

Alana Dick, Deputy Clerk

Respectfully submitted by: CAO/Clerk, Caitlin Gillis



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3

www.huroncounty.ca

Consent Application Report – File C47-2025

Owner:	John Dunn	1	Date:	November 12, 2025
Applicant:	Crystal Let	utenegger		
Property Add	dress:	46358 Salem Road, Township of Howick		
Property Description:		Concession 13, Lot 33, Township of Howick		

This report for information should be read in conjunction with the October 15th, 2025, C47-2025 Planning Report.

PURPOSE

This report is to provide the Township of Howick Council with additional information on Condition #6 of C47-2025: "Provide to the satisfaction of the County and the Township:

- a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon,
- b) a reference plan based on the approved survey, and
- c) the easement to be shown as a Part on the reference plan."

BACKGROUND

Application C47-2025 was deferred at the October 21st, 2025, Township of Howick Council meeting to allow for further analysis of the proposed Condition #6, specifically the recommendation to establish an easement for the geothermal bed. Council expressed concerns regarding potential future conflicts associated with the easement and indicated a preference for the geothermal bed to be contained within the severed parcel. Planning staff were not prepared to remove the condition at the meeting and have provided additional information in this report for clarification.

REVIEW

The Planning Department recommends that the geothermal bed remain within the retained parcel, with an easement registered on title to provide the severed lands with legal rights for access and maintenance. The geothermal bed is located at a depth that allows farm equipment to operate above it, enabling continued agricultural use of the land as has been occurring. This approach supports the long-term viability of the farm while minimizing the amount of prime agricultural land removed from production on the severed parcel. Both the owner and the applicant prefer an easement for the geothermal bed rather than including it within the severed parcel.

If the geothermal bed were to be squared to the lot line and included in the severed parcel, it would add approximately one and a half acres of productive farmland to the severed parcel, creating an irregular lot shape and making the retained farmland more difficult to farm efficiently. The geothermal bed supplies heat to the residence, and maintenance activities are unlikely to occur during cropping months. Additionally, the system's header that connects to the geothermal loop is located within the severed lands and is expected to be the primary area requiring maintenance. However, the easement ensures access rights if repairs are ever needed elsewhere within the system. This arrangement reflects the preferred and mutually agreed-upon approach between the applicant and the purchaser moving forward.

For these reasons, the Planning Department maintains its original recommendation in the report dated October 15th, 2025, that the Township of Howick support this consent application as applied for and recommend to the County of Huron that it grant conditional consent approval with the conditions attached in the Planning Report.

Howick Council has the following options moving forward:

- Recommend the County approve the severance as applied for and continues to be the wishes of the
 applicant and purchaser, and as supported by the Planning Department.
 This option would result in the severance being signed by the Director of Planning under the delegated
 approval process. See Figure 1 for reference.
- Recommend the County approve the severance, but dispute the easement condition and request that the Geothermal bed area be included as a part of the severed parcel (increasing the area of the severed parcel from 3.5 acres to 5 acres), rather than addressing it as an easement.
 This option would result in the severance being disputed and referred to County Council for a final decision. See Figure 2 for reference.

Figure 1: Geothermal bed remains part of the retained lands with a registered easement (dashed lines) for access and maintenance.





Figure 2: Geothermal bed included in the severed parcel.

Sincerely,

Sarah Kurtz Planner



Owner/ Applicant: Sanford Zimmerman

PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3

Date:

November 12, 2025

www.huroncounty.ca

Consent Application Report - File C41-2025

Property Address: 89094 McIntosh Line & 44524 Gough Road				
Property Description:	Concession 8 Part Lot 11 & Conc	ession 7 Part Lot 11, Township of Howick		
Recommendation: That	Recommended for approval with Recommended for deferral	the attached conditions d to Huron County Council for a decision)		
Purpose:	enlarge abutting lot	enlarge abutting lot reate new lot urplus farm dwelling ight-of-way / easement		
Area Severed: 53 acres +/- (21.4 ha)	Official Plan Designation: Agriculture, Natural Environment & Floodplain	Zoning: AG1-11 (General Agriculture with special provisions)		
Area Retained: 140 acres +/- (56.6 ha)	Official Plan Designation: Agriculture & Natural Environment	Zoning: AG1 (General Agriculture), NE2 (Natural Environment – Limited Protection), U (Communications and Utility)		
 ✓ Does not require a Planning Act); ✓ Conforms with sec ✓ Conforms to the H ✓ Conforms to the H ✓ Complies with the minor variance). 	the Provincial Policy Statement (s. 3 plan of subdivision for the proper a tion 51(24) of the Planning Act; uron County Official Plan; owick Official Plan;	and orderly development of the municipality (s. 53(1)		

(Applications that are unable to meet <u>all</u> of the foregoing criteria will be referred to Huron County Council for a decision)

Agency Comments:

	Not Received	No Objections	Comments
Neighbours	√	Objections	
Howick Staff		✓	See Recommended Conditions

Figure 1. Air photo showing the subject property (outlined in black), severed parcel (outlined in red) and retained parcel (outlined in blue)





Figure 2. Site Visit Photo of subject property.



Planning Comments

- This application proposes to sever a 53 acre parcel from the existing 193 acre subject property. The proposed severance would result in a 140 acre retained parcel.
- The severed parcel contains a residence, one barn, one driving shed, and four run-in sheds that collectively support a horse farm operation. The retained parcel is primarily vacant farmland with one small barn that is proposed to be demolished.
- The purpose of this consent is for succession planning. The applicant has obtained legal confirmation that the parcels have merged and are considered to be a single conveyable parcel.
- Section 4.3.3.1 a) of the Provincial Planning Statement 2024 (PPS) permits lot creation in prime agricultural areas where the lots are a size appropriate for the type of agricultural use common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations.
- The Huron County Official Plan similarly supports limited lot creation in agricultural areas provided the resulting lots are of an appropriate size, in accordance with local Official Plan policies (Section 2.3.8).
- The proposed consent is consistent with the PPS and the Huron County Official Plan.
- The Howick Official Plan provides further direction for consents in agricultural areas in Section 10.C.2:
 - "2. The division of a 60 hectare (≈ 148 acres) or larger farm into two farm parcels may be permitted subject to:
 - a. Compliance with the foregoing requirements, except a minimum lot size of approximately 38 ha (\approx 94 acres) and 20 ha (\approx 49 acres) respectively for the proposed lots instead;
 - b. A minimum lot size of 38 ha (≈ 94 acres) for any intensive livestock operation; and
 - c. There has been no separation of a parcel less than 38 ha (\approx 94 acres) from the property since the date of the adoption of this plan."
- The proposed consent conforms to this policy as both the severed and retained parcels meet the minimum lot size requirement. There have been no prior separations from the subject property since the adoption of the plan.
 Further, the severed parcel is used for a low-intensity farm operation and does not constitute as an intensive livestock operation, while the retained parcel is of a size which offers flexibility in future intensive livestock operations.
- In Section 10.C.6, the Howick Official Plan states that conveyances for agricultural purposes will be subject to the minimum distance (MDS) separation requirements. MDS calculations have been completed, and the proposal meets the requirements. The retained lands are of sufficient size to accommodate a suitable building envelope for future barn or dwelling development without MDS concerns.
- It is not anticipated that a rezoning application will be required, as the Howick Zoning By-law provides a general provision in Section 3.18 stating that "Where a new agricultural lot is created by severance and conforms with the Official Plan and has a minimum lot area between 18 and 38 hectares, the said lot is deemed to comply with the minimum lot area provisions of this By-law (Section 4). This provision pertains to both the severed and retained lot area."

Conclusion:

It is recommended that the Township of Howick support this consent application and recommend to the County of Huron that it receive conditional consent approval with the following conditions:

Recommended Conditions

Expiry Period

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two

years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

Municipal Requirements

- 2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Township (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
- 3. The sum of \$750 be paid to the Township as cash-in-lieu of parkland.
- 4. Applicant to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.

Survey/Reference Plan

- 5. Provide to the satisfaction of the County and the Township:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon; and
 - b) a reference plan based on the approved survey

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Sincerely,

Sarah Kurtz Planner



Report: FIR-2025-24

Township of Howick

Department: Fire

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Utility 2-7 Replacement

1. Recommendation:

That the Council of the Township of Howick receive this report for information purposes;

And that Council provide direction to staff regarding the disposal and replacement of Utility 2-7 (2014 Ram 1500);

And that Council allow up to \$45,000.00 from the Fire Reserve for a used replacement vehicle and associated setup costs.

OR

And that Council direct staff to enter into the RFQ process for a new replacement vehicle and direct staff to include up to \$68,000.00 in the 2026 Fire Department capital budget for the vehicle and associated setup costs.

2. Purpose/Issues:

Utility 2-7, a 2014 Dodge Ram 1500 assigned to the Howick Township Fire Department, has experienced a significant mechanical failure requiring major engine repair. After obtaining multiple repair estimates, staff have determined that proceeding with the repair is not fiscally responsible given the vehicle's age, mileage, and current condition. This report outlines the associated repair costs, sale offers received, and viable replacement options for Council's consideration.

3. Report Highlights:

 Utility 2-7 has suffered major engine failure. Repair estimates range between \$9,000.00 and \$12,000.00, while full engine replacement is estimated at \$16,000.00.

- Sale offers received range from \$1,500.00 to \$4,200.00, while a repaired vehicle would have a trade-in value of approximately \$7,500.00 and an estimated retail value of \$12,500.00.
- Due to the vehicle's age and the likelihood of future mechanical issues, staff do not recommend proceeding with repairs.
- Emergency lighting and equipment installed on 2-7 remain in good condition and can be transferred to a replacement vehicle. Some setup costs—such as radio installation, decals, and minor outfitting—will still be required.
- A suitable used replacement vehicle has been identified, and staff are recommending up to \$45,000.00 be withdrawn from reserves to complete the purchase and setup.
 - A new vehicle has been priced at approximately \$68,000.00. Should Council prefer this option, staff would prepare a formal Request for Quotation (RFQ) and include additional setup expenses in the 2026 capital budget.

4. Background:

Utility 2-7 was originally purchased in 2014 by the Township for Public Works use and later transferred to the Fire Department in 2019 to serve as a utility and response vehicle. Department staff subsequently outfitted the vehicle for emergency service at a reduced cost. Over the past eleven years, 2-7 has served the Township reliably and has been consistently well maintained.

In September 2025, the Department replaced the former Car 2-1 with a used utility van (now designated Utility 2-9). The intent was to reassign the 2014 Ram 1500 as Car 2-1 for daily use by the Fire Chief for inspections, meetings, and incident response. Shortly after this reassignment, however, the vehicle began exhibiting significant mechanical issues. Following multiple diagnostic attempts, the problem was confirmed as a major internal engine failure—a known concern for the 5.7L Hemi engine used in this model year.

Repair quotes were subsequently obtained ranging from \$9,000.00 to \$12,000.00 for extensive engine work, or \$16,000.00 for a remanufactured engine with warranty. In either case, there is no guarantee that additional mechanical issues would not arise. Mechanics have advised that continued operation in the vehicle's current condition may also result in transmission damage, though the extent of any existing damage is unknown.

Several offers have been received for the sale of Utility 2-7:

- Leslie Motors Ford (Wingham): \$1,500.00 trade-in value
- Listowel Chrysler: \$4,000.00 purchase offer
- D&M Auto (Gorrie): \$3,000.00 cash offer plus forgiveness of a \$1,166.00 diagnostic invoice (total value \$4,166.00)

Report: FIR-2025-24

The D&M Auto proposal represents the highest total value and would eliminate the outstanding repair balance. Alternatively, the Township could consider listing the vehicle on GovDeals with a reserve price of \$6,000.00 to determine potential market interest.

Replacement Options

Option 1 - New Replacement Vehicle

Leslie Motors Ford of Wingham has provided a quotation for a 2026 Ford F-150, meeting the Fire Department's operational requirements (**Appendix A**). The total quoted price, including reduced HST, is \$55,420.58. Additional costs would include:

- Truck cap approx. \$6,000.00
- Decals approx. \$2,000.00
- Winter tires approx. \$2,000.00
- Radio transfer approx. \$500.00

These additional costs could be included in the 2026 operating budget or funded from reserves. Existing equipment such as lighting, siren, and bed slide could be transferred from the current unit.

Pros: New vehicle warranty (5-year/160,000 km), extended service life, purpose-built for Fire Department needs.

Cons: Higher overall cost and extended delivery timeline.

If Council supports this approach, staff will initiate the RFQ process in accordance with the Township's Procurement Policy. Staff recommend authorizing up to \$68,000.00 from reserves to complete this purchase and outfitting.

Option 2 – Used Replacement Vehicle

Staff have identified a suitable used vehicle at Strickland Toyota Stratford, with details attached as **Appendix B.** The quoted price (with reduced HST) is approximately \$35,102.18, subject to final dealer adjustments.

Additional anticipated costs include:

- Upgraded truck cap approx. \$6,000.00 (less trade-in value of existing cap)
- Decals approx. \$2,000.00
- Radio transfer approx. \$500.00

Staff recommend authorizing up to \$45,000.00 from reserves to complete this purchase and outfitting.

Report: FIR-2025-24

November 18, 2025 **Report:** FIR-2025-24

Pros: Low-mileage vehicle in excellent condition, includes cap, bed slide, and winter tires; reduced overall cost.

Cons: Limited remaining factory warranty (approximately one year) with higher potential for issues to occur, not built to desired Fire Department specifications, and minor accident history (2022 with what appears to be cosmetic repair only).

Option 3 – Deferred Replacement

Council may opt to defer the purchase while staff continue to explore other used vehicle options. However, lower-priced vehicles typically have higher mileage and greater wear. Given that the replacement vehicle is intended for long-term service, securing a low-kilometre unit now may be more cost-effective. Continued reliance on Utility 2-9 (2011 E-350) as a command vehicle would result in unnecessary wear to a unit designated primarily for emergency response.

5. Financial Implications:

Option 1 – New Replacement Vehicle

These costs are subject to results of the RFQ process, and should only be considered an estimate.

\$55,420.58 (Cost of truck including reduced HST)

\$ 6,000.00 (Cap)

\$ 2,000.00 (Decals)

\$ 2,000.00 (Winter Tires and Rims)

+ \$ 500.00 (Radio Transfer)

\$65,920.58 (Recommend budget amount of at least \$68,000.00 for any additional costs incurred at time of setup.)

Option 2 – Used Replacement Vehicle

\$35,102.18 (Cost of truck including reduced HST)

\$ 5,000.00 (Cap including trade in)

\$ 2,000.00 (Decals)

+ \$ 500.00 (Radio Transfer)

\$42,602.18 (Recommend budget amount of at least \$45,000.00 for any additional costs incurred at time of setup.)

Both options should take into account at least \$3,000.00 in re-sale value of the existing Ram 1500 (using offer from D&M Auto as a minimum) or higher depending on final sale price.

November 18, 2025 **Report:** FIR-2025-24

6. Conclusion / Next Steps:

Based on the information presented, staff do not recommend repairing the existing 2014 Dodge Ram 1500 due to its age, repair costs, and risk of further mechanical failure. The most prudent course of action is to remove Utility 2-7 from service and proceed with its sale, either through acceptance of the D&M Auto offer or by listing it on GovDeals should Council wish to explore that option.

Staff would prefer Option 1 as a long-term solution for the Fire Department, however, recommend that Council consider proceeding with Option 2 – Used Replacement Vehicle, as it provides a reliable, low-mileage unit at a significantly lower cost than purchasing new, while still meeting the operational needs of the Fire Department. Should Council wish to delay replacement to seek additional used options, Option 3 – Deferred Replacement remains viable in the short term, though extended reliance on the 2011 E-350 utility van will increase wear on that vehicle.

Upon Council's direction, staff will finalize the disposition of the existing truck and proceed accordingly with the preferred replacement option, ensuring continuity of operations and prudent use of Township reserves.

7. Input from Other Sources:

- Leslie Motors Ford, Wingham ON
- Strickland Toyota, Stratford ON
- Listowel Chrysler, Listowel ON
- D&M Auto, Gorrie ON

8. Attachments:

- Appendix A 2026 Ford F-150 Quote
- Appendix B Used 2022 Ford F-150 Information

Respectfully submitted by:

Josh Kestner – Manager of Development and Protective Services / Fire Chief



PO BOX 880 40453 AMBERLEY ROAD WINGHAM, ON, NOG 2W0 Rep: Jon Walters Phone: (519) 357-3460

Fax:

Date: 10/31/2025 Key: TOWN250707

Tax: ONT

Vehicle

2026 FORD F-150 XL



Stock	Build
Туре	New Vehicle
Model	W1L
Number	
Exterior	OXFORD WHITE
Engine	3.5L V6 ECOBOOST
Transmission	ELECTRONIC 10-SPEED
	AUTOMATIC
Drive	Four Wheel Drive
Body	4WD SuperCrew 6.5' Box
Odometer	0

Customer			
Name	Township of Howick	Source	previous customer
Address	91122 Belmore Line	Lead	Not Set
City, Province	Wroxeter, ON	Contract Date	10/31/2025
Postal Code	N0G 2X0	Payment Date	10/31/2025
Code	46758		

Cash			
Selling Price	\$65,939.94	ORST Taxable	\$0.00
GPC Discount	(\$11,500.00)	ORST 8%	\$0.00
LICENSE FEE	\$0.00	HST Taxable	\$54,461.94
BANK ADMIN FEE	\$0.00	HST 13%	\$7,080.05
FREIGHT	\$0.00	Luxury Tax Taxable	\$0.00
AIR EXCISE TAX	\$0.00	Luxury Tax 10%	\$0.00
OMVIC	\$22.00	Payout Lien Amount	\$0.00
PPSA	\$0.00	Cash Down	\$0.00
Trade	\$0.00	Total Balance Due	\$61,541.99
Sub-Total	\$54,461.94	Amount Received	\$0.00
444		Due on Delivery	\$61,541.99

Options	
Base Price	\$68,985.00
998 - ENGINE: 3.5L V6 ECOBOOS	\$0.00
44G - TRANSMISSION:	\$0.00
ELECTRONIC 10-SPEED AUTOMATIC	
101A - EQUIPMENT GROUP 101A STANDARD	\$0.00
-inc: Engine: 5.0L V8, auto start/stop technolog License Plate Bracket, Standard in provinces v required	gy, Front where
WHEELS: 17" SILVER PAINTED ALUMINUM	\$0.00
YZ - OXFORD WHITE	\$0.00
STANDARD PAINT	\$0.00
53T - TOW/HAUL PACKAGE -inc: Integrated Trailer Brake Controller	\$1,175.00
96W - TOUGH BED SPRAY-IN BEDLINER	\$700.00
Vehicle Price	\$70,860.00
Adjustment	(\$4,920.06)
Selling Price	\$65,939.94



Preview Order 0000 - W1L - 4x4 XL SuperCrew: Order Summary Time of Preview: 10/31/2025 11:27:23 Receipt: NA

Dealership Name: Leslie Motors Ltd

Sales Code: CB8030

Dealer Rep.	Jon Walters	Туре	Retail	Vehicle Line	F-150	Order Code 0	000
Customer Name	X XXXXX	Priority Code	19	Model Year	2026	Price Level 6	520

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW - 157	\$68985	CV LOT MANAGEMENT	\$0
157 INCH WHEELBASE	\$0	FRONT LICENSE PLATE BRACKET	\$0
2026 MODEL YEAR	\$0	TOW/HAUL PACKAGE	\$1175
FEDERAL EXCISE TAX	\$100	.INTEGRATED TRLR BRAKE CNTRL	\$0
TOTAL BASE VEHICLE	\$69085	PARTIAL GAS FILL	\$0
OXFORD WHITE	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0
CLOTH 40/20/40	\$0	BEDLINER SPRAY-IN *ACCY	\$700
MEDIUM DARK SLATE	\$0	*********	\$0
EQUIPMENT GROUP 101A	\$0	*"THIS VEH. NOT INTENDED FOR *	\$0
.XL SERIES	\$0	* SALE OR REGISTRATION IN US"*	\$0.
.17" SILVER STEEL WHEELS	\$0	* RETAIL PRICES EXCLUDE *	\$0
.136 LITRE/ 36 GALLON FUEL TANK	\$0	* GST/HST *	\$0
3.5L V6 ECOBOOST ENGINE	\$0	*********	\$0
ELECTRONIC 10-SPD AUTO	\$0		\$0
.265/70R17 BSW ALL-TERRAIN	\$0	U.S. GAL FUEL CHARGE	\$0
3.55 ELECTRONIC LOCK RR AXLE	\$0	FDAF ASSESSMENT	\$0
7200# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$2595

TOTAL BASE AND OPTIONS \$73555

XL SERIES DISCOUNT \$-1750

TOTAL \$71805

SHIP TO: CB8830

40453 Amberley Road, Wingham, ON, N0G2W0

Customer Name: Customer Address: Customer Email:

Customer Phone:

Appendix B - Used 2022 Ford F-150 Information







VEHICLE DESCRIPTION F-150

> 2022 F-150 4X4 SUPERCREW 145" WHEELBASE 3.3L PFDI ENGINE ELECTRONIC 10-SPD AUTO

NK D12050

RACE RED INTERIOR DARK SLATE CLOTH 40/20/40

STANDARD EQUIPMENT STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE IN THE BASE PRICE BELOW

• AUTO HIGH BEAMS

- DAYTIME RUNNING LIGHTS DEFROSTER, REAR W/PRIVACY
- EASY FUEL CAPLESS FILLER
- FOG LAMPS
- FULLY BOXED STEEL FRAME HEADLAMPS AUTOLAMP
- (ON/OFF)
- MIRRORS, FOLD/PWR/HEAT
- PICKUP BOX TIE DOWN HOOKS POWER TAILGATE LOCK
- TAILGATE, REMOVABLE W/LOCK
- TOW HOOKS TRAILER SWAY CONTROL

INTERIOR

- · 1TOUCH UP/DWN DRV/PASS WIN
- · DOOR LOCKS, POWER · GRAB HANDLES, DRVR/PASS
- · ILLUMINATED ENTRY
- · OUTSIDE TEMP & COMPASS
- · POWER POINT, FRONT
- STEERING WHEEL, TILT/TELES

- . TACHOMETER
- · VISORS, DUAL MIRRORS
- · REMOTE KEYLESS ENTRY · REVERSE BRAKE ASSIST
- · REAR VIEW CAMERA · REVERSE SENSING SYSTEM

FUNCTIONAL

· AUTO HOLD

· 4X4 SYSTEM, ESOF

· BLIS W/CROSS TRAFFIC

· DYNAMIC HITCH ASSIST

· FORDPASS CONNECTIM

· LANE-KEEPING SYSTEM

· POST-COLLISION BRAKING

· PRE-COLLISION ASSIST W/AEB

- · SELECTSHIFT M AUTO, TRANS
- · SHOCKS, HEAVY DUTY

EXTERIOR

SAFETY/SECURITY - AIR BAGS, SIDE

- · AIRBAGS, DRIVER & PASS
 - · PERIMETER ALARM
- · ROLL STABILITY CONTROL
- · SAFETY BELTS, ADJUSTABLE
- SOS POST CRASH ALERT SYST
- STOP LAMP, HIGH MOUNT CTR
- . TIRE PRESSURE MONITOR SYS

- WARRANTY 3 VR/60,000 KM BASIC 5YEAR/100,000 KM

POWERTRAIN

ROADSIDE ASSISTANCE 24 HRS



EQUIPMENT GROUP 300A XIT SERIES

OPTIONAL EQUIPMENT/OTHER 10B1-002NF220231W1E 2022 MODEL YEAR FEDERAL EXCISE TAX .17" SILVER PAINTED ALUMINUM .265/70R17 BSW ALL-TERRAIN 3.73 RATIO REGULAR AXLE 6470# GVWR PACKAGE

50 STATE EMISSIONS CLASS IV TRAILER HITCH

MIRROR MAN FOLD W/POWER GLASS LED SIDE-MIRROR SPOT LIGHTS 136 LITRE/ 36 GALLON FUEL TANK FLEX FUEL VEHICLE

(MSRP) PRICE INFORMATION \$49,305,00 BASE PRICE TOTAL OPTIONS/OTHER 1,100.00

50,405.00 TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY 1 995.00



SOLD TOWERDU A B1D 395 McAlpine Ford Lincoln Seles L1 15815 Yonge Street	RAMP ONE/ TERMINAL UN	DEALER NO CONCESSIONNAME B10 392	TOTAL MSRP \$52,400.00	
Aurora ON CAN L4G 1P4			* MANUFACTURER'S SUGGESTED RETAIL PRICE = MSRP	
SHP TO IF OTHER THAN SOLD TON EXPEDIER A SHAUTHF OUT L'ACHETEIR)	RAMP TWO: TERMINAL DEUX	FINAL ASSEMBLY PLANT? USINE DE NORTAGE KANSAS CITY	* NOTE: THIS PRICE HAS BEEN DEVELOPED AS A QUIDE. DEALERS MAY SELL FOR LESS AND ARE NOT MIDDER ANY ORLIGATION TO ACCEPT THIS SUGGESTED RETAIR PRICE.	
SHIP THROUGHEXPEDIER VIA	METHOD OF TRANSPJ MODE DE TRANSPORT	(TEM 4: B1-8570 O/T 5		
	CONVOY	MM212 N RE 2X 215 000286 12 21 21		

Canada

ENER GUIDE

route

Gasoline-Ethanol Vehicle Véhicule à essence-éthano

Fuel Consumption / Consommation de carburant

L/100 km 10.7 highway

Ethanul/éthanul 895 km

Annual fuel COST

for an annual distance of 20,000 km, and an average fuel price of \$1.00 per litre

Coût annuel en carburant

pour une distance annuelle de 20 000 km, et un prix moyen du carburant de 1,00 \$ par litre

Smog Rating / Indice de Smo

6

10

Bost/meille

6年1

Carbon Dioxide Rating / Indice de dioxyde de carbone Standard pickup trucks range

from / Les camionnettes ordinaires font entre

8.8 - 19.8 Le/100 km Le is gasoline litre equivalent

L. signifie ître équivalent d'essence

approved criteria and testing methods. Vehicle's actual fuel consumption will vary.

For more information visit

vehicles.nrcan.gc.ca

criteres approuves par le gouvernement du Canada. La consommation de carburant réelle du véhicule variera.

Tailpipe emissions only / Émissions du tuyau d'echappement seulement

Best/meilleur

vehicules.rncan.gc.ca

U.S. GOVERNMENT SAFETY RATINGS COTES DE SÉCURITÉ DU GOUVERNEMENT AMERICAIN

Overall Vehicle Score / Cote globale du véhicule

Frontal Crash Driver / Conducteur Collision frontale

Passenger / Passager

Front seat / Siège avant Side Crash Rear seat / Siège arrière Collision latérale

Rollover / Capotage

Star ratings range from 1 to 5 stars (*****), with 5 being the highest. Les cotes varient de 1 à 5 étoiles (****), 5 étant la cote la plus élevée.

Source: U.S. National Highway Traffic Safety Administration For more information / Pour de plus amples renseignements www.safercar.gov



FordPass Connect

Download the FordPass™ app* and you can:

Arress Vehicle Control Features

- Remotely start, lock and unlock your vehicle. Locate your vehicle and check approximate
- fuel range. Receive vehicle health alerts.

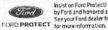
- Activate 46 LTE Wi-FI Hotspot New vehicles include a 3-month or 3GB data
- (whichever comes first) Wi-Fi trial. Connect up to ten WI-Fi-equipped devices.

The FordPass Connect^{TU} modern is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.



Scan code not operational at this time

FOR PLANT USE ONLY



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the US and Canada. See your Ford dealer for additional details, or visit www.ford.ca

custom

Personalize your vehicle with Ford Custom Accessories. Genuine Ford Accessories are engineered for your vehicle and can be included under the Ford New Vehicle Limited Warranty. Certain conditions, limitations and exclusions apply. See your Dealer for details.



Vehicle History Report #: 65469580 Report Date: October 31, 2025 | 11:35 a.m. EDT Report Status: Complete

Reference: 1FTEW1EB6NKD12050

2022 FORD F150 SUPERCREW

Pickup | 6 Cylinders | Gas 1FTEW1EB6NKD12050 Country of Assembly: United States Last Reported Odometer: 72,846 KM







Last Registered In: Ontario (Normal)



1 Service Record Found



No U.S. History Found



1 Open Recall Found



Not Actively Declared Stolen



No Import/Export Records Found

Questions? We're here to help.

Visit us at support.carfax.ca



This vehicle history report is based on information (https://www.carfax.ca/vehicle-history-data) that was reported and available to CARFAX Canada as of October 31, 2025 (or once all the data was collected from our data sources and the report was complete). CARFAX Canada draws on billions of data records from thousands of sources across North America, and we receive new historical data records every day. There may be other information about this vehicle that has not been reported to CARFAX Canada. When buying a used vehicle, we always recommend using a CARFAX Canada Vehicle History Report, along with a vehicle inspection and test drive, to make an informed decision.

