



**Township of Howick Council Agenda
Tuesday, January 13, 2026, at 9:00 a.m.
Howick Council Chambers**

1. Call to Order

2. Confirmation of the Agenda

Recommended Motion:

That the Council of the Township of Howick hereby adopts January 13, 2026, Council Agenda as presented.

3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”

4. Minutes of Previous Meetings

Recommended Motion:

That the Council of the Township of Howick hereby adopts the following minutes:

4.1 [December 9th, 2025 Council Meeting Minutes](#)

5. Public Meetings/Hearings

None.

6. Delegations and/or Presentations

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Recommended Motion:

That Consent Agenda items 7.1 to 7.2 be received for information and approved.

**7.1 [BLDG-2026-01](#), Annual Building Permit Comparison
For Information Only.**

**7.2 [PW-2026-01](#), Department Update
For Information Only.**

8. Regular Agenda

8.1 Planning – Huron County Planner Sarah Kurtz

9. Municipal Drains - Drainage Superintendent Scott Richardson

10. Staff Reports

10.1 Chief Building Official Ed Podniewicz

10.2 Fire Chief/Manager of Development & Protective Services - Josh Kestner

10.3 Manager of Public Works – Scott Price

10.4 Manager of Recreation and Facilities - Brady Ropp

10.5 Treasurer/Manager of Finance - Amy Van Meeteren

10.5.1 [FIN -2026-01](#), Annual Borrowing By-Law

Recommended Motion:

That the Council of the Township of Howick receive this report for information;

And that Council give consideration to By-Law 1-2026, being a by-law authorizing the borrowing of money to meet 2026 current expenditures for the Township of Howick.

10.5.2 [FIN-2026-02](#), 2026 Interim Tax Levy By-Law

Recommended Motion:

That the Council of the Township of Howick receive this report prepared for the Interim Tax Levy By-Law 2-2026 for information;

And that consideration be given to by-law 2-2026, being a by-law to provide for Interim Tax Levies for the year 2026 for the Township of Howick.

10.6 CAO/Clerk Caitlin Gillis

10.6.1 [ADM-2026-01](#), 2026 Annual Accessibility Plan

Recommended Motion:

That Howick Council receives report ADM-2026-01, 2026 Annual Accessibility Plan, for information;

And That Council approves and adopts the 2026 Annual Accessibility Plan as required under the Accessibility for Ontarians with Disabilities Act (AODA), 2005;

And That Council authorizes staff to post the 2026 Annual Accessibility Plan on the Township of Howick website as directed in the Integrated Accessibility Standards under the AODA;

11. Committee and Board Reports

Recommended Motion:

That the Council of the Township of Howick adopt the following Board or Committee minutes:

- 11.1 [Wroxeter Hall Borad](#) – Meeting Minutes August 7, 2025
- 11.2 [Wroxeter Hall Board](#) – Meeting Minutes September 4, 2025
- 11.3 [Wroxeter Hall Board](#) – Meeting Minutes October 7, 2025
- 11.4 [Wroxeter Hall Board](#) – Meeting Minutes November 4, 2025
- 11.5 [Wroxeter Hall Board](#) – Meeting Minutes December 4, 2025

12. Correspondence

- 12.1 [Howick Minor Hockey](#) – re. Request for an increase in profit share for their Hockey Day event

Recommended Motion:

That the Council of the Township of Howick approve an extra 25% net bar profits for Howick Minor Hockey for their Hockey Day event on Saturday January 17, 2025

- 12.2 [Saugeen Valley Conservation Authority](#)- Annual Meeting Invitation
- 12.3 [Saugeen Valley Conservation Authority](#) – Response to Provincial ERO Proposal
- 12.4 [Huron County](#) – 2025 Year End Funding – Howick Summer Camp Program
- 12.5 [Howick Family Festival](#) –Meeting Minutes October 20, 2025
- 12.6 [Howick Family Festival](#) – Meeting Minutes December 3, 2025
- 12.7 [Howick Family Festival](#) – Meeting Minutes December 15, 2025
- 12.8 [Proposed Huron-Superior Conservation Authority](#) – letter from MPP Lisa Thompson
- 12.9 [Ministry of Emergency Preparedness and Response](#) – Passage of Bill 25
- 12.10 [Huron OPP Detachment](#) – Meeting Minutes September 29, 2025
- 12.11 [Maitland Valley Conservation](#) – Meeting Minutes November 19, 2025
- 12.12 [Maitland Valley Conservation](#) – Meeting Minutes November 26, 2025
- 12.13 [Wroxeter Hall Board](#) – Resignation

13. Unfinished Business

14. Council Reports

14.1 Council Member Reports

Any member of the public would like more information on an agenda item please contact the Clerk's office at 519-335-3208 ext. 2 or email clerk@howick.ca, alternative formats of this publication available upon request

Reeve's Verbal Update from County Council

Verbal Update from Council Members

14.2 Requests by Members

14.3 Notice of Motions

14.4 Announcements

15. Other Business

16. Enactment of By-laws – First, Second & Third Reading

16.1 By-Law 1-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 1-2026;

Being A By-Law to Authorize the borrowing of money to meet the current expenditures of the Council of the Township of Howick.

16.2 By-law 2-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 2-2026;

Being A By-Law to provide for Interim Tax Levies for the year 2026 for the Township of Howick.

17. Confirming By-law

17.1 By-law 3-2026

That the Council of the Township of Howick give first, second, third and final reading to By-law 3-2026;

Being a By-law to Confirm the Proceedings of the Council meeting held on January 13, 2026.

18. Adjournment

Recommended Motion:

That the Council of the Township of Howick adjourn the January 13, 2026 Council meeting at ____:____ a.m.



**Township of Howick Council Minutes
Tuesday, December 9, 2025, at 7:00 p.m.
Howick Council Chambers**

1. Call to Order

Reeve Harding called the meeting to order at 7:02 p.m. and welcomed everyone in attendance

2. Confirmation of the Agenda

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick hereby adopts December 9, 2025, Council Agenda as presented.

Carried.

3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”

None declared.

4. Minutes of Previous Meetings

Moved by: Councillor Rognvaldson

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick hereby adopts the following minutes:

4.1 November 18, 2025 Council Meeting Minutes

Carried.

5. Public Meetings/Hearings

None.

6. Delegations and/or Presentations

6.1 Anne Peglar, Community Improvement and Beautification

Reeve Harding called upon Community Improvement and Beautification member Anne Peglar to present to council. Many members from the CIP were

in attendance to support the delegation. Presentation addressed current by-law issues happening in the Township, i.e. commercial buildings not having the proper zoning and being used for residential purposes, concerns with the presentation of the downtown areas, expressed there is clear deterioration of the downtown villages. Committee is requesting the township hire a full-time By-law Enforcement Officer. Members of the committee present feel as though this could be the answer to community concerns, removing old bylaws, implementation of new by-laws, and ensuring zoning regulations are being enforced. There is an understanding that there is an expense that comes along with the full-time By-law Enforcement Officer position and the committee feel a tax increase will be easier to accept when people start to see these issues being corrected.

Council understands that this is an issue and this is a budget issue. There is currently no manpower to do this full-time currently. Council is hoping that the current staff will have more time to do by-law moving forward. Council asked the committee for suggestions, including hiring a company for a couple days a week or a shared service agreement to step up the level of by-law enforcement. It was expressed that unfortunately in the past, part-time and shared service agreements did not seem to work. The CIP Committee is requesting a two-year term for a full-time By-law Enforcement Officer. This format would be more attractive for qualified applicants. This would ensure that there will be accountability, and that they are directly invested in the Township ensuring that problems are fixed. By-law issues are impacting the quality of Howick resident's lives. CIP committee addressed that if we want new people in the community, the by-law issues must be corrected. The by-law enforcement process is a long process that does not get resolved quickly. If there are issues that need to go to court, it takes time.

6.2 Kim Spratt, By-Law Enforcing Snow Removal on Sidewalks

Reeve Harding called upon Kim Spratt to present her delegation. Kim expressed that there are many concerns about no snow removal on sidewalks within Howick. There are many sidewalks in the villages that kids cannot walk on due to the snow, resulting in them having to walk on the roadways. Kim would like to see snow removal be completed on all sidewalks throughout the villages. Council called upon members of Village Management committees who were present to speak. There is a cost associated with keeping all the sidewalks open. There are a limited number of sidewalks in the villages, and not all roadways have sidewalks. Wroxeter has minimal sidewalks along the side streets within the village. Most of the sidewalks in the villages are already being cleared. A suggestion was made to have the residents responsible for the sidewalks in front of their residence. Issues arose with elderly residents not having the ability to do so. The delegation received by council is to be looked at through the 2026 budget process.

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that

one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Moved by: Councillor Rognvaldson
Seconded by: Councillor Grimes

That Consent Agenda items 7.1 to 7.4 be received for information and approved.

- 7.1 PW-2025-33, Department Update
For Information Only.**
- 7.2 FIR-2025-25, Department Update
For Information Only.**
- 7.3 REC-2025-13, Department Update
For Information Only.**
- 7.4 FIN-2025-39, Accounts Payable
For Information Only.**

Carried.

8. Regular Agenda

8.1 Planning – Huron County Planner Sarah Kurtz

**8.1.1 Consent Application Report – File C58-2025 – Con 2 Lot 12,
Lot 13 Howick Township 44711 Creamery Road**

Reeve Harding called upon Huron County Planner Sarah Kurtz to present her report on Consent Application C58-2025, 44711 Creamery Road. This application proposes severing a 200-acre parcel into two 100-acre parcels for succession planning. This application abides by the Howick Official Plan for severances, no concerns from public or staff. There is a burn permit to remain with the retained parcel. It is recommended for approval by the planning department.

Moved by: Deputy Reeve Gibson
Seconded by: Councillor Grimes

That the Council of the Township of Howick hereby recommend approval of Consent Application File No. C58-2025, Applicant/Owner: Joan Clarke, Property Description: Concession 2 Lot 12 and 13, (44711 Creamery Road) Township of Howick.

Carried.

9. Municipal Drains - Drainage Superintendent Scott Richardson

10. Staff Reports

10.1 Chief Building Official Ed Podniewicz

10.2 Fire Chief/Manager of Development & Protective Services - Josh

Kestner

10.3

10.2.1 MLE-2025-04, Future of Municipal Law Enforcement in Howick

Council requesting deferral to the budget meeting scheduled for December 16, 2025 at 10:00 a.m.

Moved by: Deputy Reeve Gibson
Seconded by: Councillor Grimes

That the Council of the Township of Howick defer this report to the 2026 Budget Meeting scheduled for December 16, 2025.

Carried.

10.4 Manager of Public Works – Scott Price

10.3.1 PW-2025-34, 2026 Winter Road Maintenance and Sidewalk Clearing Agreements with Trevor Tout Custom Dozing

Reeve Harding called upon Manager of Public Works Scott Price to present his reports.

Report PW-2025-34 is an agreement with Trevor Tout Custom Dozing Inc. for the rental/lease agreement for the Snow Plow and sidewalk snow clearing for 2026, with a minor price increase from the 2025 agreement.

Moved by: Deputy Reeve Gibson
Seconded by: Councillor Grimes

That the Council of the Township of Howick authorize the following two (2) Agreements:

1. 2026 Equipment Rental/Lease Agreement for 2005 Stirling Tandem Axle Snow Plow with Trevor Tout Custom Dozing Inc.
2. 2026 Sidewalk Snow Clearing Contract with Trevor Tout Custom Dozing Inc.

And That the Reeve and CAO/Clerk be authorized to execute said Agreement.

Carried.

10.3.2 PW-2025-35, Solid Waste Services Agreement

New draft five-year agreement with Waste Management for 2026-2030. Staff pointed out that with the current agreement with missed collection there is no infraction charges when garbage is missed. The new agreement now outlines infraction charges. It was added that staff have been reaching out to Waste

Management to see what the cost will be between now and when the carts are implemented, Waste Management will not be picking up recycling from any commercial properties. Commercial properties will be required to look after their own recycling disposal and costs beginning January 1, 2026. Bag tags will continue until the waste carts are implemented, which is anticipated to be in Q3 2026.

Council suggested a deferral until an agreement is presented to reflect the collection from January 2026 until the carts are implemented.

Moved by: Councillor Hargrave
Seconded by: Councillor Grimes

That the Council of the Township of Howick defer Solid Waste Services Agreement to a future council meeting when an agreement can be finalized for January 2026.

Carried.

10.5 Manager of Recreation and Facilities - Brady Ropp

10.6 Treasurer/Manager of Finance - Amy Van Meeteren

10.7 CAO/Clerk Caitlin Gillis

10.6.1 ADM-2025-25, Gorrie Conservation Area Maintenance Agreement

Reeve Harding called upon CAO/Clerk Caitlin Gillis to present her report. Maitland Valley Conservation Authority has presented a draft maintenance agreement for the Township to maintain the North side of the Gorrie Conservation Area. The Conservation Authority is not interested in selling the property after members of the public addressed their concerns about the aesthetic of the park. This agreement is for the north side only, the south side will continue to be naturalized. There will be no compensation for the fee associated with maintaining the grass on the north side. Staff have reached out to Maitland Valley about managing the golden rod on the south side.

Council asked if this should be a Gorrie area rate instead of an overall municipal tax increase and whether village management should be responsible for the grass cutting. Staff expressed we are already in the village of Gorrie cutting alongside the walking trail. Village Management currently looks after the parkette in downtown Gorrie and around the Gorrie Sign. It is to be discussed during the budget process who will be paying for this service.

Moved by: Councillor Rognvaldson
Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick enter into a maintenance

agreement with Maitland Valley Conservation Authority for part of the Gorrie Conservation Area for the period of April 1, 2026 to October 31, 2029.

And That Council authorize the Reeve and CAO/Clerk to sign and execute the agreement.

Carried.

10.6.2 ADM-2025-26, 2026 Council Meeting Schedule

Staff brought back an amended 2026 Council meeting schedule with two meetings per month. Staff are looking for direction from Council. Tentative dates for council training outlined in the schedule and the 2026 Municipal election considered.

Moved by: Councillor Grimes

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick adopt the proposed meeting dates for 2026 by resolution.

Carried.

11. Committee and Board Reports

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick approve the following Board or Committee minutes:

11.1 Community Improvement and Beautification – Meeting Minutes, November 24, 2025

Carried.

12. Correspondence

12.1 Town of Goderich – Letter to Minister of Environment, Conservation and Parks

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick endorse the letter sent from the Township of Goderich to the Minister of Environment, Conservation and Parks regarding concerns related to proposed amendments to the Conservation Authorities Act to consolidate Conservation Authorities from 36 to 7.

Carried.

12.2 Saugeen Conservation – Materials for Municipal Consideration Regarding the ERO Posting on Regional Conservation Authority

Any member of the public would like more information on an agenda item please contact the Clerk's office at 519-335-3208 ext. 2 or email clerk@howick.ca, alternative formats of this publication available upon request

Consolidation

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick endorse the letter received from the Saugeen Valley Conservation Authority “Strengthening Conservation Authority Effectiveness while Advancing Provincial Goals”.

Carried.

