

**Township of Howick No. 20 Municipal Drain Court of Revision Minutes
Tuesday, June 16, 2026 at 6:30 p.m.**

Members: Doug Hargrave, Chair
Megan Gibson
Marvin Grimes

Staff Present: Drainage Superintendent Scott Richardson
Caitlin Gillis, CAO/Clerk
Alana Dick, Deputy Clerk/Communications Coordinator

1. Call to Order

Chair Doug Hargrave opened the Court of Revision at 6:30 pm and welcomed everyone in attendance.

He stated that the purpose of the Court of Revision is to provide an opportunity for property owners to appeal their assessments on the No. 20 Municipal Drain 2026.

2. Declaration of Pecuniary Interest and the General Nature Thereof

None declared.

3. Appeals

No written appeals were received for this drainage assessment.

4. Comments from Engineer or Drainage Superintendent

Drainage Superintendent Scott Richardson noted that the tender documents were received today. Staff announced that the tender submissions will come to the next council meeting on July 14, 2026.

5. Verbal Appeals from Property Owners

Chair Hargrave advised that the purpose of the Court of Revision is to hear appeals regarding the Schedule of Assessment only. The Court of Revision has no authority to change the Engineer's Report in any way. The Schedule of Assessment may be altered but the total must remain the same. If one assessment is reduced, the other assessments must be increased to balance.

6. Questions from Court of Revision Members

No questions.

7. Additional Questions from Landowners

No landowners present.

8. Deliberations – In Camera (If Required)

9. Decision of the Court of Revision

Moved by: Megan Gibson

Seconded by: Marvin Grimes

That the Court of Revision for the No. 20 Municipal Drain 2026 approve the Schedule of Assessments provisionally adopted by By-law 40-2026, as prepared by Dietrich Engineering Limited.

Carried.

C of R Resolution No. 1/26

Chair Hargrave announced that all parties to the drain will receive a written notice of the Court of Revision decision which will contain additional information on the process to appeal the decision of the Court of Revision to the Ontario Drainage Tribunal.

10. Adjournment

Moved by: Marvin Grimes

Seconded by: Megan Gibson

That this Court of Revision Meeting adjourn at 6:33 p.m.

Carried.

C of R Resolution No. 2/26

Chair Doug Hargrave

Secretary Alana Dick