Vehicle History Report



Accident/Damage

INCIDENT DATE	DETAILS	AMOUNT
Q 2022 Oct 25	Ontario, Canada	
	Police Reported Accident: Accident reported: moderate damage with another motor vehicle	
	Damage to left side	
	Claim: Unknown	\$9,357.00



Registration

This vehicle has been registered in the province of Ontario in Canada with Normal branding.

We checked for: Inspection Required, Normal, Non-repairable, Rebuilt, Salvage and Stolen.



Service Records

DATE	ODOMETER	SOURCE	DETAILS
2022 Jan 25		Mcalpine Ford Lincoln Aurora, Ontario, Canada	Vehicle serviced Pre-delivery inspection completed



Open Recalls

Recall #: 25575 | LOW PRESSURE FUEL PUMP FAILURE Recall Date: 2025 Jul 08

Recall Description

ON YOUR VEHICLE, IT IS POSSIBLE TO HAVE A LOSS OF FUEL PRESSURE AND FLOW FROM THE FUEL TANK DUE TO FUEL PUMP FAILURE. THIS CAN CAUSE A LACK OF FUEL DELIVERY TO THE ENGINE AND RESULT IN AN ENGINE STALL WHILE DRIVING.

This recall was open as of the date/time that this report was generated. For more information, or to find out if the recall has been closed, please contact FORD or visit Ford's website. (https://www.ford.ca/support/recalls/)



Stolen Vehicle Check

2/3



This vehicle is not actively declared stolen.



Detailed History

DATE	ODOMETER	SOURCE	RECORD TYPE	DETAILS
2022 Jan 25		Motor Vehicle Dept. Ontario, Canada	Canadian Renewal	Registration Issued or Renewed First Owner Reported Previous Use: Commercial Vehicle colour noted as red
2022 Jan 25		Mcalpine Ford Lincoln Aurora, Ontario, Canada	Service Record	Vehicle serviced
2022 Oct 25		Police Reported Accident Ontario, Canada	Police Report	Accident Reported: moderate damage with another motor vehicle Damage to left side
2022 Oct 25		Ontario, Canada	Unknown	
2023 Dec 1		Motor Vehicle Dept. Ontario, Canada	Canadian Renewal	Registration Issued or Renewed Previous Use: Commercial
2025 Jul 8		FORD	Recall	Manufacturer Recall Issued Recall # 25S75
2025 Oct 24	72,846 KM	Independent Source Stratford, Ontario, Canada	Odometer reading	



Questions? We're here to help.

Visit us at support.carfax.ca

CARFAX Canada Low Kilometres™ Badge

The CARFAX Canada Low Kilometres badge is based on the odometer information reported to CARFAX Canada. The CARFAX Canada Low Kilometres badge is available for vehicles registered in Canada that have accumulated, as reported to CARFAX Canada via odometer records, less than 18,000 kilometres per year from the beginning of September in the year prior to the vehicle's model year until the date that this report was generated.

This vehide history report is compiled from multiple data sources. It is not always possible for CARFAX Canada ULC or its source data providers to obtain complete information on any one vehicle. For example, there may be other title, brands, registrations, declarations, accident information, service records, recall information, odometer readings or other information where discrepancies that apply to this vehicle are not reflected in this report. CARFAX Canada and its source data providers receive data and information from external sources believed to be reliable, but no responsibility is assumed by CARFAX Canada, its source data providers or its agents for any errors, inaccuracies or omissions. The reports are provided strictly on an as-is where-is basis, and CARFAX Canada and its source data providers further expressly disclaim all warranties, express or implied, including any warranties of timeliness, accuracy, merchantability. merchantable quality or fitness for a particular purpose regarding this report or its contents. Neither CARFAX Canada nor any of its source data providers shall be liable for any losses, expenses or damages in connection with any report or any information contained within a report, including the accuracy thereof or any delay or failure to provide a report or any information. Other information about the vehicle that is the subject matter of this vehicle history report, including problems, may not have been reported to CARFAX Canada. Use this report as one important tool, along with a vehicle inspection and test drive, to make a better decision about your next used car. By obtaining, reviewing and/or using this vehide history report, you agree to be bound by all of the terms and conditions in CARFAX Canada's Conditions of Use and any CARFAX Canada End User Licence Agreements as each may be amended from time to time by CARFAX Canada. https://www.carfax.ca/about-carfax/privacy-legal/conditions-of-use

© 2025 CARFAX Canada ULC. All rights reserved.





Report: PW-2025-29

Township of Howick

Department: Public Works

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Amendment to Howick Landfill Operations and Receiving

Location

1. Recommendation:

That the Council of the Township of Howick receive report PW-2025-29, Amendment to Howick Landfill Operations and Receiving Location for information;

And That Council support changing the operating and receiving area to the west side of the driveway from the east side.

2. Purpose/Issues:

The purpose of this report is to get council's approval to locate the proposed operations and receiving area on the west side of the landfill driveway instead of the east where it was originally proposed.

3. Background:

- In 2024, G.E.I. provided blueprints of the proposed new landfill to the Township of Howick. The drawings show the location of the Operating and Receiving area to be on the east side of the current driveway.
- Based on further investigation of the landfill site by staff, the Manager of Public Works reached out to G.E.I in September to investigate whether the east or west side would be the most cost effective location for the receiving area.
- G.E.I outlined that should the Operating and Receiving area be constructed on the east side, there would be a considerable about of fill required as opposed to the west side.

November 18, 2025 **Report:** PW-2025-29

Staff has meet with the Huron County Tree Commissioner to view both locations.
 Removal of the trees on the west side is fine, the only recommendation made was that the tree removal be completed this winter season.

- The west location has numerous benefits:
 - Large cost savings in fill required.
 - Most trees that will be removed are near the end of life which are mainly pine and cedar.
 - Increased distance from the property to the east of the landfill
 - Traffic flow exiting the scale will be turning right to enter the receiving area instead of turning left crossing through outbound traffic.

4. Financial Implications:

There are no additional financial implications to the Township.

The estimated cost to fill the east side from G.E.I. consultants was \$50,000.00 for pit run. Only a small fraction of this will be required on the west side. The west side needs minimal fill and will require some leveling of the existing landscape.

All of the tree removal is anticipated to be completed in-house by Public Works staff.

5. Conclusion / Next Steps:

Once approval is received from Council, staff will proceed with moving forward with clearing trees on the west side of the landfill driveway.

6. Input from other Sources:

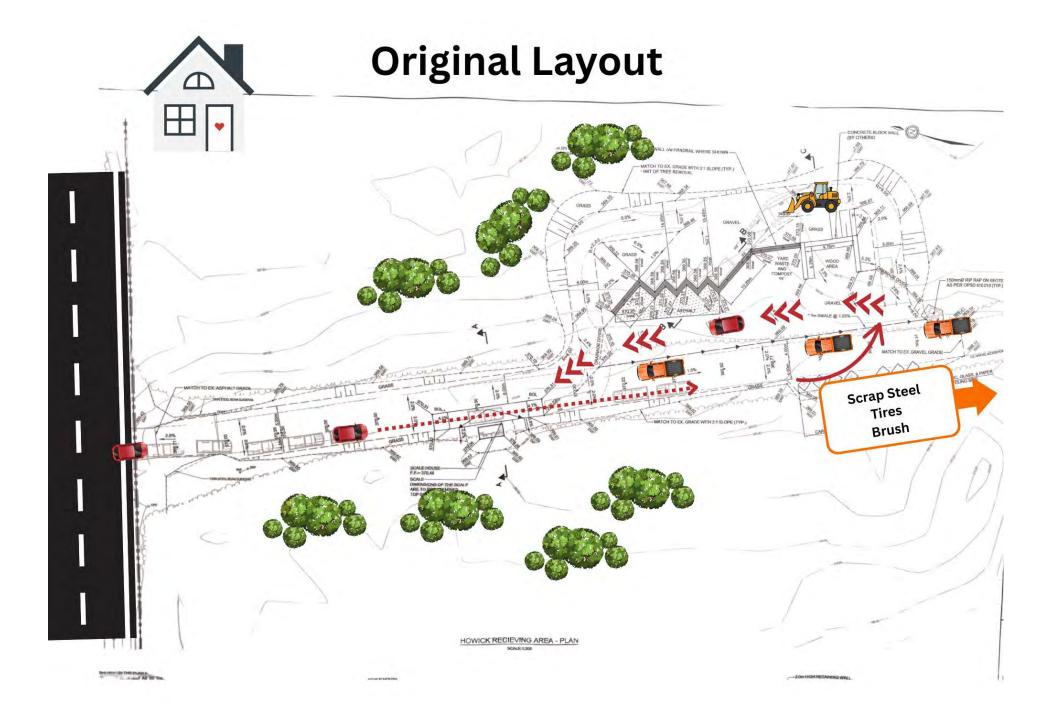
Dave Pullen, Huron County Tree Commissioner

Sarah Kurtz, Huron County Planner

7. Attachments:

Appendix A: Landfill Operations and Receiving Area Layout

Respectfully submitted by: Scott Price, Manager of Public Works







Report: PW-2025-30

Township of Howick

Department: Public Works

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Howick Landfill Grinding

1. Recommendation:

That the Council of the Township of Howick receive report PW-2025-30, for information;

And That Council approve that Landfill Grinding be completed by Sittler Grinding Inc. in December 2025 - early January 2026.

2. Purpose/Issues:

To get approval to hire Sittler Grinding Inc. to mulch our construction waste, shingles and trees that will be removed at the landfill. The mulch will be used as top cover at the landfill through the winter and well into 2026, as this does not freeze in the winter.

3. Report Highlights:

- Staff reached out to three contractors local to the area that provide a mulching service. Very limited feedback/interest was received.
- The three companies that were contacted were Ruby Farms, Strathroy, Louis Sloetjest, Goderich, and Sittler Grinding Inc. of Elmira.
- Ruby Farms stated it was too far to travel and Louis Sloetjest was not interested.
- Currently the landfill has a large stockpile of waste wood and shingles that need to be ground up to make valuable top cover to be used on the waste disposal area.
- Once this material is ground, it will be used to cover the waste as needed yearround. This material does not freeze in the winter, the same as the cover material we are currently using.

• When tree clearing starts for the new receiving area, this wood will be ground at the same time to create more top cover.

4. Background:

Grinding was completed by Sittler Grinding Inc about three years ago and the pile of shingles has grown since. The pile of brush and trees has also grown over the past year since burning at the Howick Landfill has stopped.

5. Financial Implications:

Sittler Grinding Inc. quoted \$19,500.00 for the work at the Howick Landfill.

In the 2025 budget process, a total of \$44 000.00 was budgeted for tree removal and clearing.

The tree removal will be completed in-house by Public Works staff. We will not have to contract this work out.

There will be approximately \$24,500.00 remaining in the tree removal and clearing budget that can be used towards wages for tree removal.

Respectfully submitted by: Scott Price, Public Works Manager

• When tree clearing starts for the new receiving area, this wood will be ground at the same time to create more top cover.

4. Background:

Grinding was completed by Sittler Grinding Inc about three years ago and the pile of shingles has grown since. The pile of brush and trees has also grown over the past year since burning at the Howick Landfill has stopped.

5. Financial Implications:

Sittler Grinding Inc. quoted \$15,000.00 for the work at the Howick Landfill.

In the 2025 budget process, a total of \$44 000.00 was budgeted for tree removal and clearing.

The tree removal will be completed in-house by Public Works staff. We will not have to contract this work out.

There will be approximately \$29,000.00 remaining in the tree removal and clearing budget that can be used towards wages for tree removal.

Respectfully submitted by: Scott Price, Public Works Manager



Township of Howick

Department: Public Works

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Disposal of 2025 Vermeer BC1000XL Diesel Woodchipper

1. Recommendation:

That the Council of the Township of Howick declare the 2025 Vermeer BC1000XL Diesel Woodchipper to be surplus to the needs of the Township of Howick;

And That Council direct staff to proceed with disposal by purchase and sale agreement with the Town of Minto.

2. Purpose/Issues:

The Manager of Public Works has determined that the Vermeer BC1000XL Woodchipper is surplus to the needs of the Township. As a result, staff are notifying Council of the plan to dispose of the surplus equipment as per the Township's Procurement Policy.

3. Background:

- The 2025 Vermeer BC1000XL Diesel Woodchipper + 3-year warranty was originally purchased from Vermeer Canada Inc. for \$85,173.12 (\$83,700 + Unrecoverable HST) in March 2025 by former Manager of Public Works Jamie McCarthy.
- Manager of Public Works Scott Price has determined that Public Works can arrange to hire a grinder to come into the Landfill annually to chip any clean, dry wood collected throughout the year to be used for landfill cover.
- Current roadside tree cutting practices has neighbouring farmers taking the cut, dry wood and leaving only brush and small limbs to be taken away by Public Works staff. This can be taken to the pile at the Howick Landfill instead of being chipped at the roadside.
- There are currently only 2 hours on the woodchipper from the demo of the equipment when it was delivered.
- Vermeer Canada Inc. offered the Township less than the purchase price to buy back the woodchipper.

Report: PW-2025-31

November 18, 2025 **Report:** PW-2025-31

• Staff feel that these funds could be better utilized on other pieces of equipment that would be used more regularly.

- The CAO and Public Works staff from the Township of Minto have inspected the woodchipper and are interested in purchasing it from the Township of Howick once their 2026 Budget has been passed.
- A purchase price of \$83,700 + HST has been agreed upon by both parties.
- As per Section XI: Disposal of Surplus Goods of the Township of Howick Procurement Policy, the Department Head shall notify Council once any item has been deemed as surplus assets for sale or disposal.
- If the value is greater than \$10,000, the Department Head shall obtain the approval of the Council prior to sale or disposition.

5. Financial Implications:

The sale price of the woodchipper that has been negotiated with the Town of Minto is equal to the purchase price, less unrecoverable HST of \$1473.12.

6. Conclusion / Next Steps:

A purchase and sale agreement will be drafted by staff and brought to a future Council meeting. The revenue from the sale will be returned to the Equipment Reserve.

7. Input from Other Sources:

Scott Price, Manager of Public Works Amy Van Meeteren, Treasurer

Respectfully submitted by: Caitlin Gillis, Chief Administrative Officer/Clerk



Township of Howick

Department: Public Works

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: 2026 Sidewalk Snow Clearing Contract for the Village of Gorrie

1. Recommendation:

That the Council of the Township of Howick authorize the 2026 Sidewalk Snow Clearing Contract with Steve Vogel of Steve's Landscaping and Construction:

And That the Reeve and CAO/Clerk be authorized to execute said Agreement.

2. Purpose/Issues:

To obtain competitive contracts to complete sidewalk snow clearing duties in the Village of Gorrie for 2026.

3. Background:

- Steve's Landscaping and Construction has completed sidewalk winter snow maintenance duties in Gorrie for several years.
- This service has been well received by residents and priced fairly for the clearing of approximately 1500m of public sidewalks.
- Gorrie Village Management's annual budget includes the amount required to have a contractor maintain pedestrian access to the main street sidewalks in Gorrie throughout the year.
- Mr. Vogel has proposed no increase in his hourly rate for both the equipment and operator.

5. Financial Implications:

The 2026 Rate of Pay for sidewalk snow clearing for all of the locations listed in Schedule 'A' of the attached contract will be as follows:

\$110.00 per hour

- \$35.00 per hour per operator
- \$75.00 per hour per piece of equipment

Report: PW-2025-32

Hours will be calculated monthly and invoiced to the Township for approval by the Manager of Public Works.

6. Conclusion / Next Steps:

Staff have updated the 2026 contract and are recommending Council's approval.

7. Input from Other Sources:

Steve Vogel, Owner, Steve's Landscaping and Construction Scott Price, Manager of Public Works

8. Attachments

Appendix A: 2026 Sidewalk Snow Clearing Contract for the Village of Gorrie

Respectfully submitted by: Caitlin Gillis, Chief Administrative Officer/Clerk



Report: FIN-2025-38

Township of Howick

Department: Finance

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: 2026 Cost-of-Living Adjustment

1. Recommendation:

That the Council of the Township of Howick approve a Cost-of-Living adjustment of 2% for the 2026 salary grid. This cost-of-living increase is based on the average rate of inflation measured by the Statistics Canada Ontario Consumer Price Index for the previous 12 months, ending September 30, 2025.

2. Background:

Upon completing the 2024 Pay Equity and Compensation Review, Council adopted the Salary Administration Policy at the April 2, 2024 Council meeting. The following section applies to cost-of-living adjustments:

"The salary ranges will be adjusted on an annual basis based on affordability as determined in the budgeting process. Any such adjustment will be based on market trends and represent a contribution to the cost of living. Adjustments will also take into consideration the maintenance of internal equity relative to union salary grids and adjustments.

The Treasurer will make recommendations to Council on a cost-of-living adjustment (COLA) through the annual budget process. This recommendation will consider the average annual inflation rate for the province of Ontario for the previous twelve-month period of October 1 to September 30. Any annual cost-of-living adjustments to the salary ranges will be at the discretion of Council."

According to the Statistics Canada website, the consumer price index percentage change from October 1, 2024 to September 30, 2025 was 2%.

3. Financial Implications:

The financial impact of this 2% cost-of-living adjustment to all full-time and part-time wages is approximately \$30,447.00 based on each employee's current placement on the salary grid.

4. Conclusion/Next Steps:

Once approved by Council, the 2026 Salary Grid will be finalized and used for reference during performance reviews and wage calculations for the 2026 Operating Budget.

Respectfully submitted by: Amy Van Meeteren, Treasurer



Report: FIN-2025-39

Township of Howick

Department: Finance

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: 2026 Council Remuneration Review

1. Recommendation

That the Council of the Township of Howick receive this report;

And That Council increase honorariums for the Members of Council to the suggested amounts including the 2026 Cost of Living adjustment of 2% effective January 1, 2026.

2. Background:

The Township of Howick Council Remuneration has been reviewed and compared to the other eight municipalities in Huron County, including: ACW, Bluewater, Central Huron, Goderich, Huron East, Morris Turnberry, North Huron and South Huron. The Council Remuneration for each municipality can be broken down into two categories: a fixed annual amount and remuneration paid per meeting, conference, training or other event attended. Some municipalities provide a large annual honorarium with little to no extra remuneration for meetings attended, while others provide a smaller annual honorarium with larger meeting remuneration.

Currently, the Township of Howick's remuneration is as follows:

2025 Annual Honorarium		
Reeve	\$9,826.36	
Deputy Reeve	\$8,675.02	
Councillor	\$8,338.63	

2025 Meetings	
Regular Meeting	\$185.00
Board/Committee Meeting	\$114.00
Seminar-Half Day	\$114.00
Seminar-Full Day	\$185.00

Based on staff's review of the nine Huron County municipalities, a direct comparison is difficult due to the significant variations in how each municipality structures their council remuneration. Staff took the approach of comparing annual honorariums for council positions, and those honorariums that included council meetings had the average number of meetings, at their meeting rate, removed from the annual amount. Below is

Report: FIN-2025-39

how the Township of Howick's Council Honorariums placed in comparison to all of Huron County.

Annual Honorarium	Howick	Rank (out of 9)	Low	High	Median	Average
Reeve	\$9,826.36	9th	\$9,826.36	\$31,930.00	\$12,739.02	\$16,366.85
Deputy Reeve	\$8,675.02	7th	\$6,482.96	\$23,647.00	\$8,857.50	\$11,231.44
Councillor	\$8,338.63	3rd	\$5,017.26	\$16,464.00	\$8,023.00	\$8,527.81

Staff are recommending the remuneration of the Reeve be increased by \$2000 plus the cost-of-living adjustment. Staff are also recommending the Deputy Reeve remuneration be increased by \$1000 plus the cost-of-living adjustment, and that councillors' remuneration to only increase by the cost-of-living adjustment effective January 1, 2026. Staff also recommend increasing the Council Meeting per diems by the 2% cost-of-living adjustment.

Proposed 2026 Council Remuneration rates:

2026 Honorarium				
Reeve	\$12,062.89			
Deputy Reeve	\$9,868.52			
Councillor	\$8,505.40			

2026 Meeting/Seminar Per Diem				
Regular Meeting	\$189.00			
Board/Committee Meeting	\$116.00			
Seminar-Half Day	\$116.00			
Seminar-Full Day	\$189.00			
Overnight Conference	\$221.00			

3. Financial Implications:

Increase of Reeve Honorarium \$2,236.53 Increase of Deputy Reeve Honorarium \$1,193.50 Increase of Councillor Honorarium \$500.32 \$3,930.35

4. Conclusion:

Staff recommend increasing the Reeve, Deputy Reeve and Councillor honorariums to be more consistent with our neighboring municipalities and to help encourage new candidates to run for available council positions in the 2026 Municipal Election.

5. Input from other Sources:

Caitlin Gillis, CAO/Clerk

6. Attachments:

November 18, 2025 Report: FIN-2025-39

Appendix A: Draft By-Law 52-2025

Respectfully submitted by: Amy Van Meeteren, Treasurer

Corporation of the Township of Howick

By-law No. 52-2025

A by-law to fix the remuneration of members of Council and to authorize payment or reimbursement for expenses to members of Council and employees

WHEREAS, Section 283(1) of the Municipal Act, 2001 authorizes the Council of a municipality to pass a by-law to establish rates of remuneration for members of Council; and

WHEREAS, Section 283(2) of the Municipal Act, 2001 provides that the Council of a municipality may pay for or reimburse the expenses of the officers and employees of the municipality; and

WHEREAS, the Council of the Corporation of the Township of Howick deems it necessary to pass a by-law to establish the amounts of remuneration for the members of Council and to establish rates to be paid for expenses incurred by the officers and employees of the Corporation;

NOW THEREFORE, the Council of the Corporation of the Township of Howick hereby enacts as follows:

- 1. That the Reeve of the Corporation of the Township of Howick shall receive an annual stipend of \$12,062.89.
- **2.** That the Deputy Reeve of the Corporation of the Township of Howick shall receive an annual stipend of \$9,868.52.
- **3.** That the Councillors of the Corporation of the Township of Howick shall receive an annual stipend of \$8,505.40
- 4. That in addition to an annual stipend, each member of Council, including the Reeve and Deputy Reeve, shall receive the per diem rates paid to members of Council for authorized attendance at any and/or all meetings and events as defined in the 'Municipal Council/ Councillor Policies' and described hereunder are hereby established as follows:

Meeting Per Diem

- i. Regular and Special Council Meetings \$189.00 per meeting
- ii. Board and Committee Meetings \$116.00 per meeting

Seminar/Training Per Diem

- i. Half Day Session (up to 3 hours) \$116.00
- ii. Full Day Session (over 3 hours) \$189.00

Note: municipal staff who are required and authorized to attend meetings and/or seminars occurring outside of normal working hours will be reimbursed at the above 'per diem' rates.

Conference Per Diem

- i. One day only \$189.00
- ii. Overnight (1 educational day + 1 overnight stay) \$221.00
- **5.** That Council remuneration for the Township of Howick be adjusted annually by the Cost-of-Living adjustment from the previous 12-month average on September 30.
- 6. That expenses incurred by the officers and employees of the Corporation in the authorized exercise of duties for the Township shall be reimbursed in accordance with the Township's 'Employment Policies' and 'Council/Councillor Policies' at the rates established as follows:

- a) **Mileage** is paid at \$0.72 per km for the first 5,000 km; \$0.66 per km thereafter as per Canada Revenue Automobile and Motor Vehicle allowances.
- b) Meeting/Conference/Seminar Associated Costs

Meal allowance (when meal not included in registration for event) up to \$69.00 per day. Note: claims must be supported by original receipts.

- **7.** That all members of Council shall be defended, indemnified and saved harmless out of the funds of the Corporation for such fines, penalties, costs, charges, fees and expenses as are incurred, occasioned, imposed or awarded in any proceedings of the Corporation of the Township of Howick.
- 8. That By-law 3-2025 is hereby rescinded.
- 9. That this by-law shall take effect upon the final passing thereof.

Read a first and second time this 18th day of November, 2025.						
Read a third time and finally passed this 18th day of November, 2025.						
Reeve Doug Harding	CAO/Clerk Caitlin Gillis					



Township of Howick

Department: Administration/Clerk

To: Council Meeting

Meeting Date: November 18, 2025

Report Title: Disposal of Parts of Unopened Road Allowances and Lots,

Plan 276, Gorrie.

1. Recommendation:

That the Council of the Township of Howick declare its intent to stop up and close Part 2, being part of Maitland Street and Part 3, being part of Albert Street, as identified in Plan 22R-7437, Gorrie;

And That a by-law be returned for consideration at a future meeting of Council to convey Part 1, Part 2 and Part 3 on Plan 22R-7437, Gorrie;

And That a by-law be returned for consideration at a future meeting of Council to convey Lot 171, Plan 276, Gorrie.

2. Purpose/Issues:

To provide Council with an update on the process to sell the parcels of land and to close the road allowances before proceeding with their sale.

3. Background:

During previous meetings of Council beginning in late 2023, Council considered a request made by a landowner to purchase an unviable lot and portions of unopened road allowances in Gorrie. The matter involved coordination with the Maitland Valley Conservation Authority, consulting with the Planning Department, and considerations of drainage, valuation and access. The following is a summary of events:

December 19, 2023

Council considered an initial proposal from a landowner to purchase one lot and parts of the Maitland Street and Albert Street unopened road allowances next to their home on Martin Street in Gorrie to build a storage shed adjacent to their house. The land was identified as primarily floodplain, with the landowners already maintaining the grass and

Report: ADM-2025-22

noxious weeds on these properties. Staff explained that the sale of these properties would landlock another lot (Lot 171 on 22R-7437). Staff notified Council of a concrete structure located on Lot 171 and Council directed the former Operations Manager to investigate the structure to determine its purpose. Staff also explained that there is a storm sewer outlet located on Martin Street at the Albert Street unopened road allowance that would require an easement for the Township to maintain future access to the drain for repairs.

January 16, 2024

Council directed staff to proceed with a fair market valuation for the subject properties.

April 2, 2024

The concrete water tank located on Lot 171 was removed by Public Works' staff and the land was planned to be levelled in spring 2024. The subject properties were determined to be unviable. Under the Township's Land Disposition Policy, unviable lands are exempt from both the declaration and notice provisions. This also allows Council to negotiate solely with the requesting land owner for the sale of the subject properties. Staff recommended also selling Lot 171 in order to not landlock it. Sam McGill, Royal LePage Heartland Realty Brokerage provided a valuation of each parcel as follows:

- 1. Part of Albert Street URA \$10,000
- 2. Part of Maitland Street URA \$10,000
- 3. Plan 276, Lot 266, 267, 278 \$9000
- 4. Plan 276, Lot 171 \$10,000

Total: \$39,000

Council directed the Clerk-Administrator reach out to the owners of the lot adjacent to Lot 171, Gorrie to gauge their interest in purchasing Lot 171.

May 16, 2024

The Clerk-Administrator presented a closed report to Council including two offers to purchase. The interested party submitted an offer of \$10,000 + survey, easement and closing costs for the two unopened road allowances and the lot described as Plan 276, Lot 266, 267 and 278. The other interested party submitted an offer of \$1000 + closing costs for Plan 276, Lot 171. Due to all of the subject properties being unviable land with little to no value to any other parties, Council provided direction to the Clerk-Administrator to accept both offers of purchase.

Estimates of \$800 in closing costs for each sale were provided by the municipal solicitor and forwarded to the landowners and accepted. It was identified that a survey would be required for the two unopened road allowances and Lots 266, 267 and 278. Van Harten Land Surveyors provided a quote of \$7900 + HST + Disbursements for land to be

Report: ADM-2025-22

surveyed and identified as part of a reference plan. The proposed purchasers agreed to these estimates and Var Harten Land Surveyors were requested to proceed with the land survey.

November 4, 2024

The preliminary Reference Plan for Lots 266, 267 & 278, and parts of the Maitland and Albert Street Unopened Road Allowances were received from Van Harten Land Surveyors for review.

December 9, 2025

Deposited Reference Plan 22R-7437 identifying All of Lots 266, 267 & 278 and Part of Maitland Street and Part of Albert Street Registered Plan 276, Township of Howick was received from the Land Registry Office.

January 23, 2025

Municipal Solicitor identified the easement needs to be shown on a Reference Plan and an easement agreement drafted that sets out the terms of the easement. Public Works staff identified that a survey could not be completed for the easement until the snow has melted in the spring. They would also like to scope the drain to determine its exact location and use.

May 2025

Public Works staff arranged for a camera to be sent down the drain to determine its location and use. It was determined that it does not outlet down at the Maitland River. Staff determined that a 6m easement from the property line would be adequate for future maintenance of the drain.