12.3 Board Member Resignations–Fordwich Cemetery and Wroxeter Hall

Reeve Harding advised that members of the Fordwich Cemetery Board had stepped down due to personal reasons, nothing to do with council or staff. Two members of council currently sit on the Wroxeter Hall board expressed that two additional members have resigned lately.

CAO/Clerk Gillis suggested that we should advertise the Fordwich Cemetery Board vacancies in the What’s Happening and on the Township website and social media accounts. Fordwich Cemetery Board duties would need to be absorbed by staff if no member of the public are willing to take it on.

12.4 Huron Perth Public Health – Coordination of Provincial and Federal Dental Programs, November 20, 2025

12.5 Ministry of Municipal Affairs and Housing – Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17)

12.6 Maitland Conservation – Membership Minutes, October 15, 2025

12.7 Ministry of Emergency Preparedness and Response – FPT Meeting on Energy Management, November 18, 2025

12.8 Saugeen Valley Conservation Authority – Board of Directors Meeting Minutes, September 18, 2025

12.9 Saugeen Valley Conservation Authority – Board of Directors Meeting Minutes, October 16, 2025

12.10 Saugeen Conservation – 2026 Draft Budget

12.11 Avon Maitland District School Board- Meeting Highlights November 25, 2025

12.12 AORS Newsletter – Fall 2025

12.13 Ausable Bayfield Maitland Valley – Drinking Water Source Protection Newsletter for Municipalities, November 2025

12.14 Ausable Bayfield Conservation – Bill 68 Proposed New Ontario Provincial Conservation Agency and ERO #025-1257

12.15 Ministry of the Environment, Conservation and Parks – Update on the proposed environmental assessment regulation for municipal infrastructure

12.16 Ausable Bayfield Conservation- Consultation on Proposed boundaries for the regional consolidation of Ontario's conservation authorities

13. Unfinished Business

14. Council Reports

14.1 Council Member Reports

Reeve's Verbal Update from County Council

Reeve Harding pointed out that there has been lots of discussion at County Council over the amalgamation of the conservation authority.

Verbal Update from Council Members

14.2 Requests by Members

14.3 Notice of Motions

None.

14.4 Announcements

Reeve Harding announced the first budget meeting for December 16, 2025 at 10:00 a.m.

15. Other Business

16. Enactment of By-laws – First, Second & Third Reading

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick give first, second, third and final reading to by-law 56, 57, 58, 59 and 61

16.1 By-Law 56-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 56-2025;

Being A By-Law to Authorize the Entering into and Execution of a 2026 Rental/Lease Agreement of a 2005 Stirling Tandem Axle Snow Plow and a 2026 Sidewalk Snow Clearing Contract with Trevor Tout Custom Dozing Inc.

16.2 By-law 57-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 57-2025;

Being A By-Law to Authorize an Agreement with the Maitland Valley

Conservation Authority for the Maintenance of part of the Gorrie
Conservation Area

16.3 By-Law 58-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 58-2025;

Being By-law to authorize the sale and disposition of lands known as Lot 171, Plan 276

16.4 By-Law 59-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 59-2025;

Being a By-law to authorize the sale and disposition of lands known as Part 1 (Lot 266, Plan 276), Part 2 (Part of Maitland Street Road Allowance) and Part 3 (Part of Albert Street Road Allowance) on Plan 22R-7437

17. Confirming By-law

17.1 By-law 61-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 61-2025;

Being a By-law to Confirm the Proceedings of the Council meeting held on December 9, 2025.

Carried.

18. Adjournment

Moved by: Councillor Hargrave
Seconded by: Councillor Grimes

That the Council of the Township of Howick adjourn the December 9, 2025 Council meeting at 8 :44 p.m.

Carried.

Reeve, Doug Harding

CAO/Clerk Caitlin Gillis

Staff Report to Council

Report From: Ed Podniewicz, Chief Building Official

Meeting Date: January 13, 2026

Report: BLDG-2026-01
Annual Building Permit Comparison Summary

Recommendation:

That Howick Council receive this report for information.

Report Overview

Purpose of Report	For Information
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses
Consultations	None.
Attachment(s) to Report	Permit Comparison Summary

Report Highlights

This report reflects that the total number of permits issued in 2025 were significantly higher than the total number of permits issued in 2024 (24 less permits issued in 2024). The total number of dwelling units created in 2025 was significantly lower than those created in 2024. Dwelling units created in 2024 numbered 13 whereas in 2025 the number of dwelling units created were 7. Total permit values in 2025 were significantly higher compared to the 2024 values. Approximately ten million dollars more value was generated in 2025.

Context and Background

This report provides Council with information regarding a comparison of 4th quarter building

activity of 2024 compared to 2025.

Discussion and Staff Recommendation(s)

We are optimistic that 2026 will remain consistent with the past couple of years statistics and expect a moderate increase in residential activity based on discussions had with various developers.

Impact Analysis

The 2025 budget for the building department will reflect that the permit revenues have far exceeded the expenses and we are expecting to contribute approximately \$70,000.00 into the building department reserves.

Linkages

- [Permit Comparison Summary](#)

Respectfully submitted,

Ed Podniewicz, Chief Building Official

Permit Comparison Summary

Issued For Period JAN 1,2025 To DEC 31,2025

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
Accessory Building Permit	4	2,933.20	260,000.00	10	6,833.75	451,000.00
Agricultural Livestock Barn - Addition P	4	4,777.60	235,000.00	7	5,695.55	540,000.00
Agricultural Livestock Barn Permit	3	10,217.45	1,610,000.00	7	56,872.20	6,650,000.00
Agricultural Storage Shed - Addition Per	3	2,678.45	95,000.00	4	6,205.95	570,000.00
Agricultural Storage Shed Permit	8	16,485.20	1,425,000.00	14	20,943.80	2,113,250.00
Alteration / Renovation / Repair Permit	3	678.00	19,000.00	10	17,030.80	1,701,500.00
Bunker/Pit Silo Permit	1	350.00	100,000.00	3	1,550.00	255,000.00
Commercial Building - Addition Permit	0	0.00	0.00	1	231.60	10,000.00
Deck Permit	5	1,110.00	25,000.00	8	2,219.60	62,500.00
Demolition Permit	4	900.00	18,000.00	4	900.00	30,000.00
Grain Bin/Foundation Permit	2	500.00	123,000.00	2	500.00	57,000.00
Group A, B, D, E, F, Building Additions	1	2,688.10	500,000.00	0	0.00	0.00
New Residential Dwelling Permit	10	32,368.20	5,234,070.00	6	26,948.62	4,410,000.00
On Site Sewage System Permit	13	6,750.00	189,000.00	15	6,875.00	4,234,400.00
Plumbing Permit	2	1,812.00	126,000.00	0	0.00	0.00
Pool Fence Permit	1	150.00	25,000.00	1	150.00	10,000.00
Residential - Attached Garage Permit	2	1,055.70	55,000.00	1	1,570.00	75,000.00
Residential - Detached Garage/Storage Sh	2	1,241.60	120,000.00	2	1,488.00	60,000.00
Residential Dwelling - Addition Permit	8	4,843.28	1,115,329.00	8	8,891.35	1,014,000.00
Secondary Residential Unit Permit	4	9,096.35	1,165,000.00	0	0.00	0.00
Septic Tank or Bed Replacement Permit	3	975.00	15,000.00	1	325.00	15,000.00
Silo Permit	1	350.00	234,000.00	3	1,050.00	321,000.00
Tent Permit	3	450.00	15,000.00	4	600.00	14,965.00

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	87	111
Total Dwelling Units Created	13	7
Total Permit Value	12,703,399.00	22,594,615.00
Total Permit Fees	102,410.13	166,881.22
Total Compliance Letters Issued	26	31
Total Compliance Letter Fees	2,080.00	2,480.00

Inspection Summary

Ward	Permit Inspections	Other Roll Inspections
000	126	0
001	105	0
002	81	0
Total	312	0

Permit Charge	Amount
Accessory Building Permit	6,833.75
Agricultural Livestock Barn -	5,695.55
Agricultural Livestock Barn Pe	56,872.20
Agricultural Storage Shed - Ad	6,205.95
Agricultural Storage Shed Perm	20,943.80

Permit Comparison Summary

Issued For Period JAN 1,2025 To DEC 31,2025

Alteration / Renovation / Repa	17,030.80
Bunker/Pit Silo Permit	1,550.00
Commercial Building - Addition	231.60
Deck Permit	2,219.60
Demolition Permit	900.00
Grain Bin/Foundation Permit	500.00
New Residential Dwelling Permi	26,948.62
On Site Sewage System Permit	6,875.00
Pool Fence Permit	150.00
Residential - Attached Garage	1,570.00
Residential - Detached Garage/	1,488.00
Residential Dwelling - Additio	8,891.35
Septic Tank or Bed Replacement	325.00
Silo Permit	1,050.00
Tent Permit	600.00

Total	166,881.22
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Staff Report to Council

Report From: Scott Price, Manager of Public Works

Meeting Date: January 13, 2026

Report: PW-2026-01
January Department Update

Recommendation:

That Howick Council receive report PW-2026-01, January Department Update, for information.

Report Overview

Purpose of Report	For Information
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses
Consultations	None
Attachment(s) to Report	None

Report Highlights

- Winter operations have been very steady. With the mild temperatures, a significant amount of sand/salt mix has been used. Restocking of sand and salt will be required to finish out the 2025/26 winter season.
- Two roll-off bins have been placed at the front of the landfill to accept garbage as residents deposit in them instead of travelling into the waste site. This has helped with traffic flow and to reduce the need for members of the public to enter the active waste disposal site.

Impact Analysis

There are no legal implications as a result of the actions outlined in this report. There are no operational or community impacts as a result of the recommendation of this report.

Linkages

None.

Respectfully submitted,

Scott Price, Manager of Public Works

Staff Report to Council

Report From: Amy Van Meeteren, Treasurer/Manager of Finance

Meeting Date: January 13, 2026

Report: FIN-2026-01
Annual Borrowing By-law

Recommendation:

That Howick Council receive report FIN-2026-01, Annual Borrowing By-law, for information;

And That Council give consideration to By-law 01-2026, being a by-law authorizing the borrowing of money to meet 2026 current expenditures for the Township of Howick.

Report Overview

Purpose of Report	For Approval
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses People First
Consultations	None
Attachment(s) to Report	Draft By-law 01-2026, 2026 Borrowing By-law

Context and Background

The Municipal Act 2001 authorizes a municipality to borrow money, as Council considers necessary, to meet the current expenditures of the Township for the year until taxes are collected and other non-tax revenues are received.

Impact Analysis

The Township has an operating line of credit in the amount of \$600,000 with CIBC to provide short-term financing. This borrowing rate is at prime (4.45%)

Linkages

Draft By-law 01- 2026, 2026 Borrowing By-law

Respectfully submitted,

Amy Van Meeteren, Treasurer/Manager of Finance

Corporation of the Township of Howick

By-law No. 1-2026

Being a by-law to authorize the borrowing of money to meet the current expenditures of the Council of the Township of Howick

Whereas; in accordance with Subsection 407(1) of the Ontario Municipal Act, S.O. 2001, c.25 (the “Act”), the Corporation of the Township of Howick (the municipality) considers it necessary to borrow an amount of Six Hundred Thousand Dollars (\$600,000.00) to meet, until taxes are collected and other revenues are received, the current expenditures of the municipality for the year; and

Whereas; pursuant to Subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the municipality shall have obtained the approval of the Ontario Municipal Board;

Now therefore; the Council of the Corporation of the Township of Howick enacts as follows:

- 1.** That the Reeve and the Treasurer are authorized on behalf of the municipality to borrow from time to time from Canadian Imperial Bank of Commerce (“CIBC”) a sum or sums not exceeding in the aggregate \$600,000.00 to meet, until taxes are collected, the current expenditures of the municipality for the year pursuant to subsection 407(1) of the Act and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC in addition to any reasonable charges of CIBC associated with this borrowing.
- 2.** That all sums borrowed pursuant to this by-law as well as all other sums borrowed pursuant to the Act in this year and in previous years from the CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the municipality for the current year and for all preceding years as and when this revenue is received.
- 3.** That the Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
- 4.** That the Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Read a first and second time this 13th day of January, 2026.

Read a third time and finally passed this 13th day of January, 2026.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Staff Report to Council

Report From: Amy Van Meetern, Treasurer/Manager of Finance

Meeting Date: January 13, 2026

Report: FIN-2026-02
2026 Interim Tax Levy By-law

Recommendation:

That Howick Council receive report FIN-2026-02, 2026 Interim Tax Levy By-Law, for information;

And That consideration be given to By-law 2-2026, being a by-law to provide for Interim Tax Levies for the year 2026 for the Township of Howick.

Report Overview

Purpose of Report	For Approval
Council Priority Alignment	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses People First
Consultations	None
Attachment(s) to Report	Draft By-law 02-2026, 2026 Interim Tax Levy

Context and Background

The Municipal Act 2001, Section 317, authorizes a municipality to levy an interim tax levy prior to the adoption of the tax rates for the current year. The maximum allowable interim levy is 50% of the prior years' adjusted taxes.

The interim levy is required to provide the necessary cash flow to meet the obligation of the Township, including the interim payments needed for the County of Huron and the School Boards.

Staff will be processing the interim tax bills on approximately the 19th of February with installment due dates of March 20, 2026, and May 22, 2026.

Impact Analysis

Passing this by-law will allow the township to raise the necessary funds required to provide all municipal services and programs until the 2026 tax rates are finalized and approved by Council.

Linkages

[**Draft By-law 02-2026, 2026 Interim Tax Levy By-law**](#)

Respectfully submitted,

Amy Van Meeteren, Treasurer/Manager of Finance

Corporation of the Township of Howick

By-law No. 2-2026

A by-law to provide for Interim Tax Levies for the year 2026 for the Township of Howick

Whereas, Section 317 of the *Municipal Act*, S.O. 2001, c.M.25, as amended, provides that the Council of a local municipality, before the adoption of estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes; and

Whereas, the Council of the Township of Howick deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

Now therefore, the Council of the Township of Howick enacts as follows:

1. That in this by-law the following words shall be defined as follows:

“Collector” shall mean the Tax Collector for the Township of Howick,
“Minister” shall mean the Minister of Finance,
“MPAC” shall mean the Municipal Property Assessment Corporation.

2. That in accordance with the rules prescribed in Section 317(3) para. 1 of the *Municipal Act, 2001*, the amounts levied shall be as follows:

2.1 For the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim levy of

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2025

2.2 For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2025

3. That for the purpose of calculating the total amount of taxes for the year 2025 under the above paragraph 2, if any taxes for municipal and school purposes were levied on a property for only part of 2025 because assessment was added to the collector’s roll during 2025, an amount may be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.

4. That the provisions of this by-law shall apply in the event that assessment is added for the year 2026 to the Collector’s roll after the date this by-law is passed and an interim levy shall be imposed and collected thereon.

5. That all taxes levied under this by-law shall be payable into the hands of the Collector in accordance with the provisions of this by-law.

6. That there shall be imposed on all taxes a penalty for non-payment of taxes in default of the installment dates set out below. The penalty shall be *one and one-quarter percent* (1.25%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2026.

