



**Township of Howick Special Council Minutes
Tuesday, October 24, 2023 9:00 a.m.
Howick Council Chambers**

1. Call to Order

Reeve Harding called the Special Council meeting to order at 9:00 a.m. and welcomed those in attendance.

2. Acceptance of Agenda

Moved by: Councillor Grimes

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick hereby adopts the October 24, 2023 Special Council Agenda as presented.

Carried. Resolution No. 362/23

3. Declaration of Pecuniary Interest or Potential Conflict of Interest

There were no declarations of pecuniary interest declared.

4. Staff Reports

6.1 Clerk-Administrator Caitlin Gillis

6.1.1 [ADM-2023-33](#), Draft 2024 Schedule of Regular Council Meetings

Clerk-Administrator Gillis reviewed the draft 2024 Schedule of Regular Council Meetings. By moving to a three-week Council schedule, staff would have more time in between Council meetings to complete additional duties. This schedule results in 17 regular Council meetings for 2024, with the anticipation that there will be additional Special Council meetings added to complete the Corporate Strategic Plan and 2-3 Budget meetings scheduled for Fall 2024. Council discussed using this schedule as a trial for 2023 to see if it works going forward.

Moved by: Councillor Grimes

Seconded by: Councillor Hargrave

That the Council of the Township of Howick approve the Draft 2024 Schedule of Regular Council Meetings as presented.

Carried. Resolution No. 363/23

6.1.2 [PW-2023-24](#), Lead Hand and Public Works Operators

Moved by: Councillor Hargrave

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick approve the hiring of:

Shawn Nicholson for Public Works Lead Hand at Step 5 of the 2023 Salary Grid;

Paul MacEwen for Public Works Equipment Operator/Labourer at Step 3 of the 2023 Salary Grid; and

Rob Mann for Public Works Seasonal, On-call Equipment Operator/Labourer at Step 3 of the 2023 Salary Grid.

Carried. Resolution No. 364/23

7. Notice of Motion

8. Committee and Board Reports

None listed.

9. Correspondence

None listed.

10. Members Privilege – Good News & Celebrations

(This is an opportunity for Council members to share information not included in the agenda that does not require any action)

11. Enactment of By-Laws – First, Second & Third Readings

None listed.

12. Closed Meeting Session

Moved by: Councillor Hargrave

Seconded by: Deputy Reeve Gibson

That a closed meeting of Council of the Township of Howick be held on Tuesday, October 24, 2023 at 9:46 a.m. in the Council Chambers of the Township Office, in accordance with Section 239(2) of the Municipal Act, 2001, for the purpose of considering the following matters:

1. personal matters about an identifiable individual, including municipal or local board employees;
2. labour relations and employee negotiations;
3. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

Carried. Resolution No. 365/23

Agenda moved to Closed Agenda

See Closed Special Council Minutes for October 24, 2023.

Howick: a strong, independent, healthy, rural community. Proud to be different.

Any member of the public would like more information on an agenda item please contact the Clerk's office at 519-335-3208 ext 2 or email clerk@howick.ca, alternative formats of this publication available upon request

Returned to Open Agenda

13. Motion to Reconvene into Open Session and Reporting Out

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick reconvene into Open Session at 12:04 p.m.

Carried. Resolution No. 368/23

14. Confirming By-law

Moved by: Councillor Rognvaldson

Seconded by: Councillor Grimes

By-law 53-2023

Being a by-law to confirm the proceedings of the Special Council Meeting held on October 24, 2023.

Carried. Resolution No. 369/23

15. Adjournment

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick adjourn the October 24, 2023 Special Council meeting at 12:05 p.m.

Carried. Resolution No. 370/23

Reeve, Doug Harding

Clerk-Administrator, Caitlin Gillis