June/July 2025

Van Harten Land Surveyors returned to survey the property for the easement to be included in a reference plan. Registered Reference Plan 22R-7506 was received July 18, 2025.

August 18, 2025

Draft Agreements of Purchase and Sale were received from municipal solicitor, reviewed, edited and sent back for changes. By-law to stop up, close and authorize the sale of the Maitland Street and Albert Street unopened road allowances drafted.

September & October 2025

Report: ADM-2025-22

CAO/Clerk and Landowners had correspondence with Maitland Valley Conservation Authority to determine what portions of the Unopened Road Allowances are within the floodplain and where the property owners would be able to build a detached garage. Included consultation with the Huron County Planner and Howick Chief Building Official to determine if a Minor Variance Application would be necessary. Property owner received authorization from MVCA to proceed with detached garage on desired location and asked the CAO/Clerk to proceed with Agreement of Purchase and Sale.

5. Financial Implications:

None.

6. Conclusion / Next Steps:

Part of Maitland Street and Part of Albert Street must be closed before they can be conveyed to the interested purchaser.

7. Input from Other Sources:

Greg Stewart, Municipal Solicitor, Donnelly & Murphy Lawyers Kirsten Snoek, Maitland Valley Conservation Authority Ed Podniewicz, Chief Building Official Sarah Kurtz, Huron County Planner Scott Price, Manager of Public Works

8. Attachments:

Appendix A: By-law 54-2025, Stop Up and Close a Portion of Road Allowances Known as Maitland Street and Albert Street, Plan 22R-7437, Gorrie.

Respectfully submitted by: Caitlin Gillis, Chief Administrative Officer/Clerk

Report: ADM-2025-22

Corporation of the Township of Howick

By-law No. 54-2025

Being a by-law to stop up and close a portion of the road allowances known as Maitland Street and Albert Street in Plan 22R-7437, Gorrie.

WHEREAS Section 34(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office;

AND WHEREAS it is deemed expedient and in the interest of the Corporation of the Township of Howick, hereinafter referred to as the Township, that the parts of Maitland Street and Albert Street described in Schedule 'A' attached hereto and forming part of this by-law, hereinafter referred to as the subject lands, be permanently stopped up and closed;

AND WHEREAS in accordance with by-law 53-2015 of the Township, non-viable properties are exempt from the Declaration and Notice provisions of the Land Disposition Policy and therefore can be sold by the Township without the need to declare intent to sell or give notice unless otherwise directed by Council.

AND WHEREAS the subject lands are deemed to be non-viable property, as defined by By-law 53-2015 of the Township, and are exempt from the declaration and notice provisions thereof;

NOW THEREFORE the Council of the Corporation of the Township of Howick hereby enacts as follows:

- 1. The parts of Maitland Street and Albert Street described in Schedule 'A' attached hereto and forming part of this by-law are hereby stopped up and closed as public highways.
- 2. That the Clerk of the Township is hereby authorized to execute such deeds or other documents as may be necessary to affect the closure of the highways described herein.
- 3. That this by-law will come into force and take effect upon its registration in the proper land registry office.

Read a first and second time this 18th day of November, 2025.

Read a third time and finally passed this 18th day of November, 2025.

Reeve Doug Harding	CAO/Clerk Caitlin Gillis

Schedule 'A'

Subject Lands being described as:

Part of Maitland Street
Part of Maitland Street, PL 276
Being Part 2 on Plan 22R-7437 Part of PIN 41443-0065 (LT)

Part of Albert Street

Part of Albert Street, PL 276 being Part 3 on Plan 22R-7437 Part of PIN 41443-0067 (LT)



Township of Howick

Department: Administration/Clerk

To: Council Meeting

Meeting Date: September 30, 2025

Report Title: Township of Howick Licenced Child Care Centre

1. Recommendation:

That the Council of the Township of Howick hereby receives the report prepared by the CAO/Clerk, regarding the feasibility of and need for a licenced child care centre for Howick Township;

And That Council directs the CAO/Clerk to share Howick Council's endorsement of the construction of a Licenced Child Care Facility in Howick Township with the Children's Services Department of Huron County;

And That the CAO/Clerk requests that a Start Up Service Agreement for the Construction of a Licenced Child Care Facility in Howick be finalized and executed, with the Reeve and CAO/Clerk authorized to execute all relevant documents;

And That staff proceed with applying for a licence to operate a licenced child care facility with the Ontario Ministry of Education and incorporate the necessary costs to build and operate a licenced child care facility into the 2026 Municipal Budget.

2. Purpose/Issues:

To present the case for supporting the establishment of a licensed childcare centre in Howick as a strategic investment in local economic development, workforce retention and community growth.

3. Report Highlights:

- Access to affordable, high-quality childcare is a significant factor for families when choosing where to live and work.
- Local employers in agriculture, trades, manufacturing, healthcare, and service industries consistently identify workforce shortages as a barrier to growth.

Report: ADM-2025-23

• Parents without childcare are often forced to reduce hours, leave the workforce, or relocate to other communities with available spaces.

- The federal-provincial Canada-Wide Early Learning and Child Care (CWELCC)
 agreement has committed substantial funding to create \$10/day childcare,
 providing municipalities and operators with stable, long-term support for licensed
 childcare spaces.
- Huron County Children's Services Department has confirmed their intention to allocate the remaining \$2 million dollars of Infrastructure Funding they have received from the Canada-Ontario Canada Wide Early Learning and Child Care (CWELCC) Agreement to Howick Township for the construction of a Licenced Child Care Centre if Council approves moving forward with this project.
- To determine the long-term sustainability of a licenced child care facility in Howick Township, it is also useful to also know and understand the child care needs of communities surrounding it. Howick is uniquely bordered by communities from four different counties: Bruce (South Bruce), Grey (Municipality of West Grey), Perth (North Perth) and Wellington (Minto).
- Data from these surrounding communities have been included in this report to showcase the widespread need for licenced child care spaces.

4. Background:

Population Trends

Huron County had a reported population of 61,366 individuals in 2021 and is projected to experience an annual population increase of 1.3% between 2022 and 2046. Interprovincial migration and immigration are expected to drive population growth across Huron and Perth Counties. Children under 19 consistently represent 22-23% of the population.

Howick's population reached 4045 in 2021, with 24.80% of the population being between the ages of 0 to 14. Approximately 7.6% of Howick's population are preschool aged 0-4. This is higher than the Huron County average of 5.6%. The below table showcases the percentage of preschool aged children in Howick and the local communities that surround it.

Table 1: Population of Children Age 0-4 in Howick and surrounding municipalities

<u>Geography</u>	Total Population	Total Children Aged 0-4	% Age 0-4 of Total Population
North Perth	15,540	1,175	7.6%
Perth County	81,565	4,760	5.8%
Howick	4,045	310	7.6%
North Huron	5,052	250	4.9%
Huron County	61,366	3,415	5.6%
Minto	9,094	590	6.5%
Wellington County	241,026	12,885	5.3%

South Bruce	5,880	410	7.0%
Bruce County	73,396	4,000	5.4%
West Grey	13,131	680	5.2%
Grey County	100,905	4,935	4.9%

Source, 2021 Census Profile, Statistics Canada

North Perth has a total population of 15,540, with 1,175 of those being between the ages of 0-5. This represents 7.6% of their total population. North Perth has the second highest proportion of children aged 0-5 within Perth County.

The high percentage of preschool aged youth in Howick and surrounding areas highlights the need for sustained investment in child-focused services. It also demonstrates additional municipalities that could be supported by a licenced child care centre in Howick, assisting in the long-term sustainability of the centre.

Current Licenced Child Care Access Rates

The Ontario Ministry of Education has prioritized the creation of and access to new licensed full-day child care spaces for children aged 0 to 4 years old in communities with vulnerable children that best support the needs of families. In 2024, the Province of Ontario mandated the submission of a Directed Growth Plan by all municipalities, aimed at identifying regions with insufficient access to licensed child care.

In response, Huron County conducted an assessment using population growth projections and child care waitlist data to determine the areas of highest need within the County. Howick, along with Blyth and Walton were recognized as remote communities with emerging needs due to population growth and limited access to existing child care services.

There is a significant shortfall of full-time, full-year, licensed childcare across Huron and Perth Counties, but especially in Howick Township. **Howick Township currently has a 0% access to a licenced child care centre.** There is currently one home-based, licensed childcare provider in Gorrie with 6 child care spaces for the entire municipality, but no licenced child care facility within Howick. No one else is going to change this for Howick Township. If Howick wants its residents and businesses to have access to a licenced child care facility, Howick Township will need to make it happen.

Ontario has set a target of 37% access to licenced child care spaces for children aged 0-5, which also includes the kindergarten aged children, by the year 2026.

Table 2: Licenced Child Care Access Rates (2025)

Municipality	Infant	Toddler	Preschool	Total Ages 0-4
North Perth	5.6%	12.2%	16.9%	12.5%
Perth County	5.0%	17.1%	20.2%	15.0%

Report: ADM-2025-23

*Note: Table 2 does not include Kindergarten age group, which is included in Ontario's target access rate as children of this age are often also served through other licensed child care age groupings. Source: City of Stratford Canada-Wide Early Learning and Child Care (CWELCC) System Priority Areas for Directed Growth 2023-2026.

Both the Municipality of North Perth and the entire County of Perth have licenced child care access rates less than half of Ontario's target of 37%, or 37 spaces for every 100 children under the age of 4. North Perth currently has a Total Licensed Child Care Access Rate of 12.5%. This is less than half of the Ontario target of 37%. North Perth's infant category has a licensed child care access rate of 5.6%, with toddler at 12.2% and Preschool age at 16.9%. Unfortunately, the same data of licenced child care access rates have not been published for Huron County municipalities.

The Town of Minto currently has two child care centres with 63 available child care spaces. This equals a 13.26.0% child care access rate of children aged 0-4 as of September 8, 2025. The Municipality of South Bruce has a 2% licenced child care access rate as of January 2023. The Municipality of West Grey has a 5.7% access to licenced child care.

Licenced Child Care Waitlists

The following data represents the number of children on the Huron County Child Care Waitlist as of July 28, 2025. The data has been grouped by postal code.

<u>Table 3: Huron County Child Care Waitlist Numbers – July 28, 2025</u>

Community/Postal Code	Infants	Toddlers	Preschool
Bluevale N0G 1G0	10	7	6
Brussels N0G 1H0	48	30	30
Ethel – NOG 1T0	3	3	1
Fordwich – N0G 1V0	1	13	1
Gorrie – NOG 1X0	3	1	3
Palmerston – N0G 2P0	2	0	0
Wingham – N0G 2W0	35	32	30
Wroxeter – N0G 2X0	8	4	3

^{*}Data Source: OneHSN Child Care Registry – Huron County

Huron County Children's Services Department advises that the waitlist numbers in Howick Township should be interpreted with caution. Since there are currently no licensed child care centres in Howick Township, many families may not be registering through the system due to a lack of available options. Therefore, the actual demand is likely **significantly underrepresented**.

The below table shows the North Perth Childcare Waitlist as of August 31, 2025.

Table 4: North Perth Childcare Waitlist on August 31, 2025

Age Category	Number of Children
Infant	280
Toddler	122
Preschool	175
Total	577

^{*}Data Source: OneHSN Child Care Registry - City of Stratford

Huron County Children's Services 5-Year Service System Plan for Child Care

To develop a comprehensive 5-Year Service System Plan for child care and early years in Huron County, the Children's Services department engaged a wide range of stakeholders, including parents and caregivers, child care providers, community partners and home child care providers. Through focus groups interviews, surveys, and data reviews, they collected valuable insights that have shaped the priorities and initiatives in their plan. A summary of a few of the key feedback points provided by the Huron County community includes:

Accessibility: Parents and caregivers highlighted a significant need to enhance accessibility to child care spaces. Many indicated the need for more child care spaces, especially for infants and toddlers.

Affordability: While the affordability of child care for preschool-aged children is supported by the CWELCC agreement, stakeholder engagement highlighted a clear need for more supports to make child care more accessible and affordable for schoolaged children.

Flexibility: There is a demand for more variety in child care options, including part-time care and services during atypical hours to accommodate various work scheduled and family needs.

Staffing and Retention: Child care providers identified a need to enhance and increase the recruitment and retention of qualified staff.

Collaboration: Community partners emphasized the importance of enhancing partnerships and improving communication between the County and its partners. Opportunities for joint training and joint endeavours were highlighted as ways to strengthen child care and early years services in the County.

Data Tools and Analysis: Stakeholder engagement highlighted the need to enhance the usability and transparency of data tools in the County, particularly regarding waitlist data management.

Report: ADM-2025-23

November 18, 2025 **Report:** ADM-2025-23

Howick Township Childcare Needs Survey Results

The Township of Howick conducted a Childcare Needs Survey in early September 2025. A summary of the results is attached to this report in **Appendix B**. A few key findings were:

- 81% of the 52 respondents reported they were currently employed full-time.
- 89% of respondents require either full-time, part-time, before and after school or PA day, summer and holiday child care services.
- 57% of survey respondents require more than 31 hours of child care services per week.
- 92% answered that if a licenced childcare centre opened in Howick Township at an affordable price, they would consider using it.
- 62% of respondents listed a licenced child care centre at a fee they could afford would be their top choice of childcare arrangements for their children.

Benefits of Constructing a Licenced Child Care Facility in Howick Township

Knowing your children are in a safe place allows parents or guardians to participate in the labour force and pursue educational opportunities. Every dollar spent on high quality, full-time childcare benefits our local economy, enabling families to be more financially secure.

Workforce Attraction and Retention

- Licensed childcare increases labour force participation, giving more people the opportunity to return to work earlier if they choose to do so.
- Affordable childcare can help boost women's workforce participation, with significant economic benefits.
- Employers in Howick will benefit from a larger, more stable pool of workers who are able to fully participate in the economy.

Population Growth

- Young families prioritize communities with childcare services.
- Without access to childcare, families are more likely to settle elsewhere, leading to slower population growth and fewer school enrolments.
- Providing a licenced child care centre positions Howick as a family-friendly community of choice.
- Increased interest in available properties and planned Howick development.

Direct Economic Impact

- Childcare centres create employment opportunities for early childhood educators and support staff.
- Families who stay and work locally contribute to local spending, strengthening Howick's small business base.

November 18, 2025 **Report:** ADM-2025-23

 In Ontario, the multiplying effect of investing in childcare is approximately \$2.27, meaning that every dollar invested in child care results in an economic output of \$2.27.

- Mothers with young children are currently contributing an estimated \$53 billion per year to the Canadian economy.
- Access to licensed quality child care services reduces poverty and decreases the need for social assistance for low-income families.

Leveraging External Funding

- The CWELCC system covers a substantial portion of operational and capital costs for licensed childcare.
- If Howick Council supports moving forward with the construction of a licenced child care centre, Huron County Children's Services Department can allocate their remaining \$2 million in CWELCC Infrastructure funds towards the project.
- More funds may become available under a new CWELCC agreement once it is announced in 2026.
- Staff have developed a draft Community Sponsorship Fundraising Program (attached as Appendix C) to fund a portion of the project.

Community Strengthening

- Childcare centres often serve as hubs for family programs, early learning and social supports.
- This builds stronger community connections, increasing civic participation and long-term residency.

Benefits for Children

- Leads to better educational, employment and earnings outcomes as children become adults, meaning a strong labour force and economy.
- High-quality licenced child care provides children with safe, responsive and caring interactions that build a strong foundation for development and well-being
- Improved physical and mental well-being.
- Decrease in chronic health problems.
- Increased self-confidence.
- Improved outcomes in literacy, math and science.
- Higher rates of completing high school.

5. Financial Implications:

Howick Child Care Centre Draft Budget

Description	Amount
2025 CWELCC Funding	\$2,000,000.00
Draft Community Sponsorship	\$1,795,000.00
Fundraising	
Recreation Reserve Funds	\$250,000.00
Total	\$4,045,000.00
Less current estimated construction cost	-\$5,000,000.00
Funding Shortfall	\$955,000.00

Giving community sponsors the opportunity to pay their contributions over 5, 7 or 10 years should increase the number of donations and their subsequent contribution amounts. Howick would need to borrow enough funds to cover the proposed Community Sponsorship Funds \$1,795,000 and the Funding Shortfall of \$955,000. Community Sponsorship Payment Agreements would be drafted and payments to decrease the total amount of the loan would be made as they contributions are received by the Township.

Infrastructure Ontario Loan	Interest Rate	Term	Monthly Payment	Annual Payment	% of annual net
					revenue
\$2,750,000	3.66%	10 years	\$27,400.21	\$328,802.52	6%

If Council feels that the fundraising goal is not attainable, these numbers can be adjusted accordingly. The above loan details are for the full loan amount of \$2,750,000. Additional funds may also become available through the Huron County CWELCC program in 2026.

6. Conclusion / Next Steps:

Based on the demographic trends, current lack of licenced child care spaces in Howick, documented waitlists in neighbouring communities and strong support expressed through the Howick Childcare Needs Survey, staff conclude that there is a clear and pressing need for a licenced child care centre in Howick Township. Establishing a centre will directly support workforce participation, local business stability, population growth and long-term community vitality, while providing proven social, educational and economic benefits for children and families.

The availability of \$2 million on CWELCC Infrastructure funding from Huron County, combined with a structured community fundraising program and municipal financing, presents a time-sensitive opportunity to leverage significant external investment toward

November 18, 2025 **Report:** ADM-2025-23

this goal. While there is a funding shortfall that will require borrowing and careful financial planning, the long-term economic and social returns, as well as the alignment with the Federal, Provincial and County child care priorities, make this a strategic and forward-thinking municipal investment.

Subject to Council's approval of the recommendations outlined in this report, the next steps will include:

- Communicating Howick Council's formal endorsement of a licensed child care facility to the Huron County Children's Services Department and confirming the allocation of CWELCC Infrastructure funds.
- Finalizing and executing the Start Up Service Agreement for CWELCC funding, with the Reeve and CAO/Clerk authorized to sign all required documents.
- Proceeding with the application process to the Ontario Ministry of Education for a licence to operate a licensed child care facility in Howick Township.
- Refining construction estimates, financing options and operating projections, and incorporating the required capital and operating costs into the 2026 Municipal Budget.
- Launching the Community Sponsorship Fundraising Program and developing related communication and recognition initiatives.
- Continuing to monitor CWELCC program developments in 2026 and pursuing any additional capital or operating funding that may become available.

Through these steps, Howick Township can move from identified need to implementation, positioning the community as a family-friendly, economically resilient municipality with improved access to high-quality, licensed child care.

7. Input from Other Sources:

Cheryl Patience, Manager of Ontario Works and Children's Services, County of Huron

8. Attachments:

Appendix A: Draft Drawings for a Howick Licenced Child Care Centre

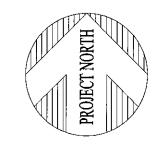
Appendix B: Howick Childcare Needs Survey Results

Appendix C: Howick Child Care Centre Draft Community Sponsorship Fundraising

Program

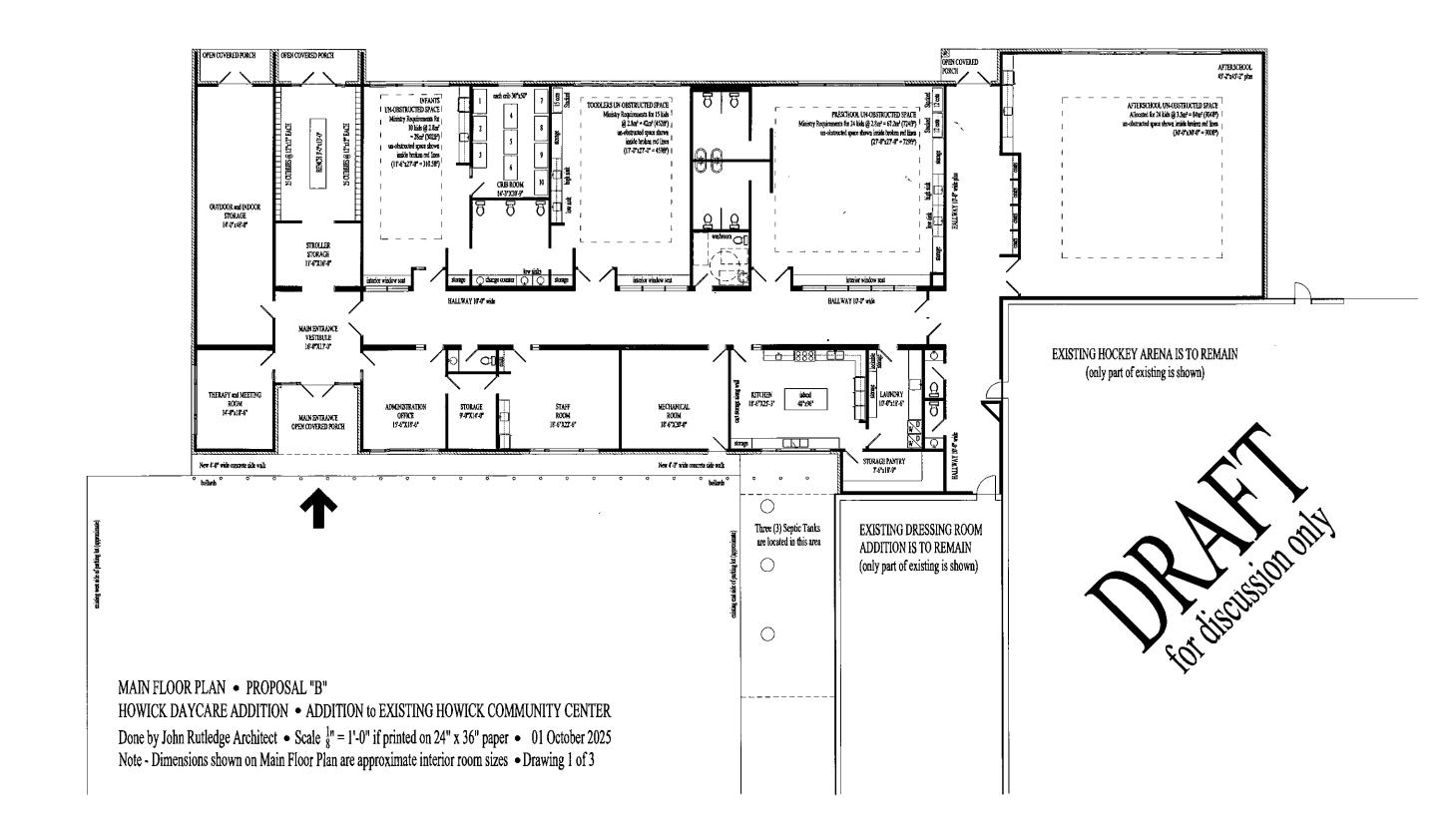
Appendix D: Draft Start Up Service Agreement for CWELCC Funding

Respectfully submitted by: Caitlin Gillis, Chief Administrative Officer/Clerk



approximate location of center line of existing fence posts

approximate location of center line of existing fence posts



TOXIDIZATE TOXIDATE OF EXISTING A.C. SHOT TO TENZIN

HOWICK DAY CARE ADDITION to COMMUNITY CENTRE PRELIMINARY CODE REVIEW for PROPOSAL "B" dated 06 October 2025

- Group A-2 Occupancy 2024 OBC 3.2.2.25.
- Combustible Construction Permitted (wood frame construction), with interior walls & interior ceiling to have 45 minute fire resistance rating (FRR) (5/8" Type "X" drywall).
- Emergency Sprinkler System is not required.
- Fire Alarm System will be required.
- A two (2) hour fire resistance rated (FRR) concrete block "fire wall" will be required to extend up to the top of the existing roof between the existing community center (arena & existing addition) and the new Day Care Addition.
- A on-site water reservoir will be required for emergency firefighting, (A stand pipe & pump, off of the existing well can be evaluated for alternative to water reservoir, similar to one at the Monkton Arena).

PRELIMINARY COSTS of CONSTRUCTION and PROJECT HOWICK DAY CARE ADDITION – PROPOSAL "B" dated 06 October 2025

Note – Proposal "B" – Addition is 1,246.94 m² (13,422 ft²) floor area, this Preliminary Cost Estimate uses a floor area of 1,300.64m² (14,000 ft²).

New Addition (14,000 ft ² @ \$ 200 per ft ²)	= \$ 2,800,000
HVAC, Fire Alarm, and Septic System (14,000 ft ² @ \$ 80 per ft ² plus \$ 40,000)	= \$ 1,160,000
Fire Wall between Existing & Addition (3,000 ft² reinforced block @ \$ 50 per ft²)	= \$ 150,000
Fire Fighting Water Reservoir (allowance)	= \$ 150,000
Professional Consulting Fees (Arch / Struct / Elect / Mech / Site Plan)	<u>=</u> \$ 350,000

TOTAL PROJECT COST

= \$ 4,610,000

At this time, a BUDGET PRICE of \$ Five (5) Million plus \$ 650,000 (13% HST) is recommended.

Note – does <u>not</u> include furnishing, day care equipment, and does <u>not</u> include work to be done on existing parking lot (s), site work, landscaping, and outdoor play grounds.

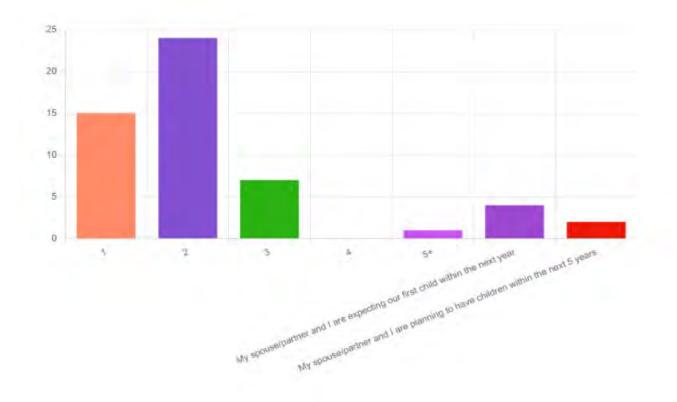
Note – this Preliminary Cost Estimate was prepared jointly by: John Rutledge Architect of Blyth and Nelson Dawley, P.ENG. of Hanover.