7. That the interim tax levy imposed by this by-law shall be paid in two (2) installments, due on the following dates:

7.1 One-half (1/2 or 50%) thereof on the 20 day of March of 2026;

7.2 One-half (1/2 or 50%) thereof on the 22 day of May of 2026.

8. That the Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law, a notice specifying the amount of taxes payable.

9. That the said notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under Section 340(2) of the *Municipal Act*.

10. That the subsequent levy for the year 2026 to be made under the *Municipal Act* shall be reduced by the amount to be raised by the levy imposed by this by-law.

11. That the provisions of Section 317 of the *Municipal Act*, as amended, apply to this by-law with necessary modifications.

12. That the Collector shall be authorized to accept part payment from time to time on account of any taxes due and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 6 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.

13. That nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.

14. That in the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.

15. That this by-law shall come into force and take effect on the day of the final passing thereof.

Read a first and second time this 13th day of January, 2026.

Read a third time and finally passed this 13th day of January, 2026.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Staff Report to Council

Report From: Caitlin Gillis, Chief Administrative Officer/Clerk

Meeting Date: January 13, 2026

Report: ADM-2026-01
2026 Annual Accessibility Plan

Recommendation:

That Howick Council receives report ADM-2026-01, 2026 Annual Accessibility Plan, for information;

And That Council approves and adopts the 2026 Annual Accessibility Plan as required under the Accessibility for Ontarians with Disabilities Act (AODA), 2005;

And That Council authorizes staff to post the 2026 Annual Accessibility Plan on the Township of Howick website as directed in the Integrated Accessibility Standards under the AODA;

Report Overview

Purpose of Report	For Approval
Council Priority Alignment	Not Applicable
Consultations	Alana Dick, Deputy Clerk/Communications Coordinator
Attachment(s) to Report	Accessibility for Ontarians with Disabilities Act, 2005. Huron County Accessibility Advisory Committee – Annual Accessibility Plan 2026 Huron County Accessibility Advisory Committee - 2024-2029 Multi-Year Accessibility Plan

Report Highlights

- Under the *Accessibility for Ontarians with Disabilities Act (AODA)*, Section 4(1)
- Staff Report ADM-2026-01 1 of 4

of Ontario Reg. 191/11: Integrated Accessibility Standards, municipalities shall:

- establish, implement, maintain and document a multi-year accessibility plan that outlines the organization's strategy to prevent and remove barriers and meet its requirements under the Act and regulation;
- review and update the multi-year accessibility plan at least once every five years in consultation with (1) persons with disabilities and (2) an accessibility advisory committee, where one has been established.
- Prepare an annual status report/plan on the progress measures taken to implement the multi-year accessibility plan; and
- Post the multi-year accessibility plan and annual status report/plan updates on their website.

Ontario Regulation 191/11 authorizes an upper-tier municipality and any lower-tier municipalities that form part of it to prepare a joint multi-year accessibility plan and a joint annual status report/plan. This joint multi-year accessibility plan and joint annual status report are then deemed to be the accessibility plan and annual status report of each municipality. This is the approach utilized by Huron County and all of its nine lower-tier municipalities.

Context and Background

Council is provided with a report annually summarizing the progress the Corporation has made in accessibility that year, and outlines projects for the year to come.

Huron County Accessibility Advisory Committee

The Huron County Accessibility Advisory Committee (HCACC) was established in 2005 with the purpose of assisting the County of Huron and all nine lower tier municipalities in fulfilling their legislative mandates, under the *Accessibility for Ontarians with Disabilities Act* (AODA), which requires municipalities to have an established Accessibility Advisory Committee.

When the AODA was passed, the County of Huron agreed to hire an Accessibility Coordinator to assist both the upper and lower tiers in developing the required policies and training. The Accessibility Coordinator position and the administration of the Huron County Accessibility Advisory Committee are funded by Huron County.

Howick participates in the HCACC municipal working group and assists the Committee in identifying issues, policies and practices that need review. The Working Group also reviews and makes recommendations for updates to the multi-year accessibility plan and annual status report updates. The HCAAC Working Group is made up of one staff member from each lower tier municipality within Huron County, as well as the Huron County Accessibility Coordinator. For Howick Township, the Deputy Clerk/Communications Coordinator is the staff representative.

Multi-Year Accessibility Plan and Annual Huron County Update

The 2026 Annual Accessibility Plan is attached to this staff report for Council's reference. This document is reviewed annually and was circulated to HCAAC Legislative Review

Subcommittee and the HCAAC- Working Group for comment.

All feedback and recommendations were incorporated into the document, and the Huron County Accessibility Advisory Committee approved the plan at their November 17, 2025 meeting. The plan was then adopted by Huron County Council at their December 3, 2025 meeting.

The Multi-Year Accessibility Plan (MYAP) is adopted every five (5) years. The Huron County MYAP will be updated next in 2029-2030, with the current 2024-2029 multi-year plan remaining in force until that time.

Township of Howick Update

Making Howick more accessible is an ongoing process and the Township works within its resources and priorities to eliminate or identify accessibility barriers in township facilities and services.

The AODA requires all public sector organizations to file an accessibility compliance report annually. Staff completed the report in advance of the December 31, 2025 deadline.

Compliance with the AODA does not conclude with the submission of the report as the corporation is required to comply with regulations on an ongoing basis.

Howick Municipal Website Compliance

Under Section 14 of the *Integrated Accessibility Standards Regulation (IASR)*, organizations must meet their website requirements, except where meeting the requirement is not practicable. Under this requirement, practicality refers to the organization's ability given all of the circumstances to modify their websites and web content. Organizations are to determine whether it is practicable to do so. Each document needs to be assessed for its level of accessibility and whether or not it can be made accessible through existing software or tools.

In some circumstances, an organization may determine that it is not practicable to make a document accessible before posting it to its website. Per Section 12 of the IASR, if that information is publicly available, it must be made available to a person with a disability, in another format, in a timely manner, at no additional cost, should the request be made.

The Clerk and Deputy Clerk/Communications Coordinator are beginning to review all existing webpages as part of the website upgrade project, approved by Council in December 2025 and utilizing a portion of the remaining Modernization funds.

Staff are developing an ongoing "Inaccessible Documents List" as all webpages are reviewed, and documents and pages are being updated to more accessible formats on an ongoing basis.

Discussion and Staff Recommendation(s)

2025 Accessibility Audit

Howick Township was the subject of an Accessibility Audit by the Ministry for Seniors and

Accessibility in late 2025. A Compliance Checklist was provided by the Ministry, outlining several outstanding accessibility concerns in relation to staff accessibility training, consultation and technical requirements for the construction of recreational trails and outdoor play spaces dating back to 2016, and the maintenance of the organization's multi-year plan. This checklist, complete with specific areas to address was provided to Township staff in Q4 2025, with a mandatory completion date of December 19, 2025. The CAO/Clerk and Deputy Clerk/Communications Coordinator worked through each category to comply with the audit.

As part of the Compliance Checklist, an in-person inspection of Howick's outdoor recreational trails and outdoor play spaces installed after 2016 is planned to be completed by the Huron County Accessibility Advisory Committee in Spring 2026.

Impact Analysis

There are no financial or legal implications as a result of the actions outlined in this report. The CAO/Clerk and Deputy Clerk will continue to work on fulfilling the Township's legislative mandates under the AODA.

Linkages

[Accessibility for Ontarians with Disabilities Act, 2005.](#)

[Huron County 2026 Annual Accessibility Plan](#)

[Huron County 2024-2029 Multi-Year Accessibility Plan](#)

Respectfully submitted,

Caitlin Gillis, Chief Administrative Officer/Clerk



Annual Accessibility Plan 2026

Huron County Accessibility Advisory Committee (HCAAC)
County of Huron
Email: accessibility@huroncounty.ca



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Huron County Accessibility Advisory Committee (HCAAC)

accessibility@huroncounty.ca

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Land Acknowledgement

We acknowledge that the County of Huron is situated on the traditional territories of the Anishinaabe, Haudenosaunee, and Neutral peoples and is connected to the Dish with One Spoon wampum, under which multiple nations agreed to care for the land and its resources by the Great Lakes in peace. We also acknowledge the Upper Canada Treaties signed in regard to this land, which include Treaty #29 and Treaty #45 ½.

We recognize First Peoples' continued stewardship of the land and water and the historical and ongoing injustices they face in Canada. As a committee dedicated to fostering accessibility and inclusion, we acknowledge our responsibility to engage meaningfully with First Nations, Métis, and Inuit Peoples, reinforce our efforts toward reconciliation and uphold and value the traditions, rights, and contributions of Indigenous Peoples.

Chair's Address

People with disabilities often face barriers that limit their ability to work, shop, travel, and engage fully in their communities. One of the greatest strengths of the Huron County Accessibility Advisory Committee (HCAAC) is our dedicated members, who are passionate about informing, educating, and inspiring our community to make Huron County accessible to all. Our committee is committed to providing comprehensive accessibility training to community members across various sectors in alignment with the [O. Reg. 191/11: Integrated Accessibility Standards](#).

We focus on:

- Customer Service
- General Requirements
- Human Rights
- Employment
- Information & Communication
- Design of Public Spaces

Training is tailored to job responsibilities. Facilities staff focus on Human Rights, General Requirements, and Customer Service, while management completes all modules. All stakeholders receive training on accessibility standards and assistive devices. Through training opportunities and resources, we aim to increase awareness and engagement and foster a deeper understanding of government legislation among various entities, including businesses, organizations, institutions, services, and facilities.

Governance

Our committee has successfully operated virtually since 2021. We appreciate the dedication and passion of all our committee members, who contribute to creating an inclusive society.

Thank you for your ongoing support and commitment.

Leah Noël (she/her)
HCAAC Chair

Foreword

Accessibility is a cornerstone of an inclusive community, ensuring that every individual can participate fully in their community. Disability affects a growing number of Canadians. From 2017 to 2022, the disability rate increased across all provinces and most territories. There were most considerable increases in mental health-related disabilities (10.4% prevalence, +3.2 points), pain-related disabilities (16.7% prevalence, +2.2 points), and seeing disabilities (7.4% prevalence, +2.2 points; see [Infographic](#)). These trends emphasize the growing need for accessible environments and inclusive practices to accommodate the evolving needs of individuals with disabilities nationwide.

Huron County is dedicated to creating an inclusive and accessible community, ensuring everyone can engage fully in all facets of life. In line with this dedication, we introduce our 2026 Annual Accessibility Plan (AAP), detailing our strategic plan to identify, eliminate, and prevent barriers faced by individuals with disabilities in our County. HCAAC sincerely appreciates the ongoing support and collaboration from the community. Together, we are advancing towards a more inclusive and accessible Huron County.

This plan reflects our dedication to meeting and exceeding the standards set by the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#).

We encourage you to review this plan and join us in our commitment to championing accessibility. Please feel empowered to contact us with any questions, comments, or suggestions.

This report is available online ([click here](#)) and can be provided in various formats upon request. If your inquiry concerns our partner municipality, please contact them directly.

As we progress on this journey, we remain dedicated to accountability, transparency, active engagement, and ongoing improvement and invite all stakeholders to participate.

Together, we can make Huron County a place where everyone belongs.

Contact Information

Huron County Accessibility Advisory Committee (HCAAC)

1 Courthouse Square
Goderich, ON, N7A 1M2
Telephone: 519-524-8394, ext. 3257
Email: accessibility@huroncounty.ca

Sahil Kaushal (he/they)

Inclusion, Diversity, Equity, and Accessibility (IDEA) Specialist | Accessibility Coordinator
County of Huron
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Executive Summary

The 2026 Annual Accessibility Plan (AAP) of the Huron County Accessibility Advisory Committee (HCAAC) reflects the County of Huron's ongoing commitment to building a more inclusive and accessible community. This plan outlines the achievements from 2025, highlights our strategic goals for 2026, and underscores our dedication to ensuring that Huron County continues to lead in accessibility and inclusivity.

In 2025, HCAAC advanced accessibility across Huron County through several key initiatives. Achievements included the launch of the AccessSLED program, accessibility reviews of more than 15 municipal sites and projects, and the delivery of an awareness session on inclusive volunteer practices during National AccessAbility Week. These efforts, along with the Committee's continued advisory role and community partnerships, strengthened accessibility outcomes and reinforced the County's commitment to inclusion.

In 2026, HCAAC will build on this progress by focusing on both new and standing goals. Priorities include renewing the AccessSLED program, continuing accessibility reviews with an emphasis on Huron County Library locations, recruiting new community members to the Committee, and developing practical accessibility resources such as quick-reference guides. Standing goals will remain central, including enhancing accessibility in public spaces, strengthening collaboration with stakeholders, and promoting accessibility awareness and education.

The 2026 Annual Accessibility Plan reaffirms the importance of accountability and transparency. HCAAC will continue to monitor progress, provide updates to County Council, and engage with the community to ensure accessibility initiatives are sustainable, responsive, and impactful.

HCAAC at a Glance



Figure 1: Huron County Map

The Huron County Accessibility Advisory Committee (HCAAC) serves as the Accessibility Advisory Committee (AAC) for Huron County, mandated by the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#). HCAAC is dedicated to advising Huron County Council on the implementation of accessibility standards across the County's nine partner municipalities (see [Appendix](#) for HCAAC's objectives and priorities). Comprising primarily of individuals with disabilities, the committee plays a vital role in creating an accessible community by providing input on accessibility plans, site developments, and public spaces. Through education, consultation, and advocacy, the HCAAC ensures that Huron County remains inclusive and accessible for everyone.

- [Ashfield-Colborne-Wawanosh](#)
- [Bluewater](#)
- [Central Huron](#)
- [Goderich](#)
- [Howick](#)
- [Huron East](#)
- [Morris-Turnberry](#)
- [North Huron](#)
- [South Huron](#)



Strategic Alignment

HCAAC is dedicated to ensuring that the County's operations are accessible and inclusive for all individuals.



Integrated Approach to Inclusion and Accessibility

In alignment with the County of Huron's commitment to inclusion and diversity, HCAAC takes an integrated approach where accessibility is seamlessly woven into the broader framework of inclusion. Rather than being a standalone aspect, accessibility is a fundamental component of our overall Inclusion, Diversity, Equity, and Accessibility (IDEA) strategy.

This approach ensures that all initiatives and programs reflect HCAAC's dedication to creating a community where everyone can fully participate and thrive. By integrating accessibility into the IDEA lens, HCAAC strives to foster an environment where accessibility is not just an add-on but a core element of the County's inclusive practices and policies.



Intersectionality and Disability

Intersectionality highlights how various aspects of identity, such as race, gender, socioeconomic status, and disability, intersect and influence an individual's experiences. Disability is deeply intertwined with these factors, affecting how individuals experience barriers and discrimination. For example, a person's experience with disability can differ significantly based on their gender, race, or socioeconomic background.

By recognizing these intersecting identities, we can better understand and address the unique challenges faced by individuals with disabilities. This perspective guides our approach to creating inclusive environments, ensuring that our accessibility initiatives consider and accommodate the diverse needs of all community members. This approach helps us move beyond a one-size-fits-all model and fosters a more equitable and supportive community for everyone.