Howick Childcare Needs Survey Results

52 responses received as of September 5, 2025

HOW MANY CHILDREN DO YOU HAVE? (13 YEARS OF AGE OR YOUNGER)

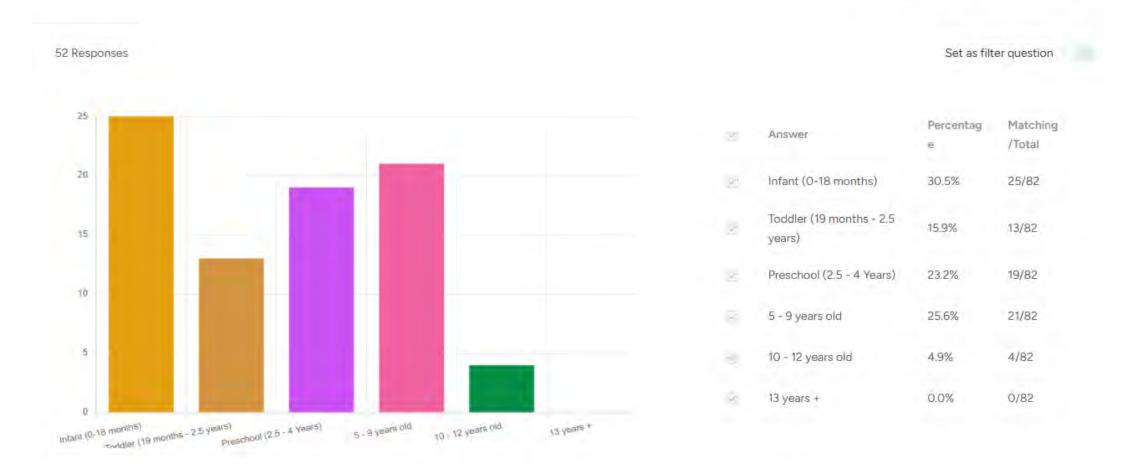
52 Responses



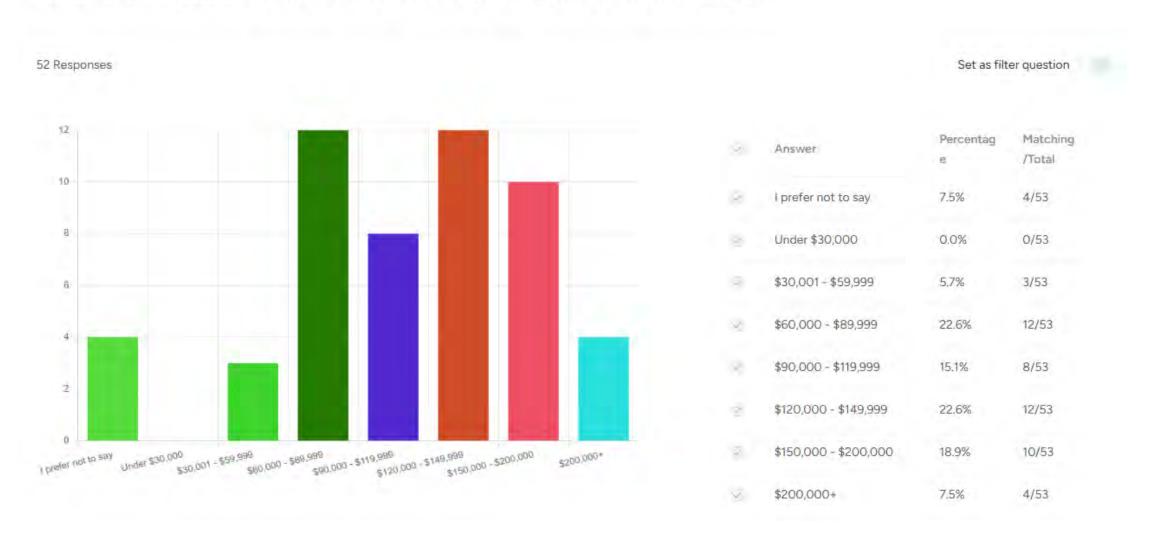
Set as filter question

40	Answer	Percentag e	Matching /Total
9	ī	28.3%	15/53
×	2	45.3%	24/53
8	3	13.2%	7/53
$\overline{\underline{x}}$	4	0.0%	0/53
2	5+	1.9%	1/53
Ş	My spouse/partner and I are expecting our first child within the next year	7.5%	4/53
	My spouse/partner and I		

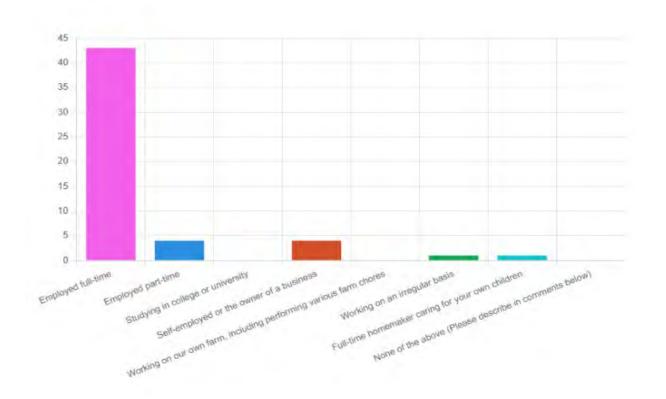
AGE OF YOUR CHILDREN. PLEASE CHOOSE ALL THAT APPLY. (PLEASE INDICATE HOW MANY CHILDREN IN EACH CATEGORY IN COMMENTS)



WHAT IS YOUR ANNUAL FAMILY GROSS INCOME (BEFORE TAXES ARE DEDUCTED)?



What do you spend most of your time doing? Are you now or do you plan within the next year to be:

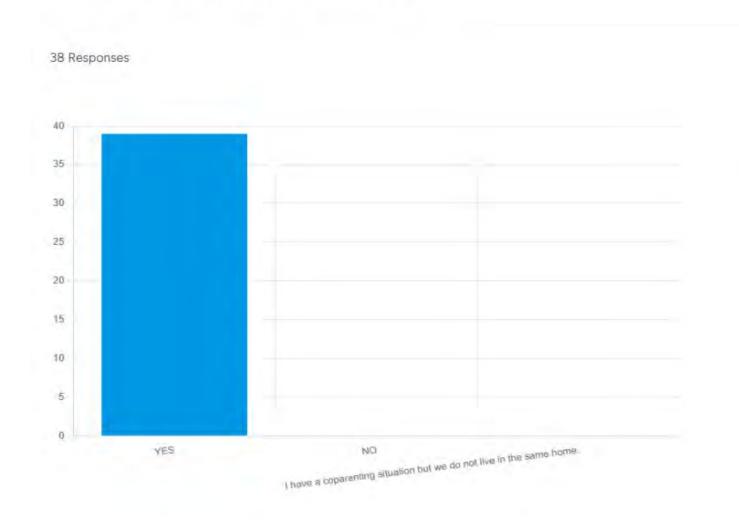


101	Answer	Percentag e	Matching /Total
3	Employed full-time	81.1%	43/53
E.	Employed part-time	7.5%	4/53
E.	Studying in college or university	0.0%	0/53
P	Self-employed or the owner of a business	7.5%	4/53
8	Working on our own farm, including performing various farm chores	0.0%	0/53
K	Working on an irregular basis	1.9%	1/53
8	Full-time homemaker caring for your own children	1.9%	1/53
×	None of the above (Please describe in comments	0.0%	0/53

DOES YOUR MAIN WORK/STUDY SITUATION CHANGE ON A SEASONAL OR OTHER BASIS? (I.E. SEASONAL WORK, TEACHER ETC.)

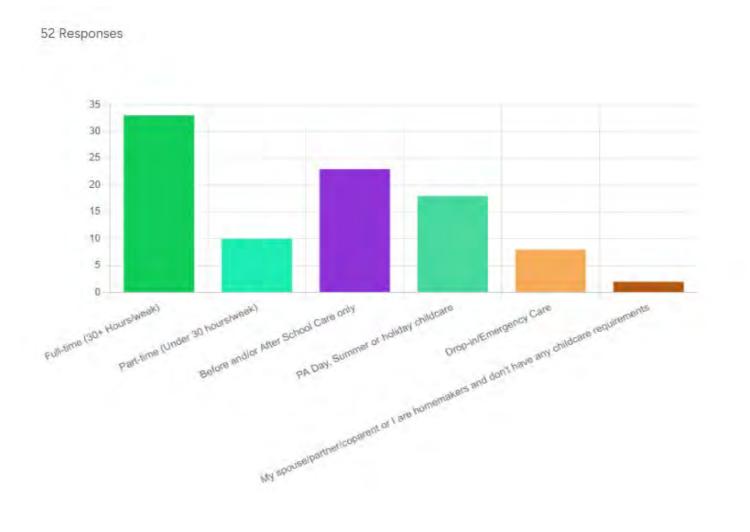


DO YOU HAVE A SPOUSE OR PARTNER?



			Set as filter question		
	9	Answer	Percentag e	Matching /Total	
	9)	YES	100.0%	39/39	
	9	NO	0.0%	0/39	
	8	I have a coparenting situation but we do not live in the same home.	0.0%	0/39	

What type of childcare do you require for your child(ren) 13 or younger? Check all that apply, even if you currently have care.



×	Answer	Percentag e	Matching /Total
×	Full-time (30+ Hours/week)	35.1%	33/94
ż	Part-time (Under 30 hours/week)	10.6%	10/94
8	Before and/or After School Care only	24.5%	23/94
V.	PA Day, Summer or holiday childcare	19.1%	18/94
Ý	Drop-in/Emergency Care	8.5%	8/94
8	My spouse/partner/coparent or I are homemakers and	2.1%	2/94
	don't have any childcare requirements		

Set as filter question

How many hours of childcare per week do you require?

It varies = 3/52 responses

0-10 = 6/52 responses

11-20= 7/52 responses

21-30= 5/52 responses

31-40= 20/52 responses

41-50= 10/52 responses

What is the distance in kms from your MAIN work or study situation to your home?

0-20kms = 20/52 responses

21-40kms= 17/52 responses

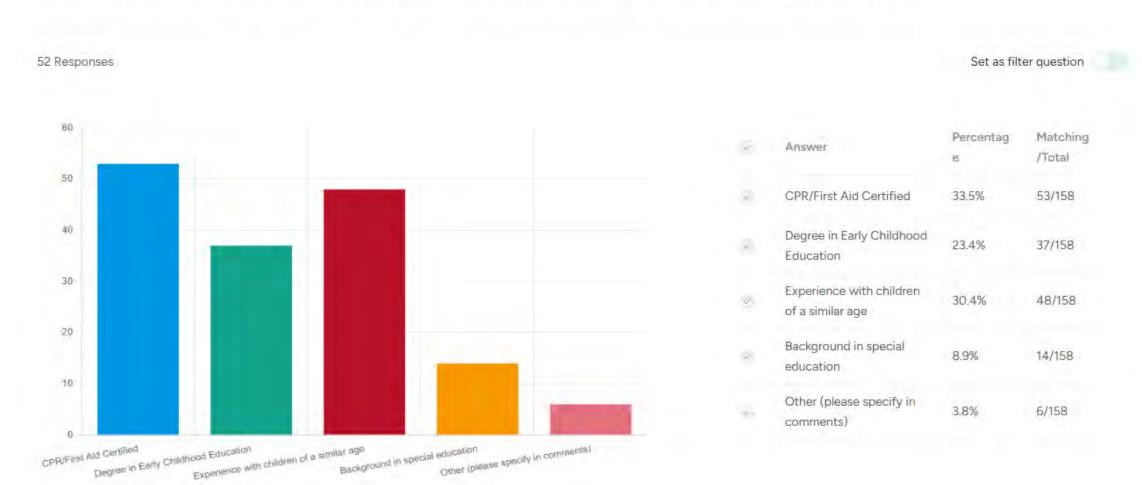
41-60kms = 4/52 responses

61-80kms = 6/52 responses

81-100kms = 2/52 responses

101+kms = 3/52 responses

WHAT QUALIFICATIONS WOULD YOU PREFER YOUR CAREGIVER TO HAVE? CHECK ALL THAT APPLY

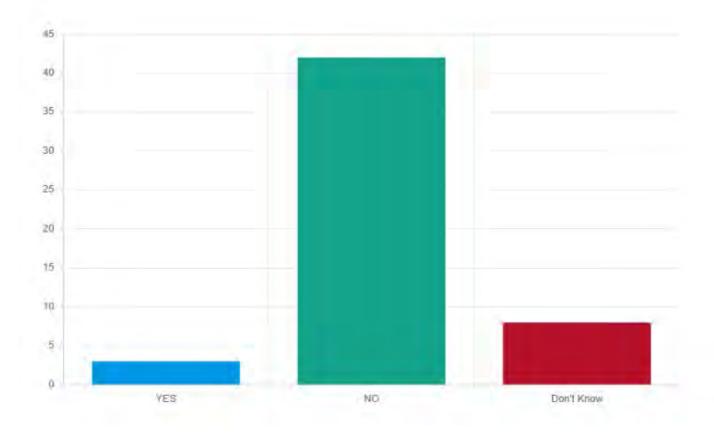


How much do you currently pay in total per week for childcare? Please also indicate how many children this is for.

```
$90, $84 per day for 2 kids,
$120 for one child, $225/week for 1 child
$200 per week for 1 child, $110 per week for 1 toddler
$225, $250
$225 for one child, $360 for 2 kids (full-time and before and after school care)
$74 for before and after school program, $500 for 3 children
$500 a week, $110
$100, $400 a week for 2 kids
$200 for 1 child, $140
$125 - child is in a Government funded childcare centre, $300
$180 per week for one toddler, $125 for 1 child
$120 for 24 hours for 1 child, $225 for 1 child
$100 for 2 kids, $150 for 2 children
$200 for 2 kids, $300 for 3 kids
$200 for 1 child, $350 for 2 kids
$240 a week for before and after and $500 per week for summer camps for 2 kids
$300 for 2 kids, $300
$400 for 2 kids, $275 for 1 child
$270 for after school for one child, $120
```

ARE YOUR CHILDCARE FEES SUBSIDIZED BY THE GOVERNMENT?

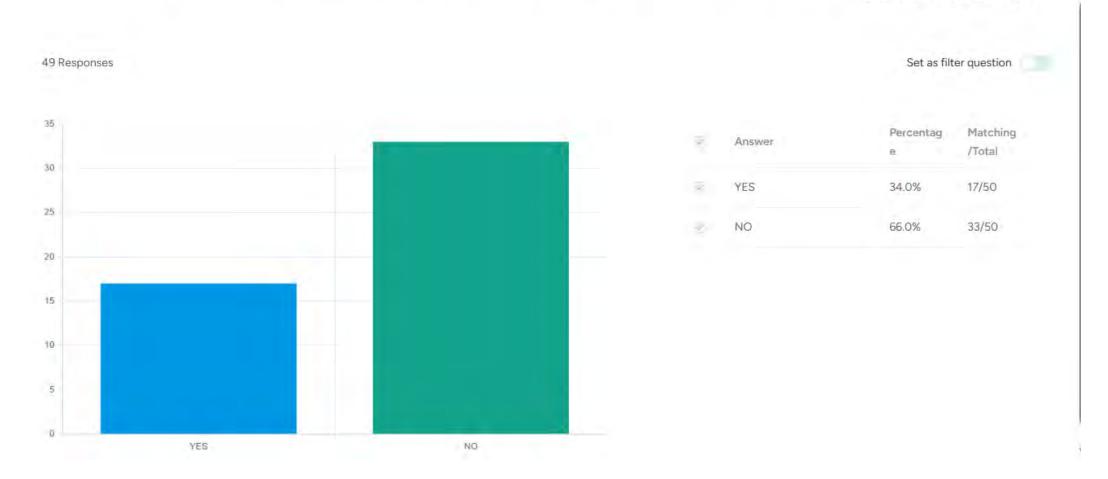
52 Responses



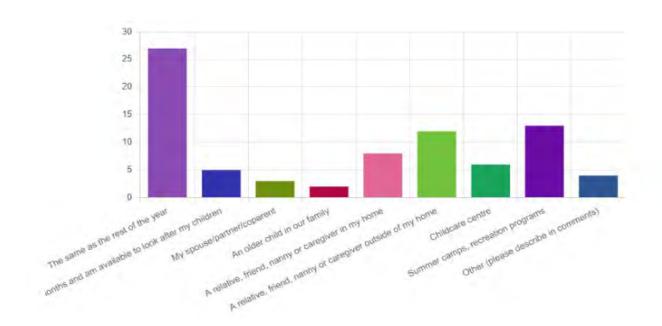
Set as filter question

	Answer	Percentag	Matching /Total
		e	/ total
	YES	5.7%	3/53
	NO	79.2%	42/53
4	Don't Know	15.1%	8/53

DO YOUR NORMAL CHILD CARE NEEDS CHANGE DURING THE SUMMER MONTHS? (IF YES, PLEASE DESCRIBE IN COMMENTS SECTION)

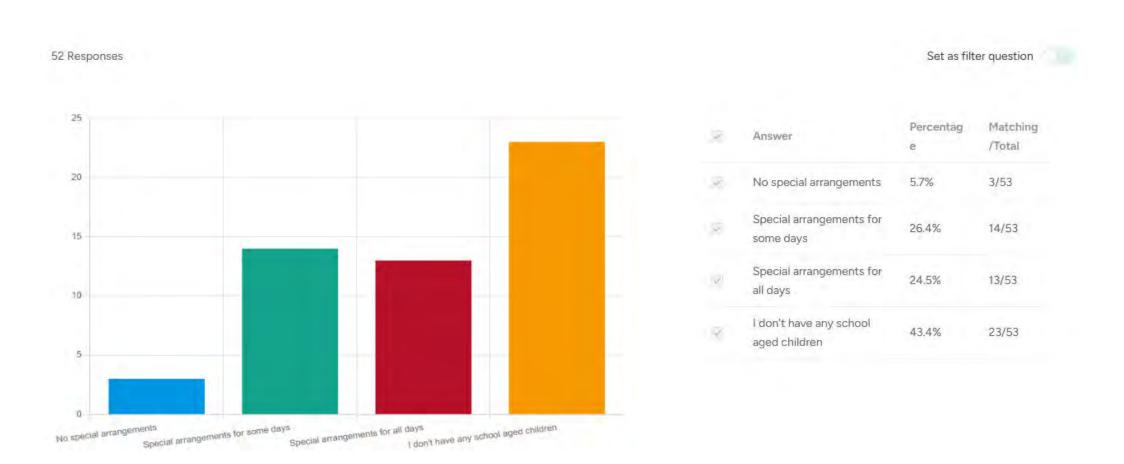


Who provides most of the care for your children during the summer months?

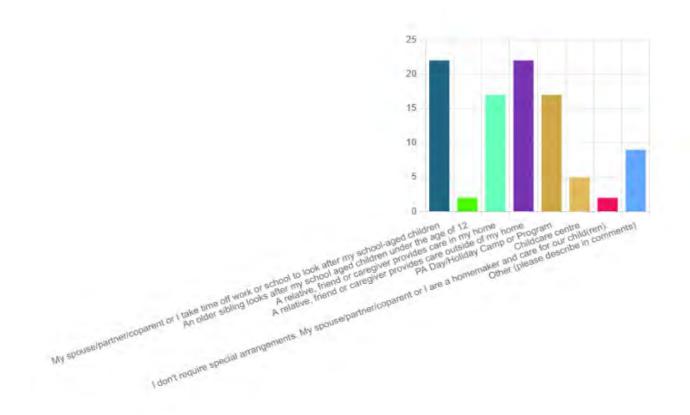


(8)	Answer	Percentag e	Matching /Total
	The same as the rest of the year	33.8%	27/80
30	I don't work or study during the summer months and am available to look after my children	6.3%	5/80
ΨĪ	My spouse/partner/coparent.	3.8%	3/80
Ÿ.	An older child in our family	2.5%	2/80
2	A relative, friend, nanny or caregiver in my home	10.0%	8/80
Š	A relative, friend, nanny or caregiver outside of my home	15.0%	12/80
9	Childcare centre	7.5%	6/80
9	Summer camps, recreation programs	16.3%	13/80

For any school aged children, do you make special arrangements for PA Days, Christmas Break or March Break?

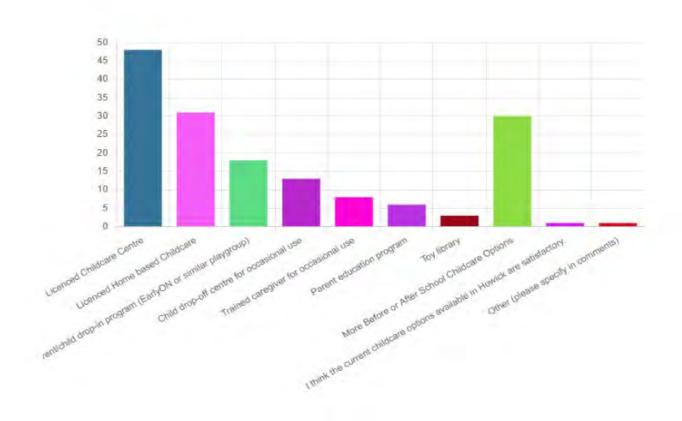


If yes, what arrangements?



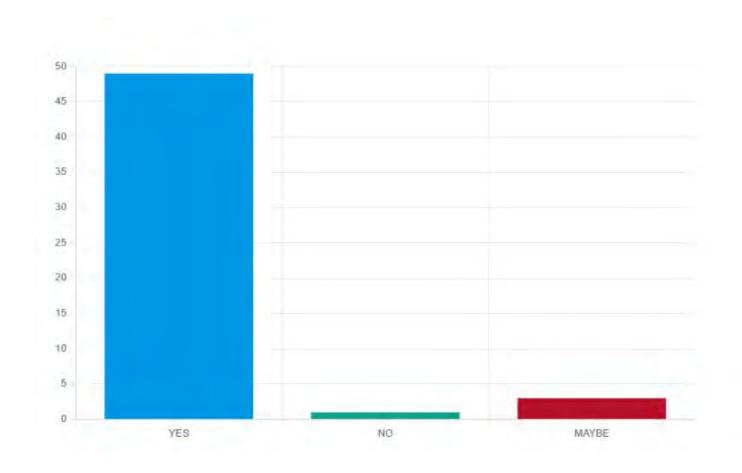
2	Answer	Percentag	Matching /Total
	Му		
	spouse/partner/coparent or I take time off work or	22.9%	22/96
100	school to look after my	22.370	22/90
	school-aged children		
	An older sibling looks after		
8	my school aged children	2.1%	2/96
	under the age of 12		
	A relative, friend or		
0	caregiver provides care in	17.7%	17/96
	my home		
	A relative, friend or		
8	caregiver provides care	22.9%	22/96
	outside of my home		
	PA Day/Holiday Camp or	4	17/05
-	Program	17.7%	17/96
~	Childcare centre	5.2%	5/96
	I don't require special		

Which types of childcare services would you most like to have available or more available in Howick Township? (Services that either don't currently exist or are not sufficiently available now). Check all that apply.



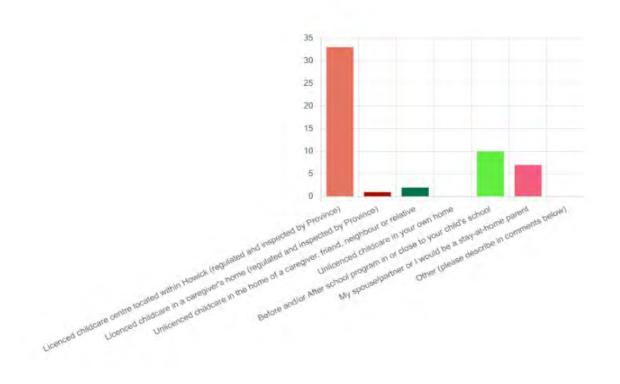
¥	Answer	Percentag e	Matching /Total
99	Licenced Childcare Centre	30.2%	48/159
¥)	Licenced Home based Childcare	19.5%	31/159
V	Parrent/child drop-in program (EarlyON or similar playgroup)	11.3%	18/159
90	Child drop-off centre for occasional use	8.2%	13/159
②	Trained caregiver for occasional use	5.0%	8/159
3	Parent education program	3.8%	6/159
9	Toy library	1.9%	3/159
9	More Before or After School Childcare Options	18.9%	30/159

If a licenced childcare centre opened in Howick Township at an affordable price, would you consider using it?



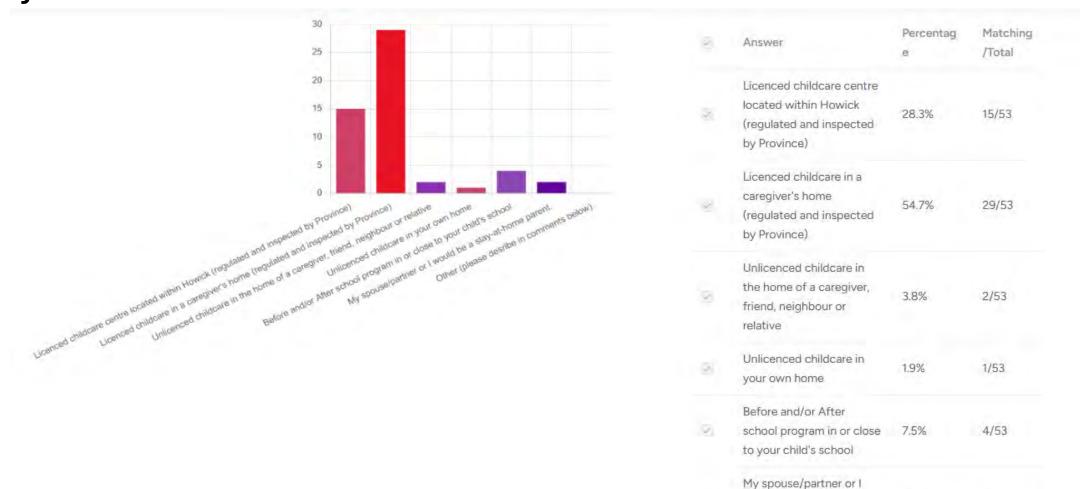
N	Answer	Percentag e	Matching /Total
121	YES	92.5%	49/53
	NO	1.9%	1/53
(2)	MAYBE	5.7%	3/53

If you had access to your choice of childcare arrangements for your children, at a fee that you could afford, which would be your 1st choice?



4	Answer	Percentag e	Matching /Total
8	Licenced childcare centre located within Howick (regulated and inspected by Province)	62.3%	33/53
2	Licenced childcare in a caregiver's home (regulated and inspected by Province)	1.9%	1/53
2	Unlicenced childcare in the home of a caregiver, friend, neighbour or relative	3.8%	2/53
×.	Unlicenced childcare in your own home	0.0%	0/53
2	Before and/or After school program in or close to your child's school	18.9%	10/53
	My spouse/partner or I		

If you had access to your choice of childcare arrangements for your children, at a fee that you could afford, which would be your 2nd choice?



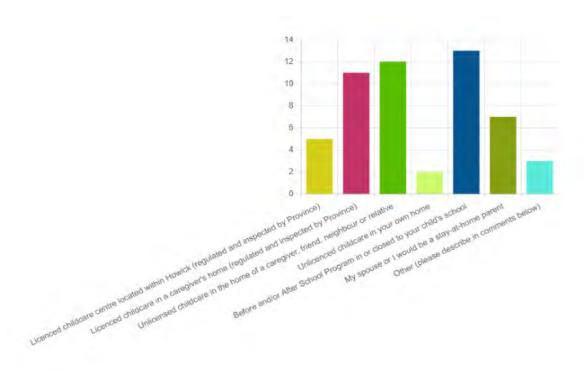
would be a stay-at-home

parent.

3.8%

2/53

If you had access to your choice of childcare arrangements for your children, at a fee that you could afford, which would be your 3rd choice?



(90	Answer	Percentag e	Matching /Total
1×1	Licenced childcare centre located within Howick (regulated and inspected by Province)	9.4%	5/53
<u> </u>	Licenced childcare in a caregiver's home (regulated and inspected by Province)	20.8%	11/53
8	Unlicensed childcare in the home of a caregiver, friend, neighbour or relative	22.6%	12/53
V	Unlicenced childcare in your own home	3.8%	2/53
V	Before and/or After School Program in or closed to your child's school	24.5%	13/53
V.	My spouse or I would be a stay-at-home parent	13.2%	7/53

Additional comments provided:

- Locate Daycare at the Howick school or arena
- If a childcare centre is the long term goal, please consider how competitive you will need to be with surrounding County's in regards of paying ECE's fairly, good benefits, pensions etc. It is a hard field to retain quality staff locally.
- Childcare centre would not only be great for parents needing care, but also opening some job positions for RECEs, ECAs, Cooks, etc.
- Licenced childcare that qualifies for the \$10/day would be amazing! Also would be nice if they had a before/after school option in the same location.
- Do not employ family members of Howick Township employees. Have a childcare licensed with properly trained caregivers who pass a background check, provincially inspected and approved.
- It would be nice to have more options as I waited on a waitlist for some time, having to extend my maternity leave until I was offered care.
- More affordable before and after school drop-in options.
- Child specific building or room with adequate toys, games, activities etc. Currently use arena which does the trick but I'm sure a dedicated room or building would be nicer for kids and care providers alike.
- Love the opportunity to provide more employment in Howick!
- Licensed childcare is required
- For the high level of taxes we pay compared to the lack of access to services/facilities, a childcare centre would be a benefit to the community.

Major Gifts	Gift Amount	# of Gifts	# of Prospects	Total Donation	Over 5 years	Over 7 years	Over 10 years
Child Care Centre Naming Rights	\$750,000.00	1	5	\$750,000.00	\$150,000.00	\$107,142.86	\$75,000.00
Playground Naming Rights	\$200,000.00	1	5	\$200,000.00	\$40,000.00	\$28,571.43	\$20,000.00
Before and After School Room Naming	\$100,000.00	1	5	\$100,000.00	\$20,000.00	\$14,285.71	\$10,000.00
Child Care Centre Kitchen & Pantry	\$75,000.00	1	5	\$75,000.00	\$15,000.00	\$10,714.29	\$7,500.00
Child Care Centre Garden & Landscaping	\$50,000.00	1	10	\$50,000.00	\$10,000.00	\$7,142.86	\$5,000.00
Therapy & Meeting Room	\$40,000.00	1	10	\$40,000.00	\$8,000.00	\$5,714.29	\$4,000.00
	\$1,215,000.00			\$1,215,000.00	\$243,000.00	\$173,571.43	\$121,500.00
						Total	
						Donations	
Community Donations - Fundraising Wall	Gift Amount	# of Gifts	# of Prospects	Total Donations	Over 5 Years	over 5 years	
Founders	\$10,000.00		15	\$150,000.00	\$2,000.00	\$30,000.00	
Builders	\$7,500.00		20	\$150,000.00	\$1,500.00	\$30,000.00	
Ambassadors	\$5,000.00		25	\$125,000.00	\$1,000.00	\$25,000.00	
Partners	\$2,500.00		30	\$75,000.00			
Guardians	\$1,000.00		50	\$50,000.00			
Friends	\$500.00		60	\$30,000.00			
				\$580,000.00			
Total				\$1,795,000.00			

\$2,000,000.00 2025 CWELCC Funding \$1,795,000.00 Estimated Sponsorship Fundraising \$250,000.00 Recreation Reserve

\$4,045,000.00

\$5,000,000.00 Anticipated Cost
-\$4,045,000.00 Less Available Funding
\$955,000.00 Funding Shortfall

START UP SERVICE AGREEMENT

THIS AGREEMENT BETWEEN:

THE COUNTY OF HURON

("County of Huron")

AND

("Service Provider")

WHEREAS the *Child Care and Early Years Act, 2014* S.O. 2014 c.11, Sched. 1 and amendments authorize the County of Huron to enter into agreements for provision of childcare and/or programs and services;

AND WHEREAS the Service Provider has agreed to provide childcare and/or early years programs and services as described in the *Child Care and Early Years Act*, 2014;

NOW THEREFORE, in consideration of the terms of this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. PURPOSE

Providing funding for start-up grants to support the creation of new, affordable, childcare spaces for eligible children in targeted locations for populations most in need.

2. AGREEMENTS OF SERVICE PROVIDER

In regard to this Agreement, the Service Provider agrees to the following, in addition to other obligations outlined in this agreement:

- (a) To enter into and remain enrolled in CWELCC for the remainder of this Agreement (7 Yeats);
- (b) To spend the Start-Up Grant funding by December 31, 2026.

- (c) Prioritize the creation of and access to new licensed full-day childcare spaces for children 0 4 years old in communities with vulnerable children and children from diverse populations;
- (d) To maintain the number of approved childcare spaces in the service area for the duration of the CWELCC Agreement even if the license changes prior to March 31, 2026.

3. USE OF FUNDS

- (a) Funds will only be used for eligible expenses as stipulated by the County of Huron.
- (b) The Service Provider commits to January 2, 2027 as a creation date for newly licensed full-day childcare spaces.
- (c) The Service Provider will adhere to and fulfill all requirements for reporting to the Ministry of the County of Huron.
- (d) The Service Provider acknowledges that any funding provided to it during a funding year that remains unspent by the end of the project term or funding that was not used for the intended purpose will be repaid to the County of Huron.

4. TERM

- (a) The term of this agreement will be from December 2025 to December 31, 2026 or until terminated or amended.
- (b) Either party may at any time terminate this Agreement in whole or in part, without penalty or cause by giving a minimum of sixty (60) days written notice to the other party and in the event that the Agreement is terminated in part, the remainder of the Agreement, if capable of performance shall continue in full force and effect.
- (c) If in the opinion of the County of Huron, the Service Provider is in breach of this Agreement, the County of Huron may terminate this Agreement immediately by giving written notice to the Service Provider. Notwithstanding the forgoing, the County of Huron may, in its discretion, provide the Service Provider with a reasonable period of time to rectify the breach.

- (d) Upon termination of this Agreement, the Service Provider shall reimburse forthwith to the County of Huron any monies advanced by the County of Huron which are not expended in accordance with the Agreement.
- (e) The Service Provider shall hold any funds advanced to the Service Provider by the County of Huron in trust for the County of Huron until such time as the funds are expended in accordance with this Agreement.

5. PAYMENT

- (a) The County of Huron shall pay to the Service Provider \$2,000,000.00
- (b) The Service Provider shall use the funds provided by the County of Huron only for the specific purpose for which the funds are provided.
- (c) Notwithstanding anything in this Agreement, no payments shall be due or payable to the Service Provider by the County of Huron under this Agreement unless such payments are eligible for Ministry funding pursuant to the Ministry requirements and as approved by the County of Huron.
- (d) Notwithstanding anything in this Agreement, any payments made by the County of Huron which are for any reason in excess of the amount to which the Service Provider is entitled, shall be immediately refunded to the County of Huron by the Service Provider after due demand by the County of Huron or, at its sole option, the County of Huron may deduct or set off the overpayment from any subsequent monies due to the Service Provider.

6. OBERVANCE OF THE LAW

(a) The Service Provider and its employees and representatives, if any, shall at all times comply with all applicable federal, provincial and municipal legislation, regulations and by-laws including but not limited to the *Ontario Human Rights Code*, the *Freedom of Information and Protection of Privacy Act*, the *Accessibility for Ontarians with Disabilities Act*, the *Occupational Health and Safety Act*, the *Employment Standards Act* and the *Workplace Safety and Insurance Act* in respect of the performance of this Agreement.

(b) This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the parties hereby attorn to the exclusive jurisdiction of the courts of the Province of Ontario with respect to the enforcement and interpretation of this Agreement.

7. SERVICE PROVIDERS CONTRACTUAL STATUS

- (a) The Service Provider is an independent contractor and the Service Provider, its agents, officers and employees, in the performance of this Agreement shall be taken to be acting in an independent capacity and not as officers or employees of the County of Huron.
- (b) The Service Provider shall be solely responsible for the payment of any subcontractors employed, engaged, or retained by the Service Provider for the purpose of assisting it in the discharge of its obligations under this Agreement.

8. <u>INDEMNITY</u>

(a) The Service Provider shall at all times, defend, indemnify and save harmless the Corporation of the County of Huron, its officers, elected officials, employees, servants and agents, invitees, successors and assigns (all of which are hereinafter called the "County Indemnities") from and against any and all manner of claims, demands, losses, expenses, fines, costs (including legal, expert and consultant fees), charges, actions, claims, demands and lawsuits or other proceedings whatsoever made or brought against, suffered by, or imposed on the County Indemnities, or their property in respect of any loss, damage or injury (including fatal injury), to any person or property (including without restriction, employees, agents and property of the County Indemnities, or of the Service Provider) directly or indirectly arising out of, resulting from or sustained as a result of the Service Provider's performance of failure to perform this Agreement excepting only those claims, demands, losses, costs, charges and actions that are a result of the negligence of the County Indemnities.

9. INSURANCE

(a) The Service Provider shall at its expense obtain and keep in force during the term of this Agreement, Commercial General Liability Insurance satisfactory to the County of Huron and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for Bodily Injury, Property Damage, Personal Injury.

10. <u>NOTICE</u>

- (a) Any demand or notice to be given pursuant to the Agreement shall be properly made and given if made in writing and either delivered to the party for which it is intended to the address as set out below or sent by prepaid registered mail addressed to such party as follows:
 - i. Where the County is the intended recipient:

The Corporation of the County of Huron Social Services Division 77722D London Road, R.R. #5, Clinton, ON NOM 1L0

Attention: Children's Service Manager

ii. Where the Service Provider is the intended recipient:

The Municipality of Howick 44816 Harriston Rd, RR 1, Gorrie, ON NOG 1X0

Or to such other addresses as the parties may from time to time notify in writing, and any demand or notice so made or given shall be deemed or properly made or given and received on the day on which it shall have been so delivered or, if mailed, then in the absence of any interruption in postal service in the County of Huron affecting delivery or handling thereof, the day following three clear business days following the date of mailing.

11. GENERAL PROVISIONS

(a) Should any provision of this Agreement be declared or found to be illegal, unenforceable, legally ineffective or void, then each party shall be relieved of any

- obligation arising from such provision but the balance of the Agreement, if capable of performance shall remain in full force and effect.
- (b) No term or provision of this Agreement shall be deemed waived, and no breach consented to unless such waiver or consent is in writing and signed by an authorized representative of the party claimed to have waived or consented.
- (c) This Agreement shall not be varied, altered, amended or supplemented except by an instrument in writing duly executed by the authorized representatives of the both parties.

12. NON-ASSIGNMENT

(a) The Service Provider will not assign this Agreement, or any part thereof, without the prior written approval of the County of Huron, which approval may be withheld by the County of Huron in its sole discretion or given subject to such conditions as the County of Huron may impose.

13. NO PARTNERSHIP

- (a) The County of Huron and Service Provider shall not be deemed to be carrying on a partnership or joint venture relating to the delivery of the service pursuant to this Agreement and the parties hereto agree that the Service Provider is an entirely Independent Contractor providing such services for the County of Huron pursuant to the terms and conditions of this Agreement.
- (b) The Service Provider acknowledges and agrees this Agreement is in no way deemed or construed to be an agreement of employment. Specifically, the parties agree that neither the Service Provider nor its employees are employees of the County of Huron for the purpose of, but not limited to, the *Income Tax Act, Canada Pension Plan Act, Employment Insurance Act, Workplace Safety and Insurance Act, Occupational Health and Safety Act, Pay Equity Act, Health Insurance Act* as amended from time to time, and any legislation in substitution thereof.

[SIGNATURE PAGE FOLLOWS ON NEXT PAGE]

official on behalf of the Count	y of Huron and the Service Provider by its pr	oper signing officers.
Signed on the	day of	_, 2025
	Jamie Heffer, Warden	
	Susan Cronin, Clerk	
	I/We have the authority to bind the Co	orporation
Signed on the	_ day of	_, 2024
	SERVICE PROVIDER	
	Per:	
	Per:	
	I/We have the authority to bind the Co	orporation

IN WITNESS WHEREOF this Agreement has been signed by an authorized County of Huron

Community Improvement Committee

October 20th 7:00pm

Howick Community Centre Auditorium

In Attendance

Bill Miller
Shelley Miller-Cameron
Jan Morris
Rosemary Rognvaldson
Linda Henhoffer
Sonya Graham
Annalise Hammers
Keenan Mason
Brady Ropp
Alana Dick

Agenda

1.Call to Order

Brady Ropp called the meeting to order at 7:02 p.m.

2. Elements of the community improvement plan

No update on the grant.

Façade Grant Program- for commercial properties in the downtown areas. The grant program would be through council, improving the façade of commercial buildings. Would not apply to buildings that are zoned residential.

Strengths and weaknesses of the community, what are the benefits and the issues.

Would like to have a plan together by December.

By-law can not be addressed under the beautification committee,

Community engagement and public education, involvement in the community

Wayfinding signage, staff to talk to the public works department and the county – possibly applying for the SLED program in 2026

Village management – wondering if there can be something in the plan to address sidewalks, physically the sidewalk are deteriorating and need replacing, exact locations to be brought forward

Public information and education regarding village management, how to get in contact with a member and what they look after in each of the villages.

Launch it "business start up"

3. Strengths and Weakness Exercise

Weaknesses - In the Township

- Fragmentation
- When it comes to growth and development, lack of services, water, sewer, natural gas
- Disconnect between old and new generation. Wondering there has been enough of an effort given to make them feel welcomed.
- Older generation looking for things to do and connect. Senior's dining? Establish things for the older generation to do.
- Bedroom community
- Poor quality of buildings in the downtown area
- Cell service

Strength

- Rural living
- Quiet small-town living
- Parklands, trails on the river
- School, arena, pool, fire department, volunteer groups, multiple sports fields, nursing home, retirement home, two quality nurseries, fresh produce
- Library,
- Quality of life
- Central location
- Service groups

Wroxeter

- Dam
- Park, Ball Diamond
- Trail
- Wroxeter Hall
- Small Town Feel
- Convenience Store

Gorrie

- Pool, Spalsh Pad
- Picnic Shelter
- Trail, Conservation Area
- Large lumber yard
- Gorrie Hall
- Fire Hall
- Convenience Store
- Ball Diamond

Fordwich

- Church
- Ball Diamond
- Convince Store
- Walking Trail
- Playground x2
- Restaurant
- Parks x3

4. Question

5. Next Meeting

Monday November 24, 2025 @ 7:00

6. Adjourn

8:30 P.M.

Back Burner Comments

- Suggestion of having the by-law officer in attendance to ask questions, issues with what can and can not be done, issues with people residing in "store fronts" when the store front is not zoned residential
- Clarifying who you can call for what rental wise
- Curios if the Mennonites are paying commercial property tax when they are running businesses on their farm property.
- Concern with the marking flags at the Maitland Valley Conservation. Issue with them possibly causing a safety issue in the winter and spring.
- Municipal by-law re. storm drains?

Belmore Arena Board Meeting MINUTES September 15, 2025

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Marvin Grimes, Brett McPherson, Jenn VanDyk, Kim Harris, Lindsay Underwood, Chris Inglis, Ian Inglis, Lorne Underwood, Warren Weber, Nigel Van Dyk, Kyra Wright, Wanda Inglis, Coreen Gautreau, Jamie McCallum, Dave Eadie, Randy Scott, Paul Inglis

Guests:

Regrets: Heidi Dupuis, Mark Ireland Secretary/Recorder: Darlene Loos

Time	ITEM	(Discussion, Approval, Information Sharing)	Meeting Notes/Action Items
8:00	Call to Order Approval of September 15, 2025 Agenda - Jeremy Underwood		Meeting called to order: 8:02pm Motion to approve agenda by Jamie McCallum, 2 nd Kim Harris Any Additions to Agenda? None.
8:02	Approve Previous Mtg Minutes August 18, 2025 (- Board	attached)	Motion to approve minutes Dave Eadie, 2 nd Ian Inglis
Agenda Ite	ems		
8:05	Update Previous Action Items (below agenda items) - Jeremy Underwood	Standing	Reviewed Action Items below.
8:20	Correspondence - All	Standing	Dave Eadie was contacted about the Women's Institute Stone. Should be set on a concrete base as it's sinking. - There is a time capsule under the stone so base cannot be permanent O Dave Eadie will look into pricing for next meeting. Meeting with Howick Twp and Morris Turnberry — Caitlin, Trevor, Jeremy, Jenn and Randy (Darlene sent regrets). - Wondered if we as a board would be interested in purchasing/leasing this building from Howick O Hope is to alleviate the stress of going back and forth and confrontations of the past Best to work on Terms of Reference and massage it to work for both Belmore and Howick Twp. Other organizations that lease from other Townships would be a good source of info to check out: - Kyra will check into how Teeswater Medical Clinic works.

	T. C.		
			- Randy to check with Belgrave and see how they run.
8:25	Grants Update - Kyra Wright	Standing	Vance grant application is ready. Need a few pictures. Meeting with Amy on Wednesday. Project cost: \$14,400 (materials and labour) Applying for \$7200 for materials. Motion that we apply for this grant through Howick by Randy Scott, 2 nd Wanda Inglis. Carried.
8:35	Treasurer's Report - Jenn VanDyk	Standing	Bills to be paid \$686.07 Motion to pay bills by Jenn Van Dyk, 2 nd by Jamie McCallum. Carried. Draft budget needed by end of October for Howick. If anyone has any suggestions of projects/costs for things that should be included on the draft budget let Jenn know.
8:45	Belmore Catering - Chris Inglis/Kim Harris	Committee Report	Very busy. Emails for help will be coming out.
8:55	General Maintenance - Jeremy Underwood/Warren Weber	Committee Report	Plan to get benches put back in.
9:05	Parks Board - Brett McPherson	Committee Report	Not much for this year.
9:15	Rentals - Hall & Lounge - Kim Harris	Committee Report	Bookings are busy. Still looking for bartenders for a couple of shifts. Another Mass Email will be coming out.
9:25	Ice Rentals & Installation - Warren Weber	Committee Report	Ice should be starting November 1 st . Plant should be started around time of October Meeting. A lot of bookings coming in. From different areas – ie Port Elgin. Ice is now \$140/hour Public Skating sponsorships – still requesting \$100/hour.
9:35	Belmore Curling - Dave Eadie	Committee Report	Nothing to report.
9:45	Belmore Figure Skating - Heidi Dupuis, Andrea Warwick	Committee Report	Heidi submitted report via email. Skating is running a Saturday morning program. Nicole Lenselink will be coaching all 3 levels (PreCan, CanSkate and StarSkate). They plan to start on Saturday, November 8 th . Registration opened on Sept 14 th and they already have 12 skaters registered.
9:55	South Bruce - Mark Ireland	Committee Report	Absent – nothing to report.

10:00	Morris-Turnberry	Committee	Nothing to report.
	- Jamie McCallum	Report	
10:05	Howick	Committee	Nothing to report
	- Marvin Grimes	Report	
10:10	Communication	Committee	Nothing to report
	- Lyndsay Underwood	Report	
10:15	Belmore Chamber of Commerce	Committee	March 6 th – AGM.
	- Lorne Underwood / Chamber Member	Report	Gord Lang, chair of Plowing Match will be speaking.

Next Meeting – October 20, 2025 at 8pm

Adjournment of Meeting: 9:22pm Motion to adjourn by: Coreen Gautreau

P	revi	ious	Action	Items
---	------	------	---------------	-------

	A conde laco /Tenie	Astises for Follow He
Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/ Warren /Kim	General Maintenance	20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. 20240226: Paul did measurements and is to be fixing the gap. 20240415: No update on Container
		20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it.
		20250818: Brady (Howick Twp) getting a price for rubber flooring from their suppliers. Used for players benches.
		20241118: Glass broken along top of timekeepers' box.
		20250818: Softener Salt is needed. Jeremy will get some. COMPLETED
		20250818: Tap in Ladies Washroom needs repair. Jeremy will ask Ron Baird if he has time to look at it. COMPLETED
Gord Harris / Paul Inglis	Lobby Bench Steel	20240916: larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench. 20250317: Jeremy mentioned to install bench top where it is 20250616: To be completed this week. 20250818: No update
Chris/ Lindsay/ Darlene	Review Email List/Board Representation/Org Structure	20250616: Chris and Lindsay will look for a copy of the Org Structure as needs to be updated. Add to July AGENDA 20250721: ON JULY AGENDA
		20250721: Chris will update structure document and bring forward updated copy to next meeting.

		20250818: We will keep our Membership at 15, plus three Municipal Members. Chris will update list. Copies to be distributed.
Arena Board	Terms of Reference	20250721: Everyone to take home, review and bring back feedback and suggestions to next meeting 20250721: Committee will be established to review the Draft Terms of Reference and bring suggestions back to this group. 20250818: Committee is still reading through policies and procedures. This will take time. Making a list of questions to discuss with Caitlin and Amy.
Kyra	Grants	20250818: Kyra will begin the grant application process for the Vance Grant. Will need 3 quotes for materials. Will be applying for 100% (will proceed with project if receive 50% or more from the grant). 20250818: Motion made to apply for this grant through Howick.
Warren	Missing Chair Carts	20280818: Warren will check with Teeswater to see if chair carts are still there from when chairs were returned. 20250915: Found and returned. COMPLETED.
Arena Board	Propane	20250421: Check Chambers rates in August/September to potentially lock rate in. 20250520: Jenn will email Sparlings to let them know we have switched. PUT INTO PARKING LOT until August 2025 20250818: Jeremy will call and see what current propane prices are. 20250915: Will give us \$0.499 if we lock in. Our floating price is lower than this price. Won't lock in. COMPLETED
Dave Eadie	Women's Institute Memorial Stone	20250915: Dave will look into getting pricing for a concrete base for the Women's Institute Memorial stone and moving it to a more desirable location.
Kyra /Arena Board	Organizations Which Lease from their Townships	20250915: Kyra will reach out to Teeswater Medical Clinic. 20250915: Randy to check with Belgrave to see how they run.
Parking I	Lot	
Arena Board/ Howick Twp	Sandblasting & Painting	20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting 20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due. 20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted. 20221219: Nothing to Report – defer to next meeting 2023016: Supposed to come – we look. May charge interest on balance owing. 20230228: No further communication.

20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.

- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.

Motion to continue to hold payment and speak to Howick Twp as to next steps.

20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT 20230821: No further update.

20240226: Marvin reported no further word from Lawyer on this matter.

20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.

20240318: No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.

20240617: Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2nd by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.

20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet. 20240715: Lawyer has filed.

20241118: Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.

20250224: Jeremy and Paul Inglis and others have been talking to local Mennonites who are doing sandblasting and painting, all the labour. We would have to supply lifts.

They are willing to do the job. \$40/hr. They would supply the manpower.

Man in Formosa, coating expert, would come after the sandblasting and advise what type of paint we should use to adhere properly.

\$24,000 approximate in labour. We would have to supply 2 lifts. Likely close to \$5000 in rental equipment.

This is something we need to consider.

One concern is: do they have WSIB coverage.

Could do before Homecoming but not before Syrup Festival.

Jeremy will look into this further.

Jeremy /	Parks Board	20240715: Willow tree in back corner needs to be taken down before it crashes down. Should				
Brett		do this before winter.				
Jeremy/	General Maintenance – for Summer	20230228:				
Warren		1) Brine header – preventa.ve maintenance by 2025.				
		o 20230821: Need to let Municipali.es know (in November/December) about Brine				
		Header replacement project before their budgets are made.				
		 20231016: working on a couple of quotes for brine headers. 				
		o 20240617: spoke with Ben and his company should have time to repair it.				
		Moving ahead with this.				
		o 2024118: Q1-Q2 should hear whether or not we received grant money				
		 If we don't receive grant, we need to put it into a budget 				
		o 20250520: Jeremy will confirm with Ben if he can repair. Chamber will need to				
		know by early June.				
		20250915: BRINE HEADER will be going ahead now and will be completed within a month.				
		 Will need new boards over the Curling Header. Kyra will look for Gord's drawings 				
		from a few years ago. Then Kim will ask Gord to look at it.				
		2) Boards around the ice surface need to be replaced.				
		PUT INTO PARKING LOT				
Adjournme	ent:	Next Meeting - Monday, October 20, 2025 at 8:00pm				

Belmore Community Centre Arena Board Monthly Financial Report, Prepared for September 15, 2025

Balance August 15, 2025	\$ 47,275.23		
DEBITS:		BILLS TO BE PAID:	
Kim Harris (juice, dolly cart, office supplies)	208.17	Watson's (faucet, softener salt)	115.76
Mitch Inglis (lock boxes)	200.00	Affordable Waste Disposal	203.40
Mitch Inglis (Smart Serve)	44.95	Rural Routes Pest Control	116.39
Chris Inglis (phone)	56.49	Wightman	188.00
Wightman	188.33	Hydro One	62.52
Affordable Waste Disposal	305.10		
Watson's Home Hardware (combo locks, Raid)	74.55		
Rural Routes Pest Control	116.39		
Hydro One	168.92		
Hydro One	1489.71		
CREDITS:			
Community Centre rentals	1715.00		
Ice rentals	244.20		
Donations	214.20		
Memorial donations (Ed Hofmann)	120.00		
Balance September 15, 2025	\$ 46,471.82		
OUTSTANDING DEBITS:			
WORKING BALANCE:	\$ 46,471.82	TOTAL BILLS TO BE PAID:	\$ 686.07



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759 Exeter Ontario

NOM 1S6

Phone: 519-235-0310 Fax: 519-235-3304 Toll Free: 1-877-204-0747

www.southhuron.ca

November 6, 2025

Via email: mark.carney@parl.gc.ca

Office of the Prime Minister 80 Wellington Street Ottawa, ON K1A 0A2

Dear Hon. Mark Carney,

Re: Removing HST/GST from New Homes to Support Housing Affordability

Please be advised that South Huron Council passed the following resolution at their November 3, 2025, Regular Council Meeting:

444-2025

Moved By: Ted Oke

Seconded by: Jim Dietrich

That South Huron Council supports the October 21, 2025 Resolution of the Town of Bradford West Gwillimbury regarding removing HST/GST from new homes to support housing affordability; and

That the supporting resolution and originating documentation be circulated to the Prime Minister of Canada, Minister of Finance and the Minister of Housing, Infrastructure and Communities; and to the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, MP Lobb and MPP Thompson, AMO, and to all municipalities in Ontario.

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Kendra Webster, Legislative & Licensing Coordinator Municipality of South Huron kwebster@southhuron.ca
519-235-0310 x. 232

Encl.

cc: Minister of Finance and National Revenue, Hon. Francois-Philippe Champagne, minister-ministre@fin.gc.ca; Minister of Housing and Infrastructure, Hon. Gregor Robertson, gregor.robertson@parl.gc.ca; Premier of Ontario, Hon. Doug Ford, doug.fordco@pc.ola.org; Ontario Minister of Finance, Hon. Peter Bethlenfalvy, peter.bethlenfalvy@pc.ola.org; Ontario Minister of Municipal Affairs and Housing, Hon. Rob Flack, rob.flack@pc.ola.org; MP Lobb, ben.lobb@parl.gc.ca; MPP Thompson, lisa.thompson@pc.ola.org; AMO, resolutions@amo.on.ca; and all Ontario Municipalities



Town of Bradford West Gwillimbury

100 Dissette St., Unit 4

P.O. Box 100, Bradford, Ontario, L3Z 2A7 Telephone: 905-775-5366 ext. 1200

jleduc@townofbwg.com

www.townofbwg.com

October 27, 2025

The Right Honourable Mark Carney P.C., O.C., M.P. Office of the Prime Minister of Canada 80 Wellington Street Ottawa, ON K1A 0A2

The Honourable Doug Ford MPP Premier of Ontario Legislative Building Queen's Park Toronto, ON M7A 1A1

Dear Prime Minister Carney and Premier Ford:

Re: Removing HST/GST from New Homes to Support Housing Affordability

At its meeting of October 21, 2025, the Council of the Town of Bradford West Gwillimbury adopted the enclosed motion calling on the Governments of Canada and Ontario to remove the federal and provincial portions of the HST from new homes purchased as primary residences.

This measure would extend the relief already provided for purpose-built rental housing to families seeking to buy their first home. It represents a practical, immediate step toward improving affordability and supporting new housing supply.

For an average new home in our community, the 13 percent HST adds tens of thousands of dollars to the purchase price, a burden that directly undermines our shared goal of making homeownership affordable for working families and seniors. Removing that tax would provide meaningful relief.

Bradford West Gwillimbury is one of Ontario's fastest-growing municipalities, investing heavily in growth-related infrastructure while working to keep housing within reach. We urge both levels of government to work together on this change as part of a broader strategy to make homeownership attainable again for young Canadians. Simply put, cutting taxes in this way will help make life more affordable.

We would welcome the opportunity to contribute to any federal-provincial review of housing-related taxation and policy tools that can help deliver more affordable homes.

Sincerely,

Mayor James Leduc

Town of Bradford West Gwillimbury

Jonathan Scott Councillor, Ward 2

encl.

CC:

Hon. François-Phillipe Champagne PC MP

Hon Peter Bethlenfavly MPP

Hon. Caroline Mulroney MPP

Federation of Canadian Municipalities (FCM)

All Ontario Municipalities

Hon. Gregor Robertson PC MP

Hon. Rob Flack MPP

Scot Davidson MP

Association of Municipalities of Ontario (AMO)

To whom it may concern,

The Howick Minor Hockey Association is hosting a dinner and dance fundraiser on November 22 at the community centre. Because the purpose of this event is to support local youth, Howick Minor Hockey is asking council for consideration of a reduced rental rate of the auditorium and an increase bar profits.

Thank you for your consideration. Your ongoing support is appreciated!

Justine MacDonald

Howick Minor Hockey

MEMORANDUM OF UNDERSTANDING (MOU)

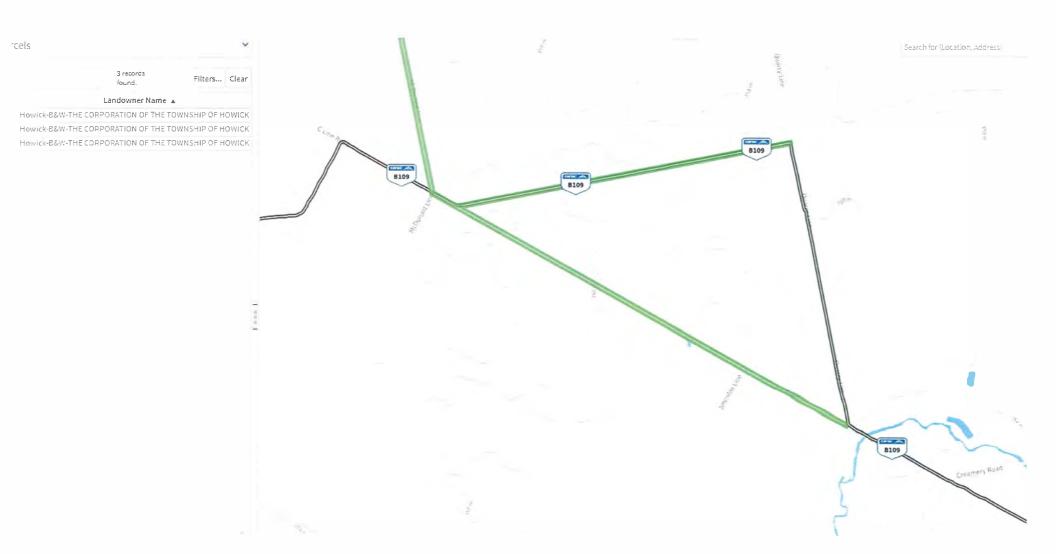
3.

6. 7.

	PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMIS	SSION
	1, Howick, Township , being the owner and/or occupie	(hereinafter the "Landowner")
	of the legally described lands below, hereinafter the "Lands",	
	Address including lot #, concession # and/or other legal description. Township, County, District, Region, I	flunicipality. Include all that apply.
	All road crossings within	
	Howich Township	
	hereby gives the BAW Toolhlazes, hereinafter	he "Local Snowmobile Club"
	and/or "LSC", a license to enter onto, and access, the Lands on the following terms and	
	0 1 01 0 000	
1.	The term of this MOU is from Oct 31, 2025 to NOV 30.	<u> 2026 -</u> .
2.	The LSC shall remain a member in good standing with the Ontario Federation of Snowm	, ,
	term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Ce	, ,
3.	The Landowner grants a license to the LSC so the LSC can enter the Lands to establish,	groom, maintain, sign and use
	the Lands for snowmobiling by legally permitted snowmobiles and their riders.	
4.	The LSC will provide liability insurance of \$15,000,000.00 through an OFSC-held insurance of \$15,000.00 through an OFSC-held insurance of \$15,000.00 through an OFSC-held insurance of \$	
	Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenar	
	only with respect to the negligence of the LSC for those operations usual to a snown	
5.	signature on this MOU confirms its coverage provided that the Landowner charges no fed The Landowner will be added as an additional insured under the OSFCIP but only with	
J.	the operations of the named LSC. Coverage will be extended to the Lands through an	
	OFSC and its member organization snowmobile club. The OFSCIP does not cover the L	
	and/or negligence.	andowner 5 windr misconduct
6.	The Landowner and LSC have each initialed a sketch or map of the Lands attached as "	Schedule 'A'" to this MOU
7.	Before or after the winter months when there is no snow cover, the LSC may access the l	
	and maintain the snowmobile trail.	
8.	During the winter months the LSC shall maintain that portion of the Lands used as a s	nowmobile trail in reasonably
	good condition for snowmobiling and the LSC may also perform other upgrades and/or tra	il maintenance or other similar
	works or projects.	
	The LSC shall post snowmobiling signage on the snowmobile trail and annually remove li	
10.	If valid permitted and exempted snowmobiles and their riders damage property on the I	ands used for snowmobiling,
	the LSC will repair or replace the damaged property.	
11.	The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent	
	enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by	•
	to Property Act, R.S.O., 1990 C. T.21, the Motorized Snow Vehicles Act, R.S.O. 1990 c. M	44 and the Occupiers Liability
10	Act, R.S.O. 1990 c. O.2, all as amended.	ho other party on listed below
	Either party may terminate this MOU by providing at least 60 days' prior written notice to t Additional Conditions:	ne other party as listed below.
10.	Additional Conditions.	
ΙΔN	DOWNER/OCCUPIER	
h-/*/140	SOUTHER COORTIER	
ľ		
		——————————————————————————————————————
LOC	AL SNOWMOBILE CLUB	
	Chad Terpstry 519-357-556 Chad terpst	25 21 1 4
	Chad Terpstry 1519-357-5556 Chad Terpst	ra 15 @ hotmail. com
Land	owner Signature: Date:	Schedule A Attachments:
		☐ sketch and/or

Date:_

☐ map



					CIVIA	SSIE
CSIO	CERTIFICA	TE OF L	IABILIT	Y INSURANCE		
This certificate is issued as a matter. This c	er of information only and confe certificate does not amend, exter	rs no rights upo	n the certificat	te holder and imposes no liability ed by the policies below.	on the inst	urer.
. CERTIFICATE HOLDER - NAME AND MAIL	ING ADDRESS	2.	INSURED'S FULL	NAME AND MAILING ADDRESS		
To Whom it may concern		Ont	ario Federa	tion of Snowmobile Clubs	& Membe	er Organizatio
		322	King Stree	t, Unit 9 and 10		
	POSTAL COD	r.	rrie, ON		POS	STAL L4N 6L2
B. DESCRIPTION OF OPERATIONS/LOCATIO	NS/AUTOMOBILES/SPECIAL ITEMS TO V			at only with respect to the operations of the		
	lember snowmobile club and surface listed below have been issued to the document with respect to which this certificat	for district for the insured named above the may be issued or many	for the policy period ay pertain. The insu	ons usual to a snowmobile tra d indicated notwithstanding any requirements, arance afforded by the policies described herei	il. terms	s trail, but only s
		EFFECTIVE	EXPIRY	LIMITS OF LIAB		
TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	DATE YYYY/MM/DD	DATE YYYY/MM/DD	(Canadian dollars unless indi	DED.	AMOUNT OF
COMMERCIAL GENERAL LIABILITY		TTTMMIOD	171111111111111111111111111111111111111	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY	DCO.	INSURANCE
CLAIMS MADE OR X OCCURRENCE			2026/10/1	- EACH OCCURRENCE		5,000,0
X PRODUCTS AND FOR COMPLETED OPERATIONS	Novex Ins Comp (Intact) 501406921	2025/10/1		PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		5,000,0
				PERSONAL INJURY LIABILITY OR PERSONAL AND ADVERTISING INJURY LIABILITY AGGREGATE		5,000,00
X TENANTS LEGAL LIABILITY				TENANTS LEGAL LIABILITY		1,000,0
EXCESS LIABILITY	Effected with certain Lloyd's	2025/10/1	2026/10/1	EACH OCCURRENCE		10,000,00
X FOLLOWFORM	Underwriters B174012250PC22					

5.	CANCELLATION								
	ould any of the above described policies be cancelled be tificate holder named above, but failure to mail such no								
6.	BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS		7. ADDITIONAL INSURED NAME AND MAILING ADDRESS						
Halpenny Insurance Brokers Ltd		N/A							
55	Metcalfe Street, Suite 860								
Ot	tawa, ON	POSTAL K1P 6L5							
BROKER CLIENT ID: ONTAFED-01									POSTAL
8.	CERTIFICATE AUTHORIZATION								
ISSUER Halpenny Insurance Brokers Ltd				ONTACT NUMBER	No. (613)	722-7626	TYPE	Fax	No (613) 722-5382
AUTHORIZED REPRESENTATIVE Mike Oulahen			Ty	PE	NO.		TYPE		NO.
SIGNATURE OF AUTHORIZED REPRESENTATIVE HALPENNY INSURANCE BROKERS LTD.		D	ATE 202	5/10/03	EMAIL ADDRESS	mou	ılahen@	halpenny.com	



NOV 1 2 2025

Howick Township Council,

TOWNSHIP OF HOWICK

On behalf of the villagers and residents of Howick Township we would like to express our disappointment on the decision made by Maitland Valley Conservation regarding the Gorrie Conservation Park.

The MVC has decided to enter an agreement to maintain the north side of the river and the south side will remain naturalized. Therefore nothing will be changing in the park, seemingly no progress really attained. What will this maintenance of the north side entail and will the beautification committee have any input into the matter? Does council request to see regular maintenance reports of the park and area. MVC maintains they are controlling weeds before they reseed etc. However from visiting the park each day from spring thru fall the only evidence of anything being touched in the park happened in the couple weeks prior to the proposed tree planting. That leads one to believe very little is done and yet we continue to pay. The MVC has advised that they have spent \$500,000.00 on the park and are not willing to negotiate transfer of ownership. We would be embarrassed to stand before the residents and taxpayers of this township, announce that such a large sum of taxpayers money has been spent on this project and this is the end result. The area of concern for the village equates to about the size of one town block, just to put into perspective the amount of land involved in this picture. The MVC may well be within their policy, procedures and mandates for a naturalization plan. However we do not believe they have considered the repercussions of this plan to the residents and taxpayers.

Neither ourselves or the residents have been asked what our vision for the park is and therefore that leaves us with the feeling that we have not had sufficient support from Howick Township Council. For example attending and presenting to the MVC alone as though we are acting on behalf of the township instead of

council acting on behalf of the residents. A Town hall meeting for concerned residents would have shown council's support.

As far as recruiting volunteers and their roles, the following points need to be considered.

1st: The Village management needs more support. The volunteers need to know what their role is, what are they responsible for, what the budget is, how and what is it spent on. The residents of Gorrie are so disgruntled over what the village looks like and the hoops to jump through to make changes that it is very difficult to recruit lasting volunteers.

2nd: The Beautification committee is faced with impossible tasks when hands are tied at every turn. This committee needs support from council largely where bylaws are concerned in order to accomplish tasks.

3rd: It is imperative that we developed a plan to have our village looking maintained, cared for and welcoming as the wheels are in motion to develop a subdivision of 25 plus lots. Therefore the possibility of increasing the tax base. It is more important than ever that we revitalize the downtown and park area in order to attract potential buyers. This in turn will keep our township alive and thriving. In order to recruit and utilize volunteers we need to be able to set goals, accomplish them and feel rewarded for the effort. If this could be executed volunteers would be easier to obtain and retain. In turn we would have a community we would all be proud of.

The next step for us would be to learn and work with council on exploring what the new structure of the conservation authority could mean for our township. This may be the opportunity we need to discuss the future of the parcel of land in downtown Gorrie that for many years was a scenic, user friendly park. With many changes funnelling down from the provincial government it could open the door to many possibilities or options to create an enhanced landscape.

In closing we welcome the opportunity to meet and discuss the future of this worthwhile endeavour. We are not giving up on ourselves or the residents of this Township!

Kind Regards Anna Hamers & Sonya Graham October 28, 2025

Attention: Caitlin Gillis, CAO Township of Howick 44816 Harriston Rd., RR 1 Gorrie, ON NOG 1X0



Re: Northern Huron Connection Centre funding request

Dear Caitlin,

United Way Perth-Huron helps in Howick, tackling pressing issues including homelessness, mental health and access to services. We work on short- and long-term solutions to pressing challenges through innovative initiatives and partnerships including connection centres, our Urgent Needs Fund, mental health supports, research and advocacy. Programs and services available to Howick residents including:

AGENCY NAME	PROJECT/PROGRAM
211	211 calls and website
Canadian Mental Health Association Huron Perth (Northern Huron Connection Centre)	Housing-based program providing wrap-around supports and basic needs
Huron County	Bridge Housing and Stability Program
Huron County Food Bank Distribution Centre	Supplying food banks
Huron Perth Public Health	Indigenous-led community building
Huron Women's Shelter	Emergency shelter support services
Huron Turning Point	Transitional housing
John Howard Society	Institutional visiting and reintegration support program
Social Research & Planning Council	Planning and research
Urgent Needs Fund	Immediate help for pressing needs
YMCA of Three Rivers	Finding Your Way – Newcomer journey
YMCA of SWO	Huron County Youth Recreation and Sports program

Homelessness is an ongoing challenge. To tackle this pressing local issue, United Way's Northern Huron Community Committee and other local partners collaborated on developing and opening a drop-in space for those experiencing homelessness or who are otherwise vulnerable. United Way Perth-Huron's Northern Huron Connection Centre (NHCC)—located at St. Paul's Trinity Anglican Church in Wingham—continues offering wrap-around supports including trauma-informed care, substance use and mental health counselling, as well as basic needs such as showers, laundry and food. Services are client-centred, providing dignity and choice with a focus on securing permanent housing. Last year alone, there were 834 total visits to the NHCC, and 27 people were housed.

United Way continues to focus on raising operating funds for the NHCC and we need the Township of Howick's support to ensure sustainability. The proposed funding request of \$2,500 will help United Way ensure the Centre remains open to help address housing, homelessness, mental health and addictions. Your support also sends a message that United Way is a trusted partner in building an even better community.

Thank you for the opportunity to share more about our work in Howick and the impact the Township's investment can have on the lives of residents in need. United Way is pleased to partner with many municipalities and thankful they co-invest in needed programs and services. We invite you to do the same and are pleased to provide more details upon request. Together, we can help address pressing local issues, including homelessness, and ensure more vulnerable local people have the chance for a brighter future.

Sincerely,

Ryan Erb, Executive Director United Way Perth-Huron

Bruce Power contributes \$5,000 in support of CSWB for Huron

At the 2025 Clean Energy Frontier Conference, Bruce Power presented Community Safety and Well-Being (CSWB) for Huron with a \$5,000 contribution in support of its efforts to build more resilient, inclusive and safe communities across Huron County. The announcement was made alongside a similar contribution to Grey Bruce Community Safety and Well Being Plan, reflecting the collaboration of key regional partners.



Photo of the contribution presentation at the 2025 Clean Energy Frontier Conference: Pictured is John Peevers, Senior Advisor, Corporate Affairs at Bruce Power (pictured far left) and Cait McKinnon, Manager, Programs and Partnerships - Bruce Power Nexus Research Centre, Nuclear Innovation Institute (pictured far right) present to representatives from Community Safety and Well-Being for Huron (right cheque) and Grey Bruce Community Safety and Well-Being Plan (CSWBP) (left cheque).

This funding aligns with Bruce Power's commitment to the well-being and resilience of the communities it serves, and the Community Resiliency Strategy Project led by the Nuclear Innovation Institute which focuses on building collaborative, resilient communities across the region.

"We recognize that communities across the region are experiencing a host of complex social issues related to mental health, substance use, poverty and homelessness," said John Peevers, Senior Advisor, Corporate Affairs at Bruce Power. "We believe the Community Safety and Well-Being Plan and its focus on prevention and co-ordination will

help build resiliency and work toward what we all want – happy, healthy and safe communities."

Rooted in collaboration, CSWB for Huron unites local partners and municipalities in a shared goal. "We're grateful for Bruce Power's support and partnership and powerful investment in the future of our region," said Anita Snobelen, Co-Chair of CSWB for Huron Oversight Committee. "This contribution strengthens our shared efforts to make Huron County a place where every resident feels safe, included, and supported. Collaboration like this helps us move from words in a Plan to real, lasting change in our communities." Marg Anderson, Co-Chair, CSWB for Huron Oversight Committee.

Bruce Power's contribution will help advance the priorities of the CSWB for Huron plan through continued collaboration and community engagement.

About Bruce Power

Established in 2001, <u>Bruce Power</u> is Canada's only private sector nuclear generator, annually producing 30 per cent of Ontario's power.

About the Nuclear Innovation Institute

The <u>Nuclear Innovation Institute (NII)</u> is a member-based not-for-profit organization with a unique role driving an innovative nuclear voice, skill development and industry advancement.

About CSWB for Huron

The CSWB for Huron plan, developed and led by local municipalities and partners, fosters collaboration to build safe, inclusive, and resilient communities across four priorities: Mental Health and Addictions, Housing Stability, Domestic and Family Violence, and Community Security. The Community Safety and Well-Being for Huron Oversight Committee bring together 29 partners in a cross-sector collaboration to implement the plan's goals of reducing risk and crime while improving safety, security, and well-being across Huron County.

For more information, contact:

Stacey Jeffery, Community Relations Manager Municipality of South Huron 519-235-0310 extension 247 sjeffery@southhuron.ca

Michaela Johnston, CEMC, Accessibility and Health & Safety Manager

Town of Goderich 519-524-8344 extension 212

mjohnston@goderich.ca



Board Meeting Highlights

October 28, 2025

Land Acknowledgement

Communications Manager Chera Longston presented a video from a Bedford PS French Immersion class. Merci Madame Sbarra!

Good News

North Huron Hosts School Fair

Vice Chair Patricia Smith highlighted the School Fair that invited North Huron area schools and a number of local dignitaries. Students participated in a variety of activities and learned about baking, fire safety, police services and visited a number of displays as well as interacted with animals.





An Indigenous Feast to Celebrate

Trustee Sheila Armstrong-Marshall was pleased to share that she attended the Indigenous Feast on October 5. The event showcased three guest speakers (Chief C. Ritchie, Kris Keeshig, and Paul Nadjiwon), a lunch provided by Chiblow Fish, and workshops including beading, outdoor learning, corn doll making, dancing and more!











Events to Support the Terry Fox Foundation

A number of AMDSB schools hosted events to support the Terry Fox Foundation and its efforts to raise funds for cancer research. In 2024, over \$72,000 was raised, and overall, our schools have raised an incredible \$1.5 million!







Meetings with Local MPPs

Chair Michael Bannerman highlighted recent meetings with Perth-Wellington MPP Matthew Rae and Huron-Bruce MPP Lisa Thompson. He, along with Vice Chair Patricia Smith, Director Graham Shantz and Superintendent of Corporate Services Cheri Carter, discussed their appreciation for their support and recent provincial capital funding, but also pointed out funding shortfalls for staffing that impact other programs like special education and transportation. The meetings laid the foundation for meeting on an annual basis to continue the discussions. Other recent advocacy efforts included a media release to highlight Local Government Week and the importance of the trustee role.



School Showcase

Communications Manager Chera Longston highlighted **Hullett Central Public School**, located in Londesborough (Central Huron - Trustee Deb Logue), which serves approximately 240 students from Kindergarten to Grade 8. While it has no designated feeder school, students transition to Central Huron SS for secondary education. The current building opened in 1966 and is led by Principal Lori Stevens under the supervision of Superintendent Riley Culhane.

Highlights from Hullett Central PS include:

- Indigenous learning: grade 2 to 8 students write personalized land acknowledgements so they have a personal connection to reconciliation efforts.
- Peer mentorship/leadership: older students act as "big buddies" and develop relationships that are mutually beneficial. The leadership team is very active in providing student opportunities as well as community outreach through events like food drives.
- Outdoor learning: Hullett students enjoy amazing outdoor spaces that the School Council members help to enhance.
- Unique learning spaces: Staff are very proud of the variety of learning spaces, including seating
 options and arrangements, as well as other engaging spaces.







Launch of the Strategic Planning Process

The Board of Trustees are embarking on a strategic planning process throughout the 25-26 school year. The process will involve a full community engagement process and will be looking for feedback from students, staff and families. Stay tuned for more information!



Days of Significance Wrap-Ups (September and October)

Schools celebrated a number of relevant days/weeks/months throughout September and October. The short videos below provide a sampling of these activities!

September DOS Wrap-up Video by AMDSB Communications

October DOS Wrap-up Video by AMDSB Communications

Student Trustee Update



Student Senators recited their Declaration of Office/Oath of Allegiance (pictured below). Student Trustees shared that the senate is about to launch a social media campaign introducing each of the student senators and highlighting what they would like to achieve throughout the school year. They are also continuing the equity fund project that will ensure students across secondary schools have equitable access to extra-curricular activities.

Senior Staff Updates

Long-Term Accommodation Plan

Superintendent Cheri Carter provided an overview of the 2025 Long-Term Accommodation Plan (LTAP). The LTAP provides an overview of the student accommodation and capital planning needs in the district. The LTAP culminates with recommendations that will be used to guide work plan priorities and initiatives over the short, medium, and long-term horizons, and is a tool used by AMDSB to facilitate communication and collaboration in support of planning for student accommodation needs. Visit the Pupil Accommodations and Enrolment Projections page to view the full LTAP.

North Perth Transition Process

The transition process for relocating grade 7 and 8 students from the Listowel Eastdale PS and North Perth Westfield ES catchment areas to Listowel District SS has begun. Two committees have been formed - one that involves board staff members that is arranging all of the logistical details for the move and another that involves students, school staff and parents/caregivers. Full details about this process are posted on the board website: amdsb.ca/northperthboundaryreview2425.



Future Board Meetings

Regular Board Meetings are held <u>in person</u> unless otherwise noted. Links to join the meetings online will be posted on the <u>Board Meeting page</u> the day before the meeting.

- Tuesday, November 25, 2025 at 4:45 p.m. (Organizational Meeting followed by the Regular Board Meeting and Committee of the Whole, Closed Session)
- Tuesday, December 9, 2025 at 4:45 p.m. (Regular Board Meeting, followed by Committee of the Whole, Closed Session)

Future Meetings/Events with Trustee Representation

- Ad Hoc Policy Committee Tuesday, October 28, 2025 at 11:00 a.m. (online)
- Parent Involvement Committee Wednesday, October 29, 2025 at 6:30 p.m. (online)
- Special Education Advisory Committee (SEAC) Wednesday, November 5, 2025 (online)
- Supervised Alternative Learning (SAL) Monday, November 24, 2025





October 10th, 2025

Township of Howick 44816 Harriston Road Gorrie, ON N0G 1X0 Canada RECEIVED

OCT 28 325

Dear Township of Howick,

TOWNSHIP OF HOWICK

As Christmas approaches, we are reminded of the joy and warmth the season brings—family gatherings, traditions, and the comfort of knowing we belong. But for many children and families in our community, the holidays can be a time of stress, isolation, and uncertainty rather than celebration.

Your generosity can help make Christmas better for a family in need. With your support, we can ensure that every family in Huron County has a meal on the table and gifts under the tree. Your donation allows us to provide gift cards to local grocery and toy retailers. Together, we can bring light to families who might otherwise be left in the dark this holiday season.

Last year, the Huron County Christmas Bureau provided gifts for over 1370 children—that's roughly 1-in-10 children aged 0-18 in Huron County. As the cost of living in rural regions continues to climb, more families are finding it difficult to meet their basic needs, making extra expenses, such as Christmas presents, impossible to afford. This Christmas, we invite you to share the true spirit of giving. Every donation—whether big or small—makes a meaningful difference for families in need in Huron County. When you give, you are not only helping to brighten their Christmas, but also reminding families that they are not alone, and that they live in a community that cares.

Please consider making your donation today. With your kindness, we can deliver the hope and joy of Christmas to families in need in Huron County.

Wishing you and your loved ones peace and joy this Christmas,

Kati Clah

RECEIVED

OCT 2 8 2025

TOWNSHIP OF HOWICK

Katrina Clarke Executive Director Rural Response for Healthy Children 226-699-0707 ext. 101

kclarke@rrhc.on.ca

Real help, right here, right now... For families that need it most.



Saugeen Valley Conservation Authority

Minutes - Board of Directors Meeting

Date: Thursday September 18, 2025, 1:00 p.m.

Location: 1078 Bruce Rd 12, Formosa, ON, NOG 1WO and hybrid

Chair: Tom Hutchinson

Members present: Barbara Dobreen, Sue Paterson, Moiken Penner, Jennifer Prenger (virtual,

left meeting at 3:14 pm), Larry Allison, Bill Stewart (virtual, left meeting at 3:48pm), Paul Allen, Steve McCabe (virtual), Dave Myette, Bud Halpin, Greg

McLean, Mike Niesen

Members absent: Peter Whitten, Kevin Eccles

Staff present: Erik Downing, Adam Chalmers, Donna Lacey, Matt Armstrong, Katie

Thomas, Ashley Richards, Jennifer Mead, April McBay.

The meeting was called to order at 1:00 p.m.

1. Land Acknowledgement – read by Gregory McLean

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

Motion #G25-64

Moved by Mike Niesen Seconded by Sue Paterson

THAT the agenda for the Saugeen Valley Conservation Authority meeting, September 18, 2025, be adopted as amended.

Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Staff Introductions

The Board of Directors were introduced to a Resources Information Technician contractor and a permanent forestry technician.

5. Adoption of Minutes

5.1 Authority meeting and Special Meeting – July 17, 2025

Motion #G25-65

Moved by Greg McLean Seconded by Dave Myette

THAT the minutes of the Saugeen Valley Conservation Authority meeting, and Special Meeting: Hearing Training July 17, 2025, be adopted as presented.

Carried

Delegation – Sofia Ramierez – McGowan Falls Fence and Access Concerns

The delegation, led by Sofia Ramirez on behalf of residents of the Municipality of West Grey, objected to SVCA's fencing, access restrictions, and perceived new fees at McGowan Falls. She asserted that the changes reduced accessibility, contradicted alleged intent of the land use, and lacked consultation, and evidence to justify safety and vandalism claims. Ms. Ramierez cited a petition, survey results, and proposed alternatives, calling for transparency, and the halting of work.

7. Matters Arising from the Minutes – none

8. New Business

8.1 GM-2025-15: SVCA Operational Plan

The GM/S-T reported that 2024 performance evaluations were completed, and highlighted the ongoing Amish and Mennonite outreach strategy. It was also noted that many target dates for Water Resources projects have shifted following the manager's return from leave.

8.2 GM-2025-16 Program Report

The GM/S-T noted that the 75th Anniversary celebration required significant effort from Corporate Services and Lands staff, with appreciation expressed to all who attended. The event included the official opening of the new Formosa Conservation Area, which was well attended by dignitaries, past staff, and stakeholders.

8.3 GM-2025-17: Fence Installation at Durham Conservation Area Update

The GM/S-T reported that the Durham Conservation Area fence project was completed in summer 2025, fully funded by campground revenues with no municipal levy contribution. SVCA acted squarely within its legislated authority under Ontario Regulation 688/21, which permits fencing, gates, and other measures to manage access and liability. Multiple communication and consultation efforts were undertaken dating back to 2022, including signage, council correspondence, media releases, resident letters, and participation in a public meeting.

Concerns about property ownership and deed stipulations were dismissed, as SVCA is the registered landowner and existing records confirm no restrictions inconsistent with current use. Requests for operational incident statistics were noted as internal business records, not subject to public disclosure. The project was reaffirmed as supporting fairness, risk management, and sound stewardship while ensuring Durham remains accessible and affordable through low-cost passes and free library memberships.

The preceding delegation noted that legal counsel had been consulted, but no legal action has been received by SVCA to date; therefore, any discussion of legal implications was deemed premature. Questions were raised regarding the purchase of passes, which are available online

(mailed to purchasers), for pickup at the Formosa office, or at the Durham CA gatehouse. The delegation also commented on large stones placed at the beach above the dam, with a director inquiring if this was intentional; clarification was provided that the placement formed part of the dam safety plan, recommended by an external professional engineer, to deter unsafe swimming above the dam. It was further noted that SVCA has adjusted the buoy line to improve safety in this area.

8.4 GM-2025-18: 2026 SVCA Preliminary Budget

Motion #G25-50

Moved by Paul Allen Seconded by Steve McCabe

THAT the SVCA Board of Directors endorse a proposed increase of up to 6% for the 2026 SVCA Budget.

Carried

The Board endorsed the 2026 Preliminary Budget with an increase of up to 6%, confirming this as the lowest proposed in five years and a starting point for staff to build an appropriate and respectful budget. Discussion included a request for plain-language explanation of the Modified Current Value Method to support council communications, and clarification that Forestry is funded partly as a Category 1 service on conservation lands and partly through self-generated revenue from landowner services. The budget will provide stability for mandatory programs, staff capacity, and operations while minimizing municipal impacts.

8.5 EPR-2025-09: Two-Zone Floodplain Management Concept in Specific Areas of Southampton

Motion #G25-67

Moved by Dave Myette Seconded by Moiken Penner

THAT the Saugeen Valley Conservation Authority accepts the Greenland Consulting Engineers Two-Zone floodplain mapping study for the specific areas of Southampton described in this report.

AND FURTHER THAT the Saugeen Valley Conservation Authority adopts the Two-Zone Floodplain Management Concept for the specific areas of Southampton described in this report, which would come into effect when the appropriate amendments are made to the Town of Saugeen Shores Official Plan and Zoning By-law.

Carried

The Board accepted the Greenland Consulting Engineers study and approved adoption of the Two-Zone Floodplain Management Concept for specific areas of Southampton. This change will permit conditional development in designated flood fringe areas once the Town of Saugeen Shores completes the necessary Official Plan and Zoning By-law amendments.

Directors observed that under the previous one-zone approach the entire floodplain would have been prohibited for development, whereas the two-zone floodplain now distinguishes areas where development remains prohibited and where conditional development is permitted. It was also confirmed that the project boundary was defined by the Town of Saugeen Shores, with the future option to expand the study area at the Town's request.

8.6 EPR-2025-10: Permits Issued

Motion #G25-68

Moved by Sue Paterson Seconded by Larry Allison

THAT SVCA permit applications 25-102 to 25-175 as approved by staff, be endorsed by the SVCA Board of Directors.

Carried

8.7 LAN-2025-07: Campground Fee Schedule

Motion #G25-69

Moved by Bud Halpin

Seconded by Barbara Dobreen

THAT the SVCA Board of Directors endorse the proposed 2026 fee increase for campgrounds and related rates.

Carried

Director Moiken Penner, seconded by Director Gregory McLean, moved that non-serviced daily and weekly campsites remain at the 2025 fee rate. The amendment did not carry. Discussion noted equitable access concerns, the higher costs of winter camping due to snow removal, the comparable maintenance of serviced and non-serviced sites, and that fees are set using conservation authority and campground comparators.

8.8 LAN-2025-08: Hydro Expansion Durham Conservation Area

Motion #G25-69

Moved by Mike Niesen

Seconded by Larry Allison

THAT the SVCA Board of Directors award RKS Electric the contract for the Hydro Expansion Project at Durham Conservation Area.

Carried

It was confirmed that, in connection with the Durham Conservation Area hydro expansion project, fibre and water lines already planned may be installed concurrently while the trench is open for electrical work. The contractor indicated that, notwithstanding the low cost, all components of the project will be completed to SVCA's specifications.

8.9 Other Business – none

8.10 Closed Session

Motion #G25-52

Moved by Dave Myette

Seconded by Sue Paterson

THAT the Authority move to Closed Session to discuss, in camera, to address matters relating to an identifiable individual(s) and THAT the GM/S-T and recording secretary remain in the meeting.

Carried

With no further business to discuss, the meeting was adjourned at 4:28 p.m.	following a motion
by Sue Paterson and seconded by Paul Allen.	