Reporting and Accountability

The Huron County Accessibility Advisory Committee (HCAAC) is committed to ensuring transparency and accountability in enhancing accessibility across the region. To achieve this, the Committee adheres to a robust framework for monitoring progress, evaluating effectiveness, and reporting outcomes.

- **Regular Monitoring and Evaluation:** HCAAC reviews its initiatives and programs to assess their impact and effectiveness. This involves collecting feedback from stakeholders, analyzing data on accessibility improvements, and evaluating the progress of ongoing projects against established goals and standards.
- **Annual Reporting:** The HCAAC publishes an annual accessibility plan update to provide a comprehensive overview of its activities, achievements, and future goals. This report includes details on compliance with accessibility standards, progress on key projects, and any challenges encountered. It is made available to the public and

shared with the County Council and partner municipalities to ensure accountability, transparency, and trust.

- **Public Engagement:** HCAAC encourages input from the community through various channels, including public meetings and feedback mechanisms. This engagement helps ensure that the Committee's work is aligned with the priorities and perspectives of the community.
- **Accountability Framework:** HCAAC operates within a clear accountability framework, with defined roles and responsibilities for Committee members and subcommittees. Regular meetings are held to review progress, address issues, and adjust strategies and actions as needed.
- **Reporting to County Council:** HCAAC provides regular updates to the County Council, including detailed reports on accessibility initiatives and their outcomes. These updates help ensure that accessibility remains a priority within the County's broader strategic goals and facilitates informed decision-making.

2025 Achievements

AccessSLED Program

The Huron County Accessibility Advisory Committee (HCAAC) launched the AccessSLED program in March 2025 to provide funding support for community-based accessibility improvements. In its first year, the program has awarded CAD 15,300 in grants to 16 organizations across the County. Funded projects support a variety of accessibility enhancements in public spaces and community facilities. The program demonstrates strong community engagement and has established a framework for sustainable, ongoing impact.

National AccessAbility Week-Education Initiative

As part of National AccessAbility Week 2025, the HCAAC Education Subcommittee, in collaboration with the County's nine partner municipalities, organized a virtual awareness session on inclusive volunteer practices. Representatives from over 15 community organizations attended the session. The central message emphasized the importance of volunteers being trained in the AODA Customer Service Standard. Participants were provided with training resources and advised of the ongoing support available through their municipalities and HCAAC.

Accessibility Reviews 2025

As of August 2025, the Huron County Accessibility Advisory Committee (HCAAC) has reviewed over 15 municipal sites and projects to assess compliance with accessibility standards and provide recommendations for improvement. These ongoing reviews ensure accessibility considerations are embedded in infrastructure planning and project design across the County.

Accessible Tourism Initiative Update

In alignment with the 2025 goal to promote accessible tourism, Huron County's Tourism team is dedicated to collaborating with the [AccessNow](#) app to improve accessibility information and assistance for visitors and residents, fostering a more inclusive and welcoming tourism environment.

The HCAAC Education Subcommittee has provided guidance and endorsed this approach, enabling the Tourism team to take the lead in implementing this initiative with continued advisory support from HCAAC.

2026 Goals

- **Renewal of AccessSLED Program:** Renew and administer the AccessSLED program to provide continued funding opportunities for community-based accessibility improvements.
- **Continuation of Site Reviews:** Undertake accessibility reviews of municipal sites and projects, with a particular emphasis on Huron County Library locations, to ensure compliance with accessibility standards and best practices.
- **Recruitment of Community Members:** Implement a recruitment process to engage new community members in HCAAC, strengthening representation and incorporating diverse lived experiences.
- **Development of Accessibility Resources:** Create concise accessibility resources, including quick-reference tools and tip sheets (e.g., *10 Considerations for an Accessible Washroom*), to assist municipalities and community partners in enhancing accessibility in facilities and services.

Standing Goals

- **Enhance Accessibility in Public Spaces:** Encourage public entities to request accessibility audits, provide reviews as requested, and share resources to support ongoing improvements throughout the County.
- **Strengthen Collaboration with Community Stakeholders:** Work with community organizations, advocacy groups, and partners to advance accessibility initiatives through joint projects, resource sharing, and regular communication.
- **Promote Accessibility Awareness and Education:** Deliver educational programs and workshops for County and municipal staff, highlight accessibility successes through communication channels and provide training resources.

Closing

As we reflect on the progress and goals set for the coming year, HCAAC remains unwavering in its commitment to fostering an inclusive and accessible community. Guided by the principles of diversity, equity, intersectionality, inclusion, and belonging, we recognize that the achievements of 2025 have established a strong foundation. Our 2026 goals are

designed to build upon this progress, addressing emerging needs and advancing accessibility in impactful ways.

Appendix

Priorities for HCAAC Objectives Mandated by Legislation

Multi-Year Accessibility Plan and Annual Updates

In compliance with the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#), and the [O. Reg. 191/11: Integrated Accessibility Standards](#), the County of Huron is required to develop and maintain a Multi-Year Accessibility Plan. This plan outlines strategies for identifying, preventing, and removing barriers for people with disabilities over five years.

- **HCAAC Responsibility:** The Accessibility Coordinator will annually review and update (if needed) the Multi-Year Accessibility Plan. Following County Council approval, the revised plan will be posted on the County's website.
- **Council Responsibility:** The County Council will approve and submit the updated plan to the Ministry of Seniors and Accessibility. The County Clerk will ensure the plan is shared with the CAO and Senior Management Team for implementation. Local Municipal Councils will also approve and implement the plan.
- **HCAAC Municipal Working Group:** Representatives will present the plan to their Councils for approval and post it on their respective municipality websites.

Timeline Targets: The Multi-Year Accessibility Plan shall be reviewed every five years, and updates shall be posted annually. The County Council shall approve the plan by January 1st of each year, and partner municipalities' Councils shall also approve it by the same date.

Annual Accessibility Plan

The County of Huron is required to create and publish an Annual Accessibility Plan under the [AODA](#). This plan will include the County's goals and achievements from the previous year.

- **HCAAC Responsibility:** The Accessibility Coordinator will develop the Annual Accessibility Plan in consultation with the HCAAC and County staff, presenting it to the committee by December each year.
- **Council Responsibility:** The County Council will approve and submit the plan to the Ministry of Economic Development, Job Creation and Trade.
- **HCAAC Municipal Working Group:** Representatives will present the plan to their Councils for approval and post it on their respective municipality websites.

Timeline Targets: The Annual Accessibility Plan shall be approved by the County Council and partner municipalities' Councils by January 1st of each year.

Alignment of Both Plans

The goals outlined in the Annual Accessibility Plan should align with those of the Multi-Year Accessibility Plan.

- **HCAAC Responsibility:** The Annual Accessibility Plan will be posted on the County's website following County Council approval.
- **Council Responsibility:** The County Clerk will ensure the plan is implemented across all departments and shared with local municipalities.
- **HCAAC Municipal Working Group:** The Annual Accessibility Plan will be posted on partner municipalities' websites once approved.

Timeline Targets: The plans will be aligned with the Annual Accessibility Plan and updated with the Multi-Year Plan.

Review of Building Plans for Renovation, Construction, Purchase, Lease, and Exterior Site Plans

[AODA](#) requires timely reviews of building plans to ensure accessibility for renovations, new constructions, and exterior site plans.

- **HCAAC Responsibility:** The Site and Plan Review Subcommittee will review sites and plans to provide feedback.
- **Council Responsibility:** The County Council will ensure that partner municipalities understand their duty to request reviews before purchasing, constructing, or leasing properties.

Municipal Working Group: Representatives will inform their staff and share reviewed site plans with building officials.

Timeline Targets: Reviews will be conducted on an ongoing basis.

Provide Accessibility Information to the County and Partner Municipalities

Provide updates and information on accessibility directives and regulations per [AODA](#).

- **HCAAC Responsibility:** The Accessibility Coordinator will gather feedback on the proposed regulations, work with the Directive and Regulation Review Subcommittee to identify concerns, and ensure compliance.
- **Council Responsibility:** The Accessibility Coordinator will regularly update the County Council on regulatory requirements and the County's preparedness.
- **Municipal Working Group:** Representatives will inform their respective staff and provide feedback on regulatory requirements.

Timeline Targets: Updates and feedback will remain ongoing.

Objectives Driven by HCAAC and Community

Enhancing Community Engagement and Information Sharing

Advance the Committee's vision of promoting accessibility across Huron County by building relationships with all stakeholders, including the County Council, partner municipalities,

entities, and community members. Develop and distribute information on new legislation and offer educational opportunities.

Initiatives:

- Host webinars and presentations on accessibility for local stakeholders.
- Provide regular updates to the County Council.
- Review and recommend improvements for municipal facilities.
- Execute annual National AccessAbility Week programming.

Timeline Targets: Ongoing

HCAAC Awards

Recognize entities and individuals who excel in creating barrier-free access and promoting accessibility in the community.

Initiative: Execute HCAAC awards programming annually.

Community Participation

Encourage local events to incorporate accessibility into their operations.

Initiative: Provide resources to facilitators to encourage adherence to accessibility standards and promote inclusive practices.

Timeline Targets: Coordinate with local events throughout the year

Accessibility Initiatives in Partner Municipalities

Municipality of Bluewater

Accessibility Projects Completed in 2025

- The Municipality of Bluewater installed approximately 100 metres of AODA-compliant sidewalks on Richmond St. North, Hensall.
- The playground structure at the Zurich Lions Park was replaced with a new structure with accessible features to increase inclusivity and promote constructive play.

Ongoing Accessibility Projects

- Bluewater will continue to develop resources, training and continuing education materials for staff to promote awareness and education regarding accessibility.
- Accessible documents—Staff continue to work to ensure that documents are compliant with AODA standards and have begun using Accessibility on Demand software to complete accessible checks and remediation of municipal by-laws, reports, etc.
- Ongoing sidewalk replacement projects to upgrade to meet AODA compliance include:
- Upgrading the sidewalk on the north side of Zurich Main Street between Frederick St. and John St. North.
- Extending the sidewalk around The Square from Bayfield Main Street to Louisa St. and replacing additional sections of sidewalk around the Square.
- An additional 400m of sidewalk is anticipated to be upgraded to AODA-compliant standards in Dashwood before the end of 2025.

Proposed projects for 2026 and Beyond

- Rehabilitating several sections of sidewalk in Hensall to meet AODA compliance. These include sections on Lorne Ave., Wellington St., and King St. in Hensall.
- Accessible upgrades to spectator areas at Zurich and Hensall Arenas (pending grant funding).

Town of Goderich

Accessibility Projects Completed in 2025

- **Rebuilding Downtown Infrastructure Project** – Rebuilding of the downtown square has begun after discussions with residents and various groups and organizations, including the Huron County Accessibility Advisory Committee. Accessible features will be included in the rebuild.
- **Employment** – All employment advertisements inform applicants of our ability to make accommodations throughout the recruitment process, if required. All of the

requirements in the Employment Standard continue to be maintained by the Town, including those pertaining to the following: recruitment, assessment and selection.

- **Municipal Website** – The website has been updated to comply with all mandated features required under the Accessibility for Ontarians with Disabilities Act, 2005, specifically Ontario Regulation 191/11 standards to be met by large organizations. It conforms to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, level AA. The Town of Goderich has recently entered into a contract with ReciteMe which will provide an accessible toolbar and analytical tools to assist in maintaining the accessibility standards on the corporate website.
- **Goderich Tourism Website** - The website has been updated to comply with all mandated features required under the Accessibility for Ontarians with Disabilities Act, 2005, specifically Ontario Regulation 191/11 standards to be met by large organizations. It conforms to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, level AA. The website is monitored to ensure its functionality and content remain accessible and the Town continues to provide accessible formats upon request.
- **Customer Service** – All new hires receive training upon hire or return in AODA Customer Service Standards, and the Ontario Human Rights Code.
- **Information and Communications**
 - Council meetings are livestreamed and recorded. Closed captioning is available.
 - eScribe software is used in the creation of agenda packages. This software meets the WCAG 2.0 Level AA requirements to ensure compliance when producing Council Agendas and reports.
- **Design of Public Spaces**
 - As per standard operational practices, the following is conducted on a regular basis either through legislative or municipal requirements:
 - repair, maintenance, and removal of barriers on municipal trails, sidewalks, and public spaces.
 - Fire Code inspections of private, public, and municipal facilities
 - Building Code inspections of new or renovated facilities
 - Health and safety inspections of all municipal facilities
 - Emergency management measures to promote the safety of the community within times of emergency
- **On-line permitting for planning**– This on-line system is accessible to anyone with any device, browser, and operating system.

Ongoing Accessible Projects

- Regularly reviewing and updating the various websites to ensure compliance with WCAG 2.0, Level AA standards

- Continue to develop resources, training and continuing education materials for staff, volunteers and contractors to promote awareness and education regarding accessibility
- Ongoing training for staff regarding the WCAG 2.0 Level AA requirements in preparation of reports and documents
- Continue to monitor accessibility issues, trends and legislative changes

Township of North Huron

Accessibility Projects Completed in 2025

- Development and adoption of a Removal of Barriers to Accessibility Strategy to assist in the identification of barriers, and to provide the means to remove these barriers to accessibility. The Strategy goes above and beyond the compliance requirements of the AODA and is intended to increase accessibility.
- As part of this Strategy, the HCACC reviewed the Wingham Fire Hall, the North Huron Westcast Community Complex, the Blyth & District Community Centre and the Belgrave Community Centre to identify barriers and propose solutions at these locations.
- Reconstruction of North Huron Municipal Office parking lot. As part of the reconstruction, the following was incorporated in regard to accessibility:
 - clearly marked accessible parking spaces with appropriate line painting and surface treatment.
 - Painted pathways to indicate the accessible path of travel from the new rear accessible parking spaces to the Town Hall elevator.
 - Regrading of the lot to create a more gradual slope for improved accessibility.
 - A dedicated access aisle adjacent to accessible spots.

Ongoing Accessibility Projects

- Continual implementation of the Removal of Barriers to Accessibility Strategy
- Reviews will continue to be conducted across municipal spaces, adding each reviewed location to the Strategy.
- Continuous updates of the municipal website to ensure accessibility.
- The Township of North Huron continues to make accessible documents a priority. All documentation that is provided on the Township's website is in an accessible format and can be provided in another format, upon request.
- Ongoing training for staff continues regarding the Integrated Accessibility Standards Policy and providing accessible customer service.