Tom Hutchinson Chair Ashley Richards Recording Secretary



1078 Bruce Road 12 | P.O. Box 150 | Formosa ON Canada | NOG 1W0 | 519-364-1255 www.saugeenconservation.ca publicinfo@svca.on.ca

Municipality of Arran-Elderslie,
Municipality of Brockton
Township of Chatsworth
Municipality of Grey Highlands
Town of Hanover
Township of Howick
Township of Huron-Kinloss
Municipality of Kincardine
Town of Minto
Municipality of Morris-Turnberry
Town of Saugeen Shores
Township of Southgate
Municipality of South Bruce
Township of Wellington North
Municipality of West Grey

October 31, 2025

Subject: Province of Ontario

To our Municipal Partners,

On October 31, 2025, the Province of Ontario issued a news release announcing its intent to create a new provincial agency to provide leadership and coordination for Ontario's Conservation Authorities. The announcement can be read here: Ontario Creating New Conservation Authority Agency to Improve Service Delivery and Protect Communities

At this stage, this is a proposal and will be followed by a 45-day consultation period through the Environmental Registry of Ontario. No legislative or operational changes have been made, and Conservation Authorities continue to operate as usual.

Saugeen Conservation, along with Conservation Ontario and our colleagues across the province, is reviewing the proposal and will provide comments during the consultation period. We appreciate the opportunity to be engaged and will share accurate information with our member municipalities as details emerge.

We want to assure you that there is no disruption to our programs, staffing, or services.

Our team continues to deliver all watershed-based programs and services under the Conservation Authorities Act and through our existing municipal agreements, including:



- · Flood forecasting and warning, and natural hazard management
- Drinking water source protection
- Environmental planning and permitting
- Management of conservation areas and trails
- Stewardship and restoration projects
- Forestry and other land management work

It remains business as usual for watershed protection, and SVCA programs and services. Our staff remain focused on providing timely support to our fifteen member municipalities and local residents.

Conservation Authorities remain one of Ontario's most effective tools for balancing the province's urgent housing needs with the equally urgent imperatives of watershed protection and climate resilience. Across the province, CAs are already implementing standardized checklists, pre-consultation protocols, and clearer application requirements to streamline permitting and support housing delivery while protecting communities from flooding and erosion.

Saugeen Conservation will continue to:

- Deliver on all current municipal agreements
- Participate actively in the provincial consultation
- Provide clear and factual updates to our partners as new information becomes available

We value our strong relationships with our member municipalities and will continue to work collaboratively to protect our shared watersheds and communities.

Sincerely,

Erik Downing

General Manager / Secretary-Treasurer

Saugeen Valley Conservation Authority

1078 Bruce Road 12, Box 150, Formosa, ON NOG 1W0

e.downing@svca.on.ca | (519)364-1255 ext. 241

www.saugeenconservation.ca

Ministry of Municipal Affairs and Housing

Office of the Minister

777 Bay Street, 17th Floor Toronto ON M7A 2J3 Tel.: 416 585-7000

Ministère des Affaires municipales et du Logement

Bureau du ministre

777, rue Bay, 17e étage Toronto (Ontario) M7A 2J3 Tél.: 416 585-7000



234-2025-4923

October 30, 2025

Dear Head of Council:

I am writing to update you on amendments to the *Development Charges Act, 1997* (DCA) that were made by Bill 17, the *Protect Ontario by Building Faster and Smarter Act, 2025,* and corresponding changes to Ontario's Building Code.

As you recall, our government introduced Bill 17 to help speed up the construction of new homes and infrastructure by streamlining development processes and reducing costs, in partnership with municipalities. Among the changes, the Bill:

- Amended the DCA to provide for payment of development charges (DCs) for nonrental residential developments to be made in full at the earlier of the date an occupancy permit is issued and the date a development is first occupied. This deferral would encourage residential construction activity by enhancing a developer's cashflow flexibility.
- Removed authority for municipalities to charge interest on any legislated DC deferral amounts, except to the extent such interest has accrued prior to these changes coming into force.

The amendments noted above require a commencement order to come into force. Following consultations with municipal and industry experts, the government has issued a commencement order to bring these changes into force on November 3, 2025.

To support the implementation of deferred development charges, I will be amending the Building Code to require that all non-rental residential buildings subject to a deferred development charge will now require an occupancy permit, which can only be issued once these deferred development charges have been paid. These targeted changes will establish a clear, enforceable payment trigger for municipalities while leaving all life-safety requirements for occupancy unchanged. These Building Code amendments will take effect alongside the DCA amendments on November 3, 2025. Municipalities without development charges, and requirements for other buildings, are unaffected.

I look forward to continuing to work together to get shovels in the ground to build more homes that Ontarians can afford. Please accept my best wishes.

Sincerely.

Hon. Robert J. Flack

Minister of Municipal Affairs and Housing

c. Municipal Chief Administrative Officer
Robert Dodd, Chief of Staff
Martha Greenberg, Deputy Minister
Caspar Hall, Assistant Deputy Minister, Local Government Division
David McLean, Assistant Deputy Minister, Housing Policy and Planning Division

Howick Family Festival Oct 20/25

Meeting held in Howick Library with 3 present.

Reece Hamilton will donate beef

Fireman Chili Cook Off participation hopefully next meeting

Tent Rent Kevin Finnigan around \$600with sides and set up. Need to get 6 cement blocks

Josh Kestner looking into snow fence Mt Forest

Pulled pork on a bun Janice will book Beth Hotchkiss to cook meat. Chili & Dinner Roll (Fireman cooking)

Minor Hockey Hot Choc & Mint Smoothies

Soccer Club sell 50/50 tickets

Minor Ball Snow Pitch Tournament

Games Steph

Look into DJ for outside

Fireworks Pete

Next Meeting Nov 5/25 7 pm



Phone: 519-357-2277 x4 Email: office@nhfoodshare.ca Website: http://nhfoodshare.ca

405-D Josephine Street, PO Box 354 Wingham Ontario, N0G 2W0

RECEIVED

OCT 17 2025

TOWNSHIP OF HOWICK

October 14, 2025

Township of Howick 44816 Harriston Road Gorrie, Ontario N0G 1X0

Dear Council Members:

Re: Appeal for Financial Assistance

The North Huron Community Food Share ("NHCFS" or the "Food Share") respectfully appeals to each council within our catchment area for financial support to assist with ongoing operational costs. Since 1999, NHCFS has served residents in North Huron, Huron East, Morris-Turnberry, Howick, Ashfield-Colborne-Wawanosh, Huron-Kinloss, and South Bruce. Throughout its history, the Food Share has relied entirely on the generosity of our community, whose donations have sustained our work.

Year after year, our clients have faced mounting financial pressures as the cost of living continues to rise. Tariffs and supply chain disruptions have contributed to increased prices on everyday essentials, from groceries and household goods to fuel and transportation. For many families in our community, these shifts have made it even more difficult to afford basic needs, deepening reliance on the Food Share and underscoring the urgency of our mission.

Fortunately, our location at the rear of Wingham Storage provided an opportunity to expand into additional space, an essential step in responding to the growing needs of our clients and ensuring a safer, more functional environment for our volunteers. As demand continues to rise and food prices climb, this expansion has become critical to maintaining the quality and consistency of our service. To sustain this level of support for our community, we believe it is time to seek municipal assistance.

We recognize the many competing priorities currently facing Municipal Councils, yet we respectfully ask that this appeal be considered for inclusion on your early 2026 agenda. The growing needs of our community and the essential role of the Food Share make this request both timely and urgent.

Sincerely.

The Board of North Huron Community Food Share

Kathy Adams

Chair



Membership Minutes

Membership Meeting #7-2025

September 17, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Andrew

Fournier, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed

Podniewicz, Vanessa Kelly, Sharen Zinn, Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer

Jayne Thompson, Communications Coordinator

Stewart Lockie, Conservation Areas Services Coordinator

Jason Moir, FRCA Parks Supervisor Erin Gouthro, Watershed Ecologist Michelle Quipp, Executive Assistant

Others Present: Cory Bileya, Midwestern News Media

Greg Stewart, Donnelly Murphy Lawyers

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #79-25

Moved by: Alison Lobb Seconded by: Evan Hickey

THAT a new agenda item, Chair and Members Reports, be added after the Consent Agenda. (carried)

Motion FA #80-25

Moved by: Alvin McLellan Seconded by: Evan Hickey

THAT the minutes from the General Membership Meeting #6-2025 held on June 18, 2025, be approved. (carried)

4. Closed Session: Legal Matter-Macpherson Appeal

Motion FA #81-25

Moved by: Matt Duncan Seconded by: Evan Hickey

THAT the meeting be moved into a closed session. (carried)

Motion FA #82-25

Moved by: Alison Lobb Seconded by: Megan Gibson THAT the members accept the report provided by Greg Stewart. (carried)

Motion FA #83-25

Moved by: Evan Hickey Seconded by: Alvin McLellan

THAT the meeting be moved back into an open session.

(carried)

5. Presentation on Summer Work Plan Highlights

Motion FA #84-25

Moved by: Megan Gibson Seconded by: Alison Lobb

THAT members accept the presentation by Jayne Thompson highlighting the summer work plan. (carried)

6. Business Requiring Direction and or a Decision:

a) Results of RFQ-Paving at Administration Office: Report #50-2025

Report #50-2025 was presented and the following motion was made:

Motion FA #85-25

Moved by: Alison Lobb Seconded by: Evan Hickey

THAT the Members award RFQ MC#25-04-CA to Melrose Paving Co. Ltd for the quoted price of \$44,091.42 plus HST.

(carried)

b) Results of RFQ-Paving at Falls Reserve Conservation Area: Report #51-2025

Report #51-2025 was presented and the following motion was made:

Motion FA #86-25

Moved by: Megan Gibson Seconded by: Matt Ducan

THAT the 2025 Budget for the Falls Reserve Conservation Area be amended to include the awarded RFQ MC#25-01-FRCA project amount to be purchased from FRCA Accumulated Surplus; AND THAT the Members award RFQ MC#25-01-FRCA to Melrose Paving Co. Ltd for the quoted price of \$132,450.32 (plus HST). (carried)

c) Request for Signage at Pioneer Conservation Area: Report #52-2025

Report #52-2025 was presented and the following motion was made:

Motion FA #87-25

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT the members discuss the request for a sign by Disney's of Huron County Project Group as set out in Report #52-2025. (carried)

Motion FA #88-25

Moved by: Matt Duncan

Seconded by: Ed Podniewicz

THAT the members deny the request for a sign by Disney's of Huron County Project Group and recommend they contact the Morris-Turnberry municipality. (carried)

Motion FA #89-25

Moved by: Andrew Fournier Seconded by: Matt Duncan

THAT the members direct staff to create a signage policy. (defeated)

d) Wawanosh Campground: Report #53-2025

Report #53-2025 was presented and the following motion was made:

Motion FA #90-25

Moved by: Alvin McLellan Seconded by: Evan Hickey

THAT the members request a staff report with options and timelines to move forward with Wawanosh Campground.

(carried)

e) AODA Policy: Report #54-2025

Report #54-2025 was presented and the following motion was made:

Motion FA #91-25

Moved by: Alison Lobb Seconded by: Vanessa Kelly

THAT the Customer Service Accessibility Policy be approved; AND THAT the Accessibility Feedback Process be approved. (carried)

7. Consent Agenda

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for June, July and August: Report #55-2025
- b) Agreements Signed: Report #56-2025
- c) 2025 Work Plan and Budget Update: Report #57-2025
- d) Correspondance:
 - i) Transfer of Conservation Authorities Program to MECP
 - ii) Resolution from the Twp. Of North Huron Re: Draft Program & Services Agreement

Motion FA #92-25

Moved by: Megan Gibson Seconded by: Alvin McLellan

THAT Report #55-2025, Report #57-2025 and correspondence about Resolution from the Twp. Of North Huron Re: Draft Program & Services Agreement, along with the respective motions as outlined in those reports be approved. (carried)

Motion FA #93-25

Moved by: Megan Gibson Seconded by: Matt Duncan

THAT Report 56-2025 be approved as outlined. (carried)

Motion FA #94-25

Moved by: Alison Lobb Seconded by: Alison Lobb

THAT the correspondence about Transfer of Conservation Authorities Program to MECP be accepted. (carried)

7. Chair and Members Report:

Matt Duncan and Phil Beard will be attending a tour with MPP Lisa Thompson on September 22, 2025.

8. Succession Planning

Report #58-2025 was presented to the members.

Motion FA #95-25

Moved by: Evan Hickey Seconded by: Matt Ducnan

THAT the Members accept Report #58-2025.

9. Adjournment: – Next Meeting Date, Wednesday, October 15, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #96-25

Moved by: Megan Gibson Seconded by: Evan Hickey

THAT the Members Meeting be adjourned at 9:15. (carried)

Edylbugan

Ed McGugan Phil Beard

Chair General Manager / Secretary-Treasurer

This Board



WESTERN ONTARIO

FUNDERS FORUM

Fall 2025

Bringing municipalities, businesses, and community groups together to connect with ministries and explore funding opportunities.



10:00 AM - 12:00 PM

BLYTH MEMORIAL COMMUNITY HALL (LOWER HALL), 431 QUEEN ST, BLYTH, ON



Ontario 😿



Ministry of Municipal Affairs and Housing

Office of the Minister

777 Bay Street, 17th Floor Toronto ON M7A 2J3 Tel.: 416 585-7000 Ministère des Affaires municipales et du Logement

Bureau du ministre

777, rue Bay, 17^e étage Toronto (Ontario) M7A 2J3 Tél. : 416 585-7000



234-2025-4857

November 12, 2025

Dear Head of Council,

On October 23, 2025, our government introduced the *Fighting Delays, Building Faster Act, 2025* (Bill 60). Through this legislation and other changes, we are protecting Ontario's economy and keeping workers on the job by cutting red tape, getting shovels in the ground faster and supporting the construction of homes, roads and infrastructure.

The bill contains bold actions, creating the conditions for building housing and transportation infrastructure faster to support families, attract investments, create good jobs and keep Ontario competitive.

You are invited to review the <u>Environmental Registry of Ontario</u> and <u>Regulatory Registry</u> of Ontario posting links provided with this letter and share any feedback you may have.

If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at <u>Tanner.Zelenko@ontario.ca</u>.

In the face of economic uncertainty, we must protect Ontario. I look forward to continued collaboration with you, our municipal partners, to build the more prosperous, resilient and competitive economy that Ontario needs today, tomorrow, and in the decades to come.

Sincerely,

Hon. Robert J. Flack

Minister of Municipal Affairs and Housing

c. Prabmeet Sarkaria, Minister of Transportation
 Doug Downey, Attorney General of Ontario
 Todd McCarthy, Minister of the Environment, Conservation and Parks & Acting
 Minister of Infrastructure
 Graydon Smith, Associate Minister of Municipal Affairs and Housing
 Robert Dodd, Chief of Staff, Minister's Office
 Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing
 Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing
 Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing
 Martha Greenberg, Deputy Minister, Municipal Affairs and Housing
 David McLean, Assistant Deputy Minister, Municipal Affairs and Housing
 Caspar Hall, Assistant Deputy Minister, Municipal Affairs and Housing
 Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing
 Municipal Chief Administrative Officers

Development Charges Act – Ministry of Municipal Affairs and Housing

Schedule 3 of the Bill would make amendments to the Development Charges Act, 1997.

Land Acquisition Costs

A new subsection 7 (3.1) of the *Development Charges Act, 1997* would require development charge-eligible land acquisition costs to be part of a class in a development charge by-law consisting only of those costs. Land acquisition costs would, pursuant to a new section 5.3, be exempted from the historic service level cap, and these costs, for certain services, would be limited to those that relate to the ten-year period after the background study.

A new subsection 35 (1.1) of the Act would provide that money in an existing reserve fund established to pay for growth-related capital costs of eligible services can continue to be used for growth-related land acquisition costs of the applicable service, so long as those costs are not being paid from the reserve fund for the land acquisition class.

Requiring Local Service Policies

A new subsection 59 (2.2) of the Act would require municipalities that levy development charges to establish local service policies for each service to which the by-law relates and for which a part of the service would be provided as a local service.

The local service policy must identify the works or classes of works that are intended to be for the provision of local services. It could also identify works or classes of works that are not intended to be for the provision of local services (e.g. works that would be funded through development charges) or works or classes of works that would only partially be intended to be for the provision of local services.

A municipality could not require a work for the provision of local service to be paid for or constructed as a condition of land division if it is not identified as being intended to be so provided in the local service policy. This rule applies on the earlier of 18 months after Royal Assent or the day on which the local service policy is established.

The municipality would need to send a copy of the local service policy to the Minister of Municipal Affairs and Housing on request, by the date specified in the request.

If a local service policy has been established, it must be reviewed and a resolution passed by council at the same time as a development charge by-law is passed, indicating whether revisions would be needed.

Requiring Treasurer's Statements to be Submitted by a Specific Date
Subsection 43 (1) of the Act is amended to require the municipal treasurer to give

council a development charges financial statement (commonly referred to as the treasurer's statement) on or before June 30 annually. Subsection 43 (3) of the Act is amended to require the treasurer to give a copy of the financial statement to the Minister of Municipal Affairs and Housing no later than July 15 of the year in which the statement is provided to council.

Requiring Municipal Documents to be Submitted to the Ministry on Request

A new subsection 10 (5) of the Act would require municipal councils to give a copy of the

development charge background study to the Minister of Municipal Affairs and Housing on request, by the deadline specified in the request

A new subsection 13 (5) of the Act, requires municipal councils to give a copy of the development charge by-law passed by the municipality to the Minister on request, by the deadline specified in the request.

You may provide your comments on the proposed changes to the *Development Charges Act, 1997* through the Ontario Regulatory Registry (<u>25-MMAH018</u>) from October 23, 2025 to November 22, 2025.

Municipal Act - Ministry of Municipal Affairs and Housing

Schedule 7 of the Bill propose changes to the *Municipal Act, 2001*, to transfer jurisdiction over water and wastewater (sewage) services from Peel Region to the lower-tier municipalities of Mississauga and Brampton, and Caledon, effective January 1, 2029, or a different date as prescribed by the Minister. The proposed amendments prevent the transfer of jurisdiction over water and wastewater back from the lower-tier municipalities to Peel Region using existing authority to transfer services in the *Municipal Act, 2001*.

You may provide your comments on the proposed changes to the *Municipal Act, 2001*. through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry (025-1098) from October 23, 2025 to November 22, 2025.

Planning Act – Ministry of Municipal Affairs and Housing

Schedule 10 of the Bill proposes the following amendments to the *Planning Act* that would help create the conditions necessary to support housing and community development. If passed, the proposed changes would:

- Provide authority for the Minister to make regulations that would remove the need for certain minor variances,
- Allow certain official plan amendments modifying the authorized uses of land within a Protected Major Transit Station Areas (PMTSA) to be exempt from Minister's approval,
- Make provincial policy statements inapplicable with respect to all Minister's decisions under the *Planning Act* outside the Greenbelt Area. A transparent and accountable oversight framework would be developed to support implementation,
- Enable all upper-tier municipalities to establish regional Community Improvement Plans (CIPs) without being prescribed, allow municipalities to fund the CIPs of their respective upper- or lower-tier municipalities, and, for upper-tier municipalities without planning responsibilities, to revive CIPs that were in effect on the day before the municipality lost its planning responsibilities, and
- Enable Minister's zoning orders (MZO) to be made by non-regulatory orders and require them to be published on a Government of Ontario website.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario and the Ontario Regulatory Registry from October 23, 2025, to November 22, 2025:

• <u>ERO 025-1097</u> Proposed Planning Act Changes (Schedule 10 of Bill 60 - *Fighting Delays, Building Faster Act, 2025*).

We are also interested in receiving any comments you may have on associated consultation postings:

- ERO 025-1099: Consultation on simplifying and standardizing official plans.
- <u>ERO 025-1100</u>: Consultation to better understand the linkage between minimum lot sizes on urban residential lands and increased housing options and affordability.
- <u>ERO 025-1101</u>: Consultation to understand current municipal practices with respect to green development standards at the lot level (outside of building) in order to assess whether future changes are needed to prohibit mandatory green development standards in order to improve consistency and clarity across Ontario.

The Environmental Registry postings provide additional details regarding the proposed changes.

City of Toronto Act, 2006 – Ministry of Municipal Affairs and Housing

The proposed change would, through a proclamation order, remove the City of Toronto's authority, under the *City of Toronto Act, 2006*, to require green roofs or other alternative roof surfaces on buildings, effective November 3, 2025.

Residential Tenancies Act – Ministry of Municipal Affairs and Housing / Ministry of the Attorney General

Schedule 12 of the Bill amends the *Residential Tenancies Act, 2006* (RTA) to help address delays and support backlog reduction efforts at the Landlord and Tenant Board (LTB) and adjust the balance of landlord and tenant rights and responsibilities. If passed, the proposed changes would:

- Remove the requirement for a landlord to provide compensation to a tenant when
 evicting for personal use of the rental unit, if the landlord gives at least 120 days'
 notice of termination, instead of the required 60 days' notice;
- Shorten the notice period a landlord must provide to a fixed-term or month-tomonth tenant to evict them for rent arrears from 14 days to 7 days;
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB as part of a rent arrears hearing, if the tenant has not paid at least half of the rent arrears claimed in the application filed by the landlord:
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB on the day of a rent arrears hearing, if the tenant has not given prior notice in accordance with LTB timelines;
- Specify a 15-day period for a landlord or tenant to request internal review of a final order or decision of the LTB; and

- Create new regulation-making authorities for the government to prescribe:
 - o The form of a notice given by a landlord or tenant to terminate a tenancy.
 - Rules and guidelines for determining what qualifies as a "persistent" failure to pay rent / monthly housing charges, when they are due, by a tenant / member of non-profit housing co-operative.
 - Limitations on the LTB's ability to postpone the enforcement of an eviction order and/or factors the LTB must consider before postponing enforcement.
 - Limitations, conditions, or tests related to a tenant / member of non-profit housing co-operative making a motion to set aside an eviction order that has been issued, without a hearing, when the tenant/member has given notice of termination to a landlord/co-op, or the parties have entered into an agreement to end a tenancy.
 - Limits or conditions on the power of the LTB to review its final decisions and orders.

The proposed amendments would come into force on a day to be named by order of the Lieutenant Governor in Council.

You may provide your comments on the proposed change through the Ontario Regulatory Registry rom October 23, 2025, to November 22, 2025 at the links below:

- <u>RR 25-MMAH019</u>: Seeking Feedback on Proposed Amendments to the Rules Related to Tenants Raising New Issues at a Landlord and Tenant Board (LTB) Rent Arrears Hearing
- RR 25-MMAH024: Seeking Feedback on Proposed Amendments to Shorten the Rent Arrears Eviction Notice Period
- RR 25-MMAH025: Seeking Feedback on Proposed Amendments to the Compensation Requirements for Landlord's Own Use Evictions
- <u>RR 25-MAG017:</u> Seeking Feedback on Proposed Amendment to the Residential Tenancies Act, 2006 (RTA) to Shorten the Period of Time Available to Request a Review of an LTB order

Water and Wastewater Public Corporations Act – Ministry of Municipal Affairs and Housing

Schedule 16 of the Bill proposes a new Act which sets out a framework for a new delivery model for water and wastewater services. The new framework will include legislative authority for the Minister to:

- Designate corporations as water and wastewater public corporations by regulation.
- Require prescribed municipalities to deliver water and wastewater exclusively through a water and wastewater public corporation beginning on a date as prescribed.

Under the new framework, the Minister will have regulation-making authority, including the ability to:

- Prescribe duties and responsibilities for the water and wastewater public corporation.
- Govern the transfer, issuance, redemption and purchase of shares and dividends of a water and wastewater public corporation.
- Govern requirements related to the nomination, appointment, election, resignation or removal of members of the board of directors of the corporation.
- Govern powers for the water and wastewater public corporation to impose and collect fees and charges. If required by LGIC regulation, the Minister of Municipal Affairs and Housing would have oversight powers over rate plans (and additional plans that may be prescribed in regulations).
- Provide for additional transitional matters.

Subject to future regulations setting out the share allocation, the first corporation would provide water and wastewater services in Peel Region and would be jointly owned by Mississauga, Brampton and Caledon. A corporation would be incorporated under the *Ontario Business Corporations Act* at the direction of the Minister that the Minister would designate as a water and wastewater public corporation.

The council of a municipality prescribed by the regulations shall, by the date specified in the regulations, make by-laws transferring employees, assets, liabilities, rights and obligations of the municipality to a water and wastewater public corporation for the purpose of providing water and wastewater services.

You may provide your comments on the proposed changes to the *Municipal Act, 2001*. through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry (025-1098) from October 23, 2025 to November 22, 2025.

GO Transit Station Funding Act – Ministry of Infrastructure

Schedule 4 of the Bill proposes changes the *GO Transit Station Funding Act, 2023*, to enable Municipalities the flexibility to specify payment of a transit station charge, in respect of any part of a development that consists of residential development, upon occupancy and require financial security to secure the payment of any transit station charge that is required to be paid upon occupancy of residential development.

Additional amendments will provide for the determination of a transit station charge that is payable upon occupancy of residential development.

You may provide your comments on the proposed change to the *GO Transit Station Funding Act*, 2023 through the Environmental Registry of Ontario (ERO) notice <u>025-1182</u> from October 23, 2025 to November 22, 2025.

Toronto Waterfront Revitalization Corporation Act – Ministry of Infrastructure

The proposed amendments to the *Toronto Waterfront Revitalization Corporation Act,* 2002 would extend the mandate of Waterfront Toronto from 2028 to 2035, and allow for a further extension up to 2040.

The amendments also include provisions relating to a strategic review of Waterfront Toronto in 2031-32 that may inform the extension, a provision requiring the provincial government to consult with the federal government and City of Toronto prior to winding-up the corporation, and the repeal of provisions in the Act that are no longer applicable.

You may provide your comments on the proposed change to the *Toronto Waterfront Revitalization Corporation Act, 2002* through the Environmental Registry of Ontario (ERO) notice <u>025-1182</u> from October 23, 2025 to November 22, 2025.

Transit-Oriented Communities Act – Ministry of Infrastructure

Schedule 15 of the Bill proposes to amend the *Transit-Oriented Communities Act, 2020*, which may allow the Minister to establish a Transit-Oriented Communities Advisory Panel. The Minister may appoint up to four individuals to this Advisory Panel and appoint a Chair from among them.

The Transit-Oriented Communities Advisory Panel would advise and make recommendations to the Minister, in respect of such matters as the Minister directs, related to infrastructure, transit-oriented community projects, land designated as transit-oriented community land under the Act, and other related matters.

The amendments will also enable the Minister to make an order requiring an owner of land designated as transit-oriented community land to enter into an agreement with a municipality addressing any matters that the Minister considers necessary for the appropriate development of the transit-oriented community land.

Municipalities will also be required to designate a municipal officer or employee to give to the Minister such information as the Minister requests with respect to the implementation of transit-oriented community projects that are located within that municipality.

You may provide your comments on the proposed change to the *Transit-Oriented Communities Act, 2020* through the Environmental Registry of Ontario (ERO) notice 025-1182 from October 23, 2025 to November 22, 2025.

Construction Act - Ministry of the Attorney General

Schedule 2 of the bill proposes the following amendments to the *Construction Act* that would, if passed, refine the new annual release of holdback system that was enacted in 2024 but that is not yet in force:

Section 30 is re-enacted in order to apply with respect to the abandonment or termination of a contract or subcontract, rather than to a circumstance in which a contractor or subcontractor defaults in the performance of a contract or subcontract.

Not-yet-in-force amendments to section 31 that would have been made by section 27 of Schedule 4 to the *Building Ontario For You Act (Budget Measures)*, 2024 – providing for annual lien expiry – are repealed. Section 31 is amended to retain the provisions of those amendments dealing with notice of termination and its effects. The not-yet-inforce re-enacted version of section 26 (payment of basic holdback) is consequently amended to require the annual release of holdback without the expiry of liens.

Section 87.4 is amended by adding a separate transition rule for alternative financing and procurement arrangements (otherwise known as "public-private partnerships") and to adjust the transition rules respecting amendments made to section 31.

Transitional regulation-making authority in section 88 is made more generally applicable and is transferred from the Lieutenant Governor in Council to the Minister.

The amendments are to come into force at the same time as related amendments to the Act made by the *Building Ontario For You Act (Budget Measures), 2024,* except for the transitional regulation-making authority which comes into force on Royal Assent.

Ontario Water Resources Act - Ministry of the Environment, Conservation and Parks

Schedule 8 of the bill proposes amendments to the *Ontario Water Resources Act* (*OWRA*) that would, if enacted, would reduce the time and costs with providing on-site sewage treatment to on-farm worker housing by allowing larger systems (comprised of multiple systems with design capacities no greater than 10,000 L/d each and up to 50,000 L/d total per lot or parcel of land) to be regulated under the Ontario's Building Code and exempting these systems from existing *Ontario Water Resources Act* requirements for environmental compliance approvals.

You may provide your comments on the proposed change to the *Ontario Water Resources Act* through the Environmental Registry of Ontario (ERO) notice <u>ERO 025-0900</u> from October 23, 2025 to November 22, 2025. In parallel, the government is also consulting on a policy proposal on how the Ontario Building Code will continue to provide protection to human health, the environment, and neighbouring properties in relation to these on-farm systems. You may provide comments on this supporting policy proposal to the Ontario Building Code through Environmental Registry of Ontario notice <u>ERO 025-0899</u> from October 24, 2025 to December 7, 2025.

Building Transit Faster Act, 2020 – Ministry of Transportation

Schedule 1 of the bill proposes amendments to the *Building Transit Faster Act, 2020* (BTFA) that, if passed, would remove barriers and streamline processes that may otherwise result in delays to the timely completion of provincial transit projects by:

 Reducing the notice period to property owners from 30 to 15 days for Metrolinx to conduct due diligence work (e.g., carrying out inspections, removing obstructions), extending access to municipal right-of-way and third-party lands to the operation and maintenance of projects, and expanding the application of Minister's access orders to additional infrastructure (e.g., tunnels, life safety systems, buildings, bridges). Amendments will also create Minister's regulationmaking authorities to name additional infrastructure and to delegate powers for access orders to Metrolinx or to an MTO official.

You may provide your comments on the proposed change to the BTFA through the Environmental Registry of Ontario notice <u>ERO 025-1035</u>.

Highway Traffic Act – Ministry of Transportation

Schedule 5 of the bill amends the *Highway Traffic Act* (HTA) to require applicants for a Driver's Licence, Photo Card and Registrant Identification Number demonstrate that the person is a resident of Ontario, that the person has legal status in Canada and, with respect to an application for a commercial class driver's licence, that the person is lawfully able to work in Canada.

The Schedule also makes amendments to Part II.1 of the HTA to address concerns about the impact of vehicle lane reductions on traffic flow, congestion, and transportation efficiency. Amendments to s.195.3 would prohibit all municipalities from reducing the number of motor vehicle lanes when installing new bicycle lanes. Regulation-making authority is also proposed that would allow the Minister to expand the prohibition to include other municipal activities or provide exemptions to the prohibition altogether.

Finally, amendments to s. 195.9 would streamline the process for reimbursement regarding the existing bicycle lane provisions.

You may provide your comments on the proposed changes through Environmental Registry of Ontario notice <u>ERO 025-1071</u> and Regulatory Registry notice <u>RR 25-MTO019</u>.

Local Roads Boards Act – Ministry of Transportation

Schedule 6 of the bill amends the *Local Roads Boards Act* to allow owners of certain tax-exempt lands to make voluntary payments to their local roads boards. If approved by the Minister, the voluntary payments would be eligible for matching provincial government funding. The Minister is provided regulation-making authority to prescribe lands for this purpose, as well as to establish an approvals process for such payments. Other related amendments are made regarding record-keeping.

Photo Card Act, 2008 – Ministry of Transportation

Schedule 9 of the bill amends the *Photo Card Act, 2008,* to require that an applicant for a photo card establish that they are a resident of Ontario, and that they are in Canada lawfully.

Public Transportation and Highway Improvement Act – Ministry of Transportation

Schedule 11 of the bill adds a new section to the *Public Transportation and Highway Improvement Act* (PTHIA), stating that various things under the Act do not constitute an expropriation or injurious affection.

This Schedule also repeals and replaces s. 117 of the Act. The Minister of Transportation has existing authority under this section to set mandatory standards for highways, including for municipal roads; however, there is no such regulation currently in place. Proposed amendments would support implementation of common road construction standards across the province by creating new regulation-making authorities to allow the province to prescribe requirements for road construction contracts, establish an exemption process, and set reporting requirements pertaining to road standards. Amendments also allow the Minister to require input from stakeholders regarding standards upon request.

You may provide your comments on the proposed change to the PTHIA related to road construction standards through the Environmental Registry of Ontario notice <u>ERO 025-1140</u>.

Towing and Storage Safety and Enforcement Act, 2021 – Ministry of Transportation

Schedule 14 of the bill amends the *Towing and Storage Safety and Enforcement Act*, 2021, such that tow operators and vehicle storage operators are not required to submit their rates to the ministry for a service where a maximum amount for that service has been set by regulation.

You may provide your comments on the proposed changes through Regulatory Registry notice RR 25-MTO017.





Municipality of Arran-Elderslie,
Municipality of Brockton
Township of Chatsworth
Municipality of Grey Highlands
Town of Hanover
Township of Howick
Township of Huron-Kinloss
Municipality of Kincardine
Town of Minto
Municipality of Morris-Turnberry
Town of Saugeen Shores
Township of Southgate
Municipality of South Bruce
Township of Wellington North
Municipality of West Grey

November 10, 2025

Subject: Environmental Registry Posting on Conservation Authorities

To our Municipal Partners,

The Province of Ontario has posted a new Environmental Registry of Ontario (ERO) notice titled <u>"Proposed boundaries for the regional consolidation of Ontario's conservation authorities."</u> The posting was released on November 7, 2025, and the public comment period is open until December 22, 2025, at 11:59 p.m.

For background, the Environmental Registry of Ontario is the Province's official online platform for public consultation on environmental legislation, regulations, and policy changes. Ministries use the Registry to post proposals, receive comments, and record decisions. Conservation authorities (CA), municipalities, community organizations, and members of the public are invited to participate in this process.

Summary of the ERO Notice:

- The Province is seeking feedback on proposed boundaries and criteria to consolidate Ontario's 36 CAs into 7 regional CAs, aligned along watershed boundaries. This is a proposal only, not a finalized decision.
- The stated intent is to improve consistency, reduce duplication, and direct more resources to front-line watershed work, while aligning with provincial priorities.



- The notice identifies seven proposed regional groupings and provides both a detailed map (attached) and supplemental information outlining how these boundaries might be applied.
- SVCA is identified within the proposed "Huron-Superior Regional Conservation Authority,"
 which would merge the Saugeen Valley Conservation Authority with Ausable Bayfield,
 Maitland Valley, Grey Sauble, Nottawasaga Valley, Lake Simcoe Region, and Thunder Bay
 Conservation Authorities.
- While the majority of this proposed regional jurisdiction would encompass watersheds along the southwestern shores of Lake Huron and Georgian Bay, the inclusion of the Thunder Bay watershed extends the region's reach to Lake Superior, approximately 1,400 kilometres to the northwest, encompassing a total of 78 municipalities.
- The criteria used to draw the proposed boundaries includes intent to maintain watershed-based jurisdictions, simplifying relationships with municipalities, balancing technical capacity across authorities, and ensuring continuity of key programs such as permitting, flood forecasting and warning, and source water protection.
- The notice states that no changes are proposed to the overall extent of conservation authority jurisdiction and that regional CAs would remain independent organizations operating under municipal governance and oversight. Mandated programs would continue.
- The Province is requesting feedback on boundaries, transition considerations, governance options, transparent budgeting across multiple municipalities, and the maintenance of strong local relationships.

At this stage, there are no immediate changes to Saugeen Conservation's programs, staffing, or governance as a result of this posting. The *Conservation Authorities Act* remains fully in effect.

SVCA will review all materials, coordinate closely with Conservation Ontario and our neighbouring CAs, and prepare a response to the ERO posting within the consultation period.

We will continue to participate in this process, engage constructively on behalf of our member municipalities, and share updates as new information becomes available.

Thank you for your continued support and for helping to maintain balanced communication during this consultation period.

Sincerely,

Erik Downing

General Manager / Secretary-Treasurer

Saugeen Valley Conservation Authority

1078 Bruce Road 12, Box 150, Formosa, ON NOG 1W0

e.downing@svca.on.ca | (519)364-1255 ext. 241

www.saugeenconservation.ca

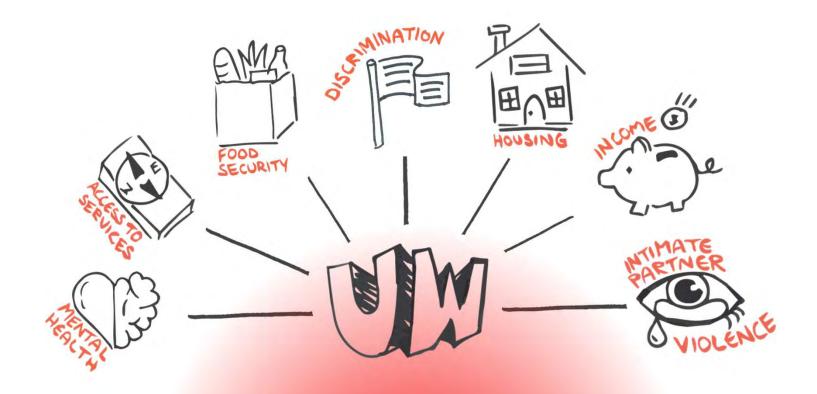


United Way

Perth-Huron

A better tomorrow starts with YOU!







A Unifying Force!





Open

Opened: June 2023

Tues, Wed & Thu | Noon-5 pm



Operated

By CMHA Huron Perth

Formerly "Choices for Change"



Funded

By United Way Perth-Huron

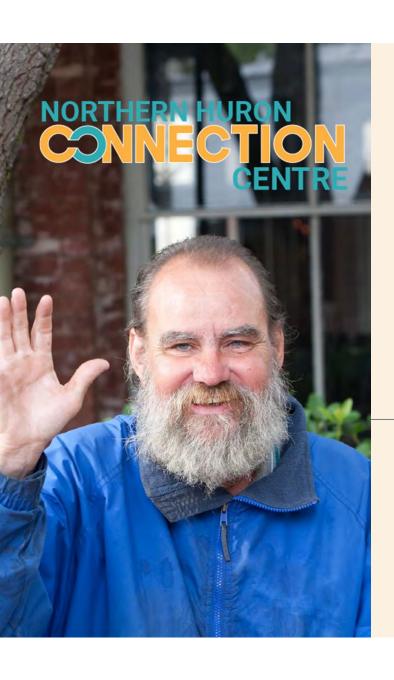
Via corporate, individual giving and 'Coldest Night' event



Volunteers & Donations

Welcome

Hygiene items, coats, boots, mitts etc. Volunteers contribute to success



Services Offered



Cooling/Warming



Food



Showers



Clothes



Laundry Facilities



Phone/Wi-Fi



Emotional Support



Social Connection

Values of Operation



Client Centred



Dignity & Choice



Housing Focused

Stats June 2023 - December 2024



Unique Visitors



People assisted with documentation



Total visits



People added to 'by-name list'



Eviction Preventions



People Housed by NHCC & partner agencies





perthhuron.unitedway.ca/unitedhousing

United Housing is Perth-Huron's first non-profit housing organization dedicated to creating and sustaining mixedincome rental units. **Mission** - Build strong, healthy communities by developing, creating, constructing, and managing affordable housing in Perth-Huron.



We are currently in discussions with a potential land donor in Wingham. If successful, this opportunity could lead to the development and operation of mixed-income, affordable rental housing—and long-term sustainability.





Live answer | Confidential 150⁺ languages | 24/7 | Free





HEALTH SUPPORTS



HOUSING CENTRES



PARENTING



NEWCOMER SERVICES



SENIORS SERVICES



DISABILITY SUPPORT



MEAL PROGRAMS



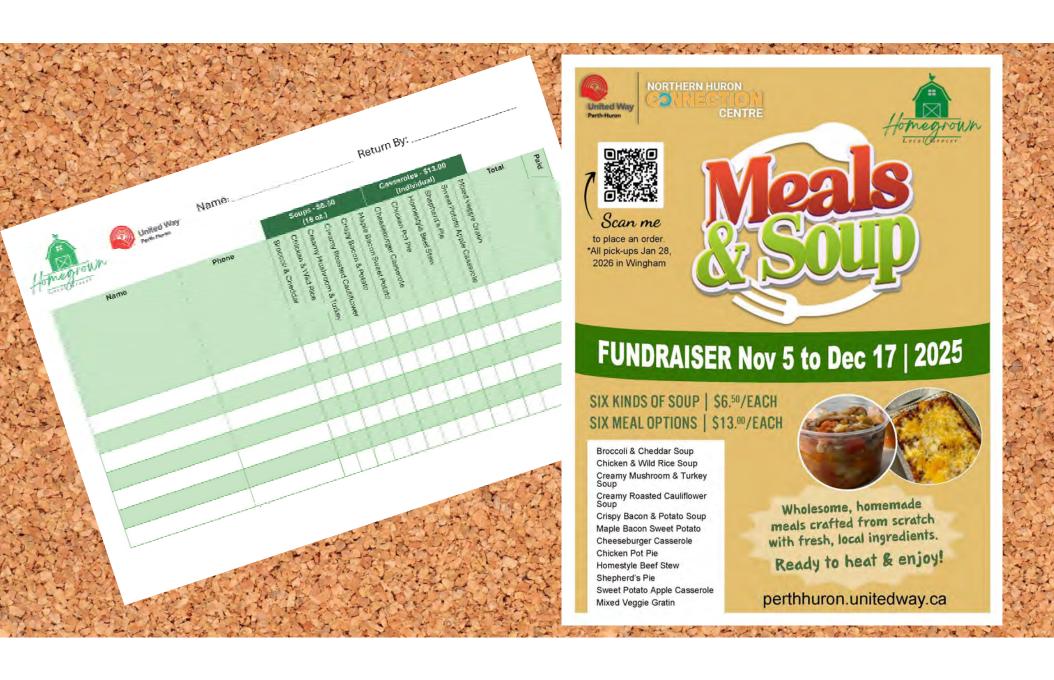
GOV. SOCIAL ASSISTANCE



VOLUNTEER









CNOY 2025

Goal: \$30,000

Raised: \$39,186!

CNOY 2026February 28, 2026!

cnoy.org/wingham





a little walk for a big problem



Please Give









November 11, 2025

To:

Municipal Councils and Recreation Departments Huron and Perth Counties

Subject: Request for Meeting to Discuss Ice Allocation and Priority Scheduling for Huron Perth Lakers Hockey Association

Dear Municipal Representatives,

On behalf of the Huron Perth Lakers Board of Directors, volunteers, parents, and registrants, I am writing to request a meeting to discuss the allocation of ice within our municipalities and the impact that current practices are having on our ability to maintain a competitive AAA hockey program.

Since our establishment in 1997, the Huron Perth Lakers have proudly developed elite athletes who have advanced to Junior, University, and Professional levels, including the OHL and NHL. Our association represents the highest level of hockey in the region and is recognized across the Alliance Hockey League for our player development and professionalism. However, despite our strong record and regional identity, we continue to face challenges in securing equitable access to ice within Huron Perth.

Over the past three years, we have received notice—without consultation—that the Lakers would no longer receive ice allocation in certain arenas. The stated reason has often been that local associations require more ice, resulting in our removal from the schedule. While we respect the needs of all minor hockey programs, these decisions have left our organization with inconsistent access and uncertainty about our ability to deliver programming.

We are not seeking additional ice beyond what our teams require; we are short approximately **three hours per week (two practices)**. Each year, our ice needs remain stable, yet we are unable to confirm access after our team selections in the spring, as mandated by the Ontario Hockey Federation (OHF). We have to wait for some local users to confirm the ice that they want in the fall. This uncertainty limits our ability to plan and deliver programming efficiently.

Accordingly, we are requesting a meeting with all relevant municipal stakeholders to address the following issues and to work collaboratively toward a fair and transparent system.

Current Situation

- Most rep hockey associations—except Stratford and St. Marys (currently in amalgamation discussions)—have transitioned to regional zone structures.
- Municipal ice allocation policies, however, have not evolved to reflect this change.
- The Lakers often face exclusion from scheduling meetings or early denial of ice allocation (e.g., St. Marys).
- Some municipalities (e.g., South Huron) rent ice to associations outside Huron County (e.g., Lucan) before fulfilling Huron–Perth program needs.

Key Challenges

1. Inconsistent Priority Rules

- Local associations often receive first priority under outdated municipal policies, even when their player bases extend beyond municipal borders.
- Associations such as the Stratford Aces and Huron Heat, which recruit from across the region, are granted higher priority than the Lakers despite our compliance with the 50% Huron Perth residency guideline.
- Open borders have created regional hockey and ringette models similar to ours, yet we are treated with lower priority.

2. Empty or Unused Ice

- Reports indicate that ice often sits unused because associations retain time they cannot use, with no system to release or reassign it.
- Some groups hold ice despite reduced registration numbers, preventing others—like the Lakers—from using available capacity.

3. Scheduling Conflicts

- Zone programs must secure ice for spring tryouts and commitments months before municipal registration cycles begin.
- Current contract timelines (July–August) disadvantage zone teams whose season planning begins earlier.

4. Perception and Community Impact

- The prevailing message to families is: "If you don't play local, you're not a priority."
- This discourages participation and drives talented local players and coaches to other regions, diminishing community representation at elite levels.

Proposed Solutions

1. Fair and Transparent Ice Allocation

- Prioritize Huron Perth minor sports associations before allocating to outside municipalities or non-sport groups.
- Allocate based on number of teams, levels, and age groups to ensure proportional access.
- Eliminate speculative bookings that block access for other associations.

2. Ice Optimization and Accountability

- Implement a structured sell-back or trade-back system for unused ice.
- Introduce a vacant-ice fee for retained but unused allocations.
- Coordinate scheduling across all user groups (hockey, curling, CanSkate, recreation) to maximize facility utilization.

3. Governance and Conflict of Interest

- Review municipal bylaws to ensure transparency and equity.
- Require disclosure or recusal where municipal or arena staff have ties to specific associations.

4. Sustainability and Long-Term Planning

- Offer longer-term ice contracts to provide stability for regional programs.
- Allow resale or transfer of unused allocations.
- Establish a minimum ice-time standard for competitive programs (e.g., two practices, one home game, one away game, and development skates per week).

5. Awareness and Collaboration

- Promote awareness among all user groups that excessive ice retention impacts others.
- Encourage associations to take ice based solely on verified need and registration numbers.

Summary

The Huron Perth Lakers—and all zone-based associations—should be treated equitably under updated municipal ice allocation policies.

A modern, transparent, and accountable scheduling framework will ensure:

- No ice remains unused,
- Local players can continue to develop at home, and
- Municipal facilities operate efficiently and fairly across Huron Perth.

We look forward to meeting with you to discuss these issues collaboratively and to work toward a long-term solution that benefits all stakeholders and ensures continued excellence in hockey development throughout our region.

Thank you for your attention and continued support of youth sports in Huron Perth.

Sincerely, **Gary Van Bakel**

564FC8AFAA8A4D3...

President

Huron Perth Lakers Hockey Association

Corporation of the Township of Howick

By-law No. 52-2025

A by-law to fix the remuneration of members of Council and to authorize payment or reimbursement for expenses to members of Council and employees

WHEREAS, Section 283(1) of the Municipal Act, 2001 authorizes the Council of a municipality to pass a by-law to establish rates of remuneration for members of Council; and

WHEREAS, Section 283(2) of the Municipal Act, 2001 provides that the Council of a municipality may pay for or reimburse the expenses of the officers and employees of the municipality; and

WHEREAS, the Council of the Corporation of the Township of Howick deems it necessary to pass a by-law to establish the amounts of remuneration for the members of Council and to establish rates to be paid for expenses incurred by the officers and employees of the Corporation;

NOW THEREFORE, the Council of the Corporation of the Township of Howick hereby enacts as follows:

- 1. That the Reeve of the Corporation of the Township of Howick shall receive an annual stipend of \$12,062.89.
- 2. That the Deputy Reeve of the Corporation of the Township of Howick shall receive an annual stipend of \$9,868.52.
- **3.** That the Councillors of the Corporation of the Township of Howick shall receive an annual stipend of \$8,505.40
- 4. That in addition to an annual stipend, each member of Council, including the Reeve and Deputy Reeve, shall receive the per diem rates paid to members of Council for authorized attendance at any and/or all meetings and events as defined in the 'Municipal Council/ Councillor Policies' and described hereunder are hereby established as follows:

Meeting Per Diem

- i. Regular and Special Council Meetings \$189.00 per meeting
- ii. Board and Committee Meetings \$116.00 per meeting

Seminar/Training Per Diem

- i. Half Day Session (up to 3 hours) \$116.00
- ii. Full Day Session (over 3 hours) \$189.00

Note: municipal staff who are required and authorized to attend meetings and/or seminars occurring outside of normal working hours will be reimbursed at the above 'per diem' rates.

Conference Per Diem

- i. One day only \$189.00
- ii. Overnight (1 educational day + 1 overnight stay) \$221.00
- That Council remuneration for the Township of Howick be adjusted annually by the Cost-of-Living adjustment from the previous 12-month average on September 30.
- 6. That expenses incurred by the officers and employees of the Corporation in the authorized exercise of duties for the Township shall be reimbursed in accordance with the Township's 'Employment Policies' and 'Council/Councillor Policies' at the rates established as follows:

- a) **Mileage** is paid at \$0.72 per km for the first 5,000 km; \$0.66 per km thereafter as per Canada Revenue Automobile and Motor Vehicle allowances.
- b) Meeting/Conference/Seminar Associated Costs

Meal allowance (when meal not included in registration for event) up to \$69.00 per day. Note: claims must be supported by original receipts.

- **7.** That all members of Council shall be defended, indemnified and saved harmless out of the funds of the Corporation for such fines, penalties, costs, charges, fees and expenses as are incurred, occasioned, imposed or awarded in any proceedings of the Corporation of the Township of Howick.
- 8. That By-law 3-2025 is hereby rescinded.
- 9. That this by-law shall take effect upon the final passing thereof.

Read a first and second time this 18 th	day of November, 2025.
Read a third time and finally passed th	nis 18 th day of November, 2025.
Reeve Doug Harding	CAO/Clerk Caitlin Gillis

Corporation of the Township of Howick

By-law No. 53-2025

Being A By-Law to Authorize the Entering into and Execution of a 2026 Sidewalk Snow Clearing Contract with Steve's Landscaping and Construction.

WHEREAS Subsection 5(1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Howick deems it desirable to enter into sidewalk snow clearing contract for 2026 with Steve's Landscaping and Construction;

NOW THEREFORE IT BE ENACTED by the Council of the Corporation of the Township of Howick as follows:

- That the Reeve and CAO/Clerk are hereby authorized to execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Howick and Steve's Landscaping and Construction for sidewalk snow clearing duties identified as **Schedule A** and attached hereto.
- 2. That this By-law shall come into force and take effect upon the date of its final passing.
- 3. That this By-law may be cited as the "Gorrie Sidewalk Snow Clearing Contract By-law"

Read a first and second time this 18th day of November, 2025.

Read a third time and finally passed this 18th day of November, 2025.

Reeve Doug Harding	CAO/Clerk Caitlin Gillis	

THIS AGREEMENT made in duplicate this <u>18th day of November</u>, <u>2025</u>.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF HOWICK

Hereinafter called the "Township" of the first part

AND

STEVE'S LANDSCAPING AND CONSTRUCTION

Hereinafter called the "Contractor" of the second part

WHEREAS the Township requires snow clearing activities on approximately 1500m of public sidewalks located within the Village of Gorrie, Ontario;

AND WHEREAS the Township requires the Contractor to provide snow clearing services to the public sidewalks identified in **Schedule 'A'**.

AND WHEREAS the Contractor is agreeable to performing the snow removal services for the public sidewalks identified in **Schedule 'A'**

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

WINTER MAINTENANCE

During the time period that customarily may require snow and ice removal (typically January 1st to April 1st and November 1st to December 31st) for the duration of this agreement, the contractor will remove snow and ice, and apply salt and sand as needed from the areas outlined in **Schedule 'A'** to the satisfaction of the Manager of Public Works of the Township of Howick for the price agreed upon in **Schedule 'B'**. The term can be extended as mutually agreed upon by both parties based on weather.

INSURANCE

The Township of Howick will add the Contractor to the Township's liability insurance policy as an additional insured for coverage while completing sidewalk snow clearing services on behalf of the Township of Howick and agrees to pay all premiums related to increased insurance costs. The Township assumes risk and liability for the skid steers provided by the Contractor only during operation on behalf of the Township of Howick.

PROOF OF INSURANCE

The Township agrees to provide proof of insurance coverage from their insurance provider to the Contractor.

TERM OF AGREEMENT

This Agreement will be valid for the period of January 1, 2026, until December 31, 2026, unless mutually agreed upon by both parties to be extended due to weather conditions. The Agreement will be reviewed annually on or before December 31.

SECTION 11 – SIGNATURES

(THE CONTRACTOR

THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement. **SIGNED, SEALED AND DELIVERED** this **18th day of November, 2025.**

SCHEDULE 'A' OF AGREEMENT

Approximately 1500m of sidewalks requiring snow clearing located within the Village of Gorrie, Ontario:

Sidewalk Location	Starting Intersection	Ending Intersection
Victoria Street	John Street	Rail Line Road
Rail Line Road	Victoria Street	Albert Street N.



SCHEDULE 'B' OF AGREEMENT

RATE OF PAY FOR SIDEWALK SNOW CLEARING

RATE OF PAY:

Rate of Pay for sidewalk snow clearing for all of the locations listed in **Schedule 'A'** as required and to the satisfaction of the Township of Howick Manager of Public Works:

- \$110.00 per hour, per piece of equipment
 - o \$35.00 per hour per operator
 - o \$75.00 per hour per piece of equipment

PAYMENT:

The hours of each piece of equipment shall be tabulated monthly and shall be made payable shortly thereafter. The Township shall make every effor to provide the Contractor with a cheque within the first two weeks following the end of each month.

Corporation of the Township of Howick

By-law No. 54-2025

Being a by-law to stop up and close a portion of the road allowances known as Maitland Street and Albert Street in Plan 22R-7437, Gorrie.

WHEREAS Section 34(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office;

AND WHEREAS it is deemed expedient and in the interest of the Corporation of the Township of Howick, hereinafter referred to as the Township, that the parts of Maitland Street and Albert Street described in Schedule 'A' attached hereto and forming part of this by-law, hereinafter referred to as the subject lands, be permanently stopped up and closed;

AND WHEREAS in accordance with by-law 53-2015 of the Township, non-viable properties are exempt from the Declaration and Notice provisions of the Land Disposition Policy and therefore can be sold by the Township without the need to declare intent to sell or give notice unless otherwise directed by Council.

AND WHEREAS the subject lands are deemed to be non-viable property, as defined by By-law 53-2015 of the Township, and are exempt from the declaration and notice provisions thereof;

NOW THEREFORE the Council of the Corporation of the Township of Howick hereby enacts as follows:

- 1. The parts of Maitland Street and Albert Street described in Schedule 'A' attached hereto and forming part of this by-law are hereby stopped up and closed as public highways.
- 2. That the Clerk of the Township is hereby authorized to execute such deeds or other documents as may be necessary to affect the closure of the highways described herein.
- 3. That this by-law will come into force and take effect upon its registration in the proper land registry office.

Read a first and second time this 18th day of November, 2025.

Read a third time and finally passed this 18th day of November, 2025.

Reeve Doug Harding	CAO/Clerk Caitlin Gillis

Schedule 'A'

Subject Lands being described as:

Part of Maitland Street
Part of Maitland Street, PL 276
Being Part 2 on Plan 22R-7437 Part of PIN 41443-0065 (LT)

Part of Albert Street

Part of Albert Street, PL 276 being Part 3 on Plan 22R-7437 Part of PIN 41443-0067 (LT)

Corporation of the Township of Howick

By-law No. 55-2025

A By-law to confirm the proceedings of Council of the Corporation of the Township of Howick

Whereas, in accordance with the Municipal Act, 2001, S. O. 2001, Section 5(1), the powers of a municipal Corporation shall be exercised by its Council; and

Whereas, Section 5(3) of the Municipal Act, 2001, prescribes that the powers of every Council shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Howick be confirmed and adopted by by-law;

Now therefore, the Council of the Corporation of the Township of Howick enacts as follows:

- 1. That the actions and decisions of the Council of the Corporation of the Township of Howick at its regular Council meeting held November 18, 2025 in respect to each resolution and other action taken by the Council of the Corporation of the Township of Howick at these meetings, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed.
- 2. That the Reeve and proper officials of the Corporation of the Township of Howick are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Township of Howick referred to in the proceedings section hereof.
- 3. That the Reeve and the Clerk, unless otherwise specified, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Township of Howick.
- **4.** This by-law shall come into force and takes effect on the date of its final passing.

Read a first and second time this 18 th d	ay of November, 2025.
Read a third time and finally passed th	is 18 th day of November, 2025.
Reeve, Doug Harding	CAO/Clerk, Caitlin Gillis