Proposed Projects for 2026 and Beyond

- Facility reviews of the Public Works shops and municipal trails

Municipality of Huron East

Accessibility Projects Completed in 2025

- Completed phase 1 wayfinding signage – community and municipal entrance signs were installed. Directional Signs and Park and Trail Signage will be installed next year.
- Also installed this year was the wheelchair accessible picnic table in downtown Seaforth. We also supported two accessible community improvement projects – two businesses installed automatic door openers.
- Two virtual tours made for Doors Open Seaforth locations that were not accessible: Cardno Hall and third level of Town Hall.
- Vanastra Playground was completed in summer of 2025 and the Vanastra Rec Centre is current undergoing dressing room upgrades

Ongoing Accessibility Projects

- Website Accessibility
- Accessible documents
- Adding Huron East businesses to the Access Now App

Proposed projects for 2026 and Beyond

- Continuing work with Access Now; continue to offer the Accessible Improvement Program to commercial property owners and encourage businesses to make their storefront more accessible; host Job and Volunteer Fair next year in an accessible space (previous years it was held in the upstairs auditorium at Seaforth District Community Centre, which is not accessible).
- Our accessible website is ongoing since we are moving to Govstack in December and fine tuning it in 2026.
- Lastly, if the EASE grant is approved in November then, Seaforth Lawn Bowling Club will receive accessibility upgrades. Upgrades include access ramp to club house and greens, a accessible washroom and a gender-neutral washroom.

Municipality of South Huron

General Requirements

Procurement

- The Municipal Procurement By-law incorporates accessibility criteria into the procurement of goods and services.

Reporting

- Reports are produced annually on the progress and implementation of the multi-year Accessibility Plan, and this information is posted on our website and available in alternate formats, upon request.

- The multi-year Accessibility Plan will be reviewed and updated once every five years.
- The Municipality, as legislated, will file Accessibility Compliance Reports with the Ministry for Seniors and Accessibility. As a public sector organization, our last compliance reporting deadline was December 31, 2023, and our next reporting deadline is December 31, 2025.
- The Corporate Accessibility Policy has been updated to reflect changes to any of the standards.
- Records will continue to be maintained for training provided on accessibility, including the dates of the training and the number of individuals who attended.

Customer Service

- All new and seasonal staff receive training upon hire or return, a refresher course will be provided every 5 years for full-time staff.
- Staff across the organization have been trained in the functions of the website to conform to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, level AA.
- The website is monitored on an ongoing basis to ensure its functionality and content remain accessible. The new Municipal website was launched in December 2024 to assist in user accessibility.
- The municipality continues to provide accessible formats and communication support upon request.
- South Huron is a member of the Huron County Accessibility Advisory Committee (HCAAC) and staff attend Accessibility working group meetings.

Feedback

- The Municipality of South Huron welcomes input from the public to help identify ways in which we can improve accessibility in facilities, goods and services.
- Members of the public are encouraged to share their comments or suggestions by contacting the Municipal Clerk or complete the Customer Service Feedback form on the municipal website.
- Accessible formats and communication supports are available, upon request to the Clerk.

Information and Communications

- South Huron records and where possible live streams its Council meetings on the municipal website and municipal YouTube channel. Watching the meetings online or a recording of a meeting is an effective way that we are reaching our residents who are not able to attend our meetings in-person. YouTube provides options for closed captioning of any meetings posted.
- South Huron uses eScribe software in the creation of agenda packages. The

software meets the Web Content Accessibility Guidelines (WCAG) 2.0 Level AA. to ensure compliance with WCAG 2.0 Level AA when producing Council Reports.

- South Huron Council chambers has an audio system, including microphones and speakers.
- Staff continue to attend external and internal training to continue the development of accessible forms and documents and continue to update templates for accessibility on the website.
- All webpages contain a caption within the footer of every page about alternative formats and accessing information.
- Bi-weekly HUB in newspaper, and electronic newsletter states that our information is accessible and to contact municipality about receiving information in alternative formats.

Employment

- All employment advertisements inform applicants of our ability to make accommodations throughout the recruitment process, if required.
- All of the requirements in the Employment Standard continue to be maintained by the Municipality including those pertaining to the following:
 - Recruitment, assessment, and selection;
 - Accessible formats and communication support for employees;
 - Workplace emergency response information;
 - Documented individual accommodation plans;
 - Return to work process;
 - Performance management;
 - Career development and advancement; and
 - Redeployment.
- Human Resources continuously monitors the status of employee training.
- All employees regardless of their employment status (full-time, part-time, contract, seasonal and Council) take the following online training courses annually:
 - Accessibility Training for Employees (AODA). This training covers all 5 standards of the AODA with an emphasis on the Customer Service Standard.
- New employees who have access to editing the corporation's webpage are assigned the following online training course: IASR (Integrated Accessibility Standards Regulation): Information and Communications Standards and Employment Standards Training.
- When conducting interviews: On all recruitment postings the following is included in the posting: Accommodation is available upon request for all parts of the recruitment process.

Design of Public Spaces (and Built Environment)

- As per standard operational practices, the following are conducted on a regular basis either through legislative or municipal policy requirements:
 - Repair, maintenance, and removal of barriers on municipal trails, sidewalks, and public spaces.
 - Fire Code inspections of private, public, and municipal facilities.
 - Building Code inspections of new or renovated facilities.
 - Health and safety inspections of all municipal facilities.
 - Emergency management measures to promote the safety of the community within times of emergency.

Overall Goals, Current and Proposed Projects, and Next Steps for Accessibility

The following section outlines accessibility goals, completed and proposed projects and next steps for accessibility in South Huron.

Overall Goals for Accessibility

- Ensure the Municipality of South Huron continues to comply with the AODA, its regulations and all other related pieces of legislation and continue with organizations commitment to accessibility.
- Review Municipality of South Huron's policies and practices to ensure accessibility compliance as part of normal policy review process.
- Strive to ensure that new facilities, programs, and services are designed and created with accessibility features incorporated.
- Continue to develop resources and training materials for staff, volunteers and contractors and promote awareness and education regarding accessibility requirements and obligations throughout the corporation.
- Work with corporate departments to explore new and innovative ways to remove and prevent barriers to access.
- Ongoing training for staff on the Customer Service Standard and the Integrated Accessibility Standards Policy.
- Continue to work with in partnership with Huron County Accessibility Committee on Huron County Accessibility Plan and updates.
- Continue to monitor accessibility issues, trends, and legislative changes.

Accessibility Projects Completed in 2024

- South Huron Recreation Centre (SHRC) – in addition to the renovations completed in 2022 and 2023, the following improvements were made to the facility:
 - Additional signage improvements throughout the facility including blade and braille wall signs.
 - Removal of scrolling screen for dressing room assignment (now

- displayed as stationary)
 - Stephen Arena – in addition to the renovations completed in 2022 and 2023, the following improvements were made to the facility:
 - Additional signage improvements throughout the facility including blade and braille wall signs.
 - Removal of scrolling screen for dressing room assignment (now displayed as stationary)
- “Simplifying Accessibility” Community Accessibility Event – hosted on April 23, 2024, this event included a presentation and question/answer period from Julie Sawchuk B. Sc., B. Ed., RHFAC of Sawchuk Accessible Solutions, Accessibility Tours of the South Huron Recreation Centre and a take-home Accessibility Resource Guide for South Huron organizations and businesses to implement accessible solutions.
- New Accessible Council Report template – implemented in September 2024 to provide enhanced communication, this new report has templated accessibility features to ensure appropriate alternative text, contrast, font style and size, and spacing are achieved within staff reports through the templated settings.
- Municipal Office Entrance Sign – a new entrance sign was installed at the Municipal Office entrance which included large font and appropriate contrast. This sign replaces the existing vinyl on the glass insert of the door, which will be removed to ensure clear two-way visual into the building.

On-going 2024 Accessibility Projects

- Upgrades to Kirkton-Woodham Pool House – through a successful Enabling Accessibility Program grant application, South Huron and Perth South undertook upgrades to the Kirkton-Woodham Pool House based on the results of an accessibility audit, which included retrofitting two washrooms, construction an exterior walkway and installation of an accessible customer service counter. This project is in progress and will be completed in 2025.
- Accessible seating at Municipal Office – two chair styles for seating (stationary chairs with and without arms) will be provided within the facility, prior to the end of 2024.
- Town Hall - Signage improvements to be installed prior to the end of 2024 throughout the facility including installation of blade and braille wall signs.
- Description of accessible features within municipal facilities – staff have begun identifying features within municipal facilities and identifying these on the municipal website. For example, the Arenas page on the municipal website has been updated with text to reflect the accessibility improvements made at both the South Huron Recreation Centre (SHRC) and Stephen

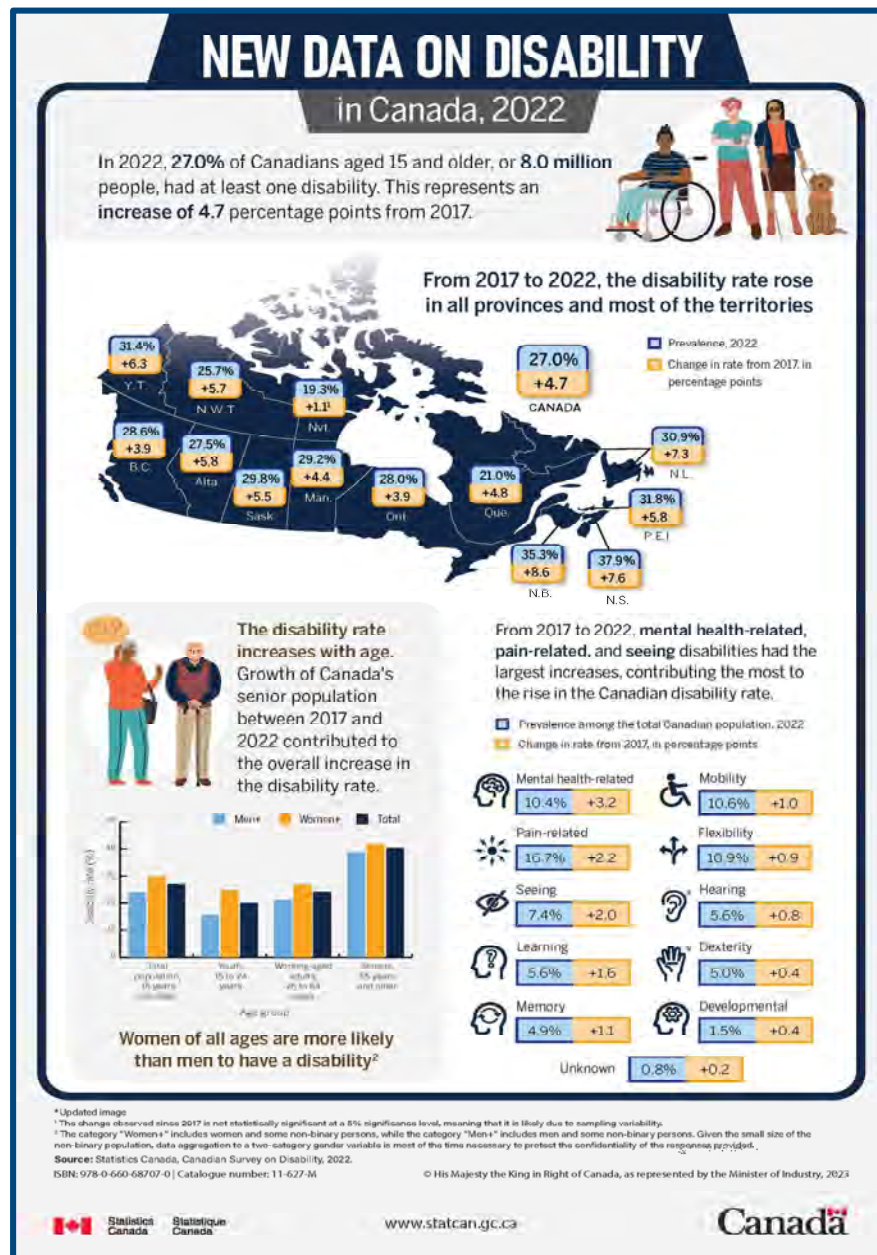
Arena. Accessibility features for all municipal facilities will be updated by staff, including descriptor text, photographs (with appropriate alternative text) to accompany the text. This is in progress and it is anticipated that this will be completed in early 2025, after the migrated municipal website has been launched.

- Customer service seating – exploration of seating options that meet the needs of the community within municipal facilities but ensuring that seating choices do not create further barriers.
- To date, recommendations for seating options for the SHRC Accessible Viewing Platform have been provided by the Site Review Committee (Huron County Accessibility Advisory Committee).

Proposed 2025 Accessibility Projects

- Council Chambers accessible podium and microphone system – replacement of existing podium with a height adjustable style podium.
- Community Accessibility Tour – an opportunity exists for South Huron to host a community accessibility tour, showcasing local businesses and organizations who have completed recent accessibility projects. An event in a tour format provides an opportunity for the community to see accessibility features first hand and ask questions they may have. The audience for this event encompasses various community organizations, businesses and their staff, municipal staff and Council, and interested community members.
- Accessible word document templates for municipal staff – creation of accessible word document templates (memos, letters, PowerPoint presentations) for municipal staff to use to ensure accessible font style, font size, spacing, heading styles, colour contrast is suitable for all word documents produced. A similar document will be created and distributed to South Huron Council to utilize.
- Review of replacement options for Dashwood Community Centre playground equipment – in conjunction with adjacent municipality, a comprehensive review of replacement options to ensure AODA, O. Reg 191/11, Canadian Standards Association (CAS) and South Huron Accessibility Policy are adhered to.
- Review of Not Accessible Document List – Review of fillable PDF forms hosted on municipal website deemed not accessible and explore options to build these into website functions.

Infographic



Source: Canada. Statistics Canada. "A Demographic, Employment and Income Profile of Canadians with Disabilities Aged 15 Years and Over, 2017." ISBN: 978-0-660-68707-0. <https://www150.statcan.gc.ca/n1/en/pub/11-627-m/11-627-m2023063-eng.pdf?st=qyJ2u1Yn> Reproduced and distributed on an "as is" basis with the permission of Statistics Canada.

MEETING MINUTES

REGULAR HALL BOARD MEETING

Date: August 7th 2025

Time: 7:00pm

Meeting called to order by: Tony

IN ATTENDANCE

Carol, Marvin, Mary Jane, Bernie George, Tony, Rose
Apologies from Ryan, Rosemary and Julie

APPROVAL OF MINUTES

The minutes were read from the July meeting and approved

MATTERS ARISING FROM PREVIOUS MINUTES

Tony presented the estimate from "Rainbow Signes" for the recovering of the awning at the front of the hall. A motion to accept the estimate and proceed with the work was made by Carol and seconded by Bernie. All present voted in favor, motion passed.

Update: Rose reported that progress was being made on the arrangements for the Bingo night. She has obtained a lot of donations and has the license for the bingo.

BUDGET

The monthly financial report was presented - distributed and reviewed by Mary Jane. In today's meeting, Tony made a motion to approve the report which was seconded by Carol. All present voted in favor of approving the review as presented.

NEW BUSINESS

- Tony presented the quote from "HDTV and Electronics" for the replacement of the broken TV in the Games room. A motion to accept the quote and proceed with the purchase was made by Marvin and seconded by Carol. All present voted in favor of approving the purchase.
- Marvin presented three quotes for the installation of air conditioning in the hall. After some discussion a motion to give the work to "Cross Heating & Air conditioning" was made by Bernie and seconded by George. All present voted in favor to give the contract to Cross Heating.
- Marvin to contact "Cross" and set a date for the installation.
- Bernie was asked by Tony to take over the job of secretary for the board starting at the next meeting. Tony made a motion to accept Bernie as secretary, George seconded. All present voted in favor.

NEXT MEETING

There being no other business, the meeting was closed at 8.15 pm.

NEXT MEETING SEPTEMBER 4th. At 7.00 pm

Meeting Minutes

Regular Hall Board Meeting

Date: September 4th 2025

Time: 7:00pm

Meeting called to order by: Tony

In attendance

Tony, Rose, Marvin, Carol, George, Rosemary, MaryJane, Bernie, Julie

Observer: Barb

Apologies from: Ryan

Approval of minutes

The minutes were read from the August meeting and approved. Tony made a motion to accept, George second, all present voted in favor, motion passed.

MATTERS ARISING FROM PREVIOUS MINUTES

Update about Rainbow Signs – Have to have more information and need more details, when to install etc. Marvin was to contact and has not heard back from them.

Pub Night Bingo Update

Rose

- Flyers/Programs/donations/license done
- prizes picked and paid for
- bingo dabbers needed
- Volunteers for bingo:
 - Rose- ticket seller, Tony-floor/verifier, Carol-Snack Bar, Barb and Bernie -bar
 - Rose, Marvin and Al to set up televisions
 - Board agrees to sponsor bingo

Budget

The monthly financial report was presented - distributed and reviewed by Mary Jane. In today's meeting, Rosemary made a motion to approve the report which was seconded by George. All present voted in favor of approving the review as presented.

New Business

- Christmas Dates: Appreciation dinner: Nov 19th
- Parade: Nov 25th Ryan and Bernie will play The Santa's again
- Float needs upgrades and painting
- Street banners." Wore out. - discussion of whether to replace or not. Need to communicate with Township

New Discussion : Bernie

- Halloween Pub Night will be Oct 24th , Music: Lost Highway, Dinner will be prepared by Tony and Brenda Brown Dinner by Tony & Brenda
- Volunteers to decorate Julie & Bernie
- Clean up crew: Ryan, Bernie, Julie
- Contact Scott Miller - local Radio Host contact to see if he would be our costume contest Judge
- Contact Brenda Brown: see if she can help with the decorations
- Julie to help with decorations
- Tony to make a Donation
- Board Donation \$150 for decorations and prizes
- Rose will ask for other donations

New Discussion : Julie

- Line dancing - 7:30, Sept 26th
- Upstairs requested for venue
- Poster requested
- Early years - moms and tots program
- Board requests a meeting with the people involved from Early years program
- Jam session Sundays
- Poster requested

Next meeting

There being no other business, the meeting was closed at 8.20 pm.

NEXT MEETING October 2nd , 2025 @7:00 pm

Meeting Minutes

Regular Hall Board Meeting

Date: October 7th 2025

Time: 7:05pm

Meeting called to order by: Tony

In attendance

Tony, Marvin, Carol, George, Rosemary, MaryJane, Bernie, Julie, Rose

Apologies: Ryan

Approval of minutes

The minutes were read from the September meeting and approved.

Amendment December 19th Christmas Appreciation dinner date

George motion to accept amendment, Marvin 2nd, All present voted in favour

MATTERS ARISING FROM PREVIOUS MINUTES

Previous Meeting :

We have had no contact from Rainbow Signs, should we consider a different supplier for the awning. 6 weeks with no call backs. Marvin to continue to look into the issue.

Pub night Bingo

Tony solo on the floor requesting help, - Rose or Carol.

Rural voice will put parade in issue. Use same Christmas parade flyer from previous years.

There will be no dance or music this year as the previous years have been in decline.

Advertising is the issue.

Street banners

Grant for \$5,000 for township. Sponsor a vet flag. About \$300 each.

For more information, Contact Bylaw officer fire chief Josh

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BUDGET

The monthly financial report was presented - distributed and reviewed by Mary Jane. In today's meeting. Marvin made a motion to approve the report which was seconded by Carol. All present voted in favor of approving the review as presented.

NEW BUSINESS

- Marvin found a Mickie bottle, it was left in the washroom garbage after a private function that was held at the hall. There is absolutely no outside alcohol permitted in the hall, we have to do a better job of "policing" events for outside alcohol.
- The hall mats require cleaning. Marvin to contact cleaners for mats
- Should we implement a rotating hall cleaner list. Volunteers for each week of the month would be needed.
- Air conditioning cost ten dollars a day, rental rates to go up to ten to fifteen dollars, bring forward next spring, review rental cost in March.
George on behalf of Linda Henhopper, square dancing for seniors. We will need a caller and a dancer. Alternate with line dancing.
- Tony brought up that the \$100 is not enough for the Allowance for pub night.
Request to increase to \$200 for the cooks to be reimbursed.
Tony made a motion to accept the increase, Bernie 2nd, All present vote in favour, passed
- November pub night, Mary Jane, Barb, Shirley, Marvin. On November 14th, on the menu ham and scalloped potatoes and pumpkin pie.
- Halloween Pub night, need volunteer for decorating. Tony and Brenda to prepare supper, Bernie to bring Hot dogs for the kids
- Next, jam sessions, more advertising.
Next, bingo, good to go.

Next meeting

There being no other business, the meeting was closed at 8.32 pm. NEXT MEETING
November 6th @7:00 pm

WROXETER HALL MEETING MINUTES

EMERGENCY BOARD MEETING- RESCHEDULING PARADE

Date: November 4th 2025

Time: 1:31

Meeting called to order by: Carol Edgar

IN ATTENDANCE

Carol, Marvin, Rosemary, Bernedette, Tony, George, Rose, Mary Jane, Julie

Ryan sends his apologies

Spectator: Ken

EMERGENCY BUSINESS

Being that there is no Chairperson, Marvin was asked to be the Chair for the meeting, he accepted.

Meeting opened at 1:07pm

Marvin motion to move to accept Ken Verbakel as a new member to the board. George second the Motion, vote held, majority vote, Ken was accepted into the board

Discussion arose about the parade either being postponed or cancelled. There was discussion on the use of the word "cancelled" versus "postponed or rescheduled"

- Discussion arose about the safety of having a parade while the weather was unfavorable. Marvin stated that they had never cancelled the parade in the past 20 years and that it should have continued the scheduled date.
- Rose suggested that going forward, the hall should implement a waiver for the parade participants that would hold the hall board harmless in case of accident.
- Various members disagreed stating that it wasn't necessary
- Bernedette volunteered to research the legalities further
- Various dates were thrown around, and it was settled on December 5th at 6pm and 6:30 to start parade, with a meet and greet at the hall at the conclusion of the parade.

- Ryan and Bernedette were asked to fill in for the Santa's – Bernedette to get back to the board if there is a schedule conflict or not with Ryan.
- Ken made a motion to accept Dec 5th for the parade, Tony Second it, Vote held, Majority pass
- Brian Dobbyn, Tony, Chuck and Marvin will close off streets and bridge for parade
- Rose informed all her contacts for the floats for the change of date
- Carol said she would contact the OPP

NEW discussion about the Pub Night Annual Christmas Dinner

- Marving brought up a suggestion to charge \$7 per plate for guest due to a complaint received by him about a particular group of unhygienic people who attended last year, whose body odor was offensive.
- MaryJane was opposed to charging as the proceeds from the Bingo of Nov 11 were designated to the dinner
- Hall has been funding Bingo, needs
- Dinner to remain free for everyone

NEW discussion

- George was told that Fordwich Storage has asked for \$50 a year to store float.
- Board agrees to pay

New Discussion

- Bernedette asked for the passwords to Facebook to connect all the social media accounts. After a discussion, it was decided that going forward, the volunteer Cam Edgar would be in charge of ALL multimedia, including Facebook, Instagram, Twitter, YouTube and the Wroxeter Hall website that was provided by Wightmans.

New Discussion

- Volunteers needed for the Christmas dinner
- Chickens donated, most food donated
- Ken and Tony will help with food preparation
- Judy and Brenda will wrap the gifts.
- Rose and Bernie will decorate tables the day of
- George "Lost Highway" will be paid \$100 for his services
 - Linda made a motion to pay George, Bernie 2nd, Majority Vote

There being no further business, meeting close at 1:50pm

NEXT MEETING

Next meeting to be held at the Regular Scheduled date of Thursday, December 4th, 2025 at 7pm

Meeting Minutes

Regular Hall Board Meeting

Date: December 4th 2025

Time: 7:00pm

Meeting called to order by: Marvin

In attendance

Tony, Marvin, Carol, George, Rosemary, MaryJane, Bernie, Julie, Ryan

Apologies: Linda

Guest: Cameron Edgar

Approval of minutes

The minutes were NOT read from the NOVEMBER meeting. Tony took minutes for the last meeting but misplaced them.

Apologies from Tony

MATTERS ARISING FROM PREVIOUS MINUTES

Previous Meeting :

November: Tony resigned as Chairperson and sits as a regular member of the board.

Linda Spurgeon was voted in as a member of the board

NOTE: There was an emergency meeting held on Monday December 1st, 2025 in regards to the rescheduling of the parade. Please see Emergency meeting notes for details.

OBSERVER Cam Edgar wish to address the board members and onlookers.

Cam was Chair of the board from 2007-2019

Cam brought forth complaints:

1. Optimist Club had called him directly and asked if the hall was in financial distress.
2. Coffee Club members had similar discussions asking if the hall is in financial distress.
3. FACEBOOK pages: Wroxeter Revival Project, Wroxeter Community Hall, Howick 2026
4. Cam wants the Wroxeter Revival Project page taken down as he says it competes with the hall page.
5. Cam spoke for 47 mins about the history of the Wroxeter hall.
6. A spectator asked Why the parade was not cancelled due to the bad weather, Cam stated there was no consensus
7. Cam said that we can not have private discussions on Messenger, the majority of the board disagrees

A spectator asked Cam: Who is trained to use the defibrillator located in the hall and how often training/retraining is done and how much does it cost and how often is it examined and maintained and at whose expense.

BUDGET

The monthly financial report was presented - distributed and reviewed by Mary Jane. In todays meeting. Mary Jane also presented her budget for the AGM that will be held on Monday December 7, 2025. Bernie made a motion to approve the report which was seconded by Carol. All present voted in favor of approving the review as presented.

NEW BUSINESS

Rose Hollett Resigned from the board. Being there is no active Chair, she submitted her resignation to Howick Township Directly.

Mary Jane clarified that the Christmas Dinner should also be titled Appreciation Dinner

Marvin asked brought up the CLEANING FORM for Customers who will be using the hall in the future, stating that there will be a \$100 fee held for the rental.

Bernie made a motion to pass this form, Rosemary Seconded. All present voted in favor.

Due to Schedule conflicts, Ryan Hood could not participate in the rescheduled parade, Pastor Jeff Hawkins would play Santa on the float

Marvin made a motion to have Ken Verbakel as Vice Chair. Carol Second. Vote was held 7 in favor, 2 not in favor. Passed.

Marvin brought up the price of a new roof, as the 10 years since the last inspection has almost lapsed. Will have to get quotes

Pool Club donated \$400 to food bank

Question as to where the 50/50 money can go: Could it sponsor a skate day for the kids?

Spectator asks if in the budget, if the hall does any forecasting/preplanning for spending on the hall programs or future programs. Mary Jane replied: No.

Spectator asks what we need in the hall: Marvin and Mary Jane replied: More Volunteers

Julie addressed the Board, she is the operator of the Wroxeter Revival Project facebook page. Her page is to share hall posts and to gain volunteers for future or current programs. She refuses to shut the page down as she feels that it reaches people who are outside the loop of the hall. She has brought several volunteers to the hall. Marvin got hostile with Julie and cut her off, attempting to change the topic

Bernie present a Volunteer signup sheet and a list for current Board Members with contact information

Next meeting

There being no other business, the meeting was closed at 8.30 pm.

NEXT MEETING January 1st, 2026 @7:00 pm

October 2nd, 2025 at 7:05 PM

Amendment December 19th Christmas dinner
flyer turkey dinner
1stGeorge 2ndMarvin

Previous minutes read by Bernedette

Matters arising.

No contract for signs. Going on six weeks.

Bingo. Tony on the floor. Need a second. Rose or Carol.

Rule voice parade. Christmas parade. There will be no music this year.

Street banners, grant for \$5,000 for township. sponsor a vet. About \$300 each.

Contact Bylaw officer fire chief Josh

Mary Jane presented Hall financials.

1st Tony 2nd Marvin.

New business

No outside alcohol at all. Better policing.

Mats in hall cleaning.

Rose will contact school for cleaning and community credits.

Cleaning schedule for Saturdays.

Marvin first weekend of November.

Ryan and Bernie second weekend of November.

Tony third weekend of November.

Nobody yet for the fourth weekend of November. Floors, toilets, kitchen, tables, chairs, etc.

Air conditioning cost ten dollars a day, rental rates to go up to ten to fifteen dollars, bring forward next spring, review rental cost in March.

George on behalf of Linda Henhopper, square dancing for seniors. We will need a caller and a dancer. Alternate with line dancing.

Tony. Allowance for pub night to increase for the cooks.
1st Bernie, 2nd George. Majority vote yes

November pub night, Mary Jane, Barb, Shirley, Marvin. On November 14th, on the menu
ham and scalloped potatoes and pumpkin pie.

Halloween Pub night,: need volunteer for decorating
Ask Brenda Brown
Hot dogs

December.
Next, jam sessions, more advertising.
Next, bingo, good to go.

There being no other business meeting closed at 8:32pm

Dear Members of Howick Township Council,

I am writing on behalf of Howick Minor Hockey in advance of our upcoming Hockey Day event on Saturday, January 17.

We are asking for the possibility of receiving a larger portion of the bar profits from that day. Our organization will be providing volunteers to fully run the bar during the event, and all profits from Hockey Day go directly back into our minor hockey program, supporting local families and helping keep the program accessible within our community.

Hockey Day is always a well-attended event that brings residents together to support local teams, and we are proud to offer a family-friendly day of hockey, food, and community connection. Any additional support through increased bar proceeds would make a meaningful difference and directly benefit youth in Howick Township.

Thank you for your time and consideration. We would be happy to discuss this further or provide any additional information if needed.

Sincerely,

Lindsay Dinsmore- Howick Minor Hockey



1078 Bruce Road 12 | P.O. Box 150 | Formosa ON
Canada | N0G 1W0 | 519-364-1255
www.saugeenconservation.ca
publicinfo@svca.on.ca

December 23, 2025

Season's Greetings and Happy New Year!

Saugeen Valley Conservation Authority cordially invites you, or your alternate, to attend its Annual Meeting on **Thursday, January 15 at 1:00 p.m.** The meeting will be held at the SVCA Administration Office, located at 1078 Bruce Road 12, Formosa.

The meeting will include various agenda topics including the Election of Officers. The agenda package will be available on the SVCA [website](#).

We invite you to bring greetings from yourself and your organization.

Please RSVP to Izabela Polowa no later than **Friday, January 9, 2026 by noon**, via email at i.polowa@svca.on.ca, or phone at 519-364-1255 Ext. 221.

We hope you will be able to join us!

Yours sincerely,

Erik Downing
General Manager/Secretary-Treasurer

FOR IMMEDIATE RELEASE – December 19th, 2025

Saugeen Conservation Responds to Provincial ERO Proposal on Conservation Authority Consolidation

ALL SAUGEEN WATERSHED MUNICIPALITIES – Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington-North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey.

Saugeen Valley Conservation Authority (SVCA) has reviewed and submitted comments to the Province of Ontario's Environmental Registry of Ontario proposal that would consolidate the province's 36 conservation authorities into seven regional organizations, supported by a new provincial agency responsible for governance, standards, and central permitting.

Under the current proposal, Saugeen Conservation would be grouped into a potential "Huron–Superior Regional Conservation Authority," encompassing approximately 80 municipalities, from the 15 currently within the watershed. This proposal represents the most significant change to Ontario's environmental management system since the inception of Conservation Authorities.

SVCA does not support consolidation. While Saugeen Conservation supports the Province's stated goals of improving consistency and modernizing digital permitting, those objectives can be achieved without removing local governance or amalgamating watershed-based agencies into large regional or provincial structures. In fact, SVCA is concerned that the top priority of the province to speeding housing approvals, and better front line services, will be negatively impacted by unnecessary amalgamation. The Authority's formal submission to the Environmental Registry outlines how targeted investments, shared technical resources, and clear provincial standards could strengthen performance without undermining public safety, local accountability, or community trust.

Historically, the Province funded up to 50 percent of Conservation Authority operations. Today, provincial support has fallen to less than two percent (for SVCA), leaving municipalities to fund the vast majority of conservation services. SVCA is concerned that the proposed restructuring would shift governance away from the municipalities that created and continue to fund Conservation Authorities, resulting in a significant loss of local decision-making, community accountability, and rural representation.

Claims of systemic inefficiency are not supported by evidence. Saugeen Conservation issues more than 99 percent of permits within provincial timelines. One hundred percent of planning reviews and development-related screenings are completed within municipal timelines, with staff working directly with municipal planners, developers, and property owners to resolve issues early, reduce delays, and support local economic growth.

"At its core, conservation work is local. Flood forecasting, hazard management, and planning review depend on detailed watershed knowledge and strong relationships with municipalities and communities. Those strengths are not preserved by distance or scale. They are preserved by people on the ground who know the land and the risks."

Erik Downing, General Manager and Secretary-Treasurer, SVCA

Saugeen Conservation is honoured to serve the communities of the Saugeen watershed and to work alongside its member municipalities to support safe, well-planned growth. That work is built on trust, local knowledge, and daily collaboration with the people who live and work here.

SVCA believes communities are best served when decisions affecting safety, land use, and natural systems are made close to home, by professionals who understand local conditions, rather than by a distant centralized office removed from the watershed it is meant to serve.

Saugeen Conservation will continue to communicate clearly and openly as this process unfolds, with a steady focus on public safety, local accountability, and the shared responsibility of caring for our watershed and communities.

To submit comment to the ERO please visit: <https://ero.ontario.ca/notice/025-1257>

For more information, please contact:

Saugeen Valley Conservation Authority

Email: media@svca.on.ca | Cell: 519-369-4295

Website: www.saugeenconservation.ca



Proposed Conservation Authority Amalgamation

The proposed Huron-Superior Regional Conservation Authority





To: Caitlin Gillis, CAO/Clerk Township of Howick

From: Cheryl Patience Manager, OW and Children's Services

Date: December 15, 2025

Re: 2025 Year End Funding – Howick Summer Camp Program – SA Kids

Huron County Children's Services, as the Consolidated Municipal Service Manager (CMSM), is responsible for planning and managing licensed child care services and early years programs at the local level. The CMSM recognizes the role recreation camps play in promoting healthy child development and supporting families as they balance the demands of work and/or education.

Huron County recreation camp programs who have a purchase of service agreement with the CMSM are eligible to receive a 2025 one-time funding payment to support the inclusion, health and safety and well-being of enrolled children. A year end payment in the amount of \$10,000.00 has been approved for the Howick Summer Recreation Camp from Huron County Children's Services.

Maximizing funding at year end aligns with the work the CMSM is doing to support and stabilize child care, provide choice for families, stabilize service levels and create inclusive environments where children are supported to form caring relationships with peers and educators.

This funding may be used for – but is not limited to - providing professional development and skill building opportunities for staff, the purchase of play-based materials, specialized or adaptive equipment or to offset transportation costs for children and families and to help maintain quality assurance standards and health and safety measures for camp programs.

This payment will be processed before the end of December

If you have any questions regarding this funding, please feel free to contact me directly.

Regards,

Cheryl Patience

Cheryl Patience
Manager, OW and Children's Services

c.c. Brady Ropp, Howick Summer Camp

Howick Family Festival
Oct 20/25

Meeting held in Howick Library with 3 present.

Reece Hamilton will donate beef

Fireman Chili Cook Off participation hopefully next meeting

Tent Rent Kevin Finnigan around \$600 with sides and set up. Need to get 6 cement blocks

Josh Kestner looking into snow fence Mt Forest

Pulled pork on a bun Janice will book Beth Hotchkiss to cook meat.
Chili & Dinner Roll (Fireman cooking)

Minor Hockey Hot Choc & Mint Smoothies

Soccer Club sell 50/50 tickets

Minor Ball Snow Pitch Tournament

Games Steph

Look into DJ for outside

Fireworks Pete

Next Meeting Nov 5/25 7 pm

games from 9 am to 4 pm hoping most are scheduled games. Have the chili cook off at 4 pm would ask Saugeen Maitland to have game from 415 to 6 pm with an Alumni game from 6-7:30 After game bring out the sxs to do the draw and than at 8 pm would do the fireworks followed by glow skate from 830 to 10 pm While the hockey games are going there will be outdoor activities with fire pits going as well as a bar areapossible a carnival happening but needs to be discussed further. Kids movies to happen upstairs at 2 pm

So far we seem to have Howick & Mt Forest in chili cook off

Next meeting will be Dec 17 at 7 in library Steph asking a repfrom figure skating & minor hockey to attend

Meeting adjourned at 9 pm

Howick Family Festival
Dec 15/25

Meeting opened at 7 pm with 9 members present

Following was discussed to happen Feb 14/26

Figure skating will do a gala 4pm to 6pm

Alumni Hockey 6:30-730 pm

Optimist Wings Profit goes to Optimist We do the bar and we get proceeds from bar.

Wings served 5 – Sold Out

Chili served 3pm with Judging at 4pm

Booth Open All Day 8am to !!

Hamburg is supplied by Reece Hamilton for the cook Off

Fireworks at 730-8 Bill & Pete will look after ordering

Put Cash from now on into safe or pay Boyds Cash for SXS instead of going to twp

Bring SXS into arena weekend of Jan 17/26 8am to 9pm Hockey Day In Howick

Next Meeting Jan 5/26 7 pm in Library

Lisa Thompson, MPP
Huron-Bruce

Constituency Offices:

□ 408 Queen St. P.O.Box 426 Blyth, ON N0M 1H0 P: 519-523-4251 1-800-668-9320	□ 807 Queen St. Unit 2 Box 834 Kincardine, ON N2Z 2Y2 P: 519-396-3007 1-866-396-3007
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Email: lisa.thompsonco@pc.ola.org

December 22nd, 2025

The Honourable Todd McCarthy
Minister of Environment, Conservation and Parks

Re: Proposed Huron-Superior Conservation Authority

Dear Minister McCarthy,

After recent discussions I have had with local riding stakeholders and municipalities, I am writing to share concerns regarding particularly the creation of the proposed Huron-Superior Conservation Authority.

Conservation Authorities are responsible for protecting local communities, managing flood and erosion risks, and supporting healthy watersheds.

As you have shared with me, we must follow the science. It is in that spirit that I share with you that local efforts to ensure public safety, managing flood and erosion risks, and supporting healthy watersheds that drain specifically into Lake Huron, must be considered unique. A locally driven, watershed-based model ensures decisions reflect local conditions and community priorities, and I respectfully share with you that a Conservation Authority dedicated specifically to the shoreline of Lake Huron is necessary.

I am concerned that the proposed Huron-Superior Conservation Authority would combine Lake Huron watersheds with regions in north-western Ontario that face fundamentally different geographic, environmental, and socio-economic conditions. Watersheds feeding into Lake Huron bear little resemblance to those in the northwest, and applying a single regional governance model risks diluting the focus and expertise required to address local shoreline, floodplain, and agricultural impacts. I have also heard concerns that this consolidation would reduce municipal input and accountability, from a rural affairs perspective.

Conservation Authorities were founded on partnership, local watershed management, and collaboration between municipalities and the province. I encourage the Ministry of Environment, Conservation and Parks to continue to realize efficiencies, strengthen capacity and support local solutions that protect our local watersheds.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Thompson". The signature is fluid and cursive, with a large initial "L" and a long, sweeping underline.

Lisa Thompson
MPP Huron-Bruce

Cc: Huron Soil and Crop, Huron County Federation of Agriculture, Bruce County Federation of Agriculture.

DATE: December 9, 2025

MEMORANDUM TO: Community Emergency Management Coordinators

FROM: Matthew Pegg
Deputy Minister and Commissioner of Emergency
Management

SUBJECT: Passage of Bill 25, Emergency Management
Modernization Act, 2025 amending the *Emergency
Management and Civil Protection Act*

I am pleased to share that Ontario has reached an important milestone in modernizing its emergency management framework through amendments to the [Emergency Management and Civil Protection Act](#) (EMCPA).

On December 3, 2025, the Government of Ontario passed [Bill 25](#), the *Emergency Management Modernization Act, 2025*. Schedule 1 of the *Emergency Management Modernization Act, 2025* amends the EMCPA to enable a more effective, coordinated and comprehensive approach to provincial and community emergency management.

These legislative amendments are informed by valuable feedback, best practices in emergency management, and lessons learned from past emergencies. I want to extend my sincere thanks for the feedback from emergency management partners, which has been essential in shaping this legislation and ensuring it reflects the needs and realities of communities.

The amendments to the EMCPA will be implemented through a phased approach, with initial amendments aimed at strengthening provincial coordination and capabilities and enhancing community capacity in emergency management.

Some amendments are now in effect, with no new requirements for partners. These include:

- **Establishing the purposes of the Act**, including to support coordination with municipalities, Indigenous communities, public and private sector organizations, and other governments.
- **Introducing a clear definition of “emergency management”** encompassing prevention, mitigation, preparedness, response, and recovery.
- **Clarifying the role of the Ministry of Emergency Preparedness and Response** as the provincial lead and one window for coordinating provincial emergency management activities under the oversight of the **Minister of Emergency**

Preparedness and Response and the direction of the Commissioner of Emergency Management.

- **Strengthening executive oversight** of provincial emergency management.
- **Authorizing the Minister** of Emergency Preparedness and Response to oversee municipal, ministry, and provincially regulated critical infrastructure entities' emergency management programs, and enter into agreements and arrangements with public and private partners and individuals in emergency management.
- **Recognizing Ontario Corps** as a key provincial resource and capability that can be engaged to support communities across the province, who request assistance.

These changes aim to strengthen provincial emergency management coordination and lay the foundation for deeper collaboration with communities and emergency management partners.

Remaining amendments to the EMCPA are expected to come into force at a later date. Subject to future regulations, key changes affecting municipalities will include:

- Enabling flexibility regarding requirements for municipal emergency management programs and plans based on needs and capacity.
- Allowing two or more municipalities to voluntarily develop and implement joint emergency management programs and plans.
- Clarifying the process for and ensuring accountability of municipal emergency declarations under the EMCPA.

The Ministry of Emergency Preparedness and Response remains committed to working closely with emergency management partners throughout the implementation of these changes, including the development of supporting regulations. Your continued support and feedback will be vital in shaping the next phase of this work, and I look forward to ongoing collaboration.

If you have any questions on the amendments, please contact the Strategic Policy and Governance Branch in the Ministry of Emergency Preparedness and Response at EMOPolicy@ontario.ca.

Thank you again for your valued partnership.

Sincerely,

Original signed by

Matthew Pegg
Deputy Minister and Commissioner of Emergency Management

Huron OPP Detachment Board

Minutes

Monday, September 29, 2025, 9:00 a.m.

Huron OPP Detachment Office

325 Albert Street, Clinton, ON, N0M 1L0

Members Present: Jim Dietrich, Chair - Elected Official - South Huron
 Marg Anderson, Vice-Chair - Elected Official – Central Huron
 Greg Lamport, Member - Elected Official - Bluewater
 Trevor Bazinet, Member - Elected Official - Goderich
 John Steffler, Member - Elected Official - Huron East
 Dave Frayne, Member - Provincial Appointee
 Jasmine Clark, Member - Community Representative
 Jared Petteplace, Member - Provincial Appointee

Member Regrets: Anita van Hittersum, Member - Elected Official - North Huron
 Jennette Walker, Member - Community Representative

Others Present Stacey Jeffery, Administrator/Recording Secretary
 Inspector Laura Lee Brown, Huron OPP
 D/Sgt. David Lewis, OPP Huron-Perth Community Street Crime Unit
 Hank Zehr, Police Services Advisor, Inspectorate of Policing (SOLGEN)

1. Call to Order

Chair Dietrich called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Addition of:

- Item 5.2 Introduction to Hank Zehr, Police Services Advisor, Inspectorate of Policing, SOLGEN; and
- Item 8.3 Hosting OAPSB Zone 5.

Motion: 28-2025

Moved: DFrayne

Seconded: MAnderson

That Huron OPP Detachment Board approves the Agenda, as amended.

Disposition: Carried

3. Disclosure of Pecuniary Interests and the General Nature thereof

None noted.

4. Approval of Past Minutes

Correction of Inspector Brown's name under 7.1, Traffic Statistics.

It was noted that information related to speed spy devices within Huron County and policy regarding Huron OPP Detachment Board issued apparel to be brought to the December meeting.

Motion: 29-2025

Moved: JSteffler

Seconded: MAnderson

That Huron OPP Detachment Board adopts the minutes of June 23, 2025, as amended.

Disposition: Carried

5. Presentations/Delegations

5.1 Introduction to D/Sgt. David Lewis, OPP Huron-Perth Community Street Crime Unit

Motion: 30-2025

Moved: DFrayne

Seconded: JPetteplace

That Huron OPP Detachment Board receives the educational session, as presented by D/Sgt. David Lewis and Inspector Brown.

Disposition: Carried

D/Sgt. David Lewis left the meeting at 9:26 a.m.

5.2 Introduction to Hank Zehr, Police Services Advisor, Inspectorate of Policing (SOLGEN)

Motion: 31-2025

Moved: DFrayne

Seconded: JPetteplace

That Huron OPP Detachment Board receives the verbal introduction from Hank Zehr, Police Services Advisor, Inspectorate of Policing (SOLGEN).

Disposition: Carried

6. Business from Previous Meetings

7. Report

7.1 Inspector's Report

Discussion regarding municipal specific concerns on roadways and activity within communities. Community members encouraged to report to the Huron OPP so information is documented, and appropriate action can be taken.

Discussions occurred regarding drug and alcohol impairment and noted a difference between charges, despite showing the charges combined as Impairment under traffic related charges. It was also noted that mandatory impairment screening for commercial motor vehicle stops is occurring.

Members were informed that all lower-tier municipalities will be receiving correspondence from the Ministry regarding the 2026 billing model.

It was noted that Provincial Offenses Act tickets showing 3 for 2025 within the bar graph were not reflected in the Youth Charges by disposition type breakdown.

Interested board members (up to maximum of 4) were advised of the opportunity for them to attend the training exercise in Central Huron on October 6th.

Members requested that additional statistics directly related to the educational sessions would be beneficial for future meetings.

Motion: 32-2025

Moved: GLamport

Seconded: JSteffler

That Huron OPP Detachment Board receives the Inspector's Report, as presented.

Disposition: Carried

7.1.1 Intimate Partner Violence Training

7.2 Financial Report

Motion: 33-2025

Moved: GLamport

Seconded: JSteffler

That Huron OPP Detachment Board receives the Financial Report titled Board Financial Actuals – January 1 to August 31, 2025, as presented.

Disposition: Carried

8. New Business

8.1 Preliminary 2026 Budget Discussions

The following items were identified to bring back to the December meeting for 2026 budget discussions:

- Recognition efforts for Huron OPP;
- Awareness/outreach items;
- OAPSB Conference fees for Inspector; and
- Increase to allow for 6 Board meetings per year.

At this time, it is unknown if there will be mandatory trainings for members of the Board that will be required to be completed in 2026.

8.2 Vulnerable Sector Check Processing Times

With the current backlog, OPP has brought in more resources to assist in processing submission. Inspector Brown to bring an update on vulnerable sector check processing to the December meeting.

8.3 Hosting Zone 5 Meeting

Motion: 34-2025

Moved: MAnderson

Seconded: JClark

That Huron OPP Detachment Board submit to OAPSB Zone 5 their interest in hosting a Zone 5 meeting in Central Huron in 2026.

Disposition: Carried

9. Correspondence

- 9.1 CSWB for Huron Oversight Committee - Invitation to Join as a Voting Member (July 28, 2025)

Motion: 35-2025

Moved: GLamport

Seconded: JSteffler

That Huron OPP Detachment Board authorize Chair Dietrich to participate as a voting member of the Community Safety and Well-Being Oversight Committee.

Disposition: Carried

- 9.2 Municipality of Central Huron - Letter of Support - Grey Bruce OPP Detachment Board's Appeal

Motion: 36-2025

Moved: TBazinet

Seconded: GLamport

That Huron OPP Detachment Board supports the Municipality of Central Huron's July 25, 2025 correspondence regarding Review and Reform of Provincial Offences System; and

That this supporting resolution and originating documentation be circulated to the Attorney General of Ontario, Solicitor General, all participating municipalities within the Detachment Board area, all Municipal Councils, as well as to the Member of Parliament (MP) and Member of Provincial Parliament (MPP) for Huron County.

Disposition: Carried

- 9.3 Inspector General Memo #6: Release of the Inspector General of Policing 2024 Annual Report

Motion: 37-2025

Moved: DFrayne

Seconded: MAnderson

That Huron OPP Detachment Board receives correspondence items, as included under Correspondence.

Disposition: Carried

10. Closed Session

11. Next Meeting

December 15, 2025

12. Adjournment

Motion: 38-2025

Moved: JSteffler

Seconded: JClark

That Huron OPP Detachment Board hereby adjourns at 11:42 a.m., to meet again on December 15, 2025 at 9:00 a.m., or at the Call of the Chair.

Disposition: Carried

Jim Dietrich, Chair

Stacey Jeffery, Recording Secretary

Membership Meeting #9-2025

November 19, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed Podniewicz, Vanessa Kelly, Sharen Zinn, Vanessa Kelly

Members Absent: Andrew Fournier

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Services Coordinator
Patrick Huber-Kidby, Planning and Regulations Supervisor
Jason Moir, FRCA Parks Superintendent
Jeff Winzenried, Flood Forecasting Supervisor
Michelle Quipp, Executive Assistant

Others Present: Cory Bileya, Midwestern News Media
Irving Payne, Hearing Applicant
Seth Logan, SJL Engineering Inc.
Kris Bedard, KB Shoring Inc.
Brad Bowden, KB Shoring
Annalies Hamers, Gorrie Conservation Area Delegate
Sonya Graham, Gorrie Conservation Area Delegate
Sherri Govier, Wananosh Campground Delegate
Cheryl Govier, Wananosh Campground Delegate
Sherry Snell, Wananosh Campground Delegate
Pam Stewart, Wananosh Campground Delegate

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 8:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #111-25

Moved by: Evan Hickey

Seconded by: Alison Lobb

THAT the minutes from the General Membership Meeting #8-2025 held on October 15, 2025, be approved.
(carried)

4. Business out of the Minutes

a) Wawanosh Campground: Report #59-2025

Report #59-2025 was presented and the following motions was made:

Motion FA #112-25

Moved by: Evan Hickey

Seconded by: Alison Lobb

THAT the Wawanosh Park CA continue camping operations into 2026 and beyond.
(defeated)

Motion FA #113-25

Moved by: Matt Duncan

Seconded by: Alvin McLellan

THAT the Wawansoh Park CA cease campground operations effective end of season 2025.
(carried)

b) Gorrie Conservation Area: Report #65-2025

Report #65-2025 was presented and the following motion was made:

Motion FA #114-25

Moved by: Matt Duncan

Seconded by: Ed Podniewicz

THAT a new agreement for grass cutting to maintain the north side of the Gorrie CA be developed with the Township of Howick
(carried)

c) Review of Comments on Proposed Fee Changes: Report #66-2025

Report #66-2025 was presented and the following motion was made:

Motion FA #115-25

Moved by: Matt Duncan

Seconded by: Alison Lobb

THAT the 2026 Fee Schedule be approved as presented.
(carried)

5. Business Requiring Direction and or a Decision:

- a) 2026 Authority Funded Projects: Report #67-2025

Report #67-2025 was presented and the following motion was made:

Motion FA #116-25

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT the authority funded projects outlined in Report #67-2025 be included in the 2026 draft budget and work plan.

(carried)

- b) Outdoor Pavilion-Wawanosh Valley Conservation Area: Report #68-2025

Report #68-2025 was presented and the following motion was made:

Motion FA #117-25

Moved by: Evan Hickey

Seconded by: Vanessa Kelly

THAT moving forward with construction and naming of the Wawanosh Nature Centre pavilion is approved;

AND THAT a thank you letter be sent to the Maitland Conservation Foundation.

(carried)

6. Chair and Member Reports

Alvin McLellan asked questions about tree sales to landowners.

Ed McGugan has organized a meeting with Saugeen Valley CA and Ausable Bayfield CA to discuss the proposed Lake Huron-Superior Regional Conservation Authority.

7. Consent Agenda

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for October: Report #69-2025
- b) Agreements Signed: Report #70-2025

Motion FA #118-25

Moved by: Alison Lobb

Seconded by: Anita Van Hittersum

THAT Report #69-2025 to Report #70-2025 along with the respective motions as outlined in those reports be approved.

(carried)

8. Closed Session: Personnel Matter

Motion FA #119-25

Moved by: Alvin McLellan

Seconded by: Matt Duncan

THAT the meeting be moved into a closed session at 9:32pm.
(carried)

Motion FA #120-25

Moved by: Alison Lobb

Seconded by: Ed Podniewicz

THAT the meeting be moved into an open session at 9:35pm.
(carried)

Motion FA #121-25

Moved by: Sharen Zinn

Seconded by: Matt Duncan

THAT the members accept Phil Beards offer to defer his retirement due to the proposed changes related to consolidating the conservation authorities.
(carried)

Motion FA #122-25

Moved by: Matt Duncan

Seconded by: Anita Van Hittersum

THAT a letter be written to MECP for permission to have Ed McGugan remain Chair for a third term.

9. Adjournment

Next Meeting Date, Wednesday, November 26, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #123-25

Moved by: Alvin McLellan

Seconded by: Evan Hickey

THAT the Members Meeting be adjourned at 9:37pm.
(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer

Membership Meeting #10-2025

November 26, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed Podniewicz, Vanessa Kelly, Sharen Zinn, Vanessa Kelly

Members Absent: Andrew Fournier

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator

Others Present: Cory Bileya, Midwestern News Media

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:02pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #124-25

Moved by: Alvin McLellan

Seconded by: Megan Gibson

THAT the minutes from the General Membership Meeting #9-2025 held on November 19, 2025, be approved.

(carried)

4. Business Requiring Decision or Direction

- a) Overview of the Province's Plan to Oversee and Consolidate Conservation Authorities

Phil provided the members with an overview of the proposal to consolidate conservation authorities.

The Chair provided an overview of the meeting with the Chair and General Manager of the Ausable Bayfield Conservation Authority and the General Managers of the Saugeen Valley and Grey Sauble Conservation Authorities.

All are concerned about the impacts of the proposed consolidation and the lack of a business case from the Ministry of Environment, Conservation and Parks to justify the proposed consolidation.

- b) MVCA Key Messages to send to Member Municipalities, Partners and the Public.
The Members reviewed the messages outlined in the draft information sheet.

Motion FA#125

Moved by: Sharen Zinn

Seconded by: Alison Lobb

That the information sheet be circulated to Member Municipalities, Maitland Conservation Foundation and other partners.
(carried)

- c) Social Media Campaign: The Members agreed that a social media campaign needs to be developed to let the public know about the proposed consolidation.

Motion FA #126

Moved by: Vanessa Kelly

Seconded by: Evan Hickey

That a social media campaign be developed and implemented.
(carried)

5. Adjournment

Next Meeting Date, Wednesday, December 17, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #127-25

Moved by: Matt Duncan

Seconded by: Megan Gibson

THAT the Members Meeting be adjourned at 8:24pm.
(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer

January 8, 2026

Dear Wroxeter Hall Board,

Please be advised that I am resigning as the treasurer and a member of the Wroxeter Hall Board for personal reasons.

I have enjoyed my ten plus years as a board member, but it is now time to move on. I am still willing to help as a volunteer when needed.

I am hoping that this resignation will be effective January 31st. However, I will make sure that everything is in place to be handed in to the township for the 2025 audit.

If the new treasurer wishes information, I am most willing to share.

Sincerely

Mary Jane Coxon

Corporation of the Township of Howick

By-law No. 1-2026

Being a by-law to authorize the borrowing of money to meet the current expenditures of the Council of the Township of Howick

Whereas; in accordance with Subsection 407(1) of the Ontario Municipal Act, S.O. 2001, c.25 (the “Act”), the Corporation of the Township of Howick (the municipality) considers it necessary to borrow an amount of Six Hundred Thousand Dollars (\$600,000.00) to meet, until taxes are collected and other revenues are received, the current expenditures of the municipality for the year; and

Whereas; pursuant to Subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the municipality shall have obtained the approval of the Ontario Municipal Board;

Now therefore; the Council of the Corporation of the Township of Howick enacts as follows:

- 1.** That the Reeve and the Treasurer are authorized on behalf of the municipality to borrow from time to time from Canadian Imperial Bank of Commerce (“CIBC”) a sum or sums not exceeding in the aggregate \$600,000.00 to meet, until taxes are collected, the current expenditures of the municipality for the year pursuant to subsection 407(1) of the Act and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC in addition to any reasonable charges of CIBC associated with this borrowing.
- 2.** That all sums borrowed pursuant to this by-law as well as all other sums borrowed pursuant to the Act in this year and in previous years from the CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the municipality for the current year and for all preceding years as and when this revenue is received.
- 3.** That the Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
- 4.** That the Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Read a first and second time this 13th day of January, 2026.

Read a third time and finally passed this 13th day of January, 2026.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Corporation of the Township of Howick

By-law No. 2-2026

A by-law to provide for Interim Tax Levies for the year 2026 for the Township of Howick

Whereas, Section 317 of the *Municipal Act*, S.O. 2001, c.M.25, as amended, provides that the Council of a local municipality, before the adoption of estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes; and

Whereas, the Council of the Township of Howick deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

Now therefore, the Council of the Township of Howick enacts as follows:

1. That in this by-law the following words shall be defined as follows:

“Collector” shall mean the Tax Collector for the Township of Howick,
“Minister” shall mean the Minister of Finance,
“MPAC” shall mean the Municipal Property Assessment Corporation.

2. That in accordance with the rules prescribed in Section 317(3) para. 1 of the *Municipal Act, 2001*, the amounts levied shall be as follows:

2.1 For the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim levy of

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2025

2.2 For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2025

3. That for the purpose of calculating the total amount of taxes for the year 2025 under the above paragraph 2, if any taxes for municipal and school purposes were levied on a property for only part of 2025 because assessment was added to the collector’s roll during 2025, an amount may be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.

4. That the provisions of this by-law shall apply in the event that assessment is added for the year 2026 to the Collector’s roll after the date this by-law is passed and an interim levy shall be imposed and collected thereon.

5. That all taxes levied under this by-law shall be payable into the hands of the Collector in accordance with the provisions of this by-law.

6. That there shall be imposed on all taxes a penalty for non-payment of taxes in default of the installment dates set out below. The penalty shall be *one and one-quarter percent* (1.25%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2026.

Corporation of the Township of Howick

By-law No. 3-2026

**A By-law to confirm the proceedings of Council of the
Corporation of the Township of Howick**

Whereas, in accordance with the Municipal Act, 2001, S. O. 2001, Section 5(1), the powers of a municipal Corporation shall be exercised by its Council; and

Whereas, Section 5(3) of the Municipal Act, 2001, prescribes that the powers of every Council shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Howick be confirmed and adopted by by-law;

Now therefore, the Council of the Corporation of the Township of Howick enacts as follows:

1. That the actions and decisions of the Council of the Corporation of the Township of Howick at its special Council meeting held January 13, 2026 in respect to each resolution and other action taken by the Council of the Corporation of the Township of Howick at these meetings, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed.
2. That the Reeve and proper officials of the Corporation of the Township of Howick are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Township of Howick referred to in the proceedings section hereof.
3. That the Reeve and the Clerk, unless otherwise specified, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Township of Howick.
4. This by-law shall come into force and takes effect on the date of its final passing.

Read a first and second time this 13th day of January, 2026.

Read a third time and finally passed this 13th day of January, 2026.

Reeve, Doug Harding

CAO/Clerk, Caitlin Gillis

7. That the interim tax levy imposed by this by-law shall be paid in two (2) installments, due on the following dates:

7.1 One-half (1/2 or 50%) thereof on the 20 day of March of 2026;

7.2 One-half (1/2 or 50%) thereof on the 22 day of May of 2026.

8. That the Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law, a notice specifying the amount of taxes payable.

9. That the said notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under Section 340(2) of the *Municipal Act*.

10. That the subsequent levy for the year 2026 to be made under the *Municipal Act* shall be reduced by the amount to be raised by the levy imposed by this by-law.

11. That the provisions of Section 317 of the *Municipal Act*, as amended, apply to this by-law with necessary modifications.

12. That the Collector shall be authorized to accept part payment from time to time on account of any taxes due and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 6 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.

13. That nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.

14. That in the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.

15. That this by-law shall come into force and take effect on the day of the final passing thereof.

Read a first and second time this 13th day of January, 2026.

Read a third time and finally passed this 13th day of January, 2026.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis