



**Township of Howick Special Council Agenda  
Tuesday, February 10, 2026, at 9:00 a.m.  
Howick Council Chambers**

**1. Call to Order**

**2. Confirmation of the Agenda**

**Recommended Motion:**

That the Council of the Township of Howick hereby adopts February 10, 2026, Council Agenda as presented.

**3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”**

**4. Minutes of Previous Meetings**

**Recommended Motion:**

That the Council of the Township of Howick hereby adopts the following minutes:

**4.1 [January 27, 2026, Council Meeting Minutes](#)**

**4.2 [January 27, 2026, Special Council Meeting Minutes](#)**

**5. Public Meetings/Hearings**

**6. Delegations and/or Presentations**

**7. Consent Agenda**

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

**8. Regular Agenda**

**8.1 Planning – Huron County Planner Sarah Kurtz**

**9. Municipal Drains - Drainage Superintendent Scott Richardson**

**10. Staff Reports**

**10.1 Chief Building Official Ed Podniewicz**

**10.2 Fire Chief/Manager of Development & Protective Services - Josh Kestner**

**10.2.1 DPS-2026-06, 2025 Capital Budget Overages**

**Recommended Motion:**

That the Council of the Township of Howick receive this report on the 2025 capital purchases for information;

And further that Council approve the total budget overage for 2025 capital projects in the amount of \$3,620.11 to be drawn from the Fire Reserve.

**10.3 Manager of Public Works – Scott Price**

**10.3.1 PW-2026-02, Pothole Prevention and Repair Program Grant Payment Agreement**

**Recommended Motion:**

That Howick Council receives report PW-2026-02, Pothole Prevention and Repair Program Grant Payment Agreement, for information;

And That Howick Council approve entering into a Transfer Payment Agreement with His Majesty the King in Right of Ontario as Represented by the Honourable Minister of Transportation;

And That the Treasurer and CAO/Clerk be authorized to sign and execute the agreement on behalf of the Corporation of the Township of Howick.

**10.4 Manager of Recreation and Facilities - Brady Ropp**

**10.5 Treasurer/Manager of Finance - Amy Van Meeteren**

**10.5.1 FIN -2026-05, 2026 Municipal Budget – Draft #3**

Treasurer Van Meeteren to present the amendments included in Draft #3 of the 2026 Municipal Budget.

Department Heads will be available to answer any questions or to receive further direction.

**10.5.2 Questions/Comments from Council**

**10.5.3 Questions/Comments from Public**

**Recommended Motion:**

That Howick Council receive report FIN-2026-05, 2026 Budget Draft #3, for information;

And That Howick Council adopt the 2026 Capital and Operating Budgets as amended;

And That Howick Council pass By-law 9-2026; being a By-law to adopt the 2026 Municipal Budget for the Township of Howick.

## **10.6 CAO/Clerk Caitlin Gillis**

## **11. Committee and Board Reports**

### **Recommended Motion:**

That the Council of the Township of Howick adopt the following Board or Committee minutes:

- 11.1 [Belmore Arena Board](#)– Meeting Minutes October 20, 2025**
- 11.2 [Belmore Arena Board](#)– Meeting Minutes November 17, 2025**
- 11.3 [Wroxeter Hall Board](#) – Meeting Minutes January 8, 2026**

## **12. Correspondence**

- 12.1 [Howick Family Festival Committee](#)– re. Request for an increase in profit share for the Howick Family Festival Event**

### **Recommended Motion:**

That the Council of the Township of Howick approve an extra 25% net bar profits for the Howick Family Festival at their event on Saturday February 14, 2026.

- 12.2 [The Municipality of North Perth](#) – Sustainable Funding for Police Services Request**

### **Recommended Motion:**

That the Council of the Township of Howick endorse the letter sent from the Municipality of North Perth to the Premier of Ontario, Minister of the Solicitor General, Minister of Municipal Affairs and Housing, Association of Municipalities of Ontario, Perth County OPP Detachment Board and all Ontario Municipalities in support of Sustainable Funding for Police.

- 12.3 [Maitland Conservation](#) – Draft 2026 Work Plan and Budget**
- 12.4 [Ministry of Municipal Affairs and Housing](#) – New and Amending Regulations Under the Planning Act and the City of Toronto Act**
- 12.5 [Huron OPP Detachment Board Minutes](#) – December 15, 2025**

**12.6 Avon Maitland District School Board – Board Meeting Highlights**  
**January 27, 2026**

**13. Unfinished Business**

**14. Council Reports**

**14.1 Council Member Reports**

**Reeve's Verbal Update from County Council**

**Verbal Update from Council Members**

**14.2 Requests by Members**

**14.3 Notice of Motions**

**14.4 Announcements**

**15. Other Business**

**16. Enactment of By-laws – First, Second & Third Reading**

**16.1 By-Law 8-2026**

That the Council of the Township of Howick give first, second, third and final reading to By-law 8-2026;

Being a By-law to Authorize the Execution of an Agreement Between the Corporation of the Township of Howick and His Majesty the King in right of Ontario as Represented by the Ministry of Transportation.

**16.2 By-law 9-2026**

That the Council of the Township of Howick give first, second, third and final reading to By-law 9-2026;

Being a By-law to Adopt the 2026 Budget for the Township of Howick.

**17. Confirming By-law**

**17.1 By-law 10-2026**

That the Council of the Township of Howick give first, second, third and final reading to By-law 10-2026;

Being a By-law to Confirm the Proceedings of the Council meeting held on February 10, 2026.

**18. Adjournment**

Any member of the public would like more information on an agenda item please contact the Clerk's office at 519-335-3208 ext. 2 or email [clerk@howick.ca](mailto:clerk@howick.ca), alternative formats of this publication available upon request

**Recommended Motion:**

That the Council of the Township of Howick adjourn the February 10, 2026  
Special Council meeting at \_\_\_\_:\_\_\_\_ a.m.



**Township of Howick Council Minutes  
Tuesday, January 27, 2026, at 7:00 p.m.  
Howick Council Chambers**

**1. Call to Order**

Reeve Harding called the Regular Council Meeting to order at 7:00 p.m. and welcomed everyone in attendance.

**2. Confirmation of the Agenda**

**Moved by: Councillor Grimes**

**Seconded by: Deputy Reeve Gibson**

That the Council of the Township of Howick hereby adopts January 27, 2026, Council Agenda as presented.

**Carried.**

**3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”**

None.

**4. Minutes of Previous Meetings**

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Rognvaldson**

That the Council of the Township of Howick hereby adopts the following minutes:

**4.1 December 16, 2025 Special Budget Meeting**

**4.1.1 January 13, 2025 Council Meeting Minutes**

**Carried.**

**5. Reporting Out from Closed Council Meeting**

Reeve Harding reported that Council met in closed session at 6:00 p.m. this evening in order to discuss the following:

1. an employment matter involving an officer position of the Township of Howick Fire Department;
2. An unpaid invoice involving the Development and Protective Services Department; and

3. A Grant application.

6. **Public Meetings/Hearings**

None.

7. **Delegations and/or Presentations**

7.1 **Morley Crewson, Curbside Collection Concern and Waived Recycling Fee**

Council called upon Morley Crewson to address council and welcomed him to the council meeting. Mr. Crewson lives on Water Street in Fordwich and stated that Water Street is a dangerous roadway for curbside garbage and recycling collection and snow removal as it is accessed from Patrick Street just before the bridge in Fordwich. For the past four years Mr. Crewson has lived at his current Water Street address, he has completed all snow removal on Water Street and transported his garbage and recycling to the Howick Landfill. There is now an issue over the newly implemented tipping fee associated with disposing of his recycling at the Howick Landfill.

The Manager of Public Works confirmed that Public Works staff are currently not providing snow removal services on Water Street. Council expressed concern over why we are not plowing Water Street. Council directed staff to look into the situation and come up with a resolution.

Mr. Crewson requested that Council exempt him from paying the new recycling tipping fee at the Howick Landfill.

8. **Consent Agenda**

None.

9. **Regular Agenda**

9.1 **Planning – Huron County Planner Sarah Kurtz**

10.1.1 **PLN-2026-01, Housekeeping Update to Howick Zoning By-law**

Huron County Planner Sarah Kurtz presented her report regarding a housekeeping update to the Howick Zoning By-law. With Council's direction, a draft of the amendments will be circulated to staff and for public viewing then brought back to Council for presentation at the March 10<sup>th</sup> Council meeting. Updates include the definitions, general provisions for consistency across municipalities, increase lot sizes to align lot standards with available servicing, eliminate the extractive resources zoning on the two properties in Howick that have surrendered their licensing etc. Ms. Kurtz will ensure the proposed amendments are agreeable with Township staff prior to circulation.

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Rognvaldson**

**That Howick Council initiate a Housekeeping Amendment to the**

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Howick Zoning By-Law and direct staff to circulate the draft amendment for public review under the Planning Act

**Carried.**

**10. Municipal Drains - Drainage Superintendent Scott Richardson**

**10.1 DRN-2026-01, Merkley Municipal Drain**

Drainage Superintendent Scott Richardson presented that a request for major improvement was received for the Merkley Municipal Drain. The drain starts in Morris-Turnberry, runs across Belmore Line into Howick, where the open drain begins. The landowners would like to see the open drain enclosed for better farming practices and to eliminate the need for a culvert. MVCA has no objections, however, the work will need a permit. There will be no financial implications to the Township.

**Moved by: Councillor Grimes**  
**Seconded by: Deputy Reeve Gibson**

That Howick Council in accordance with Section 78 of the Drainage Act, proceed with the request for improvement for the Merkley Municipal Drain.

And That Council appoint Spriet Associates Engineers & Architects to investigate, design and prepare a report for Merkley Municipal Drain.

**Carried.**

**11. Staff Reports**

**11.1 Chief Building Official Ed Podniewicz**

**11.2 Fire Chief/Manager of Development & Protective Services - Josh Kestner**

**11.2.1 DPS-2026-01, 2026 Fire Protection Grant Transfer Payment Agreement**

The Manager of Development & Protective Services/Fire Chief presented his report that the Howick Fire Department successfully secured \$16,800.00 in funding through the Fire Protection Grant through the Ontario Fire Marshal's Office. This project is fully funded through the grant and will have minimal, if any financial impact to the Township.

**Moved by: Councillor Rognvaldson**  
**Seconded by: Councillor Grimes**

That the Council of the Township of Howick receives report DPS-2026-01, 2026 Fire Protection Grant Transfer Payment Agreement for information purposes;

And Further That Council approve entering into a Transfer Payment Agreement with the Province of Ontario;



And Further That Council enact By-law 4-2026, being a by-law authorizing the CAO/Clerk and Reeve to execute said Agreement.

**Carried.**

#### **11.2.2 DPS-2026-02, Agreement of Purchase and Sale**

On October 21, 2025, Council directed staff to draft the agreements of purchase and sale of the main property location for the proposed future new fire hall. Staff seeking approval to execute this agreement and any other agreements associated with closing the sale of this property. A couple of stipulations have been made by the property owner and staff have agreed with what has been proposed. Survey is being completed for the property, once this is finalized, the properties from Huron County and MTO will also be transferred to the Township.

**Moved by: Councillor Grimes**

**Seconded by: Councillor Hargrave**

That Howick Council authorize the sole source purchase of property legally described as Plan 276, Park Pt Lot 17, RP22R5697 Parts 1 and 2, Gorrie;

And That Council passes By-law 5-2026 to execute the purchase and sale agreement;

And That the CAO/Clerk and Reeve be authorized to sign closing documents and any other documents required to complete the transaction on behalf of the Township thereafter.

**Carried.**

#### **11.2.3 DPS-2026-03, Hiring Recruit Firefighters**

The Howick Fire Department had six available positions for Volunteer Firefighters. The Fire Department advertised for new recruits, received several applications, completed interviews and have selected five candidates who have completed the initial training and orientation sessions. Staff feel confident with proceeding of the hiring of the new five recruits.

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick approve the hiring of Mara Cutting, Jake Caesar, Julian Wojtecki, Wade Schefter, and Nathan Wombwell as Recruit Firefighters with the Howick Township Fire Department effective January 27, 2026.

**Carried.**

### **11.3 Manager of Public Works – Scott Price**

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## **11.4 Manager of Recreation and Facilities - Brady Ropp**

### **11.4.1 REC-2026-02, +VG Architects Daycare Design Proposal**

The Manager of Recreation and Facilities, Brady Ropp, presented his report. The original planning phase for the daycare facility was completed by a different architectural firm. Due to some creative differences, staff have proceeded with a different architectural firm that specializes in the design of childcare centres after visiting one

that they designed. Preliminary estimates from the architect for Howick's proposed 49 childcare spaces are estimating the cost to construct the facility to be between \$2.0 to \$2.5 million with \$197,500.00 in fees associated with +VG for the design, tendering and contract administration for the construction of the facility.

Staff are recommending proceeding to enter into the agreement with +VG Architects, as the completion of the project is supposed to be at the end of 2026. The design and construction costs are not included in the draft 2026 budget as staff are still determining the combination of sources to fund the daycare construction with. Howick Township will receive \$2 million in Infrastructure funding under the Canada Wide Early Learning and Child Care fund. The remaining funds required to complete construction of the facility will be determined once tender prices are received. The fee proposal includes cost estimates for +VG to provide complete drawings including furnishings, outdoor play spaces, etc.

Members of the public voiced concerns regarding the proposed timeline of the project. Would the Township be able to secure a contractor for the project with such short notice and short timeline for project completion? Members of the public also suggested holding a public meeting to discuss the demand and public's willingness to pay for a childcare facility.

Staff advised that a public survey was completed in 2025. Out of the 53 respondents, all 53 were in favour of a licenced child care centre being built in Howick Township. The Recreation Department's Before and After School program and the Day Camp Programs have also helped to demonstrate the need for these types of services. Council directed Staff to get clarification on the timeline of completion and funding outlined by Canada Wide Early Learning and Childcare. Would we still receive all of our funding if we are unable to open the childcare facility by December 31, 2026?

**Moved by: Councillor Rognvaldson**  
**Seconded by: Deputy Reeve Gibson**

That Howick Council accept the attached agreement from +VG

Architects for the design of a daycare facility;

And That Council approve the Consulting Services Architectural

Fee outlines in Proposal No. 250376P;

And That Council authorize the CAO/Clerk to proceed with drafting a by-law to enter into an agreement with +VG Architects for the services outlined in said proposal, for the child care centre project.

**Carried.**

## **11.5 Treasurer/Manager of Finance - Amy Van Meeteren**

### **11.5.1 FIN-2026-03, December 5-30, 2025 and January 1-21, 2026 Accounts Payable**

Treasurer Amy Van Meeteren is seeking council's approval of the January 1<sup>st</sup> – 21<sup>st</sup> payables, as the 2026 Municipal Budget has not yet been passed.

**Moved by: Deputy Reeve Gibson**  
**Seconded by: Councillor Grimes**

That the Council of the Township of Howick receive report FIN-2026-03, December 5-30, 2025 and January 1-21, 2026 Accounts Payable, for information;

And That Council approve payment of the January 27, 2026 Accounts Payable in the amount of \$113,926.50.

**Carried.**

## **11.6 CAO/Clerk Caitlin Gillis**

### **11.6.1 ADM-2026-02, Amendments to the Consolidated Fees and Charges By-law 60-2024**

CAO/Clerk reported that the recycling tipping fee was approved at the December 16, 2026 Special Council Meeting and the updated 2026 Planning Fees were given to staff at the end of 2025 for January 1, 2026 implementation.

**Moved by: Deputy Reeve Gibson**  
**Seconded by: Councillor Rognvaldson**

That Howick Council accept report ADM-2026-02, Amendments to the Consolidated Fees and Charges By-law 60-2024, for information;

And That consideration be given to By-law 6-2026, being a by-law to amend Schedule "B" and schedule "J" of the Consolidated Fees and Charges By-law 60-2024, to amend the Waste and Planning

Fee Schedules.

**Carried.**

## **12. Committee and Board Reports**

**None Submitted.**

## **13. Correspondence**

Council discussed the Victoria Street Well Association letter. Staff don't believe that there is enough room for each individual residence to drill their own well. Staff are recommending that the Victoria Street Well Association hire an engineer to assess the system and submit recommendations for improvements. All properties on the well would then be required to split the costs, including the Gorrie Hall. There are currently six (6) properties on the well and five (5) is the limit before it becomes a small drinking water system. Staff are also recommending that the Gorrie Hall property doesn't have the space to drill its own well.

**13.1 Gorrie Hall Letter – Victoria Street Well Association**

**13.2 Saugeen Conservation – Meeting Minutes November 20, 2025**

**13.3 County of Wellington – Notice of Open House and Public Meeting**

**13.4 Ministry of Agriculture Food and Agribusiness – 2026 Agricultural Impact Assessment**

## **14. Unfinished Business**

## **15. Council Reports**

### **15.1 Council Member Reports**

Reeve Harding provided an update regarding the post office situation in Wroxeter. Canada Post has requested a meeting with the CAO/Clerk and Reeve to discuss temporary community mailboxes in Wroxeter like Fordwich has. Village Management has suggested a central location in the downtown parkette instead of several locations throughout the village. The CAO/Clerk, Manager of Public Works, Reeve Harding and Wroxeter Village Management Chair have a meeting scheduled with Canada Post representatives for February 3, 2026. The Chair of Fordwich Village Management asked to be included in this meeting as his inquiries about streetlights have gone unanswered from Canada Post.

### **Reeve's Verbal Update from County Council**

Reeve Harding announced that a local Howick Township business, Oats and Honey was the successful recipient of the 2025 Starter Company Plus Grant offered by the County of Huron. Oats and Honey received \$3,700.00.

### **15.2 Requests by Members**

### **15.3 Notice of Motions**

**15.4 Announcements**

**16. Other Business**

**17. Enactment of By-laws – First, Second & Third Reading**

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick give first, second, third and final reading to By-laws 4, 5 and 6 of 2026;

**By-Law 4-2026**

Being a By-law to Authorize the Execution of an Agreement Between the Corporation of the Township of Howick and His Majesty the King in right of Ontario as Represented by the Ministry of the Solicitor General for the Fire Protection Grant – Ontario Transfer Payment Agreement.

**By-Law 5-2026**

Being a By-law to Authorize the Execution of an Agreement Between the Corporation of the Township of Howick and Ruth Ann Neable for the Purchase and Sale of Plan 276 PARK PT LOT 17 RP22R5697 PARTS 1 AND 2, Gorrie

**By-Law 6-2026**

Being A By-Law to amend Schedule “B” – Waste Collection and Disposal, to add Recycling Landfill Tipping fees, and to replace Schedule “J” – 2026 Planning fees, of the Consolidated Fees and Charges By-law 60-2024

**Carried.**

**18. Retire to Special Council Meeting – 2026 Budget**

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Grimes**

That Howick Council retire to a Special Council Meeting to consider Draft # 2 of the 2026 Budget at 8:21 p.m.

**Carried.**

**Agenda moved to Special Council Agenda – Draft # 2 2026 Budget at 8:21 p.m**

**Agenda Returned to the Regular Council Meeting Agenda at 9:57 p.m.**

**19. Motion to Reconvene into Open Session**

**Moved by: Councillor Rognvaldson**  
**Seconded by: Councillor Grimes**

That Howick Council reconvene into Open Session at 9:57 p.m.

**Carried.**

**20. Confirming By-law**

**By-law 7-2026**

**Moved by: Deputy Reeve Gibson**  
**Seconded by: Councillor Rognvaldson**

That the Council of the Township of Howick give first, second, third and final reading to By-law 7-2026;

Being a By-law to Confirm the Proceedings of the Council meeting held on January 27, 2026.

**Carried.**

**21. Adjournment**  
**Moved by: Councillor Hargrave**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick adjourn the January 27, 2026 Council meeting at 9 :58 p.m.

**Carried.**

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**Reeve, Doug Harding**

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**CAO/Clerk Caitlin Gillis**



**Township of Howick  
Special Council Minutes  
Tuesday, January 27, 2026 at 8:00 p.m.  
2026 Municipal Budget – Draft #2**

**1. Call to Order**

Reeve Harding called the Special Council Meeting to order at 8:23 p.m. and welcomed everyone in attendance.

**2. Acceptance of Agenda**

**Moved by: Councillor Rognvaldson**

**Seconded by: Deputy Reeve Gibson**

That Council of the Township of Howick accept the Agenda for the January 27, 2026 Special Council Budget Meeting, as presented.

**Carried.**

**3. Declaration of Pecuniary Interest and the General Nature Thereof**

None Declared.

**4. Budget Presentation and Discussion**

The purpose of this meeting is for Council to provide direction to staff on the second draft of the 2026 municipal budget. Treasurer Amy Van Meeteren will present the draft budget, with each Department Head presenting their department's capital and operating budgets for Council's consideration.

**4.1 FIN-2026-04, 2026 Municipal Budget – Draft #2**

Reeve Harding called upon Treasurer Amy Van Meeteren to present the second draft of the 2026 Municipal Budget.

Changes made to Draft #2 of the 2026 Budget:

- Reallocating the cost of the generator transfer switches to come out of the recreation reserves.
- Fire Department added an additional \$6,000.00 to Fire Department Building Upgrades Capital for additional gear racking.
- Fire Department included an additional \$9,000.00 in accessories for the F150 that wasn't spent in 2025.
- Landfill upgrade expenses for 2026 in the amount of \$71,000.00 to come from landfill reserves.
- \$600.00 was added to Fire Department wages.
- \$800.00 was added to 2-9 (the Fire Department's 2011 Ford E-350) to cover the cost of the running boards that have been installed.

- \$19,500.00 was added to By-Law Enforcement revenue for contracting out the new full-time by-law enforcement officer to North Huron based on 1 day/week.
- The capital purchase of a utility trailer for the recreation department has increased from \$3,200.00 to \$4,000.00 for the purchase of the Fire Department's utility trailer.
- Fire Department donations increased to \$12,000.00 to be used to purchase the proposed enclosed trailer for the UTV.
- Council donations to Parks and Halls increased to cover the cost of both garbage bag tags and recycling tipping fee.

Draft #2 requires just over 5.1 million is to be raised through taxation and the proposed tax rate increase over 2025 is 6.031 % plus a 2% capital infrastructure levy.

#### **4.2 Questions/Comments from Council**

Staff pointed out that Majority of the capital projects are being pulled from reserves and not funded through taxation, therefore they currently aren't increasing the proposed tax rate increase.

In response to questions from Council, staff clarified that the boom mower is to cut saplings and overgrowth in the ditches to the fencelines and the flail mower is for roadside grass cutting.

Council requested the cost for Recreation to complete all grass cutting duties that were formerly contracted out. The Recreation and Facilities Manager estimated that 2025 costs we approximately \$12 000.00. Treasurer Van Meeteren pointed out that this number is unverified, no final calculation has been completed.

Council asked staff to investigate whether they could decrease the proposed tax rate increase to the same as 2025, which was 7.439%. Draft #2 is currently sitting at an 8.031% increase.

A member of Council asked whether Gough Road would be paved after its rebuilding was completed in 2024. Staff expressed that there are currently no plans for Gough Road to be paved. The cost to pave three country blocks, requiring two lifts of asphalt is approximately \$500,000.00 per block. How does the Township justify new pavement jobs when roads that are already paved are not being adequately maintained?

In response to a question from Council, Staff clarified that 1% of the 2026 budget is approximately \$47,000.

There was brief discussion around pulling an additional \$47,000.00 from reserves to bring the tax rate down, but this just depletes reserves that are required for future equipment or infrastructure projects.



Council discussed operating for a year with the current by-law officer and newly implemented administration help to see what progress is made. Could the Building Department vehicle be shared instead of purchasing a used vehicle for a By-law Enforcement Officer?

Members of the public expressed concern regarding unknown expenditures associated with the proposed new daycare facility. Will the ongoing costs be sustainable for the Township? Staff pointed out that the 2026 budget only reflects one staff member, a supervisor of the facility.

Members of the public suggested hosting a public information meeting for the public to gain insight into the proposed daycare facility project. Some residents have concerns around the financial impact the daycare will have on the residents of Howick and the increase to the taxes once the daycare facility is up and running. The public would like to see the projection of the annual operating costs associated with running the daycare facility before a final decision is made to build it.

Direction was provided to staff for the Senior Management Team to meet to review Draft #2 with the goal of matching 2025's tax rate increase of 7.439% or less.

#### **4.3 Questions/Comments from Public**

### **5. Adjournment**

**Moved by: Councillor Grimes**

**Seconded by: Deputy Reeve Gibson**

That the Council of the Township of Howick adjourn the January 27, 2026 Special Council meeting at 9:57p.m. and reconvene into the Regular Council meeting.

**Carried.**

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**Reeve, Doug Harding**

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**CAO/Clerk Caitlin Gillis**

# Staff Report to Council

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**Report From:** Josh Kestner, Manager of Development and Protective Services / Fire Chief

**Meeting Date:** February 10, 2026

**Report:** DPS-2026-06  
2025 Capital Budget Overages

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## **Recommendation:**

**That the Council of the Township of Howick receive this report on the 2025 capital purchases for information;**

**And further that Council approve the total budget overage for 2025 capital projects in the amount of \$3,620.11 to be drawn from the Fire Reserve.**

## **Report Overview**

<b>Purpose of Report</b>	For Approval
<b>Council Priority Alignment</b>	Not Applicable
<b>Consultations</b>	<b>Amy Van Meeteren – Manager of Finance / Treasurer</b>
<b>Attachment(s) to Report</b>	N/A

## **Report Highlights**

- All planned 2025 capital projects were completed in 2025, with the exception of the Fire Station steel replacement, which Council decided to postpone until further notice.
- Seven of the projects went over budget by a total of \$3,620.11, and these funds will have to be approved by Council to be drawn from the Fire Reserve.

- The stand-by generator project came in significantly under budget, with the savings being enough to compensate for the overages on the other projects.

## Context and Background

The seven capital projects that went over budget are listed below. Budgeted cost and final cost are listed, with reasoning behind the overages provided for each project.

**Hoses** – Budget: \$2,250.00 Total: \$2,986.65 Overage: \$736.65

Reasoning: Additional hoses had failed hose testing in 2025, and the overage amount accounts for 2 lengths of 45mm polyester hose.

**Admin Computer** – Budget: \$3,000.00 Total: \$3,017.36 Overage: \$17.36

Reasoning: Un-recoverable Taxes and shipping costs.

**Training Laptop** – Budget: \$1,800.00 Total: \$2,019.36 Overage: \$219.36

Reasoning: Real costs of a singular laptop were higher than anticipated.

**Fire Protection Grant** – Budget: \$8,592.18 Total: \$9,028.85 Overage: \$436.67

Reasoning: Not as much funding as originally anticipated (\$10,000.00 per station) and increase in glove/hood price.

**Nozzles/Vehicle Upgrades** – Budget: \$2,500.00 Total: \$3,904.29 Overage: \$1,404.29

Reasoning: Staff error. I charged two projects to this account. Going forward, these projects are going to be split to avoid confusion as they are unrelated to each other.

**Fire Rescue Body** – Budget: \$20,000.00 Total: \$20,717.78 Overage: \$717.78

Reasoning: Project was originally intended to be for purchase of a body to eventually mount on a new chassis, however the truck purchased still had a viable service life of 10 years. Putting the truck into service resulted in sales tax paid at Service Ontario, and the overage is unrecoverable RST (charged when a vendor does not provide an HST number).

**Fire Station Engineering** – Budget: \$5,000.00 Total: \$5,088.00 Overage: \$88.00

Reasoning: Un-recoverable Taxes

The total overage for the above projects was \$3,620.11. All other projects came in under or at the budgeted amount.

One project, the Fire Station steel replacement (budgeted at \$40,000.00) was postponed by Council until further notice. Another capital project did come in significantly under budget:

**Stand-by Generator** – Budget: \$30,000.00 Total: \$21,512.06 Under: \$8,487.94

As a result, despite the overages, the capital budget still remains under budget overall due to the significant savings on the generator project.

## **Discussion and Staff Recommendation(s)**

As funds drawn from the reserve must be approved by Council, any overages must be approved as they exceed the amounts originally approved by Council either during budget deliberations or by request of staff. Staff is recommending Council approve the above listed overages for 2025. Staff will strive to provide accurate quotations for projects accounting for projected increases and reduce additional costs whenever possible.

## **Impact Analysis**

Financial Impact – Even with overages, the overall funds drawn from the Fire Reserve will be lower than originally budgeted in 2025.

## **Linkages**

*N/A*

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**Respectfully submitted,**

**Josh Kestner, Manager of Development and Protective Services / Fire Chief**

# Staff Report to Council

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**Report From:** Scott Price, Public Works Manager

**Meeting Date:** February 10, 2026

**Report:** PW-2026-02  
Pothole Prevention and Repair Program Grant Payment Agreement

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## Recommendation:

**That Howick Council receives report PW-2026-02, Pothole Prevention and Repair Program Grant Payment Agreement, for information;**

**And That Howick Council approve entering into a Transfer Payment Agreement with His Majesty the King in Right of Ontario as Represented by the Honourable Minister of Transportation;**

**And That the Treasurer and CAO/Clerk be authorized to sign and execute the agreement on behalf of the Corporation of the Township of Howick.**

## Report Overview

<b>Purpose of Report</b>	For Approval
<b>Council Priority Alignment</b>	Safe & Reliable Infrastructure
<b>Consultations</b>	Amy Van Meeteren, Treasurer/Manager of Finance
<b>Attachment(s) to Report</b>	Draft By-law 8-2026, Pothole Prevention and Repair Program Agreement.

## Report Highlights

The Township of Howick has successfully secured \$38,000 through the Ontario Pothole Prevention and Repair Program. The funding was based on work that was already completed

in 2025.

A copy of our 2025 Roads Needs Study and a list of pothole complaints were also required to be submitted as part of the grant application process.

## **Context and Background**

The Pothole Prevention and Repair Program was offered to all Municipalities in Ontario.

Our request was submitted in November of 2025 with additional information submitted to the Ministry in January 2026.

It is anticipated that Howick will receive the associated grant funds by June 30, 2026.

## **Impact Analysis**

Financial Impact- The grant funds received will decrease the amount of Road Construction Reserve funds required to complete the 2025 asphalt projects.

## **Linkages**

- [\*\*Draft By-law 8-2026, Pothole Prevention and Repair Program\*\*](#)
- 

**Respectfully submitted,**

**Scott Price, Manager of Public Works**

**Corporation of the Township of Howick**

**By-law No. 8-2026**

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**Being a by-law to Authorize the Execution of an Agreement Between the Corporation of the Township of Howick and His Majesty the King in right of Ontario as Represented by the Ministry of Transportation**

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**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by by-law;

**AND WHEREAS** the Corporation of the Township of Howick ("Township") deems it expedient to enter into a Transfer Payment Agreement with His Majesty the King in Right of Ontario as Represented by the Ministry of Transportation regarding the Pothole Prevention and Repair Program;

**NOW THEREFORE** the Council of the Corporation of the Township of Howick hereby enacts as follows:

1. That the Chief Administrative Officer/Clerk and the Treasurer are hereby authorized to sign on behalf of the Corporation of the Township of Howick, the agreement attached hereto and marked as Schedule "A" to this By-law, which forms part of this by-law.
2. That this by-law shall come into force and take effect immediately on the date of final passing thereof.

**Read the first and second time this 10<sup>th</sup> day of February, 2026.**

**Read a third time and finally passed this 10<sup>th</sup> day of February, 2026.**

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**Reeve Doug Harding**

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**CAO/Clerk Caitlin Gillis**

**ONTARIO TRANSFER PAYMENT AGREEMENT  
POTHOLE PREVENTION AND REPAIR PROGRAM**

**THE AGREEMENT** is effective as of the 30<sup>th</sup> day of January 2026.

**BETWEEN:**

**His Majesty the King in right of Ontario  
as represented by Hon. Minister of Transportation  
(the “Province”)**

**- and -**

**CORPORATION OF THE  
TOWNSHIP OF HOWICK  
(the “Recipient”)**

**WHEREAS** the Recipient has requested funding from the Province for the Project (as defined in section A.1.2) and the Province has agreed to provide such funding to the Recipient subject to certain terms and conditions;

**AND WHEREAS** the Agreement sets out the terms and conditions upon which the Province has agreed to provide funds, up to the Maximum Funds (as defined in section A1.2) to the Recipient for the purpose of carrying out the Project, and upon which the Recipient has agreed to carry out the Project.

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

**1.0 ENTIRE AGREEMENT**

**1.1 Schedules to the Agreement.** The following schedules form part of the Agreement:

Schedule “A” - General Terms and Conditions  
Schedule “B” - Project Specific Information



Schedule "C" - Project Description and Timelines  
Schedule "D" - Eligible Expenditures and Ineligible Expenditures  
Schedule "E" - Payment Plan  
Schedule "F" - Reporting and Compliance Audit  
Sub-Schedule F1 - Project Reports

**1.2 Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to its subject matter and contained in the Agreement and supersedes all prior oral or written representations and agreements.

## **2.0 CONFLICT OR INCONSISTENCY**

**2.1 Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions, identified in Schedule "B" and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

## **3.0 COUNTERPARTS**

**3.1 One and the Same Agreement.** The Agreement may be executed in any number of counterparts, with the same effect as if the Parties had signed the same document, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

## **4.0 AMENDING THE AGREEMENT**

**4.1 Amending the Agreement.** The Agreement may only be amended by a written agreement duly executed by the Parties.

## **5.0 ACKNOWLEDGEMENT**

**5.1 Acknowledgement.** The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario),

the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);

- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
  - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
  - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) (“FAA”) and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to:
  - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
  - (ii) the payment having been charged to an appropriation for a previous fiscal year.

**- SIGNATURE PAGE FOLLOWS -**

**IN WITNESS WHEREOF** the Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO**  
as represented by the Minister of Transportation

Date

Name: Prabmeet Sarkaria

Title: Minister

**CORPORATION OF THE  
TOWNSHIP OF HOWICK**

Date

Name: Amy VanMeeteren

Title: Treasurer

I have authority to bind the  
Recipient

Date

Name: Caitlin Gillis

Title: CAO/Clerk

I have authority to bind the  
Recipient

## **SCHEDULE “A” GENERAL TERMS AND CONDITIONS**

### **A1.0 INTERPRETATION AND DEFINITIONS**

#### **A1.1 Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.
- (f) all accounting terms not otherwise defined in the Agreement have their ordinary meanings.

#### **A1.2 Definitions.** In the Agreement, the following terms will have the following meanings:

**“Additional Provisions”** means the terms and conditions set out in Schedule “B”.

**“Agreement”** means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

**“Business Day”** means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

**“Effective Date”** means the date set out at the top of the Agreement.

**“Eligible Expenditures”** means the costs of the Project that are eligible for funding by the Province under the Agreement and that are further described in Scheduled D.

**“Event of Default”** has the meaning ascribed to it in section A12.1.

**“Expiry Date”** means the expiry date set out in Schedule “B”.

**“Final Report”** means the report described in Schedule “F”.

**“Funding Year”** means in the case, the period commencing on the Effective Date and ending on the following March 31.

**“Funds”** means the money the Province provides to the Recipient pursuant to the Agreement.

**“Indemnified Parties”** means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees, and employees.

**“Loss”** means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

**“Materials”** means material, machinery, equipment and fixtures forming part of the Project.

**“Maximum Funds”** means the maximum set out in Schedule “B”.

**“Notice”** means any communication given or required to be given pursuant to the Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient.

**“Proceeding”** means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

**“Project”** means the undertaking described in Schedule “C”.

**“Records Review”** means any assessment the Province conducts pursuant to section A7.4.

**“Reports”** means the reports described in Schedule “F” and Sub-schedule “F1”.

**“Requirements of Law”** means all applicable requirements, laws, statutes, codes, acts, ordinances, approvals, orders, decrees, injunctions, by laws, rules, regulations, official plans, permits, licenses, authorizations, directions and agreements with all authorities.

**“Substantial Performance”** means when the Work or a substantial part thereof has passed inspection and testing and is ready for use or is being used for intended purposes.

**A1.3 References** This Agreement refers to the following standards, specifications or publications:

**Ontario Provincial Standard Specifications, Construction**

OPSS PROV 127

OPSS MUNI 301

OPSS MUNI 303

OPSS MUNI 304

OPSS MUNI 310

OPSS MUNI 336

OPSS MUNI 337

OPSS MUNI 341

OPSS MUNI 369

**A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS**

**A2.1 General.** The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) that, unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

**A2.2 Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

**A2.3 Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

**A2.4 Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

## **A3.0 TERM OF THE AGREEMENT**

**A3.1 Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

## **A4.0 FUNDS AND CARRYING OUT THE PROJECT**

**A4.1 Funds Provided.** The Province will:

- (a) provide the Recipient with \$38,000 in Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan

attached to the Agreement as Schedule “E” ; and

- (c) deposit the Funds into an account the Recipient designates provided that the account:
  - (i) resides at a Canadian financial institution; and
  - (ii) is in the name of the Recipient.

**A4.2 Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2 ;
- (b) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A7.2.

**A4.3 Use of Funds and Carry Out the Project.** The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the maximum funds set out in Schedule B.”;
- (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by any other funding program or source. .

**A4.4 Interest-Bearing Account.** If the Province provides Funds before the Recipient’s immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

**A4.5 Interest.** If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the



interest.

- A4.6 Rebates, Credits, and Refunds.** The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

**A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**

- A5.1 Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

- A5.2 Disposal.** The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose off any asset purchased or created with the Funds or for which the Funds were provided.

**A6.0 CONFLICT OF INTEREST**

- A6.1 Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

- A6.2 No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
  - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
  - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may

prescribe in its consent.

## **A7.0 REPORTS, ACCOUNTING, AND REVIEW**

**A7.1 Province Includes.** For the purposes of sections A7.4, A7.5 and A7.6, “Province” includes any auditor or representative the Province may identify.

**A7.2 Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address set out in Schedule “B”:
  - (i) all Reports in accordance with the timelines and content requirements set out in Schedule “F”;
  - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;
- (b) ensure that all Reports and other reports are:
  - (i) completed to the satisfaction of the Province; and
  - (i) signed by an authorized signing officer of the Recipient.

**A7.3 Record Maintenance.** The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and
- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

**A7.4 Records Review.** The Province may, at its own expense, upon twenty-four hours’ Notice to the Recipient and during normal business hours enter upon the Recipient’s premises to conduct an audit or investigation of the Recipient regarding the Recipient’s compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient’s representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient’s allocation and expenditure of the Funds.

**A7.5 Inspection and Removal.** For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

**A7.6 Cooperation.** To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;
- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

**A7.7 No Control of Records.** No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

**A7.8 Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

## **A8.0 COMMUNICATIONS REQUIREMENTS**

**A8.1 Acknowledge Support.** Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

## **A9.0 INDEMNITY**

**A9.1 Indemnify.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

## **A10.0 INSURANCE**

**A10.1 Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule “B” per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient’s obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days’ written notice of cancellation.

**A10.2 Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
  - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
  - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province’s request, the Recipient will provide to the Province a copy of any of the Recipient’s insurance policies that relate to the Project or otherwise to the Agreement, or both.

**A10.3 Subcontractor insurance.** The Recipient will ensure that any subcontractors retained to perform any part or parts of the Project will obtain and maintain all the necessary and appropriate insurance that a prudent person in the business of the subcontractor would obtain and maintain.

## **A11.0 TERMINATION ON NOTICE**

**A11.1 Termination on Notice.** The Province may terminate the Agreement at any

time without liability, penalty, or costs upon giving 30 days' Notice to the Recipient.

**A11.2 Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
  - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
  - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

**A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT**

**A12.1 Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
  - (i) carry out the Project;
  - (ii) use or spend Funds; or
  - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
- (b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;

- (d) the Recipient ceases to operate.

**A12.2 Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

**A12.3 Opportunity to Remedy.** If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

**A12.4 Recipient not Remedying.** If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

**A12.5 When Termination Effective.** Termination under Article A12.0 will take effect as provided for in the Notice.

#### **A13.0 FUNDS AT THE END OF A FUNDING YEAR**

**A13.1 Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the maximum funds set out in Schedule B.”, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds;
- (b) adjust the amount of any further instalments of Funds accordingly.

#### **A14.0 FUNDS UPON EXPIRY**

**A14.1 Funds Upon Expiry.** Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

#### **A15.0 DEBT DUE AND PAYMENT**

**A15.1 Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

**A15.2 Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an amount equal to any Funds or any other amounts owing under the Agreement; or
- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

**A15.3 Interest Rate.** The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

**A15.4 Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province at the address set out in Schedule “B”.

**A15.5 Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

**A16.0 NOTICE**

**A16.1 Notice in Writing and Addressed.** Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, or courier; and
- (c) addressed to the Province or the Recipient as set out in Schedule “B”, or as either Party later designates to the other by Notice.

**A16.2 Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery or courier on the date on which



the Notice is delivered.

**A16.3 Postal Disruption.** Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or courier.

## **A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

**A17.1 Consent.** When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

## **A18.0 SEVERABILITY OF PROVISIONS**

**A18.1 Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

## **A19.0 WAIVER**

**A19.1 Condonation not a waiver.** Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

**A19.2 Waiver.** Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

## **A20.0 INDEPENDENT PARTIES**

**A20.1 Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any

actions that could establish or imply such a relationship.

#### **A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS**

**A21.1 No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

**A21.2 Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

#### **A22.0 GOVERNING LAW**

**A22.1 Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

#### **A23.0 FURTHER ASSURANCES**

**A23.1 Agreement into Effect.** The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

#### **A24.0 JOINT AND SEVERAL LIABILITY**

**A24.1 Joint and Several Liability.** Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

#### **A25.0 RIGHTS AND REMEDIES CUMULATIVE**

**A25.1 Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

## **A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS**

### **A26.1 Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a “Failure”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

## **A27.0 SURVIVAL**

**A27.1 Survival.** The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, section A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

## **A28.0 ELECTRONIC SIGNATURE**

**A28.1 Electronic Signature.** The Province and the Recipient agree that the Agreement may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature. An electronic signature of an authorized signing representative may be evidenced by (i) a manual signature, (ii) a digital signature including the name of the authorized signing representative in the respective signature line of the Agreement, (iii) an image of a manual signature, (iv) an Adobe signature, or (v) any other digital signature with the prior written consent of both Parties, placed in the respective signature line of the

Agreement and the Agreement delivered by electronic means to the other Party, including by email.

## **END OF GENERAL TERMS AND CONDITIONS**

**SCHEDULE “B”  
PROJECT SPECIFIC INFORMATION**

<b>Maximum Funds</b>	\$38,000
<b>Program Title</b>	Pothole Prevention and Repair Program
<b>Expiry Date</b>	June 30, 2026
<b>Insurance</b>	\$ 5,000,000
<b>Contact information for the purposes of Notice to the Province</b>	<p>Position: James Flanders, Team Lead, Special Highway Operations Initiatives Highway Operations Management Branch, Operations Division</p> <p>Address: 2<sup>nd</sup> Floor 301 St. Paul Street St. Catharines, Ontario L2R 7R4</p> <p>Email: PPRP@ontario.ca</p>
<b>Contact information for the purposes of Notice to the Recipient</b>	<p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>
<b>Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement</b>	<p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>

**Additional Provisions:**

None

## **SCHEDULE “C” PROJECT DESCRIPTION AND TIMELINES**

### **C1.0 PROJECT DESCRIPTION**

**C1.1 Project Details.** The Project will use the pothole prevention and repair measures set out in section C1.2, C1.3 and C1.4 on road(s) under the jurisdiction of the Recipient. The Project will deploy one or a combination of the methods set out in this Schedule “C”.

### **C1.2 Pothole Prevention Strategies**

- (a) Rout and Seal, means routing, cleaning and sealing cracks using hot poured rubberized asphalt sealant compound as per OPSS MUNI 341.
- (b) Microsurfacing means applying a thin lift of polymer modified asphalt emulsion mix to distressed pavement.as per OPSS MUNI 336.
- (c) Slurry Seal means applying a homogeneous mixture of emulsified asphalt, fine aggregates, water, mineral filler, and, if required, additive in a cold fluid state on a prepared bituminous surface as per OPSS.MUNI 337.
- (d) Single Surface Treatment means a single application of bituminous binder followed by a single application of Class 1, Class 2, Class 3, Class 4, Class 5, or Class 6 aggregate as per OPSS.MUNI 304
- (e) Double Chip Seal means two successive single chip seals with different aggregate gradations as per OPSS.MUNI 303.and
- (f) Granular In-Fill and Grading, Drainage and Stabilization of Unpaved Roadways means surfaces that are typically existing granular but may include sub grade soil surfaces as per OPSS.MUNI 301.

### **C1.3 Pothole Repair Strategies**

- (a) Hot Mix Asphalt (HMA) Patching of Flexible Pavement means resurfacing localized areas of distressed pavement using Hot Mix Asphalt as per OPSS MUNI 310.
- (b) Scarification and Grading of Unpaved Roadways means uniform loosening of the roadway surface to remove damaged areas such as raveling and potholes as per OPSS.MUNI 301.
- (c) Concrete – Pavement and Joint Seal Repairs means sawcutting, cleaning and sealing or resealing cracks in concrete pavement and concrete base as per OPSS MUNI 369.

### **C1.4 Other**

- (a) Project design works related to pothole preservation and repair works that will be completed between April 1, 2025 and March 31, 2026.

## **C2.0 PROJECT TIMELINES**

**C2.1 Project Timelines.** The Recipient will begin the Project by April 1, 2025, and will achieve Substantial Performance of the Project by March 31, 2026.

## **SCHEDULE “D”**

### **ELIGIBLE AND INELIGIBLE EXPENDITURES**

#### **D1.0 ELIGIBLE EXPENDITURES**

**D1.1 Eligible Expenditures.** Subject to Article D2.0, Eligible Expenditures include the direct costs incurred and paid by the Recipient between April 1, 2025, and March 31, 2026 and that, in the opinion and at the sole discretion of the Province, are considered to have been properly and reasonably incurred and are necessary for the successful implementation of the Project, and include:

- (a) Purchase and delivery of materials required for the Project;
- (b) Project design related to preservation and repair works that will be completed between the period of April 1, 2025, and March 31, 2026;
- (c) Labour for contracted construction and repairs if used for Eligible Expenditures;
- (d) Recipient-owned equipment to be reimbursed at OPSS 127 Rates if used for Eligible Expenditures;
- (e) Updating Road Condition Reports if prepared by an external consultant;
- (f) Any other costs, as determined by the Province from time to time and at its sole discretion.

**D1.2 Required Documentation.** Eligible Expenditures must be documented through paid invoices or original receipts, or both, satisfactory to the Province.

#### **D2.0 INELIGIBLE EXPENDITURES**

**D2.1 Ineligible Expenditures.** Without limitation, the following costs, unless they have received the prior written approval of the Province, will be considered Ineligible Expenditures:

- (a) Costs not associated with the Project;
- (b) Costs incurred before April 1, 2025, or after March 31, 2026;
- (c) Costs associated with feasibility studies and design work that will not be completed between April 1, 2025 and March 31, 2026;
- (d) Any costs related to a project that has already received funding for eligible expenses from another funding source;
- (e) Administrative costs;
- (f) Audit and financial reporting costs;
- (g) Any other costs, as determined by the Province from time to time and at its sole discretion.



**SCHEDULE “E”  
PAYMENT PLAN**

<b>Project Milestones</b>	<b>Required Reports/ Documents</b>	<b>Date</b>	<b>Payment</b>
<b># 1 TPA Dually Executed</b>		January 30, 2026 to February 27, 2026	100% of Maximum Funds
<b># 2 Compliance Reporting</b>	<ul style="list-style-type: none"> <li>As per F1.1</li> </ul>	January 30, 2026	
<b># 3 Final Reporting</b>	<ul style="list-style-type: none"> <li>As per F2.1</li> </ul>	April 17, 2026	

## **SCHEDULE “F” REPORTING AND COMPLIANCE AUDIT**

### **F1.0 DEFINITION**

**F1.1 Definition.** In this Schedule “F”:

**“Generally Accepted Auditing Standards”** means Canadian Generally Accepted Auditing Standards as adopted by the Chartered Professional Accountants of Canada or the Public Sector Accounting Board applicable as of the date on which such a record is kept or required to be kept in accordance with such standards.

### **F2.0 REPORTS, DOCUMENTS AND SUBMISSION DATES**

**F2.1 Description and Submission Dates** The Recipient will submit to the Province, at the email address [pprp@ontario.ca](mailto:pprp@ontario.ca), the Reports and other documents described as requested that are further described in Sub-schedule “F1” and section A.10.2 by their respective submission dates.

### **F3.0 COMPLIANCE AUDIT**

**F3.1 Compliance Audit.** The Province may, at its sole discretion and within timelines set out by the Province, request that the Recipient carry out a Project compliance audit in accordance with Generally Accepted Auditing Standards and delivers the corresponding compliance audit report(s) within the timelines set out by the Province.

**F3.2 Compliance Audit Requirements.** If the Province requests a Project compliance audit pursuant to section F3.1, the Recipient will retain at the Recipient’s expense and within the timelines set out by the Province, an accredited external independent auditor(s) to carry out the audit and will deliver any compliance audit reports(s) from such audit to the province within seven Business Days of the Recipient’s receipt of the report.

**F3.3 Compliance Audit Objectives.** The key objectives of the compliance audit(s) are to:

- (a) determine whether Funds were expended for the purposes intended and with due regard to the economy, efficiency and effectiveness;
- (b) determine compliance with the Agreement;

- (c) ensure that the Project, Reports and other reports, and financial information are complete, timely, accurate, in accordance with the terms and conditions of the Agreement;
- (d) ensure that information and monitoring processes and systems are sufficient for the identification, capture, validation and monitoring of the service performance measures;
- (e) assess the overall management and administration of the Project;
- (f) provide recommendations for improvement or redress; and
- (g) ensure that prompt and timely corrective action is taken on audit findings.

## **SUB SCHEDULE “F1” PROJECT REPORTS**

### **F1.0. COMPLIANCE REPORT**

**F1.1.** The Recipient shall submit the following to the Province by January 30<sup>th</sup>, 2026:

- (a) a copy of the Recipient's 2022 Asset Management Plan or current;
- (b) a copy of the Recipient's most recent Pavement/Road Condition Reports;
- (c) a confirmation of submission of the Recipient's 2024 Financial Information Return to Ministry of Municipal Affairs and Housing;
- (d) the number of pothole complaints received by the Recipient in the 2024 and 2025 calendar years, as available;
- (e) additional information requested by the Province.

### **F1.2.0 FINAL REPORT**

**F1.2.1 Description and Submission Date.** The Recipient shall submit to the Province a description of the activities completed and certify the completion of the Project as per the Agreement. The reporting period for the Projects and information that pertains to them is April 1, 2025 to March 31, 2026. The deadline to submit required reporting is April 17, 2026.

The final report will include the following:

- (a) Quantitative data on road maintenance supported by the Program, that the Recipient carried out, including the number of kilometres maintained;
- (b) Project details of activities and/or materials related to the use of the Funds.  
Examples of accepted documentation include: invoices and payment certificates, post construction report, purchase and delivery of assets or supplies;
- (c) Other activities that achieved the Project's objectives.

**F1.2.2 Reporting Failure.** The Province requires submission of the program reports to inform future development of the Program, ensure effective administration and monitor performance of the Program. Any failure by the Recipient to provide Reports to the Province as set out in this Agreement may result in an Event of Default by the Recipient under Section A12.1.

# Staff Report to Council

**Report From:** Amy Van Meeteren, Treasurer/Manager of Finance

**Meeting Date:** February 10, 2026

**Report:** FIN-2026-05  
2026 Municipal Budget - Draft #3

## Recommendation:

That Howick Council receive report FIN-2026-05, 2026 Budget Draft #3, for information;

And That Howick Council adopt the 2026 Capital and Operating Budgets as amended;

And That Howick Council pass By-law 9-2026; being a By-law to Adopt the 2026 Municipal Budget for the Township of Howick.

## Report Overview

<b>Purpose of Report</b>	For Approval
<b>Council Priority Alignment</b>	Safe & Reliable Infrastructure Welcoming & Vibrant Community Inviting Neighbourhoods & Thriving Businesses People First
<b>Consultations</b>	Caitlin Gillis, CAO/Clerk Josh Kestner, Manager of Development and Protective Services Brady Ropp, Manager of Recreation & Facilities Scott Price, Manager of Public Works Ed Podniewicz, Chief Building Official Scott Richardson, Drainage Superintendent Wroxeter, Gorrie and Fordwich Village Management
<b>Attachment(s) to Report</b>	2026 Budget Draft #3 2026 Budget Presentation Draft By-law 9-2026 – 2026 Budget By-law

## Report Highlights

- Staff reviewed the feedback and direction provided by Council at the January 27, 2026 Draft #2 Budget Meeting. Staff were instructed to find potential savings to keep the tax rate increase the same (or lower) than the 2025 tax rate increase for Draft #3.
- 2026 Draft #2 Budget was presented with a tax rate increase of 6.031% plus 2% capital infrastructure levy.
- 2025 tax rate increase was 5.439% plus 2% capital infrastructure levy.

## Context and Background

### Changes from Draft #2

- Administration and Recreation wages and benefits were decreased for positions not currently filled.
- Ditching contracted services was adjusted to better reflect 2025 actual costs as well as focusing more on drain cleanouts in 2026.
- Decreased trail wages and benefits to better reflect 2025 actual costs.

## Impact Analysis

- Unaudited 2026 opening Reserves balance of \$4,178,943.24.
- Proposed 2026 ending Reserve Balance of \$2,720,760.13.
- Proposed Revenue: \$4,761,524.96.
- Proposed Expenses: \$9,837,012.76.
- Amount to be raised through taxation: \$5,075,487.80.
- Proposed 2026 Tax rate increase of 5.340% + 2% Capital Infrastructure Levy.
- 2025 Tax rate increase was 5.439% + 2% Capital Infrastructure Levy.

## Discussion and Staff Recommendation(s)

Unless Council chooses to make any further changes, staff recommends Council move forward with the approval of Draft #3.

## Linkages

- [2026 Budget – Draft #3](#)
- [2026 Budget Presentation](#)
- [Draft By-law 9-2026 – 2026 Budget By-law](#)

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Respectfully submitted,

Amy Van Meeteren, Treasurer/Manager of Finance



# 2026 Budget



Presented February 10, 2026 - Draft #3  
Amy Van Meeteren, Treasurer



# **2026 Municipal Budget**

## **Table Of Contents**

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- 2. 2026 Budget Summary**
- 3. 2026 Capital Purchases**
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- 6. 2026 Detailed Operating Budget**
- 7. 2026 Village Management Board Budgets**
- 8. 2026 Belmore Community Centre Budget**





# Budget Highlights

The budget as presented includes a total tax rate increase of 5.340% plus 2% capital levy for 2026. The table below details the change in the total taxes collected over the past 5 years:

Year	Total Municipal Levy	Year over Year % Change	Local Municipal Tax Rate	Year over Year % Change
2022	3,744,611	1.98%	0.007705570	2.601%
2023	4,026,925	7.54%	0.008127740	5.479%
2024	4,318,790	7.25%	0.008679820	6.793%
2025	4,697,133	8.76%	0.009325500	7.439%
Draft #3 2026	5,075,488	8.06%	0.010010052	7.340%

For the 2026 taxation year, MPAC will once again hold current assessment values. The above tax rates equate to the following total annual impact per 100,000 of Current Value Assessment for the Township of Howick.

Year	Current Value Assessment	Local Municipal Tax Rate	Local Municipal Tax Amount	Local Municipal Tax Amount Change
2022	100,000	0.007705570	\$771	\$20
2023	100,000	0.008127740	\$813	\$42
2024	100,000	0.008679820	\$868	\$55
2025	100,000	0.009325500	\$933	\$65
Draft #3 2026	100,000	0.010010052	\$1,001	\$68



## 2026 BUDGET SUMMARY DRAFT #3

Revenues	2025		2026
	Budget	Actual	Budget
General Government	\$426,602.00	\$519,081.91	\$445,952.00
OMPF Grant	\$475,800.00	\$475,800.00	\$516,100.00
Protection Services	\$60,930.45	\$69,588.30	\$81,800.00
Building & Bylaw	\$98,000.00	\$168,411.64	\$164,500.00
Transportation	\$383,750.00	\$607,050.34	\$373,750.00
Waste Disposal & Recycling	\$191,000.00	\$190,655.90	\$125,000.00
Cemeteries	\$8.00	\$0.00	\$8.00
Parks & Recreation	\$267,399.96	\$346,893.58	\$323,814.96
Planning & Development	\$15,000.00	\$17,799.45	\$15,000.00
Municipal Drains	\$22,350.00	\$0.00	\$22,350.00
Reserve Transfers	\$1,714,886.00	\$1,074,241.19	\$2,693,250.00
<b>Totals</b>	<b>\$3,655,726.41</b>	<b>\$3,469,522.31</b>	<b>\$4,761,524.96</b>

Total Revenue including Taxes Raised

Expenses	2025		2026
	Budget	Actual	Budget
General Government	\$1,262,088.89	\$955,131.70	\$1,436,710.36
Protection Services	\$1,303,711.49	\$1,207,691.90	\$1,406,392.06
Building & Bylaw	\$183,564.46	\$144,567.00	\$316,137.71
Transportation	\$3,549,159.92	\$3,149,962.60	\$4,688,970.30
Water Systems	\$2,500.00	\$1,961.78	\$2,500.00
Waste Disposal & Recycling	\$690,622.39	\$398,463.25	\$523,194.67
Cemeteries	\$21,190.76	\$3,305.02	\$19,650.00
Parks & Recreation	\$1,042,777.66	\$819,485.14	\$1,141,427.90
Planning & Development	\$26,000.00	\$25,405.55	\$26,000.00
Municipal Drains	\$271,243.54	\$47,989.60	\$276,029.76
<b>Totals</b>	<b>\$8,352,859.12</b>	<b>\$6,753,963.54</b>	<b>\$9,837,012.76</b>

Net Costs	2025		2026
	Budget	Actual	Budget
General Government	\$1,355,199.11	\$1,113,991.40	\$2,218,591.64
Protection Services	-\$1,242,781.04	-\$1,138,103.60	-\$1,324,592.06
Building & Bylaw	-\$85,564.46	\$23,844.64	-\$151,637.71
Transportation	-\$3,165,409.92	-\$2,542,912.26	-\$4,315,220.30
Waste Disposal & Recycling	-\$499,622.39	-\$207,807.35	-\$398,194.67
Misc/Water/Cemeteries	-\$23,682.76	-\$5,266.80	-\$22,142.00
Parks & Recreation	-\$775,377.70	-\$472,591.56	-\$817,612.94
Planning & Development	-\$11,000.00	-\$7,606.10	-\$11,000.00
Municipal Drains	-\$248,893.54	-\$47,989.60	-\$253,679.76
<b>Totals</b>	<b>-\$4,697,132.71</b>	<b>-\$3,284,441.23</b>	<b>-\$5,075,487.80</b>

2026 CAPITAL BUDGET		Funding Sources								
		Reserves				Operating				
Item	Budget	Reserves	Gas Tax	Modernization	Accessibility	OCIF	Covid-19	Grants	Taxation	Total
<b><u>Administration</u></b>										
Property & Legal for future Fire Hall	300,000	300,000								300,000
IT Review & Council Chamber Technology Update	48,000			48,000						48,000
Council Ipads x4	4000			4,000						4,000
<b>Total Administration</b>	<b>352,000</b>	<b>300,000</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>352,000</b>
<b><u>Fire/By-Law</u></b>										
Hoses	3,000	3,000								3,000
Helmets	1,250	1,250								1,250
Vehicle Upgrades	2,000	2,000								2,000
Bunker Gear	10,000	10,000								10,000
Building Upgrades	8,500	8,500								8,500
Radio Upgrades	40,000	40,000								40,000
Dry Hydrants	30,000	30,000								30,000
Cancer Prevention Equip/Infrast Modern (Fire Protection Grant)	16,800							16,800		16,800
Enclosed Trailer for UTV-2	16,000								16,000	16,000
Shelving/Cabinets/Lighting for vehicles	15,000	15,000								15,000
F-150 Accessories	9,000	9,000								9,000
By-Law Vehicle	15,000	15,000								15,000
By-Law Laptop/Docking Station	3,000	3,000								3,000
<b>Total Fire/By-Law</b>	<b>169,550</b>	<b>136,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,800</b>	<b>16,000</b>	<b>169,550</b>
<b><u>Transportation</u></b>										
F150 Pickup	65,000	65,000								65,000
<b>Total Transportation</b>	<b>65,000</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>
<b><u>Road Projects</u></b>										
CLI Storm Sewer Study	15,000	15,000								15,000
Huron Bruce Rd - Belmore to Forest Line - Asphalt Replacement	170,000	170,000								170,000
George Street -Victoria to Dead End - Asphalt Replacement	77,000	77,000								77,000
Orange Hill Road Culvert #29	435,000	222,000				213,000				435,000
Spencetown Road Bridge #11	880,000	759,000	121,000							880,000
Toll Gate Line Bridge #8 - Engineering	16,500	16,500								16,500
<b>Total Road Projects</b>	<b>1,593,500</b>	<b>1,259,500</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,593,500</b>
<b><u>Road Equipment</u></b>										
Roadside Flail Mower	24,000	24,000								24,000
Boom Arm Mower for Grader	130,000	130,000								130,000
<b>Total Road Equipment</b>	<b>154,000</b>	<b>154,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154,000</b>
<b><u>Total Public Works</u></b>	<b>1,812,500</b>	<b>1,478,500</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,812,500</b>

2026 CAPITAL BUDGET		Funding Sources								
		Reserves				Operating				
Item	Budget	Reserves	Gas Tax	Modernization	Accessibility	OCIF	Covid-19	Grants	Taxation	Total
<b>Recreation</b>										
Utility Trailer	4,000	4,000								4,000
Generator Transfer Switches (Pending Emergency Mgmt Grant)	50,000	50,000								50,000
Truck Watering System (ROD Grant)	3,000	3,000								3,000
Beautification Project (ROD Grant)	48,865	32,000						16,865		48,865
<b>Total Recreation</b>	<b>105,865</b>	<b>89,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,865</b>	<b>0</b>	<b>105,865</b>
<b>Landfill</b>										
Update ECA	30,000		30,000							30,000
Gravel	55,000		55,000							55,000
New Bin Area - Cement Work	66,000	66,000								66,000
Laptop	5,000	5,000								5,000
Security Lighting/Cameras/Hydro	21,000		21,000							21,000
Perimeter Fencing	15,000		15,000							15,000
<b>Total Landfill</b>	<b>192,000</b>	<b>71,000</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>192,000</b>
<b>Drains - Road Crossings</b>										
Metcalfe Wright (2022)	66,500	66,500								66,500
Weisner Drain	55,000	55,000								55,000
Weber Drain	70,000	70,000								70,000
#10	10,000	10,000								10,000
<b>Total Drains</b>	<b>201,500</b>	<b>201,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>201,500</b>
<b>Total Capital Projects</b>	<b>2,833,415</b>	<b>2,276,750</b>	<b>242,000</b>	<b>52,000</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>33,665</b>	<b>16,000</b>	<b>2,833,415</b>

## 2026 RESERVE BUDGET

"Unaudited"

		2026 Opening Balance	In			Out			2026 Closing Balance
Type of Reserve	Account #		General Tsfs**	Depreciation*	Internal	Operating	Capital	Internal	
<b>Discretionary Reserves:</b>									
General Operating Reserve	33311	\$ 523,900.06				-47,000.00	-352,000.00		\$ 124,900.06
Election Reserve	33312	\$ 16,548.00	3,452.00			-20,000.00			\$ -
Administration Reserve	33313	\$ 205,051.56		22,792.16					\$ 227,843.72
Insurance/Legal Reserve	33316	\$ 42,500.00	5,000.00						\$ 47,500.00
Water & Erosion Reserve	33318	\$ 50,000.00	5,000.00						\$ 55,000.00
Fire Reserve	33321	\$ 409,054.69	22,750.00	81,287.18	4,000.00		-136,750.00		\$ 380,341.87
Police Reserve	33322	\$ 51,399.59				-20,000.00			\$ 31,399.59
Building Department Reserve	33324	\$ 28,291.70		6,447.89					\$ 34,739.59
OCLIF Reserve	33325	\$ 15,000.00							\$ 15,000.00
Drain Reserve	33334	\$ 282,478.08		19,066.13			-201,500.00		\$ 100,044.21
Roads Construction Reserve	33335	\$ 1,155,312.38	94,000.00	402,547.54			-1,259,500.00		\$ 392,359.92
Roads Bldg/Equipment Reserve	33338	\$ 359,044.59	150,000.00	144,134.22	35,500.00		-219,000.00		\$ 469,678.81
Winter Control	33372	\$ 5,605.00							\$ 5,605.00
Landfill Operations Reserve	33343	\$ 73,619.91		1,244.74			-71,000.00		\$ 3,864.65
Landfill Expansion Reserve	33344	\$ 74,414.78							\$ 74,414.78
Swim Team Reserve	33370	\$ 3,490.62							\$ 3,490.62
Recreation Reserve	33371	\$ 651,014.05		105,371.03			-85,000.00	-39,500.00	\$ 631,885.08
Planning/ED Reserve	33375	\$ 76,048.81							\$ 76,048.81
		\$ 4,022,773.82	\$ 280,202.00	\$ 782,890.89	\$ 39,500.00	-\$ 87,000.00	-\$ 2,324,750.00	-\$ 39,500.00	\$ 2,674,116.71
<b>Obligatory Reserves:</b>									
Federal Gas Tax Reserve	33314	\$ 112,000.54	132,474.00				-242,000.00		\$ 2,474.54
Parkland Reserve Fund	33317	\$ 44,168.88							\$ 44,168.88
<b>TOTAL RESERVES</b>		<b>\$ 4,178,943.24</b>	<b>\$ 412,676.00</b>	<b>\$ 782,890.89</b>	<b>\$ 39,500.00</b>	<b>-\$ 87,000.00</b>	<b>-\$ 2,566,750.00</b>	<b>-\$ 39,500.00</b>	<b>\$ 2,720,760.13</b>

**TOWNSHIP OF HOWICK**  
2026 Donation Summary

**Internal Transfers**

**A/C# 01-0000-0000-71000**

Recipient	Reason/Explanation	2025 BUDGET	2025 Actual	2026 BUDGET	Comments
Various Boards/Committees	Annual Insurance Premium	\$ 19,106.85	\$ 18,513.39	\$ 19,771.92	
Belmore Community Centre	Annual Heating Assistance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Gorrie Hall	Annual Heating Assistance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Wroxeter Hall	Annual Heating Assistance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Fordwich Park	Garbage Grant	\$ 42.00	\$ 42.00	\$ 70.00	14 wks @5.00/week
Gorrie Park	Garbage Grant	\$ 42.00	\$ 42.00	\$ 70.00	14 wks @5.00/week
Wroxeter Park	Garbage Grant	\$ 42.00	\$ 42.00	\$ 70.00	14 wks @5.00/week
Belmore Community Centre	Garbage Grant	\$ 78.00	\$ 78.00	\$ 130.00	26 weeks @ 5.00/week
Gorrie Hall	Garbage Grant	\$ 78.00	\$ 78.00	\$ 130.00	26 weeks @ 5.00/week
Wroxeter Hall	Garbage Grant	\$ 78.00	\$ 78.00	\$ 130.00	26 weeks @ 5.00/week
<b>Totals</b>		<b>\$ 22,466.85</b>	<b>\$ 21,873.39</b>	<b>\$ 23,371.92</b>	

**External Transfers**

**Tradionally \$5000.00 annually**

**01-0000-0000-79000**

Recipient	Reason/Explanation	2025 BUDGET	2025 Actual	2026 BUDGET	Comments
Howick Ag Society	Insurance/Fair Donation	\$ 1,792.08	\$ 1,721.94	\$ 1,704.00	504 Ins/1200 donation
Howick Athletic Assoc	Support active children	\$ 900.00	\$ 900.00	\$ 900.00	
Howick Figure Skating	Support active children	\$ 500.00	\$ 500.00	\$ 500.00	
Howick Optimist Club	Support Bike Rodeo	\$ 150.00	\$ -	\$ 150.00	
North Huron Food Share	Support local food bank	\$ 150.00	\$ 150.00	\$ 150.00	
Remembrance Day	Purchase wreaths	\$ 120.00	\$ 120.00	\$ 130.00	
Salvation Army - Listowel	Support local food bank	\$ 150.00	\$ 150.00	\$ 150.00	
What's Happening	Monthly Newsletter	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	
<b>Totals</b>		<b>4,962.08</b>	<b>4,741.94</b>	<b>4,884.00</b>	

**Council Donations**

**Tradionally \$3500-5000 annually**

**01-1100-0000-51500**

Recipient	Reason/Explanation	2025 BUDGET	2025 Actual	2026 BUDGET	Comments
3 x Howick Businesses	Façade Grant	\$ -	\$ -	\$ 7,500.00	Community Improvement/Beautification
Employee Recognition	Gifts/Service Awards/Sp Event	\$ 2,000.00	\$ 1,761.06	\$ 2,000.00	2 VFF/2 Staff/Gifts
Council Endorsed Events	Volunteer Apprec/Xmas Dinner	\$ 3,500.00	\$ 2,985.79	\$ 4,000.00	500 Vol App 3000 Xmas
Festival of Lights	Festival of Lights Event	\$ 6,000.00	\$ 5,176.77	\$ 4,000.00	
Howick Ag Society	Photo Prize/Ambassador Awards	\$ 250.00	\$ 137.58	\$ 250.00	
Various Recipients	Sponsorship Awards	\$ 200.00	\$ -	\$ 200.00	
Various Recipients	Memorial Donations	\$ 400.00	\$ 150.00	\$ 400.00	
Various Recipients	Requests throughout the year	\$ 1,400.00	\$ 101.76	\$ 1,400.00	
<b>Totals</b>		<b>13,750.00</b>	<b>10,312.96</b>	<b>\$ 19,750.00</b>	

**41,178.93    \$ 36,928.29    \$ 48,005.92**



**2026 BUDGET - DRAFT #3**

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
<b>REVENUES</b>						
<b>GENERAL GOVERNMENT &amp; ADMINISTRATION</b>						
41010	Taxation - Supps & Omits	30,000.00	49,514.16	30,000.00	0.00	0.00%
41020	Payment in Lieu	7,100.00	8,448.21	7,100.00	0.00	0.00%
41700	Penalties & Interest - Taxes	52,000.00	54,222.90	52,000.00	0.00	0.00%
43100	General Government Revenues	10,000.00	16,817.34	10,000.00	0.00	0.00%
43110	Interest Income - Accounts Receivables	3,000.00	6,054.46	3,000.00	0.00	0.00%
43120	Interest - Bank	110,000.00	158,060.33	110,000.00	0.00	0.00%
43130	Rental Income - Bldg Dept	7,000.00	7,000.00	7,000.00	0.00	0.00%
43200	Sale of Goods - Miscellaneous	-	0.00	-	0.00	#DIV/0!
43300	Licences & Permits	8,000.00	13,326.46	8,000.00	0.00	0.00%
43500	Certifications, Tax & Zoning	6,000.00	9,636.05	6,000.00	0.00	0.00%
44000	Donations - General Administration	-	0.00	-	0.00	#DIV/0!
45000	OMPF Grant - Unconditional	475,800.00	475,800.00	516,100.00	40,300.00	8.47%
45100	Grants - Conditional - OCIF Formula	193,502.00	196,002.00	212,852.00	19,350.00	10.00%
	Grants - Conditional -	-	0.00	-	0.00	#DIV/0!
	Grant - Save on Energy	-	0.00	-	0.00	#DIV/0!
46100	Sale of Property Revenue	-	0.00	-	0.00	#DIV/0!
01-0000-0000-XXXXX	<b>TOTAL GENERAL GOVERNMENT REVENUE</b>	<b>\$ 902,402.00</b>	<b>\$ 994,881.91</b>	<b>\$ 962,052.00</b>	<b>59,650.00</b>	<b>6.20%</b>
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>						
2101-43000	Misc Fire Recoveries (Fines/Chgs)	1,000.00	0.00	1,000.00	0.00	0.00%
2101-44000	Grants	8,230.45	8,592.18	16,800.00	8,569.55	104.12%
2101-46100	Sale of Property/Equipment	0.00	0.00	3,000.00	3,000.00	#DIV/0!
2102-43000	Vehicle Accident Recoveries	19,000.00	28,696.39	19,000.00	0.00	0.00%
2102-45000	Donations	2,000.00	1,165.73	12,000.00	10,000.00	500.00%
2109-43000	Burn Permit Revenue - Fire	6,000.00	5,300.00	5,000.00	(1,000.00)	-16.67%
2200-45100	Prisoner Transport Revenue	1,200.00	1,609.00	1,500.00	300.00	25.00%
2402-43300	Dog Licence Revenues	22,000.00	24,225.00	22,000.00	0.00	0.00%
2403-45100	Provincial Claims - Livestock Damages	1,500.00	0.00	1,500.00	0.00	0.00%
01-21 to 24-X-XXXXX	<b>TOTAL PROTECTION REVENUE</b>	<b>\$ 60,930.45</b>	<b>\$ 69,588.30</b>	<b>\$ 81,800.00</b>	<b>20,869.55</b>	<b>34.25%</b>
<b>BUILDING &amp; BYLAW SERVICES</b>						
2401-43300	Building Permit Revenues	95,000.00	166,890.22	142,000.00	47,000.00	49.47%
2404-43100	Bylaw Enforcement Revenues	3,000.00	1,521.42	22,500.00	19,500.00	650.00%
01-2400-24XX-XXXXX	<b>TOTAL BUILDING &amp; BY-LAW REVENUE</b>	<b>\$ 98,000.00</b>	<b>\$ 168,411.64</b>	<b>\$ 164,500.00</b>	<b>66,500.00</b>	<b>67.86%</b>
<b>TRANSPORTATION SERVICES</b>						
3601-44500	Boundary Mtce Recoveries	10,000.00	9,172.38	10,000.00	0.00	0.00%
3811-44000	Rental to Ops - # 2020 Tandem	35,000.00	70,965.00	35,000.00	0.00	0.00%
3812-44000	Rental to Ops - #2(20) Ford Pickup	3,000.00	11,640.00	6,000.00	3,000.00	100.00%
3813-44000	Rental to Ops - T08 - Tandem	30,000.00	56,520.00	30,000.00	0.00	0.00%
3814-44000	Rental to Ops - #3(19) Ford Pickup	20,000.00	38,160.00	20,000.00	0.00	0.00%
3815-44000	Rental to Ops - 2026 Dodge Ram 5500	-	0.00	9,000.00	9,000.00	#DIV/0!
3818-44000	Rental to Ops -#C18 (Newest Grader)	42,000.00	82,200.00	42,000.00	0.00	0.00%
3821-44000	Rental to Ops - (15) F450	16,000.00	6,220.50	-	(16,000.00)	-100.00%
3823-44000	Rental to Ops - Grader 3(94)	10,000.00	8,400.00	5,000.00	(5,000.00)	-50.00%
3824-44000	Rental to Ops - Grader 4(12)	36,000.00	64,860.00	36,000.00	0.00	0.00%
3825-44000	Rental to Ops - Grader 5(14)	42,000.00	84,260.00	42,000.00	0.00	0.00%
3831-44000	Rental to Ops - Backhoe(420E)	30,000.00	58,815.00	30,000.00	0.00	0.00%
3835-44000	Rental to Ops - Tractor(M110)	12,000.00	20,500.00	12,000.00	0.00	0.00%
3840-44000	Rental to Ops - Moto(18)	500.00	0.00	-	(500.00)	-100.00%
3842-44000	Rental to Ops - Wood Chipper	500.00	0.00	-	(500.00)	-100.00%
3970-43000	License Pit Fees	90,000.00	84,914.12	90,000.00	0.00	0.00%
3970-43100	Municipal Consent Fees	1,250.00	1,000.00	1,250.00	0.00	0.00%
3970-43200	Sale of Goods	2,000.00	2,109.90	2,000.00	0.00	0.00%
3970-43300	Entrance Permit Fees	3,000.00	1,075.00	3,000.00	0.00	0.00%
3970-44000	Rental to Ops - Custom Work	500.00	0.00	500.00	0.00	0.00%
3970-46100	Sale of Property/Equipment	-	6,238.44	-	0.00	#DIV/0!
01-3XXX-XXXX-XXXXX	<b>TOTAL TRANSPORTATION REVENUE</b>	<b>\$ 383,750.00</b>	<b>\$ 607,050.34</b>	<b>\$ 373,750.00</b>	<b>(10,000.00)</b>	<b>-2.61%</b>

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
<b>WASTE DISPOSAL &amp; RECYCLING</b>						
4300-43100	User Fees	82,000.00	96,233.10	100,000.00	18,000.00	21.95%
4400-43100	Circular Materials Agreement	84,000.00	90,397.74	0.00	(84,000.00)	-100.00%
4400-43200	Sale of Goods - Recycling	25,000.00	2,665.45	25,000.00	0.00	0.00%
4400-45100	Grants - Conditional	0.00	1,359.61	0.00	0.00	#DIV/0!
01-4XXX-0000-XXXXX	<b>TOTAL WASTE DISPOSAL &amp; RECYCLING REVENUE</b>	<b>\$ 191,000.00</b>	<b>\$ 190,655.90</b>	<b>\$ 125,000.00</b>	<b>(66,000.00)</b>	<b>-34.55%</b>
<b>CEMETERIES</b>						
5501-41700	Penalty & Interest	8.00	0.00	8.00	0.00	0.00%
01-5500-5501-41700	<b>TOTAL CEMETERY REVENUE</b>	<b>\$ 8.00</b>	<b>\$ -</b>	<b>\$ 8.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>PARKS &amp; RECREATION</b>						
7120-44000	Rental to Ops - Exmark Lawn Tractor	10,633.00	0.00	10,332.00	(301.00)	-2.83%
7130-44000	Rental to Ops - Kubota Lawn Tractor	8,267.00	0.00	8,118.00	(149.00)	-1.80%
7101-43000	Rental Income - Auditorium	8,500.00	14,585.89	8,500.00	0.00	0.00%
7101-43100	Rental Income - Arena Floor	500.00	0.00	500.00	0.00	0.00%
7101-43200	HCC Donations	2,500.00	865.00	1,000.00	(1,500.00)	-60.00%
7101-45100	Grants Conditional - Recreation	0.00	0.00	16,865.00	16,865.00	#DIV/0!
7101-47100	Fundraising Income - HCC	0.00	0.00	0.00	0.00	#DIV/0!
7101-47110	Booth Receipts	1,000.00	2,161.87	1,000.00	0.00	0.00%
7101-47120	Ice Rentals	100,000.00	136,271.90	105,000.00	5,000.00	5.00%
7101-47123	Ice Rentals - Public Skating	500.00	3,306.03	1,000.00	500.00	100.00%
7101-47124	Miscellaneous Income (Recreation Courses)	1,000.00	573.60	1,000.00	0.00	0.00%
7101-47125	Bar Income	18,000.00	17,952.22	18,000.00	0.00	0.00%
7101-47126	Advertising Income	4,000.00	4,837.99	4,000.00	0.00	0.00%
7102-43000	Admissions/Lessons - Pool	22,000.00	25,792.64	22,000.00	0.00	0.00%
7102-43100	Swim Team Registrations - Pool	1,000.00	1,680.00	2,000.00	1,000.00	100.00%
7102-43200	Donations-Pool	0.00	8,075.62	0.00	0.00	#DIV/0!
7102-45000	Grants - Unconditional/Summer Jobs	4,500.00	7,816.00	4,500.00	0.00	0.00%
7102-47100	Fundraising Income - Pool	0.00	0.00	1,500.00	1,500.00	#DIV/0!
7201-43000	Registrations - Before & After Program	45,000.00	76,543.50	65,000.00	20,000.00	44.44%
7202-43000	Registrations - Day Camp	30,000.00	32,811.36	30,000.00	0.00	0.00%
7202-45000	Grants - Conditional	0.00	500.00	10,500.00	10,500.00	#DIV/0!
7300-43000	Ball Diamond Prep Fees	0.00	3,120.00	3,000.00	3,000.00	#DIV/0!
7500-45100	Grants - Library	9,999.96	9,999.96	9,999.96	0.00	0.00%
01-7100-7XXX-00000	<b>TOTAL PARKS &amp; RECREATION REVENUE</b>	<b>\$ 267,399.96</b>	<b>\$ 346,893.58</b>	<b>\$ 323,814.96</b>	<b>56,415.00</b>	<b>21.10%</b>
<b>PLANNING &amp; DEVELOPMENT</b>						
8100-43100	Planning Application Fees	15,000.00	17,799.45	15,000.00	0.00	0.00%
01-8100-0000-XXXXX	<b>TOTAL PLANNING &amp; DEVELOPMENT REVENUE</b>	<b>\$ 15,000.00</b>	<b>\$ 17,799.45</b>	<b>\$ 15,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>MUNICIPAL DRAINS</b>						
8400-43110	Interest Earned - Municipal Drains	0.00	0.00	0.00	0.00	#DIV/0!
8400-45100	Conditional - Grants - Drain Superintendent	22,000.00	0.00	22,000.00	0.00	0.00%
8500-43200	Tile Drain Inspection Fees	350.00	0.00	350.00	0.00	0.00%
01-84/8500-0000-XXXX	<b>TOTAL MUNICIPAL DRAINS REVENUE</b>	<b>\$ 22,350.00</b>	<b>\$ -</b>	<b>\$ 22,350.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>RESERVE TRANSFERS</b>						
OPERATING	Transfer from General Reserves	186,486.00	18,657.43	399,000.00		0.00%
	Transfer from Gen - Accessibility	0.00	0.00	0.00		#DIV/0!
	Transfer from Election Reserve	0.00	0.00	20,000.00		#DIV/0!
	Transfer from Recreation Reserves	0.00	0.00	0.00		#DIV/0!
	Transfer from Parkland Reserve	0.00	0.00	0.00		#DIV/0!
CAPITAL	Transfer from Administration Capital	0.00	0.00	0.00		#DIV/0!
	Transfer from Fire Capital	118,000.00	188,573.16	136,750.00		0.00%
	Transfer from Police Reserve	0.00	0.00	20,000.00		#DIV/0!
	Transfer from Building Services	0.00	0.00	0.00		#DIV/0!
	Transfer from Roads/Bridges Capital	430,950.00	270,993.83	1,259,500.00		0.00%
	Transfer from Roads Equipment Capital	299,000.00	258,567.75	219,000.00		0.00%
	Transfer from OCIF	90,500.00	90,500.00	0.00		0.00%
	Transfer from Roads Bldg Reserve	0.00	0.00	0.00		#DIV/0!
	Transfer from Winter Control Reserve	0.00	0.00	0.00		#DIV/0!
	Transfer from Drain Reserve	186,500.00	0.00	201,500.00		0.00%
	Transfer from Landfill Reserve	22,000.00	0.00	71,000.00		0.00%
	Transfer from Recreation Capital	107,000.00	65,316.92	124,500.00		0.00%
SPECIAL	Transfer from Gas Tax Reserve	274,450.00	181,632.10	242,000.00		0.00%
01-0000-0000-33810	<b>TOTAL TRANSFERS FROM OWN FUNDS</b>	<b>\$ 1,714,886.00</b>	<b>\$ 1,074,241.19</b>	<b>\$ 2,693,250.00</b>	<b>978,364.00</b>	<b>57.05%</b>
<b>TOTAL TOWNSHIP REVENUES</b>		<b>\$ 3,655,726.41</b>	<b>\$ 3,469,522.31</b>	<b>\$ 4,761,524.96</b>	<b>1,105,798.55</b>	<b>30.25%</b>



		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
<b>EXPENSES</b>						
<b>GENERAL GOVERNMENT &amp; ADMINISTRATION</b>						
0000-50556	Services	5,000.00	3,258.42	4,000.00	(1,000.00)	-20.00%
0000-51010	Legal/Insurance Deductibles	8,000.00	4,751.60	8,000.00	0.00	0.00%
0000-51400	Billing & Collection	2,500.00	32.96	2,500.00	0.00	0.00%
0000-54100	Tax Write Offs	35,000.00	24,487.89	35,000.00	0.00	0.00%
0000-71000	Donations - Internal	22,466.85	21,873.39	23,371.92	905.07	4.03%
0000-79000	Donations - External	4,962.08	4,741.94	4,884.00	(78.08)	-1.57%
01-0000-0000-XXXXX	<b>TOTAL GENERAL GOVERNMENT EXPENSES</b>	<b>\$ 77,928.93</b>	<b>\$ 59,146.20</b>	<b>\$ 77,755.92</b>	<b>(173.01)</b>	<b>-0.22%</b>
1100-50101	Council Honorarium	43,517.27	43,517.40	43,517.27	0.00	0.00%
1100-50102	Benefits & Payroll Expenses	5,454.49	1,431.38	5,506.63	52.14	0.96%
1100-50103	Conferences/Training	9,000.00	5,030.38	10,000.00	1,000.00	11.11%
1100-50104	Memberships	250.00	203.52	250.00	0.00	0.00%
1100-50105	Mileage	1,500.00	1,152.72	1,500.00	0.00	0.00%
1100-51101	Meeting Remuneration	30,966.00	24,164.00	30,966.00	0.00	0.00%
1100-51102	Misc Council Expenses	500.00	313.32	1,000.00	500.00	100.00%
1100-51200	Election Expense	2,000.00	1,526.40	20,000.00	18,000.00	900.00%
1100-51500	Council Donations	13,750.00	10,312.96	19,750.00	6,000.00	43.64%
1100-56100	Land Sale Purchase Expense	500.00	0.00	500.00	0.00	0.00%
1100-72000	Transfer to Election Reserve**	3,450.00	3,450.00	3,452.00	2.00	0.06%
01-1100-0000-XXXXX	<b>TOTAL COUNCIL EXPENSES</b>	<b>\$ 110,887.76</b>	<b>\$ 91,102.08</b>	<b>\$ 136,441.90</b>	<b>25,554.14</b>	<b>23.05%</b>
1300-50101	Salaries - Administration	489,118.94	472,023.14	505,602.24	16,483.30	3.37%
1300-50102	Benefits & Payroll Expenses	150,300.66	122,748.02	155,223.91	4,923.25	3.28%
1300-50103	Conferences/Training	12,000.00	5,222.13	12,000.00	0.00	0.00%
1300-50104	Memberships	6,000.00	5,976.73	6,500.00	500.00	8.33%
1300-50105	Mileage	1,500.00	856.98	1,500.00	0.00	0.00%
1300-50200	Office Supplies	8,000.00	8,334.77	9,000.00	1,000.00	12.50%
1300-50205	Health & Safety Supplies	1,000.00	348.52	1,000.00	0.00	0.00%
1300-50210	Postage	9,000.00	9,297.29	9,000.00	0.00	0.00%
1300-50220	Bank Charges	2,000.00	311.94	2,000.00	0.00	0.00%
1300-50230	Advertising	2,000.00	2,036.32	3,000.00	1,000.00	50.00%
1300-50250	Computer Support	52,000.00	55,214.49	70,000.00	18,000.00	34.62%
1300-50500	Hydro	3,500.00	3,293.55	3,500.00	0.00	0.00%
1300-50510	Heating	3,000.00	2,389.79	3,000.00	0.00	0.00%
1300-50520	Insurance	20,265.59	19,838.02	21,394.23	1,128.64	5.57%
1300-50530	Telephone/Internet	5,000.00	2,546.49	5,000.00	0.00	0.00%
1300-50555	General Supplies - Bldg & Office	4,000.00	3,593.58	4,000.00	0.00	0.00%
1300-50556	General Services - Bldg & Office	3,000.00	1,400.56	3,000.00	0.00	0.00%
1300-51000	Annual Audit	23,000.00	20,267.84	23,000.00	0.00	0.00%
1300-63031	Annual Depreciation Building*	9,757.64	9,757.64	8,318.61	(1,439.03)	-14.75%
1300-63071	Annual Depreciation - Equipment*	24,029.37	24,449.71	14,473.55	(9,555.82)	-39.77%
1300-72100	Transfer to/from Reserves - Working Reserve	-	-	-	0.00	#DIV/0!
	Transfer to/from Reserves - Modernization Funds	-	-	-	0.00	#DIV/0!
1300-72100	Transfer to/from Insurance/Legal Reserve**	5,000.00	5,000.00	5,000.00	0.00	0.00%
	Tsf to/from Water & Erosion Control Reserve**	5,000.00	5,000.00	5,000.00	0.00	0.00%
1300-72100	Transfers to/from Reserves - Property Sale	-	-	-	0.00	#DIV/0!
	Transfers to/from Reserves - Accessibility	-	-	-	0.00	#DIV/0!
01-1300-0000-XXXXX	<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>\$ 838,472.20</b>	<b>\$ 779,907.51</b>	<b>\$ 870,512.54</b>	<b>32,040.34</b>	<b>3.82%</b>
01-1100-0000-90000	Capital Purchases - Council	178,800.00	19,224.90	352,000.00	173,200.00	96.87%
01-1300-0000-90000	Capital Purchases - Administration	56,000.00	5,751.01	0.00	(56,000.00)	-100.00%
	<b>TOTAL GENERAL AND ADMINISTRATION CAPITAL EXPENSES</b>	<b>\$ 234,800.00</b>	<b>\$ 24,975.91</b>	<b>\$ 352,000.00</b>	<b>117,200.00</b>	<b>49.91%</b>
<b>GENERAL GOVERNMENT &amp; ADMINISTRATION</b>		<b>\$ 1,262,088.89</b>	<b>\$ 955,131.70</b>	<b>\$ 1,436,710.36</b>	<b>174,621.47</b>	<b>13.84%</b>

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>						
2101-50101	Salaries - Fire	223,659.13	175,855.17	204,434.64	(19,224.49)	-8.60%
2101-50102	Benefits & Payroll Expenses	35,469.58	28,268.15	38,516.61	3,047.03	8.59%
2101-50103	Training & Meeting Expenses	12,000.00	13,530.76	12,000.00	0.00	0.00%
2101-50104	Memberships	2,000.00	1,769.56	2,000.00	0.00	0.00%
2101-50105	Travel	1,000.00	0.00	1,500.00	500.00	50.00%
2101-50200	Office Supplies	2,500.00	2,350.92	2,500.00	0.00	0.00%
2101-50205	Health & Safety Supplies	1,000.00	1,938.26	1,000.00	0.00	0.00%
2101-50250	Training & Education Supplies	2,500.00	2,519.70	4,000.00	1,500.00	60.00%
2101-50500	Hydro	3,000.00	4,102.25	3,500.00	500.00	16.67%
2101-50510	Heat	5,000.00	4,553.97	5,000.00	0.00	0.00%
2101-50520	Insurance	16,901.16	19,032.39	18,591.49	1,690.33	10.00%
2101-50530	Telephone	4,000.00	4,531.79	4,000.00	0.00	0.00%
2101-50553	Repairs/Mtce Equip - Supplies	7,000.00	8,862.57	12,000.00	5,000.00	71.43%
2101-50554	Repairs/Mtce Equip - Services	15,000.00	34,755.69	25,000.00	10,000.00	66.67%
2101-50556	Dispatch & MA Services	17,400.00	18,220.02	18,000.00	600.00	3.45%
2102-50510	Unit 2-7 Fuel 2014 Dodge Ram	1,500.00	2,342.92	-	(1,500.00)	-100.00%
2102-50553	Repairs/Mtce Unit 2-7 - Supplies	800.00	805.65	-	(800.00)	-100.00%
2102-50554	Repairs/Mtce Unit 2-7 - Services	1,500.00	2,475.57	-	(1,500.00)	-100.00%
2102-54100	Uncollectable Acct	2,000.00	2,745.00	2,000.00	0.00	0.00%
2103-50510	Unit 2-4 Fuel 2000 Freightliner	1,500.00	1,122.43	1,500.00	0.00	0.00%
2103-50553	Repairs/Mtce Unit 2-4 - Supplies	1,300.00	1,312.48	500.00	(800.00)	-61.54%
2103-50554	Repairs/Mtce Unit 2-4 - Services	3,000.00	2,109.87	3,000.00	0.00	0.00%
2104-50510	Unit 2-5 Fuel 2020 Freightliner	2,000.00	1,328.17	2,000.00	0.00	0.00%
2104-50553	Repairs/Mtce Unit 2-5 - Supplies	1,000.00	1,134.64	500.00	(500.00)	-50.00%
2104-50554	Repairs/Mtce Unit 2-5 - Services	3,000.00	2,113.64	3,000.00	0.00	0.00%
2106-50510	Unit 2-1 Fuel 2020 International	1,500.00	1,105.19	1,500.00	0.00	0.00%
2106-50553	Repairs/Mtce Unit 2-1 - Supplies	1,500.00	1,548.93	500.00	(1,000.00)	-66.67%
2106-50554	Repairs/Mtce Unit 2-1 - Services	2,500.00	2,444.34	3,000.00	500.00	20.00%
2107-50510	Unit 2-1 Fuel 2012 Ford Expedition	2,000.00	2,264.83	-	(2,000.00)	-100.00%
2107-50553	Repairs/Mtce Unit 2-1 - Supplies	800.00	902.30	-	(800.00)	-100.00%
2107-50554	Repairs/Mtce Unit 2-1 - Services	1,500.00	2,683.58	-	(1,500.00)	-100.00%
2108-50510	Unit 2-9 Fuel 2011 Ford E-350	-	0.00	2,000.00	2,000.00	#DIV/0!
2108-50553	Repairs/Mtce Unit 2-9 - Supplies	-	0.00	1,300.00	1,300.00	#DIV/0!
2108-50554	Repairs/Mtce Unit 2-9 - Services	-	0.00	1,500.00	1,500.00	#DIV/0!
2110-50510	Unit 2-7 Fuel 2006 GMC 5500	-	0.00	2,000.00	2,000.00	#DIV/0!
2110-50553	Repairs/Mtce Unit 2-7 - Supplies	-	0.00	500.00	500.00	#DIV/0!
2110-50554	Repairs/Mtce Unit 2-7 - Services	-	0.00	3,000.00	3,000.00	#DIV/0!
2111-50510	Car 2 Fuel 2022 Ford F150	-	0.00	2,500.00	2,500.00	#DIV/0!
2111-50553	Repairs/Mtce Car 2 - Supplies	-	0.00	500.00	500.00	#DIV/0!
2111-50554	Repairs/Mtce Car 2 - Services	-	0.00	1,500.00	1,500.00	#DIV/0!
2112-50510	UTV-2 Fuel 2018 CFMoto	-	0.00	311.81	311.81	#DIV/0!
2112-50555	Repairs/Mtce UTV-2 - Supplies	-	0.00	750.00	750.00	#DIV/0!
2109-50556	Minto Fire Service Contract	6,500.00	6,500.00	8,000.00	1,500.00	23.08%
Various	Annual Depreciation Transfer*	84,028.61	84,326.79	81,287.18	(2,741.43)	-3.26%
2101-73000	Transfer to Capital Reserves**	23,500.00	23,500.00	22,750.00	(750.00)	-3.19%
01-2100-210X-XXXXX	<b>TOTAL FIRE SERVICES EXPENSES</b>	<b>\$ 489,858.48</b>	<b>\$ 463,057.53</b>	<b>\$ 497,441.73</b>	<b>7,583.25</b>	<b>1.55%</b>
2200-50556	Police Services	550,942.00	547,310.30	612,325.00	61,383.00	11.14%
2200-73000	Transfer to Reserves	0.00	0.00	0.00	0.00	#DIV/0!
01-2200-0000-XXXXX	<b>TOTAL POLICING EXPENSES</b>	<b>\$ 550,942.00</b>	<b>\$ 547,310.30</b>	<b>\$ 612,325.00</b>	<b>61,383.00</b>	<b>11.14%</b>
2301-50101	Grass Cutting Wages - MVCA	1,084.57	0.00	625.00	(459.57)	-42.37%
2301-50102	Grass Cutting Benefits - MVCA	216.91	0.00	156.25	(60.66)	-27.97%
2301-50400	Grass Cutting Machine Time - MVCA	1,250.00	0.00	1,250.00	0.00	0.00%
2301-79000	MVCA Annual Levy	96,699.00	96,699.00	104,434.92	7,735.92	8.00%
2302-79000	SVCA Annual Levy	7,649.00	7,649.00	7,771.00	122.00	1.59%
01-2300-230X-xxxxx	<b>TOTAL CONSERVATION EXPENSES</b>	<b>\$ 106,899.48</b>	<b>\$ 104,348.00</b>	<b>\$ 114,237.17</b>	<b>7,337.69</b>	<b>6.86%</b>
2402-50555	Canine Control Supplies	650.00	0.00	650.00	0.00	0.00%
2402-50556	Canine Control Services	20,000.00	16,126.78	20,000.00	0.00	0.00%
2403-50105	Livestock Protection Supplies	50.00	0.00	50.00	0.00	0.00%
2403-50556	Livestock Protection Services	2,000.00	0.00	2,000.00	0.00	0.00%
01-2400-240X-xxxxx	<b>TOTAL OTHER PROTECTION EXPENSES</b>	<b>\$ 22,700.00</b>	<b>\$ 16,126.78</b>	<b>\$ 22,700.00</b>	<b>0.00</b>	<b>0.00%</b>
2900-50101	Salaries - CEMC	2,831.53	0.00	2,888.16	56.63	2.00%
2900-50103	Training	250.00	150.00	250.00	0.00	0.00%
2900-50530	Telephone	800.00	673.08	800.00	0.00	0.00%
2900-50555	Supplies	500.00	421.40	500.00	0.00	0.00%
2900-50556	Community Wellness	2,000.00	1,466.49	3,000.00	1,000.00	50.00%
2900-50656	Contracted Services	700.00	610.56	700.00	0.00	0.00%
01-2900-0000-XXXXX	<b>TOTAL EMERGENCY MANAGEMENT EXPENSES</b>	<b>\$ 7,081.53</b>	<b>\$ 3,321.53</b>	<b>\$ 8,138.16</b>	<b>1,056.63</b>	<b>14.92%</b>
2101-90000	Capital Purchases - Fire Equipment	76,230.00	65,661.62	117,050.00	40,820.00	53.55%
2101-90001	Capital Purchases - Vehicles	2,500.00	7,866.14	26,000.00	23,500.00	940.00%
2101-90002	Capital Purchases - Building	47,500.00	0.00	8,500.00	(39,000.00)	-82.11%
	<b>TOTAL PROTECTION CAPITAL EXPENSES</b>	<b>\$ 126,230.00</b>	<b>\$ 73,527.76</b>	<b>\$ 151,550.00</b>	<b>25,320.00</b>	<b>20.06%</b>
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>		<b>\$ 1,303,711.49</b>	<b>\$ 1,207,691.90</b>	<b>\$ 1,406,392.06</b>	<b>102,680.57</b>	<b>7.88%</b>

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
<b>BUILDING &amp; BYLAW SERVICES</b>						
2401-50101	Salaries - Building	80,335.32	76,385.98	94,818.74	14,483.42	18.03%
2401-50102	Benefits & Payroll Expenses	12,447.26	9,799.60	18,338.80	5,891.54	47.33%
2401-50103	Training	3,000.00	1,067.46	3,000.00	0.00	0.00%
2401-50104	Memberships	650.00	574.42	650.00	0.00	0.00%
2401-50105	Travel	1,200.00	211.68	1,000.00	(200.00)	-16.67%
2401-50200	Office Supplies	500.00	482.82	500.00	0.00	0.00%
2401-50510	Fuel	1,500.00	655.70	1,000.00	(500.00)	-33.33%
2401-50520	Insurance	1,890.00	2,636.00	3,720.15	1,830.15	96.83%
2401-50530	Telephone	1,000.00	945.52	1,000.00	0.00	0.00%
2401-50553	R & M Equipment Supplies	500.00	35.61	500.00	0.00	0.00%
2401-50554	R & M Equipment Service	500.00	213.18	500.00	0.00	0.00%
2401-50556	Services	500.00	0.00	500.00	0.00	0.00%
2401-50656	Contracted Services	3,000.00	2,718.27	3,000.00	0.00	0.00%
2401-53000	Rent Expense	7,000.00	7,000.00	7,000.00	0.00	0.00%
2401-63071	Depreciation	6,447.89	6,447.15	6,447.89	0.00	0.00%
2401-72000	Transfer to Building Reserve**	-	0.00	-	0.00	#DIV/0!
01-2400-2401-XXXXX	<b>TOTAL BUILDING EXPENSES</b>	<b>\$ 120,470.47</b>	<b>\$ 109,173.39</b>	<b>\$ 141,975.58</b>	<b>21,505.11</b>	<b>17.85%</b>
2404-50101	Salaries - Bylaw Services	42,340.71	27,185.46	106,732.50	64,391.79	152.08%
2404-50102	Benefits & Payroll Expenses	11,853.28	4,970.65	33,429.63	21,576.35	182.03%
2404-50103	Memberships/Training	1,000.00	0.00	1,000.00	0.00	0.00%
2404-50510	Fuel	0.00	0.00	2,000.00		
2404-50530	Telephone	0.00	0.00	1,000.00		
2404-50553	R & M Equipment Supplies	0.00	0.00	500.00		
2404-50554	R & M Equipment Service	0.00	0.00	1,500.00		
2404-50555	Miscellaneous Supplies	400.00	404.04	2,000.00	1,600.00	400.00%
2404-50556	Services(phone etc)	2,500.00	1,911.51	3,000.00	500.00	20.00%
2404-51010	Legal Fees	5,000.00	921.95	5,000.00	0.00	0.00%
01-2400-2404-XXXXX	<b>TOTAL BYLAW EXPENSES</b>	<b>\$ 63,093.99</b>	<b>\$ 35,393.61</b>	<b>\$ 156,162.13</b>	<b>93,068.14</b>	<b>147.51%</b>
2401-90000	Capital Purchase - Building Services	\$ -	\$ -	\$ -	0.00	#DIV/0!
2404-90000	Capital Purchase - By-Law	\$ -	\$ -	\$ 18,000.00	18,000.00	#DIV/0!
	<b>TOTAL BUILDING &amp; BYLAW CAPITAL EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,000.00</b>	<b>18,000.00</b>	<b>#DIV/0!</b>
<b>BUILDING &amp; BYLAW SERVICES</b>		<b>\$ 183,564.46</b>	<b>\$ 144,567.00</b>	<b>\$ 316,137.71</b>	<b>132,573.25</b>	<b>72.22%</b>
<b>TRANSPORTATION SERVICES</b>						
3000-63001	Depreciation Exp - Roads	352,332.58	352,173.61	335,550.40	(16,782.18)	-4.76%
3000-63011	Depreciation Exp - Bridges	39,960.59	36,772.59	36,772.59	(3,188.00)	-7.98%
3000-63012	Depreciation Exp - Culverts	19,230.06	19,460.33	30,224.55	10,994.49	57.17%
3000-63031	Depreciation Exp - Buildings	13,505.29	12,805.29	12,805.29	(700.00)	-5.18%
3000-63061	Depreciation Exp - Fleet	116,654.09	117,072.56	117,909.49	1,255.40	1.08%
3000-63071	Depreciation Exp - Equipment	12,404.54	13,668.17	13,419.44	1,014.90	8.18%
01-3000-0000-XXXXX	<b>TOTAL DEPRECIATION EXPENSES</b>	<b>\$ 554,087.15</b>	<b>\$ 551,952.55</b>	<b>\$ 546,681.76</b>	<b>(7,405.39)</b>	<b>-1.34%</b>
3101-50101	Salaries - Traffic Control Signs	18,684.80	15,495.06	20,004.91	1,320.11	7.07%
3101-50102	Ben & Payroll Exp - Traffic Control Signs	5,324.72	3,478.62	6,992.35	1,667.63	31.32%
3101-50400	Machine Expense- Traffic Control Signs	7,000.00	7,726.00	7,000.00	0.00	0.00%
3101-50555	Traffic Control - In House Expense Supplies	7,500.00	9,521.47	8,500.00	1,000.00	13.33%
3102-50101	Salaries - Guiderails	479.05	2,654.45	3,462.89	2,983.84	622.87%
3102-50102	Ben & Payroll Exp - Guiderails	64.62	263.59	535.24	470.62	728.29%
3102-50400	Machine Expense- Guiderails	1,000.00	3,707.50	1,000.00	0.00	0.00%
3102-50555	Guiderails - In House Expense Supplies	1,000.00	457.92	1,000.00	0.00	0.00%
3103-50101	Salaries -Tree Trimming	34,778.61	18,158.90	22,735.32	(12,043.29)	-34.63%
3103-50102	Ben & Payroll Expense - Tree Trimmng	9,854.58	4,000.01	7,873.49	(1,981.09)	-20.10%
3103-50400	Machine Expense - Tree Trimming	10,000.00	21,430.00	10,000.00	0.00	0.00%
3103-50555	Tree Trimming - In House Expense Supplies	4,000.00	462.74	4,000.00	0.00	0.00%
3103-50656	Tree Trimming - Contracted Services	20,000.00	8,140.80	20,000.00	0.00	0.00%
3104-50101	Salaries - Tree Planting	690.74	169.48	221.10	(469.64)	-67.99%
3104-50102	Ben & Payroll Expense - Tree Planting	216.35	40.02	81.26	(135.09)	-62.44%
3104-50400	Machine Expense- Tree Planting	300.00	80.00	300.00	0.00	0.00%
3104-50555	Tree Planting - In House Expenditures	1,500.00	1,180.42	1,500.00	0.00	0.00%
3105-50101	Salaries - Ditching	12,393.30	5,874.98	7,457.88	(4,935.42)	-39.82%
3105-50102	Ben & Payroll Expense - Ditching	4,086.02	1,266.28	2,527.23	(1,558.79)	-38.15%
3105-50400	Machine Expense - Ditching	6,000.00	8,860.00	6,000.00	0.00	0.00%
3105-50555	Ditching - In House Expenditures	1,000.00	0.00	2,000.00	1,000.00	100.00%
3105-50656	Ditching - Contracted Services	30,000.00	15,973.62	20,000.00	(10,000.00)	-33.33%
3106-50101	Salaries - Weed Control	16,717.02	13,776.90	17,972.79	1,255.77	7.51%
3106-50102	Ben & Payroll Expense - Weed Control	5,681.63	3,021.38	6,135.18	453.55	7.98%
3106-50400	Machine Expense - Weed Control	8,000.00	12,160.00	8,000.00	0.00	0.00%
3106-50555	Grass/Weed Control - In House Expenses-Supplies	2,000.00	1,671.51	3,000.00	1,000.00	50.00%
3106-50556	Grass/Weed Control Services incl Boundary Mtce Costs	12,500.00	13,963.16	14,000.00	1,500.00	12.00%
3107-50101	Salaries - Debris Cleanup	1,661.09	2,579.21	3,126.22	1,465.13	88.20%
3107-50102	Ben & Payroll Expense - Debris Clean up	409.29	594.94	1,145.23	735.94	179.81%
3107-50400	Machine Expenses - Debris Clean up	1,800.00	2,583.00	1,800.00	0.00	0.00%
3107-50555	Debris Cleanup - In House Expenses- Supplies	400.00	0.00	0.00	(400.00)	-100.00%

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
3108-50101	Salaries - Catchbasin/Storm Sewers	4,418.64	339.46	442.85	(3,975.79)	-89.98%
3108-50102	Ben & Payroll Expense - Catchbasin/Storm Sewers	1,611.82	80.13	162.71	(1,449.11)	-89.91%
3108-50400	Machine Expense - Catchbasin/Storm Sewers	700.00	264.00	700.00	0.00	0.00%
3108-50555	Catchbasin/Storm Sewers - In House Expenditures	1,000.00	0.00	1,000.00	0.00	0.00%
3108-50656	Catchbasin/Storm Sewers - Contracted Services	5,000.00	0.00	2,000.00	(3,000.00)	-60.00%
3109-50101	Salaries- Roadside Culvert Mtce	0.00	508.94	663.94	663.94	#DIV/0!
3109-50102	Ben & Payroll Expense - Roadside Culvert Mtce	0.00	116.52	236.60	236.60	#DIV/0!
3109-50400	Machine Expense - Roadside Culvert Mtce	200.00	620.00	200.00	0.00	0.00%
3109-50555	Roadside Culvert Mtce - In House Expenditures	1,000.00	0.00	3,000.00	2,000.00	200.00%
3110-50101	Salaries - Roadside Drain Mtce	745.05	362.02	472.28	(272.77)	-36.61%
3110-50102	Ben & Payroll Expense - Roadside Drain Mtce	197.19	82.97	168.48	(28.71)	-14.56%
3110-50400	Machine Expense - Roadside Drain Mtce	500.00	700.00	500.00	0.00	0.00%
3110-50656	Roadside Drain Mtce - Contracted Services	2,000.00	549.50	16,000.00	14,000.00	700.00%
01-3100-31XX-XXXXX		\$ 242,414.52	\$ 182,915.50	\$ 233,917.95	(8,496.57)	-3.50%
3301-50101	Salaries - Gravel Resurfacing	10,793.09	7,786.37	10,157.78	(635.31)	-5.89%
3301-50102	Ben & Payroll Expense - Gravel Resurfacing	3,177.23	1,752.88	3,559.38	382.15	12.03%
3301-50400	Machine Expense - Gravel Resurfacing	8,000.00	19,115.00	8,000.00	0.00	0.00%
3301-50555	Gravel Resurfacing - In House Expenditures	500.00	66.14	500.00	0.00	0.00%
3301-50656	Gravel Resurfacing - Contracted Services	316,250.00	274,629.04	350,000.00	33,750.00	10.67%
3302-50101	Salaries- Grading	29,187.66	29,043.14	35,656.69	6,469.03	22.16%
3302-50102	Ben & Payroll Expense - Grading	8,592.67	6,485.00	12,459.05	3,866.38	45.00%
3302-50400	Machine Expense- Grading	60,000.00	85,036.00	60,000.00	0.00	0.00%
3302-50555	Grading - In House Expenses - Supplies	500.00	0.00	0.00	(500.00)	-100.00%
3303-50101	Salaries- Patch /Washout	2,344.48	990.96	1,222.12	(1,122.36)	-47.87%
3303-50102	Ben & Payroll Expense- Patch/Washout	680.20	214.63	416.01	(264.19)	-38.84%
3303-50400	Machine Expense - Patch/Washout	5,000.00	1,644.00	5,000.00	0.00	0.00%
3303-50555	Patching/Washouts - In House Expenditures	300.00	0.00	0.00	(300.00)	-100.00%
3304-50101	Salaries - Dust Suppression	20,975.46	3,910.10	5,100.96	(15,874.50)	-75.68%
3304-50102	Ben & Payroll Expense- Dust Suppression	6,465.49	889.11	1,805.42	(4,660.07)	-72.08%
3304-50400	Machine Expense - Dust Suppression	20,000.00	8,295.00	20,000.00	0.00	0.00%
3304-50555	Dust Suppression - Supplies	500.00	366.22	500.00	0.00	0.00%
3304-50556	Dust Suppression - Boundary Mtce Services	500.00	0.00	0.00	(500.00)	-100.00%
3304-50656	Dust Suppression - Contracted Services	170,000.00	154,340.49	170,000.00	0.00	0.00%
01-3300-33XX-XXXXX	<b>TOTAL LOOSETOP MAINTENANCE EXPENSES</b>	<b>663,766.28</b>	<b>594,564.08</b>	<b>684,377.41</b>	<b>20,611.13</b>	<b>3.11%</b>
3401-50101	Salaries - Bridges & Culverts	805.80	1,405.20	1,833.17	1,027.37	127.50%
3401-50102	Ben & Payroll Expenses - Bridges & Culverts	254.98	318.63	647.01	392.03	153.75%
3401-50400	Machine Expenses - Bridges & Culverts	1,000.00	450.00	1,000.00	0.00	0.00%
3401-50555	Bridge/Culvert Repair In House Expenditures- Supplies	500.00	0.00	0.00	(500.00)	-100.00%
3401-50656	Bridge/Culvert Repair - Contracted Services	12,500.00	3,167.52	12,500.00	0.00	0.00%
01-3400-3401-XXXXX	<b>TOTAL BRIDGE &amp; CULVERT EXPENSES</b>	<b>\$ 15,060.78</b>	<b>\$ 5,341.35</b>	<b>\$ 15,980.18</b>	<b>919.40</b>	<b>6.10%</b>
3501-50101	Salaries - Shoulder Maintenance	8,265.61	2,925.16	3,816.05	(4,449.56)	-53.83%
3501-50102	Ben & Payroll Expense- Shoulder Maintenance	1,438.42	626.04	1,271.23	(167.19)	-11.62%
3501-50400	Machine Expense- Shoulder Maintenance	2,000.00	3,190.00	2,000.00	0.00	0.00%
3501-50555	Shoulder Maintenance In House Expenditures- Supplies	300.00	0.00	0.00	(300.00)	-100.00%
3501-50656	Shoulder Maintenance In House Expenditures- Contracted Services	0.00	0.00	10,000.00	10,000.00	#DIV/0!
3503-50101	Salaries - Patching	1,188.30	2,931.64	3,824.50	2,636.20	221.85%
3503-50102	Ben & Payroll Expense - Patching	371.86	650.81	1,321.53	949.67	255.38%
3503-50400	Machine Expense - Patching	500.00	1,499.00	500.00	0.00	0.00%
3503-50555	Patching In House Expenditures - Supplies	500.00	471.35	1,000.00	500.00	100.00%
3503-50656	Patching - Contracted Services	10,000.00	385.01	5,000.00	(5,000.00)	-50.00%
3504-50101	Salaries - Sweeping	3,760.39	3,817.04	4,979.56	1,219.17	32.42%
3504-50102	Ben & Payroll Expense - Sweeping	1,146.49	879.07	1,785.03	638.54	55.70%
3504-50400	Machine Expenses - Sweeping	3,500.00	3,360.00	3,500.00	0.00	0.00%
3504-50555	Sweeping - In House Expenditures	1,000.00	1,277.75	2,000.00	1,000.00	100.00%
3504-50556	Sweeping - Contracted Services	3,500.00	1,831.68	3,500.00	0.00	0.00%
01-3500-35XX-XXXXX	<b>TOTAL HARDTOP MAINTENANCE EXPENSES</b>	<b>\$ 37,471.07</b>	<b>\$ 23,844.55</b>	<b>\$ 44,497.90</b>	<b>7,026.83</b>	<b>18.75%</b>
3601-50101	Salaries - Snow Removal	37,822.94	90,213.60	83,219.82	45,396.88	120.02%
3601-50102	Ben & Payroll Expenses - Snow Removal	10,278.71	19,128.94	28,553.78	18,275.07	177.80%
3601-50400	Machine Expense - Snow Removal	65,000.00	202,204.00	65,000.00	0.00	0.00%
3601-50555	Snow Plowing/Removal - In House - Supplies	10,000.00	4,434.35	12,000.00	2,000.00	20.00%
3601-50656	Snow Plowing/Removal - Contracted Services	9,300.00	20,025.61	12,000.00	2,700.00	29.03%
3602-50101	Salaries- Sand/Salt	9,982.13	10,543.37	9,687.31	(294.82)	-2.95%
3602-50102	Ben & Payroll Expenses - Sand/Salt	2,738.04	2,036.85	3,194.48	456.44	16.67%
3602-50400	Machine Expense - Sand/Salt	14,000.00	26,600.00	14,000.00	0.00	0.00%
3602-50555	Sand/Salt - In House Expenditure Supplies	30,000.00	30,156.86	32,000.00	2,000.00	6.67%
3602-50656	Sand/Salt - Contracted Services	5,300.00	4,865.66	5,300.00	0.00	0.00%

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
3603-50101	Salaries - Scarifying	8,098.12	5,416.53	4,695.46	(3,402.66)	-42.02%
3603-50102	Ben & Payroll Expenses - Scarifying	2,204.44	1,178.22	1,662.95	(541.49)	-24.56%
3603-50400	Machine Expenses - Scarifying	18,000.00	16,185.00	18,000.00	0.00	0.00%
3603-50555	Scarifying In House Expenditures Supplies	7,000.00	17,127.74	7,000.00	0.00	0.00%
01-3600-36XX-XXXXX	<b>TOTAL WINTER CONTROL EXPENSES</b>	<b>\$ 229,724.38</b>	<b>\$ 450,116.73</b>	<b>\$ 296,313.80</b>	<b>66,589.42</b>	<b>28.99%</b>
3701-50656	Winter Standby - Contracted Services	15,000.00	16,006.85	15,000.00	0.00	0.00%
3702-50101	Salaries- Winter Patrol	22,416.06	21,099.69	23,501.38	1,085.32	4.84%
3702-50102	Ben & Payroll Expenses - Winter Patrol	6,226.14	4,772.71	8,578.00	2,351.86	37.77%
3702-50400	Machine Expenses - Winter Patrol	11,000.00	13,280.00	11,000.00	0.00	0.00%
3702-50555	Winter Patrol In House Expenditures	500.00	43.96	0.00	(500.00)	-100.00%
3703-50101	Salaries- Non Winter Patrol	9,997.44	15,296.47	18,486.73	8,489.29	84.91%
3703-50102	Ben & Payroll Expense - Non Winter Patrol	2,825.91	3,358.58	6,423.79	3,597.88	127.32%
3703-50400	Machine Expenses - Non Winter Patrol	4,000.00	9,887.00	4,000.00	0.00	0.00%
3703-50555	Non-Winter Patrol In House Expenditures	250.00	0.00	0.00	(250.00)	-100.00%
01-3700-37XX-XXXXX	<b>TOTAL PATROLLING EXPENSES</b>	<b>\$ 72,215.55</b>	<b>\$ 83,745.26</b>	<b>\$ 86,989.90</b>	<b>14,774.35</b>	<b>20.46%</b>
3811-50101	Salaries - 2020 Tandem	\$2,406.25	3,385.92	\$4,089.98	1,683.73	69.97%
3811-50102	Ben & Payroll Expenses - 2020 Tandem	\$715.13	717.09	\$1,364.33	649.20	90.78%
3811-50400	Machine Expenses- 2020 Tandem	\$500.00	3,195.00	\$500.00	0.00	0.00%
3811-50510	Fuel Charges - 2020 Tandem	\$15,285.00	12,342.70	\$15,590.00	305.00	2.00%
3811-50553	R & M Equip Supplies - 2020 Tandem	\$10,000.00	9,806.66	\$5,000.00	(5,000.00)	-50.00%
3811-50554	R & M Equip Services - 2020 Tandem	\$4,000.00	12,011.35	\$10,000.00	6,000.00	150.00%
3812-50101	Salaries Truck # 2(20)Ford PU(Op Manager)	\$401.62	174.78	\$228.01	(173.61)	-43.23%
3812-50102	Ben & Payroll Expense - # 2(20)Ford PU (Op Manager)	\$122.00	39.42	\$80.05	(41.95)	-34.39%
3812-50400	Machine Expenses- #2(20)Ford PU (Op Manager)	\$50.00	80.00	\$200.00	150.00	300.00%
3812-50510	Fuel Charges - #2(20)Ford PU -(Op Manager)	4,076.00	3,851.63	4,157.00	81.00	1.99%
3812-50553	Repairs & Mtce - Supplies #2(20)Ford PU (Op Manager)	1,500.00	81.41	1,500.00	0.00	0.00%
3812-50554	Repairs & Mtce - Services - Incl In House#2(20)Ford PU (Op Manager)	1,500.00	1,597.19	1,500.00	0.00	0.00%
3813-50101	Salaries- Dump Truck (T08)	3,880.88	1,468.07	1,915.18	(1,965.70)	-50.65%
3813-50102	Ben & Payroll Expense (T08)	1,147.82	324.76	659.45	(488.37)	-42.55%
3813-50400	Machine Expense (T08)	300.00	210.00	300.00	0.00	0.00%
3813-50510	Fuel Charges Dump Truck (T08)-	11,209.00	12,202.28	11,433.00	224.00	2.00%
3813-50553	Repairs & Mtce - Supplies Dump Truck (T08)	6,000.00	1,821.70	10,000.00	4,000.00	66.67%
3813-50554	Repairs & Mtce - Services - Incl In House Dump Truck (T08)	12,000.00	28,025.12	12,000.00	0.00	0.00%
3814-50101	Salaries - #3(19)Ford PU (Patrol)	565.22	854.60	1,114.88	549.66	97.25%
3814-50102	Ben & Payroll Expense #3(19)Ford PU (Patrol)	171.86	204.68	415.62	243.76	141.84%
3814-50400	Machine Expense - #3(19)Ford PU (Patrol)	200.00	160.00	200.00	0.00	0.00%
3814-50510	Fuel Charges - #3(19)FordPU-Patrol ( Patrol)	6,114.00	5,488.16	3,118.00	(2,996.00)	-49.00%
3814-50553	Repairs & Mtce - Supplies #3(19)Ford PU (Patrol)	1,500.00	169.89	750.00	(750.00)	-50.00%
3814-50554	Repairs & Mtce - Services - Incl In House #3(19) Ford PU (Patrol)	15,000.00	9,005.05	4,000.00	(11,000.00)	-73.33%
3815-50101	Salaries- Dodge (26) 5500	0.00	0.00	821.92	821.92	#DIV/0!
3815-50102	Ben & Payroll Expense -Dodge (26) 5500	0.00	0.00	293.30	293.30	#DIV/0!
3815-50400	Machine Expense - Dodge (26) 5500	0.00	0.00	1,000.00	1,000.00	#DIV/0!
3815-50510	Fuel Charges - Dodge (26) 5500	0.00	0.00	4,677.21	4,677.21	#DIV/0!
3815-50553	Repairs & Mtce - Dodge (26) 5500	0.00	0.00	2,000.00	2,000.00	#DIV/0!
3815-50554	Repairs & Mtce - Services - Incl In House - Dodge (26) 5500	0.00	0.00	3,000.00	3,000.00	#DIV/0!
3818-50101	Salaries- Grader #6(C18)	9,273.12	6,058.16	6,579.34	(2,693.78)	-29.05%
3818-50102	Ben & Payroll Expense -Grader #6(C18)	2,811.68	1,351.16	2,371.91	(439.77)	-15.64%
3818-50400	Machine Expense - Grader # 6(C18)	200.00	1,040.00	200.00	0.00	0.00%
3818-50510	Fuel Charges - Grader #6(C18 )(New)	16,304.00	18,247.30	16,630.00	326.00	2.00%
3818-50553	Repairs & Mtce - Supplies Grader #6(C18)	3,000.00	3,014.86	5,000.00	2,000.00	66.67%
3818-50554	Repairs & Mtce - Services - Incl In House - Grader #6(C18)	15,000.00	15,474.14	15,000.00	0.00	0.00%
3821-50101	Salaries- Service Truck(15)F450	892.77	190.19	0.00	(892.77)	-100.00%
3821-50102	Ben & Payroll Expense -Truck (15)F450	271.26	40.62	0.00	(271.26)	-100.00%
3821-50400	Machine Expense - Truck(15)F450	200.00	66.00	0.00	(200.00)	-100.00%
3821-50510	Fuel Charges - Service Truck (15)F450	4,585.50	3,961.75	0.00	(4,585.50)	-100.00%
3821-50553	Repairs & Mtce - Supplies Truck (15)F450	2,000.00	1,686.18	0.00	(2,000.00)	-100.00%
3821-50554	Repairs & Mtce - Services - Incl In House Truck(15)F450	3,000.00	9,836.05	0.00	(3,000.00)	-100.00%
3823-50101	Salaries - Grader #3(94)	4,843.29	2,610.87	3,406.04	(1,437.25)	-29.68%
3823-50102	Ben & Payroll Expenses Grader #3(94)	1,476.45	582.12	1,182.05	(294.40)	-19.94%
3823-50400	Machine Expense - Grader#3(94)	200.00	560.00	200.00	0.00	0.00%
3823-50510	Fuel Charges -Grader #3(94)	5,095.00	1,567.48	5,197.00	102.00	2.00%
3823-50553	Repairs & Mtce - Supplies - Grader #3(94)	2,000.00	1,588.51	2,000.00	0.00	0.00%
3823-50554	Repairs & Mtce - Services - Incl In House- Grader#3(94)	5,000.00	4,236.24	5,000.00	0.00	0.00%
3824-50101	Salaries - Grader # 4(12)	2,982.85	3,363.96	4,176.56	1,193.71	40.02%
3824-50102	Ben & Payroll Expense - Grader #4(12)	878.25	734.24	1,431.48	553.23	62.99%
3824-50400	Machine Expense - Grader #4(12)	200.00	1,140.00	200.00	0.00	0.00%
3824-50510	Fuel Charges Grader #4(12)	16,304.00	16,921.61	16,630.00	326.00	2.00%
3824-50553	Repairs & Mtce - Supplies - Grader# 4(12)	4,000.00	2,167.17	15,000.00	11,000.00	275.00%
3824-50554	Repairs & Mtce - Services - Incl In House - Grader# 4(12)	7,000.00	10,666.73	10,000.00	3,000.00	42.86%



		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
3825-50101	Salaries - Grader # 5(22)	2,752.95	3,069.96	2,497.88	(255.07)	-9.27%
3825-50102	Ben & Payroll Expense Grader #5(22)	811.47	675.78	881.58	70.11	8.64%
3825-50400	Machine Expense - Grader #5(22)	200.00	720.00	200.00	0.00	0.00%
3825-50510	Fuel Charges Grader #5(22)	16,304.00	15,594.50	16,630.00	326.00	2.00%
3825-50553	Repairs & Mtce - Supplies - Grader #5(22)	4,000.00	1,963.80	14,000.00	10,000.00	250.00%
3825-50554	Repairs & Mtce - Services - Incl In House - Grader#5(22)	6,000.00	6,557.06	6,000.00	0.00	0.00%
3831-50101	Salaries - Backhoe(420E)	2,627.25	1,891.27	2,467.27	(159.98)	-6.09%
3831-50102	Ben & Payroll Expenses - Backhoe(420E)	786.42	430.61	874.39	87.97	11.19%
3831-50400	Machine Expense - Backhoe (420E)	200.00	0.00	200.00	0.00	0.00%
3831-50510	Fuel Charges -Backhoe (420E)	6,114.00	4,928.03	6,236.00	122.00	2.00%
3831-50553	Repairs & Mtce - Supplies -Backhoe (420E)	2,000.00	1,163.98	4,000.00	2,000.00	100.00%
3831-50554	Repairs & Mtce - Services - Incl In House- Backhoe (420E)	5,000.00	8,409.25	7,000.00	2,000.00	40.00%
3835-50101	Salaries- Tractor (M110)	4,265.64	6,152.15	7,562.87	3,297.23	77.30%
3835-50102	Ben & Payroll Expense - Tractor (M110)	1,280.48	1,346.80	2,635.79	1,355.31	105.84%
3835-50400	Machine Expense - Tractor (M110)	100.00	1,919.00	100.00	0.00	0.00%
3835-50510	Fuel Charges - Tractor (M110)	3,362.70	3,447.41	3,430.00	67.30	2.00%
3835-50553	Repairs & Mtce - Supplies - Tractor (M110)	2,000.00	3,611.05	7,000.00	5,000.00	250.00%
3835-50554	Repairs & Mtce - Services - Incl In House - Tractor (M110)	2,000.00	1,901.29	2,000.00	0.00	0.00%
3840-50510	Fuel Charges - Moto(18)	305.70	0.00	0.00	(305.70)	-100.00%
3840-50555	R & M Supplies - Moto(18)	750.00	1,295.51	0.00	(750.00)	-100.00%
3842-50510	Wood Chipper - Fuel Charges	101.90	0.00	0.00	(101.90)	-100.00%
3842-50553	Repairs & Mtce - Supplies - Incl In House	300.00	191.71	0.00	(300.00)	-100.00%
3850-50101	Salaries- Garage	20,294.97	18,273.01	20,018.56	(276.41)	-1.36%
3850-50102	Ben & Payroll Expense - Garage	5,303.14	3,985.02	6,947.42	1,644.28	31.01%
3850-50400	Machine Expense - Garage	500.00	4,500.00	500.00	0.00	0.00%
3850-50550	Garage Repairs & Mtce - Supplies	3,000.00	8,178.54	3,000.00	0.00	0.00%
3850-50551	Repairs & Mtce - Services - Incl In House	3,000.00	2,468.62	3,000.00	0.00	0.00%
01-3800-38XX-XXXXX	<b>TOTAL EQUIPMENT MAINTENANCE EXPENSES</b>	<b>\$ 299,523.57</b>	<b>\$ 316,997.15</b>	<b>\$ 329,294.07</b>	<b>29,770.50</b>	<b>9.94%</b>
3901-50101	Salaries - Overhead	185,961.00	188,438.91	184,716.99	(1,244.01)	-0.67%
3901-50102	Benefits & Payroll Expenses	52,359.47	57,723.90	34,763.39	(17,596.08)	-33.61%
3901-50103	Training	15,000.00	5,069.67	15,000.00	0.00	0.00%
3901-50104	Memberships	1,800.00	1,945.58	2,300.00	500.00	27.78%
3901-50200	Office Supplies	500.00	410.49	500.00	0.00	0.00%
3901-50201	Wages - Tsf to Admin	10,000.00	0.00	10,000.00	0.00	0.00%
3901-50203	Training Supplies	500.00	0.00	500.00	0.00	0.00%
3901-50204	Clothing Allowance	1,800.00	438.73	1,800.00	0.00	0.00%
3901-50205	Health & Safety	5,000.00	3,308.34	5,000.00	0.00	0.00%
3901-50400	Machine Expenses	200.00	3,027.00	200.00	0.00	0.00%
3901-50500	Hydro Costs	4,080.00	3,257.13	4,080.00	0.00	0.00%
3901-50510	Heating Costs	10,200.00	14,354.11	11,000.00	800.00	7.84%
3901-50520	Insurance	40,678.97	40,917.35	45,056.95	4,377.98	10.76%
3901-50530	Communications	16,000.00	13,012.36	18,000.00	2,000.00	12.50%
3901-50555	Supplies	10,000.00	7,650.49	10,000.00	0.00	0.00%
3901-50556	Service	3,500.00	4,093.58	3,500.00	0.00	0.00%
3901-50559	Fuel Inventory	6,623.50	18,379.80	0.00	(6,623.50)	-100.00%
3901-50560	Equipment Inventory	2,000.00	0.00	0.00	(2,000.00)	-100.00%
3970-50101	Salaries - Custom Work	1,334.69	0.00	0.00	(1,334.69)	-100.00%
3970-50102	Ben & Payroll Expense - Custom Work	408.99	0.00	0.00	(408.99)	-100.00%
3970-50400	Machine Expense - Custom Work	1,000.00	0.00	1,000.00	0.00	0.00%
3970-50555	Custom Work - In House Expenditures	3,000.00	3,000.00	3,000.00	0.00	0.00%
3970-54100	Uncollectable Acct	500.00	0.00	500.00	0.00	0.00%
3900-72100	Transfer to Construction Reserve**	87,500.00	87,500.00	94,000.00	6,500.00	7.43%
3500-73000	Transfer to Equipment/Buildings Reserve/Excess			185,500.00	185,500.00	#DIV/0!
01-3900-39XX-XXXXX	<b>TOTAL OVERHEAD EXPENSES</b>	<b>\$ 459,946.62</b>	<b>\$ 452,527.44</b>	<b>\$ 630,417.33</b>	<b>170,470.71</b>	<b>37.06%</b>
4100-50556	Storm Sewers	8,000.00	6,545.12	8,000.00	0.00	0.00%
01-4100-XXXX-XXXXX	<b>TOTAL STORM SEWER EXPENSES</b>	<b>\$ 8,000.00</b>	<b>\$ 6,545.12</b>	<b>\$ 8,000.00</b>	<b>0.00</b>	<b>0.00%</b>
01-3500-9000-90000	Capital Purchases - Roads Projects	125,000.00	19,065.58	15,000.00	(110,000.00)	-88.00%
01-3500-0000-90000	Capital Purchases - Bridges/Culverts	474,500.00	387,325.87	1,331,500.00	857,000.00	180.61%
01-3500-0000-90000	Capital Purchases - Road Construction	65,450.00	0.00	247,000.00	181,550.00	277.39%
01-3800-0000-90000	Capitla Purchases - Vehicles	200,000.00	0.00	65,000.00	(135,000.00)	-67.50%
01-3900-0000-90000	Capital Purchases - Buildings	0.00	0.00	0.00	0.00	#DIV/0!
01-3900-0000-90000	Capitla Purchases - Equipment	102,000.00	94,087.00	154,000.00	52,000.00	50.98%
	<b>TOTAL ROAD DEPT CAPITAL EXPENSES</b>	<b>\$ 966,950.00</b>	<b>\$ 481,412.87</b>	<b>\$ 1,812,500.00</b>	<b>845,550.00</b>	<b>87.45%</b>
<b>TRANSPORTATION SERVICES</b>		<b>\$ 3,549,159.92</b>	<b>\$ 3,149,962.60</b>	<b>\$ 4,688,970.30</b>	<b>1,139,810.38</b>	<b>32.11%</b>
<b>WATER SYSTEM EXPENSES</b>						
4200-50556	Services	2,500.00	1,961.78	2,500.00	0.00	0.00%
01-4200-0000-XXXXX	<b>TOTAL WATER SYSTEM EXPENSES</b>	<b>\$ 2,500.00</b>	<b>\$ 1,961.78</b>	<b>\$ 2,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>WATER SYSTEM</b>		<b>\$ 2,500.00</b>	<b>\$ 1,961.78</b>	<b>\$ 2,500.00</b>	<b>0.00</b>	<b>0.00%</b>

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
<b>WASTE DISPOSAL &amp; RECYCLING</b>						
4300-50101	Salaries - Landfill	90,543.64	61,758.84	73,039.12	(17,504.52)	-19.33%
4300-50102	Benefits & Payroll Expenses	20,853.01	10,509.41	21,070.51	217.50	1.04%
4300-50103	Training	1,000.00	0.00	1,500.00	500.00	50.00%
4300-50104	Memberships	100.00	0.00	0.00	(100.00)	-100.00%
4300-50400	Machine Expenses	15,000.00	36,758.00	15,000.00	0.00	0.00%
4300-50520	Insurance	4,266.36	4,074.95	4,290.30	23.94	0.56%
4300-50530	Telephone	1,000.00	1,215.80	2,000.00	1,000.00	100.00%
4300-50500	Hydro Costs	0.00	99.11	3,000.00	3,000.00	#DIV/0!
4300-50555	Supplies	4,000.00	6,368.26	4,000.00	0.00	0.00%
4300-50556	Daily Operation Services	9,000.00	6,858.75	20,000.00	11,000.00	122.22%
4300-50590	Closure Costs	16,000.00	16,000.00	16,000.00	0.00	0.00%
4300-50656	Contracted Services - Waste Management	92,000.00	96,783.98	100,800.00	8,800.00	9.57%
	Contracted Services - Engineering (Monitoring)	27,000.00	23,926.17	24,000.00	(3,000.00)	-11.11%
	Contracted Services - Excavation Services	20,000.00	9,195.53	10,000.00	(10,000.00)	-50.00%
4300-73000	Transfer to Reserve - Future Landfill Expansion**	0.00		0.00	0.00	#DIV/0!
4300-63031	Depreciation Expense*	1,134.38	1,244.74	1,244.74	110.36	9.73%
01-4300-0000-XXXXX	<b>TOTAL WASTE DISPOSAL EXPENSES</b>	<b>\$ 301,897.39</b>	<b>\$ 274,793.54</b>	<b>\$ 295,944.67</b>	<b>(5,952.72)</b>	<b>-1.97%</b>
4400-50555	Supplies	25.00	0.00	0.00	(25.00)	-100.00%
4400-50556	Services	250.00	162.92	250.00	0.00	0.00%
4400-50656	Contracted Services	70,000.00	72,922.68	35,000.00	(35,000.00)	-50.00%
01-4400-0000-XXXXX	<b>TOTAL RECYCLING EXPENSES</b>	<b>\$ 70,275.00</b>	<b>\$ 73,085.60</b>	<b>\$ 35,250.00</b>	<b>(35,025.00)</b>	<b>-49.84%</b>
01-4300-0000-90000	<b>Capital Purchases - Landfill</b>	<b>318,450.00</b>	<b>50,584.11</b>	<b>192,000.00</b>	<b>(126,450.00)</b>	<b>-39.71%</b>
	<b>TOTAL WASTE DISPOSAL CAPITAL EXPENSES</b>	<b>\$ 318,450.00</b>	<b>\$ 50,584.11</b>	<b>\$ 192,000.00</b>	<b>(126,450.00)</b>	<b>-39.71%</b>
<b>WASTE DISPOSAL &amp; RECYCLING</b>		<b>\$ 690,622.39</b>	<b>\$ 398,463.25</b>	<b>\$ 523,194.67</b>	<b>(167,427.72)</b>	<b>-24.24%</b>
<b>CEMETERIES</b>						
5500-50101	Salaries - Cemteries	2,633.97	0.00	1,800.00	(833.97)	-31.66%
5500-50102	Benefits & Payroll Expenses - Cemeteries	526.79	0.00	450.00	(76.79)	-14.58%
5500-50400	Machine Time - Cemeteries	3,030.00	0.00	2,400.00	(630.00)	-20.79%
5500-50552	Grass Cutting - Cemeteries	3,000.00	2,379.63	3,000.00	0.00	0.00%
5500-50556	Services	12,000.00	925.39	12,000.00	0.00	0.00%
01-5500-0000-XXXXX	<b>TOTAL CEMETERY EXPENSES</b>	<b>\$ 21,190.76</b>	<b>\$ 3,305.02</b>	<b>\$ 19,650.00</b>	<b>(1,540.76)</b>	<b>-7.27%</b>
<b>CEMETERIES</b>		<b>\$ 21,190.76</b>	<b>\$ 3,305.02</b>	<b>\$ 19,650.00</b>	<b>(1,540.76)</b>	<b>-7.27%</b>
<b>PARKS &amp; RECREATION</b>						
7100-50101	Salaries - Parks (In-House Grass Cutting)	5,526.17	0.00	3,950.00	(1,576.17)	-28.52%
7100-50102	Benefits & Payroll Expenses (In-House Grass Cutting)	1,105.23	0.00	987.50	(117.73)	-10.65%
7100-50400	Machine Time - (In House Grass Cutting)	6,360.00	0.00	4,740.00	(1,620.00)	-25.47%
7100-50556	Services - Parks	1,000.00	0.00	1,000.00	0.00	0.00%
7100-63031/71	Depreciation - Parks	5,122.90	8,156.18	8,156.18	3,033.28	59.21%
7120-50510	Fuel Charges - 2019 Exmark Lawn Tractor	1,500.00	777.88	1,200.00	(300.00)	-20.00%
7120-50553	Repairs & Mtce - Supplies 2019 Exmark Lawn Tractor	200.00	724.16	500.00	300.00	150.00%
7120-50554	Repairs & Mtce - Services - 2019 Exmark Lawn Tractor	200.00	329.40	300.00	100.00	50.00%
7130-50510	Fuel Charges - 2019 Kubota Lawn Tractor	1,200.00	1,466.20	1,600.00	400.00	33.33%
7130-50553	Repairs & Mtce - Supplies 2019 Kubota Lawn Tractor	200.00	292.87	500.00	300.00	150.00%
7130-50554	Repairs & Mtce - Services - 2019 Kubota Lawn Tractor	200.00	433.16	500.00	300.00	150.00%
01-7100-0000-XXXXX	<b>TOTAL PARK EXPENSES</b>	<b>\$ 22,614.30</b>	<b>\$ 12,179.85</b>	<b>\$ 23,433.68</b>	<b>819.38</b>	<b>3.62%</b>
7101-50101	Salaries - Recreation - HCC	242,249.91	238,134.03	293,511.08	51,261.17	21.16%
7101-50102	Benefits & Payroll Expenses	69,914.46	60,421.60	87,877.31	17,962.85	25.69%
7101-50103	Training	1,000.00	0.00	2,500.00	1,500.00	150.00%
7101-50104	Memberships	300.00	194.00	300.00	0.00	0.00%
7101-50105	Travel	100.00	0.00	-	(100.00)	-100.00%
7101-50205	Health & Safety	500.00	765.14	500.00	0.00	0.00%
7101-50400	Machine Expenses	3,000.00	290.00	3,000.00	0.00	0.00%
7101-50500	Hydro Costs	83,000.00	73,229.70	85,000.00	2,000.00	2.41%
7101-50510	Heating Costs	39,000.00	23,887.23	40,000.00	1,000.00	2.56%
7101-50520	Insurance	28,839.86	28,621.44	32,065.16	3,225.30	11.18%
7101-50530	Telephone/Communications	2,500.00	2,474.73	3,000.00	500.00	20.00%
7101-50550	Cleaning Supplies	4,000.00	3,189.30	4,000.00	0.00	0.00%
7101-50553	Program Expenses	600.00	0.00	600.00	0.00	0.00%
7101-50554	Flowerbed Supplies	3,000.00	1,380.68	3,000.00	0.00	0.00%
7101-50555	Maintenance Supplies	13,000.00	9,331.21	14,000.00	1,000.00	7.69%
7101-50556	Contract Mtce Services	35,000.00	38,295.37	63,500.00	28,500.00	81.43%
7101-54100	Uncollectable Acct	500.00	0.00	500.00	0.00	0.00%
7101-57100	Profits Shared w/Local Groups	8,000.00	6,931.04	8,000.00	0.00	0.00%
7101-57200	Bar Supplies	10,000.00	8,826.75	10,000.00	0.00	0.00%
7101-57550	Booth Supplies	800.00	1,301.43	1,000.00	200.00	25.00%
63031-71	Depreciation Exp - Land/Equip/IT/Bldgs*	115,366.02	116,283.28	105,371.03	(9,994.99)	-8.66%

		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
7140-50510	Fuel Charges - 07 Ford Pickup	2,200.00	253.14	-	(2,200.00)	-100.00%
7140-50553	Repairs & Mtce - Supplies 07 Ford Pickup	200.00	0.00	-	(200.00)	-100.00%
7140-50554	Repairs & Mtce - Services - 07 Ford Pickup	1,000.00	0.00	-	(1,000.00)	-100.00%
7150-50510	Fuel Charges -15 Ford F450	-		4,200.00	4,200.00	#DIV/0!
7150-50553	Repairs & Mtce - Supplies 15 Ford F450	-		2,000.00	2,000.00	#DIV/0!
7150-50554	Repairs & Mtce - Services - 15 Ford F450	-		3,000.00	3,000.00	#DIV/0!
7160-50510	Fuel Charges -19 Ford F150	-	0.00	3,118.00	3,118.00	#DIV/0!
7160-50553	Repairs & Mtce - Supplies 19 Ford F150	-	0.00	750.00	750.00	#DIV/0!
7160-50554	Repairs & Mtce - Services - 19 Ford F150	-	0.00	4,000.00	4,000.00	#DIV/0!
7101-73000	Tsf to Reserves - Recreation Reserve**	-	0.00	-	0.00	#DIV/0!
01-71-7101-XXXXX	<b>TOTAL HOWICK ARENA EXPENSES</b>	<b>\$ 664,070.25</b>	<b>\$ 613,810.07</b>	<b>\$ 774,792.58</b>	<b>110,722.33</b>	<b>16.67%</b>
7102-50101	Salaries - Pool	56,525.66	36,962.86	39,504.82	(17,020.84)	-30.11%
7102-50102	Benefits & Payroll Expenses	12,827.20	4,865.90	8,694.78	(4,132.42)	-32.22%
7102-50103	Training	250.00	75.00	500.00	250.00	100.00%
7102-50104	Memberships	400.00	325.00	400.00	0.00	0.00%
7102-50200	Office Supplies	100.00	60.12	100.00	0.00	0.00%
7102-50205	Health & Safety	1,000.00	404.95	1,000.00	0.00	0.00%
7102-50500	Hydro Costs	4,000.00	4,156.11	4,000.00	0.00	0.00%
7102-50520	Insurance	1,025.68	1,105.68	1,296.25	270.57	26.38%
7102-50530	Telephone/Communications	1,500.00	1,248.84	1,500.00	0.00	0.00%
7102-50550	Cleaning Supplies	200.00	26.07	200.00	0.00	0.00%
7102-50555	Maintenance Supplies	3,500.00	3,416.61	2,800.00	(700.00)	-20.00%
7102-50556	Contract Mtce Services	3,000.00	1,431.58	3,000.00	0.00	0.00%
7102-50557	Chemicals	4,500.00	1,770.00	3,500.00	(1,000.00)	-22.22%
7102-57100	Fundraising Supplies	200.00	1,005.00	1,500.00	1,300.00	650.00%
01-71-7102-XXXXX	<b>TOTAL HOWICK POOL EXPENSES</b>	<b>\$ 89,028.54</b>	<b>\$ 56,853.72</b>	<b>\$ 67,995.85</b>	<b>(21,032.69)</b>	<b>-23.62%</b>
01-7100-7101-90000	Capital Purchases - Comm Ctr	99,000.00	6,874.55	105,865.00	6,865.00	6.93%
01-7100-7102-90000	Capital Purchases - Pool/Parks	8,000.00	16,360.62	0.00	(8,000.00)	-100.00%
	<b>TOTAL RECREATION CAPITAL EXPENSES</b>	<b>\$ 107,000.00</b>	<b>\$ 23,235.17</b>	<b>\$ 105,865.00</b>	<b>(1,135.00)</b>	<b>-1.06%</b>
7103-50101	Trails - Wages	5,700.76	0.00	2,000.00	(3,700.76)	-64.92%
7103-50102	Trails - Benefits	1,043.99	0.00	500.00	(543.99)	-52.11%
7103-50400	Trails - Machine Time	5,000.00	0.00	4,560.00	(440.00)	-8.80%
7103-50555	Trails - Supplies	4,000.00	1,812.44	3,500.00	(500.00)	-12.50%
7103-50556	Trails - Services	2,000.00	753.16	2,000.00	0.00	0.00%
7103-50656	Trails - Contracted Services	5,000.00	700.00	3,500.00	(1,500.00)	-30.00%
01-7100-7103-XXXXX	<b>TOTAL TRAIL EXPENSES</b>	<b>\$ 22,744.75</b>	<b>\$ 3,265.60</b>	<b>\$ 16,060.00</b>	<b>(6,684.75)</b>	<b>-0.293902989</b>
7201-50101	Salaries - Before & After School Program	57,998.30	54,353.73	59,164.56	1,166.26	2.01%
7201-50102	Benefits & Payroll Expenses	12,692.28	10,728.52	12,997.29	305.01	2.40%
7201-50103	Training	500.00	75.00	500.00	0.00	0.00%
7201-50104	Memberships	200.00	0.00	200.00	0.00	0.00%
7201-50550	Supplies - Snacks	2,300.00	2,205.56	2,500.00	200.00	8.70%
7201-50555	Supplies - Program	1,000.00	811.24	1,000.00	0.00	0.00%
7201-50556	Service	6,000.00	4,702.66	6,000.00	0.00	0.00%
01-7200-7201-XXXXX	<b>TOTAL BEFORE &amp; AFTER SCHOOL EXPENSES</b>	<b>\$ 80,690.58</b>	<b>\$ 72,876.71</b>	<b>\$ 82,361.85</b>	<b>\$ 1,671.27</b>	<b>0.020712083</b>
7202-50101	Salaries - Day Camp	32,288.26	22,580.80	34,554.62	2,266.36	7.02%
7202-50102	Benefits & Payroll Expenses	3,767.10	2,589.85	4,099.56	332.46	8.83%
7202-50103	Training	500.00	0.00	500.00	0.00	0.00%
7202-50104	Memberships	200.00	0.00	200.00	0.00	0.00%
7202-50555	Supplies	2,500.00	1,465.30	12,000.00	9,500.00	380.00%
7202-50556	Service	8,000.00	9,711.83	9,500.00	1,500.00	18.75%
01-7200-7202-XXXXX	<b>TOTAL DAY CAMP EXPENSES</b>	<b>\$ 47,255.36</b>	<b>\$ 36,347.78</b>	<b>\$ 60,854.18</b>	<b>13,598.82</b>	<b>0.28777307</b>
7300-50400	Ball Diamonds - Machine Time	\$ 3,267.00	\$ -	\$ 3,000.00	(267.00)	-8.17%
7300-50555	Ball Diamonds - Supplies	\$ 1,000.00	\$ 916.24	\$ 1,000.00	0.00	0.00%
7300-50556	Ball Diamonds - Services	\$ 500.00	\$ -	\$ 500.00	0.00	0.00%
01-7300-0000-XXXXX	<b>TOTAL BALL DIAMOND EXPENSES</b>	<b>\$ 4,767.00</b>	<b>\$ 916.24</b>	<b>\$ 4,500.00</b>	<b>(267.00)</b>	<b>-0.056010069</b>
<b>PARKS &amp; RECREATION</b>		<b>\$ 1,038,170.78</b>	<b>\$ 819,485.14</b>	<b>\$ 1,135,863.14</b>	<b>97,692.35</b>	<b>9.41%</b>
7500-50101	Salaries - Library	4,606.88	0.00	5,564.76	957.88	20.79%
01-7500-0000-XXXXX	<b>TOTAL LIBRARY EXPENSES</b>	<b>\$ 4,606.88</b>	<b>\$ -</b>	<b>\$ 5,564.76</b>	<b>957.88</b>	<b>20.79%</b>
<b>LIBRARY SERVICES</b>		<b>\$ 4,606.88</b>	<b>\$ -</b>	<b>\$ 5,564.76</b>	<b>957.88</b>	<b>20.79%</b>
<b>PLANNING &amp; DEVELOPMENT</b>						
8100-50554	Administration/Advertising	500.00	101.76	500.00	0.00	0.00%
8100-50555	Supplies & Promotional Items	1,500.00	1,458.12	1,500.00	0.00	0.00%
8100-50556	Planning Services	15,000.00	9,209.66	15,000.00	0.00	0.00%
8100-50557	Economic Development - Projects	7,000.00	3,968.71	7,000.00	0.00	0.00%
8100-50558	Miscellaneous Project Costs	500.00	8,835.62	500.00	0.00	0.00%
8100-51010	Legal Fees	1,500.00	1,831.68	1,500.00	0.00	0.00%
8100-72100	Transfer to Planning Reserve/EDC Reserves	0.00	0.00	0.00	0.00	#DIV/0!
01-8100-0000-XXXXX	<b>TOTAL PLANNING &amp; DEVELOPMENT EXPENSES</b>	<b>\$ 26,000.00</b>	<b>\$ 25,405.55</b>	<b>\$ 26,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>PLANNING &amp; DEVELOPMENT</b>		<b>\$ 26,000.00</b>	<b>\$ 25,405.55</b>	<b>\$ 26,000.00</b>	<b>0.00</b>	<b>0.00%</b>



		2025 Budget	2025 Actual	2026 Budget	Budget to Budget Change	Budget to Budget %
<b>MUNICIPAL DRAINS</b>						
8400-50101	Salaries - Municipal Drains	38,304.64	38,796.93	38,152.73	(151.91)	-0.40%
8400-50102	Benefits & Payroll Expenses	5,272.77	3,779.59	5,210.90	(61.87)	-1.17%
8400-50103	Training	0.00	0.00	0.00	0.00	#DIV/0!
8400-50104	Memberships	500.00	413.08	500.00	0.00	0.00%
8400-50400	Miscellaneous Expenses	500.00	0.00	500.00	0.00	0.00%
8400-50555	Supplies	500.00	0.00	500.00	0.00	0.00%
8400-50556	Services	100.00	0.00	100.00	0.00	0.00%
8400-54100	Uncollectible Drains	5,000.00	5,000.00	10,000.00	5,000.00	100.00%
8401-63012	Depreciation Expense*	19,066.13	0.00	19,066.13	0.00	0.00%
8400-72100	Transfer to/from Drain Reserve				0.00	#DIV/0!
01-8400-0000-XXXXX	<b>TOTAL MUNICIPAL DRAIN EXPENSES</b>	<b>\$ 69,243.54</b>	<b>\$ 47,989.60</b>	<b>\$ 74,029.76</b>	<b>4,786.22</b>	<b>6.91%</b>
8500-50101	Salaries - Other Drains	500.00	0.00	500.00	0.00	0.00%
01-8500-0000-XXXXX	<b>TOTAL MISC DRAIN EXPENSES</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ 500.00</b>	<b>0.00</b>	<b>0.00%</b>
01-8400-0000-90000	Capital Purchases - Drains Road Crossings (Twp Portion)	201,500.00	0.00	201,500.00	0.00	0.00%
	<b>TOTAL DRAIN CAPITAL EXPENSES</b>	<b>\$ 201,500.00</b>	<b>\$ -</b>	<b>\$ 201,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>MUNICIPAL DRAINS</b>		<b>\$ 271,243.54</b>	<b>\$ 47,989.60</b>	<b>\$ 276,029.76</b>	<b>4,786.22</b>	<b>1.76%</b>
<b>TOTAL TOWNSHIP EXPENSES</b>		<b>\$ 8,352,859.12</b>	<b>\$ 6,753,963.54</b>	<b>\$ 9,837,012.76</b>	<b>1,484,153.64</b>	<b>15.09%</b>
<b>TOTAL OPERATING REVENUES</b>		<b>\$ 3,655,726.41</b>	<b>\$ 3,469,522.31</b>	<b>\$ 4,761,524.96</b>		
<b>TOTAL OPERATING EXPENSES</b>		<b>\$ 8,352,859.12</b>	<b>\$ 6,753,963.54</b>	<b>\$ 9,837,012.76</b>		
<b>TOTAL TO BE RAISED FROM TAXATION</b>		<b>\$ 4,697,132.71</b>		<b>\$ 5,075,487.80</b>	<b>378,355.09</b>	<b>8.06%</b>
<b>TOTAL SURPLUS/(DEFICIT)</b>			<b>-\$ 3,284,441.23</b>			<b>Levy Increase</b>
			Taxes to be raised	\$ 5,075,487.80		
			Weighted Assessment	507,039,111		
			<b>2026 Municipal Residential Rate</b>	<b>0.01001005</b>		
			2025 Municipal Residential Rate	0.00932555		
			Diff in rate	0.00068450		
				<b>7.34007%</b>		



**2026 BUDGET**  
Village Management Boards

Acct #	Description	2025		2026		
		Budget	Actual	Budget	Actual	
LAKELET						
9000-33810	Reserve Transfer					Res Balance Opening \$ 2,525.03
9000-41000	Taxation	1,300.00	1,300.02	1,300.00		
	TOTAL REVENUES	1,300.00	1,300.02	1,300.00	0.00	Closing \$2,525.03
9000-50500	Streetlights - Lakelet	1,300.00	591.60	1,300.00		
9000-54100	Tax Write Off					
9000-73000	Str Light Repymt to Reserve					
	TOTAL EXPENSES	1,300.00	591.60	1,300.00	0.00	
	YEAR END SURPLUS/DEFICIT	\$ -	\$ 708.42	\$ -	\$ -	
FORDWICH						
9200-33810	Reserve Transfer	7,000.00	0.00	29,500.00	0.00	Res Balance  Opening \$70,394.31
9200-41000	Taxation	40,980.00	40,980.00	40,850.00		
9200-41010	Taxation - Supps & Omits/Adjust					
9200-43100	General Revenue	1,400.00	2,275.00	1,450.00		
9200-46100	Sale of Equipment (to Recreation)	17,000.00				
	TOTAL REVENUES	66,380.00	43,255.00	71,800.00	0.00	Closing \$ 40,894.31
9200-50500	Streetlights	9,000.00	6,562.34	9,000.00		
9200-50551	Streetlight Maintenance	2,500.00	-322.53	2,500.00		
9200-50552	Grass Cutting	4,400.00	3,735.00	4,400.00		
9200-50555	Supplies	2,500.00	3,117.49	2,500.00		
9200-50556	Services	20,800.00	10,187.91	20,800.00		
9200-54100	Tax Write Off		17.30			
9200-63031	Depreciation - Building	1,200.00	1,027.52	1,100.00		
9200-63071	Depreciation - Equipment	1,980.00	3,429.31	2,000.00		
9200-90000	Capital Projects	24,000.00	0.00	29,500.00		
9200-73000	Str Light Repymt to Reserve					
	TOTAL EXPENSES	66,380.00	27,754.34	71,800.00	0.00	
	YEAR END SURPLUS/DEFICIT	\$ -	15,500.66	\$ -	\$ -	
GORRIE						
9300-33810	Reserve Transfer	2,000.00	0.00	9,500.00		Res Balance Opening \$ 74,574.45
9300-41000	Taxation	48,500.00	48,500.00	45,500.00		
9300-41010	Taxation - Supps & Omits					
	TOTAL REVENUES	50,500.00	48,500.00	55,000.00	0.00	Closing \$65,074.45
9300-50500	Streetlights	9,000.00	8,146.48	9,000.00		
9300-50551	Streetlight Maintenance	1,500.00	227.61	6,500.00		
9300-50552	Grass Cutting	4,850.00	0.00	5,000.00		
9300-50555	Supplies	3,500.00	3,773.26	5,000.00		
9300-50556	Services	14,650.00	13,007.63	20,000.00		
9300-54100	Tax Write Off		93.28			
9300-90000	Capital Projects	17,000.00	0.00	9,500.00		
9300-73000	Str Light Repymt to Reserve					
	TOTAL EXPENSES	50,500.00	25,248.26	55,000.00	0.00	
	YEAR END SURPLUS/DEFICIT	\$0.00	\$ 23,251.74	\$ -	\$ -	
WROXETER						
9400-33810	Reserve Transfer					Res Balance Opening \$85,662.53 Budget Tsf
9400-41000	Taxation	56,500.00	56,500.00	57,000.00		
9400-41010	Supplemental Taxation					
	TOTAL REVENUES	56,500.00	56,500.00	57,000.00	0.00	Sur/Def Tsf  Closing \$85,662.53
9400-50500	Streetlights	10,000.00	10,211.21	10,000.00		
9400-50551	Streetlight Maintenance	5,000.00	1,628.53	4,500.00		
9400-50552	Grass Cutting	5,000.00	2,543.78	5,000.00		
9400-50555	Supplies	1,500.00	897.67	1,500.00		
9400-50556	Services	29,000.00	36,507.71	30,000.00		
9400-50557	Wroxeter Dam Supplies	4,000.00	4,545.19	4,000.00		
9400-50558	Wroxeter Dam Services	2,000.00	2,582.71	2,000.00		
9400-54100	Tax Write Off		30.58			
9400-72000	Capital Projects					
9400-73000	Str Light Repymt to Reserve					
	TOTAL EXPENSES	56,500.00	58,947.38	57,000.00	0.00	
	YEAR END SURPLUS/DEFICIT	\$ -	-\$ 2,447.38	\$ -	\$ -	
VILLAGE MANAGEMENT BOARDS		\$ -	\$ 37,013.44	\$ -	\$ -	

**Belmore Community Centre  
2026 Budget**

**Revenue**

Ball Park	\$800.00
Ice Rentals	\$52,000.00
Hall	\$20,000.00
Misc/Donations	<u>\$127,000.00</u>
<b>Total Revenue</b>	<b>\$199,800.00</b>

**Expenses**

Administration	\$1,800.00
Advertising	\$0.00
Bank Charges	\$0.00
Fuel	\$1,100.00
Fundraising Expenses	\$0.00
Hydro	\$54,100.00
Insurance	\$31,100.00
Misc	\$9,200.00
Propane	\$27,200.00
R & M Supplies	\$14,600.00
R & M Service	\$27,300.00
Telephone	\$2,700.00
Capital Projects	<u>\$30,000.00</u>
<b>Total Expenses</b>	<b>\$199,100.00</b>

Capital Projects Include:

Compressor Rebuild	\$10,000.00
Bar Cooler	\$8,000.00
Arena Boards	<u>\$12,000.00</u>
	<b>\$30,000.00</b>



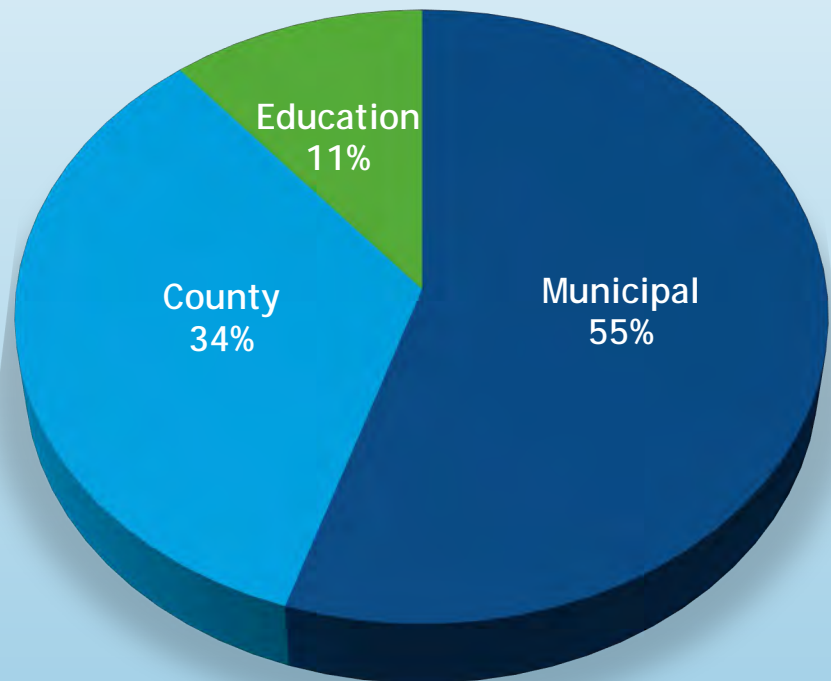
**Howick**  
TOWNSHIP

# 2026 Budget

Draft #3

February 10, 2026

# Property Tax Dollars Allocation



The property tax bill contains 3 separate portions:

- 55% to pay for services provided by the Township of Howick
- 34% goes to pay for Huron County services
- 11% is allocated to School Boards for education

The County's 2026 tax rate has not yet been approved. The 2026 Education tax rate will remain unchanged.

# 2026 Budget Highlights

The budget as presented includes a 5.340% + 2% capital levy tax rate increase for 2026. The table below details the change in the total taxes collected over the past 5 years:

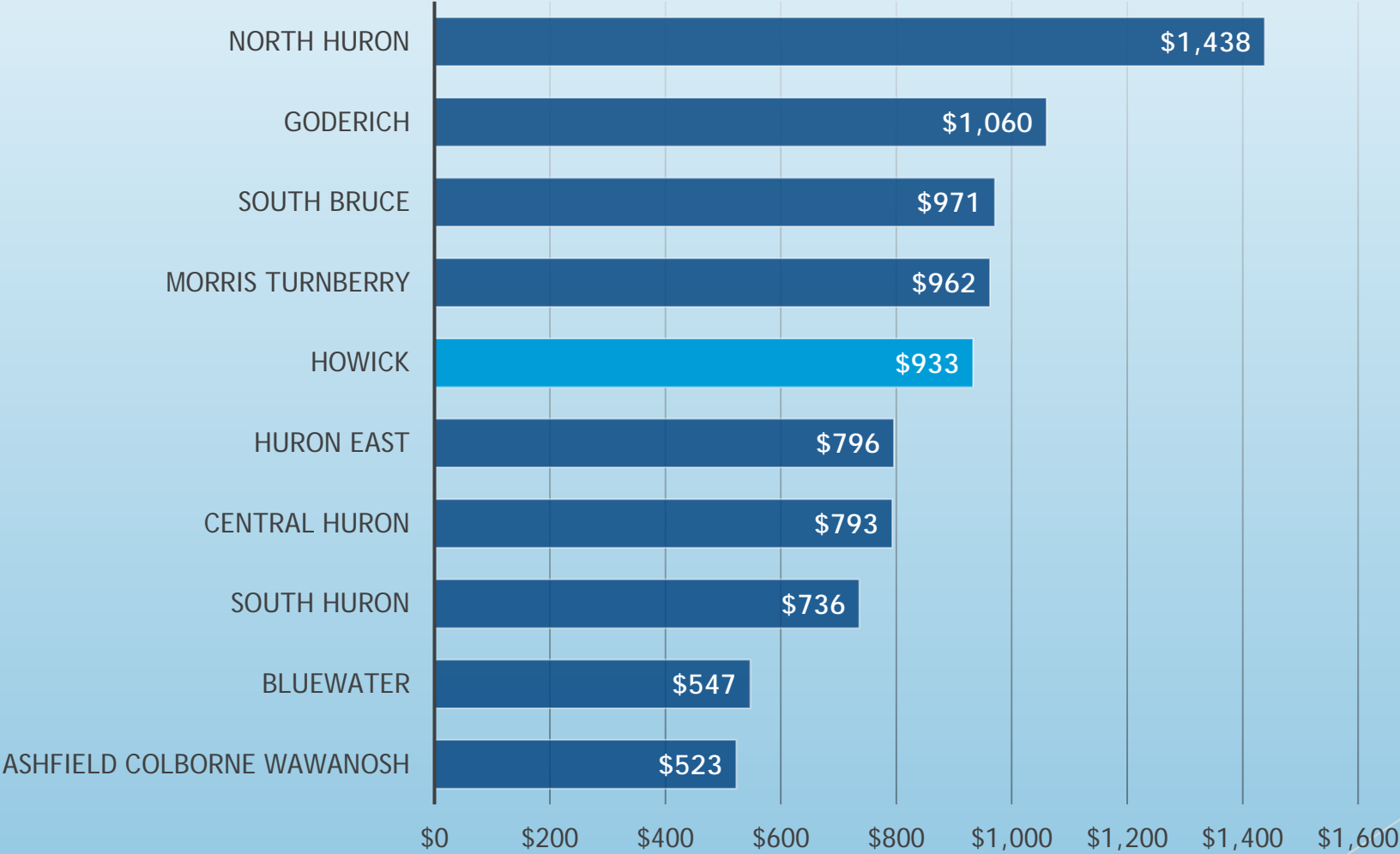
Year	Total Municipal Levy	Year over Year % Change	Local Municipal Tax Rate	Year over Year % Change
2022	3,744,611	1.98%	0.007705570	2.601%
2023	4,026,295	7.54%	0.008127740	5.479%
2024	4,318,790	7.25%	0.008679820	6.793%
2025	4,701,819	8.87%	0.009325546	7.439%
Draft 2026	5,075,488	8.06%	0.010010052	7.340%

# 2026 Budget Highlights

For the 2026 taxation year, MPAC will once again hold current assessment values. The above tax rates equate to the following total annual impact on the average assessed home in the Township of Howick.

Year	Average Assessed Home	Local Municipal Tax Rate	Local Municipal Tax Amount	Local Municipal Tax Amount Change
2022	210,000	0.007705570	\$1,618	\$41
2023	210,000	0.008127740	\$1,707	\$89
2024	210,000	0.008679820	\$1,823	\$116
2025	210,000	0.009325546	\$1,958	\$136
Draft 2026	210,000	0.010010052	\$2,102	\$144

# 2025 Municipal Taxes per \$100,000 CVA





# Where your 2026 Municipal tax dollars go



- \$29 Capital Contributions
- \$27 Roads and Transportation
- \$16 Police, Fire & Protective Services
- \$11 Recreation, Parks & Facilities
- \$11 General Government & Administration
- \$5 Waste & Recycling
- \$1 Planning & Development

# Capital Budget

The capital budget represents the Municipality's plan to purchase, build, maintain, repair and replace assets and infrastructure. The capital budget directly and indirectly impacts the operating budget as funds are needed to cover day-to-day operating expenses associated with the asset.

The 2026 capital budget is funded through a combination of:

- 80% from Reserves
- 19% from Grants (OCIF, CCBF-Gas Tax & Modernization)
- 1% from Taxation

	2025 Budget	2026 Budget	Budget to Budget Change	Budget to Budget %
Capital Projects	\$1,954,930	\$2,833,415	\$878,485	44.94%

# 2026 Capital Projects

- IT Review & Council Chamber Technology Upgrade
- Purchase of Land for future Fire Hall location
- Fire Equipment
- UTV Trailer for Fire Department
- By-Law Vehicle
- CLI Storm Sewer Study
- Asphalt for a section of George Street and Huron Bruce Road
- Orange Hill Road Culvert #29 Replacement
- Spencetown Road Bridge #11 Repairs
- Engineering Toll Gate Line Bridge #8
- Ford F150 Pickup for Public Works
- Roadside Flail Mower and Boom Arm for Grader
- Utility Trailer for Recreation
- Generator Transfer Switches
- Truck Watering System and Beautification Project
- Landfill Improvement Phase 2 (Project to be completed in 2026)

# **2026 Operating Budget**

# General Government & Administration

	2025 Budget	2026 Budget	Budget to Budget Change	Budget to Budget %
Revenue	\$902,402	\$962,052	\$59,650	6.61%
Expenses	\$1,027,289	\$1,084,710	\$57,421	5.59%

## Revenue

- OMPF Funding increased from \$475,800 in 2025 to \$516,000 in 2026
- OCIF Funding increased from \$193,502 in 2025 to \$212,852 in 2026

## Expenses

- 2026 Election expense of \$20,000
- New Community Improvement/Beautification Façade Grant of \$7,500
- Computer support increased by \$18,000 due to increased IT/Computer Software costs

# Police, Fire & Protective Services

	2025 Budget	2026 Budget	Budget to Budget Change	Budget to Budget %
Revenue	\$158,930	\$246,300	\$87,370	55.0%
Expenses	\$1,361,046	\$1,704,530	\$343,484	25.2%

## Revenue

- Fire Protection Grant in the amount of \$16,800
- Building Permit projected revenue increased
- Recouping By-Law wages and expenses from another municipality

## Expenses

- OPP Services increased by \$61,383
- MVCA Levy increased by 6.72%
- SVCA Levy increased by 1.6%
- Administrative Assistant for Fire, By-Law, Building additional Salaries & Benefits
- New Full-Time By-law position salary & benefits

# Roads & Transportation

	2025 Budget	2026 Budget	Budget to Budget Change	Budget to Budget %
Revenue	\$383,750	\$373,750	-\$10,000	-2.61%
Expenses	\$2,584,710	\$2,876,470	\$291,760	11.29%

## Revenue

- Transfer of PW F450 Truck to Recreation (Rental to Operations)

## Expenses

- Increased roadside drain maintenance for Leonard Award Drain & Ira Schaefer Drain cleanouts
- Maintenance Gravel increased by \$33,750
- Engine work required for Grader C12
- New Tires required for Grader C22, Backhoe 420E & Tractor M110GX
- Includes 2% Capital Infrastructure Levy Transfer to Road Construction Reserve
- Includes transfer of \$150,000 to Road Equipment Reserve for future Dump Truck

# Waste & Recycling

	2025 Budget	2026 Budget	Budget to Budget Change	Budget to Budget %
Revenue	\$191,000	\$125,000	-\$66,000	-34.56%
Expenses	\$372,172	\$331,195	-\$40,977	-11.01%

## Revenue

- No longer receiving payments from Circular Materials Agreement after Dec 31, 2025

## Expenses

- Decreased the cost of Recycling as there is no longer a charge for roadside pickup, but there will still be a cost for Recycling collected at the landfill



# Recreation, Parks & Facilities

	2025 Budget	2026 Budget	Budget to Budget Change	Budget to Budget %
Revenue	\$267,408	\$323,823	\$56,415	21.10%
Expenses	\$956,968	\$1,055,213	\$98,245	10.27%

## Revenue

- Before & After School Revenue increased due to increased participation
- Huron County Grant of \$10,000
- Grant of \$16,865

## Expenses

- New Full-Time Day Care position
- Administrative Assistant Recreation position additional Salaries & Benefits
- Reallocation of 2015 Ford F450 and 2019 Ford F150 operating expenses
- Includes spending of \$10,000 Huron County Grant

# Planning & Development

	2025 Budget	2026 Budget	Budget to Budget Change	Budget to Budget %
Revenue	\$37,350	\$37,350	\$0	0.00%
Expenses	\$95,744	\$100,530	\$4,786	4.99%

## Revenue

- No change

## Expenses

- Increased Unrecoverable Drain expense to write-off small balances not invoiced within 5-year timeframe

# 2026 Municipal Budget Financial Summary

Proposed Revenue	\$4,761,524.96
Proposed Expenses	\$9,837,012.76
Amount to be raised from Taxation	\$5,075,487.80

2026 Municipal Tax Rate Increase  
= 5.34% + 2% Capital Infrastructure Levy

# Questions?



**Corporation of the Township of Howick**

**By-law No. 9-2026**

---

**A By-law to Adopt the 2026 Budget for the Township of Howick**

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**WHEREAS** in accordance with Section 290 of the *Municipal Act, 2001*, as amended, the Corporation of the Township of Howick, hereinafter referred to as "the Township of Howick", shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the Municipal Corporation; and

**AND WHEREAS** in accordance with Section 290 of the *Municipal Act, 2001* Council has considered the sums required during the year for Municipal purposes and is prepared to pass a budget for the year 2026; and

**AND WHEREAS** it is now necessary to adopt the estimates of revenue and expenditures for tax supported and user pay services for the Township of Howick;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF HOWICK HEREBY ENACTS AS FOLLOWS:**

1. That having duly approved the 2026 Municipal Operating Budget as set out in Schedule "A", Howick Township Council adopts the sum of five million, seventy-five thousand, four hundred eighty-eight dollars (\$5,075,488) as the estimate of the Property Tax Levy required during the year 2026 for the general purposes of the Township of Howick.
2. That for the year 2026, the 2026 Municipal Capital Budget is hereby adopted in the amount of \$2,833,415 as set out in Schedule "B."
3. That Schedules "A" and B" attached hereto form and become part of this by-law.
4. That this by-law shall come into force and take effect immediately upon final passing.

**Read a first and second time this 10th day of February, 2026.**

**Read a third time and finally passed this 10th day of February, 2026.**

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**Reeve Doug Harding**

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**CAO/Clerk Caitlin Gillis**



## 2026 OPERATING BUDGET

Revenues	2025		2026
	Budget	Actual	Budget
General Government	\$426,602.00	\$519,081.91	\$445,952.00
OMPF Grant	\$475,800.00	\$475,800.00	\$516,100.00
Protection Services	\$60,930.45	\$69,588.30	\$81,800.00
Building & Bylaw	\$98,000.00	\$168,411.64	\$164,500.00
Transportation	\$383,750.00	\$607,050.34	\$373,750.00
Waste Disposal & Recycling	\$191,000.00	\$190,655.90	\$125,000.00
Cemeteries	\$8.00	\$0.00	\$8.00
Parks & Recreation	\$267,399.96	\$346,893.58	\$323,814.96
Planning & Development	\$15,000.00	\$17,799.45	\$15,000.00
Municipal Drains	\$22,350.00	\$0.00	\$22,350.00
Reserve Transfers	\$1,714,886.00	\$1,074,241.19	\$2,693,250.00
<b>Totals</b>	<b>\$3,655,726.41</b>	<b>\$3,469,522.31</b>	<b>\$4,761,524.96</b>

Total Revenue including Taxes Raised

Expenses	2025		2026
	Budget	Actual	Budget
General Government	\$1,262,088.89	\$955,131.70	\$1,436,710.36
Protection Services	\$1,303,711.49	\$1,207,691.90	\$1,406,392.06
Building & Bylaw	\$183,564.46	\$144,567.00	\$316,137.71
Transportation	\$3,549,159.92	\$3,149,962.60	\$4,688,970.30
Water Systems	\$2,500.00	\$1,961.78	\$2,500.00
Waste Disposal & Recycling	\$690,622.39	\$398,463.25	\$523,194.67
Cemeteries	\$21,190.76	\$3,305.02	\$19,650.00
Parks & Recreation	\$1,042,777.66	\$819,485.14	\$1,141,427.90
Planning & Development	\$26,000.00	\$25,405.55	\$26,000.00
Municipal Drains	\$271,243.54	\$47,989.60	\$276,029.76
<b>Totals</b>	<b>\$8,352,859.12</b>	<b>\$6,753,963.54</b>	<b>\$9,837,012.76</b>

Net Costs	2025		2026
	Budget	Actual	Budget
General Government	\$1,355,199.11	\$1,113,991.40	\$2,218,591.64
Protection Services	-\$1,242,781.04	-\$1,138,103.60	-\$1,324,592.06
Building & Bylaw	-\$85,564.46	\$23,844.64	-\$151,637.71
Transportation	-\$3,165,409.92	-\$2,542,912.26	-\$4,315,220.30
Waste Disposal & Recycling	-\$499,622.39	-\$207,807.35	-\$398,194.67
Misc/Water/Cemeteries	-\$23,682.76	-\$5,266.80	-\$22,142.00
Parks & Recreation	-\$775,377.70	-\$472,591.56	-\$817,612.94
Planning & Development	-\$11,000.00	-\$7,606.10	-\$11,000.00
Municipal Drains	-\$248,893.54	-\$47,989.60	-\$253,679.76
<b>Totals</b>	<b>-\$4,697,132.71</b>	<b>-\$3,284,441.23</b>	<b>-\$5,075,487.80</b>

## Schedule B to By-law 9-2026

2026 CAPITAL BUDGET		Funding Sources								
		Reserves				Operating				
Item	Budget	Reserves	Gas Tax	Modernization	Accessibility	OCIF	Covid-19	Grants	Taxation	Total
<b><u>Administration</u></b>										
Property & Legal for future Fire Hall	300,000	300,000								300,000
IT Review & Council Chamber Technology Update	48,000			48,000						48,000
Council Ipads x4	4000			4,000						4,000
<b>Total Administration</b>	<b>352,000</b>	<b>300,000</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>352,000</b>
<b><u>Fire/By-Law</u></b>										
Hoses	3,000	3,000								3,000
Helmets	1,250	1,250								1,250
Vehicle Upgrades	2,000	2,000								2,000
Bunker Gear	10,000	10,000								10,000
Building Upgrades	8,500	8,500								8,500
Radio Upgrades	40,000	40,000								40,000
Dry Hydrants	30,000	30,000								30,000
Cancer Prevention Equip/Infrast Modern (Fire Protection Grant)	16,800							16,800		16,800
Enclosed Trailer for UTV-2	16,000								16,000	16,000
Shelving/Cabinets/Lighting for vehicles	15,000	15,000								15,000
F-150 Accessories	9,000	9,000								9,000
By-Law Vehicle	15,000	15,000								15,000
By-Law Laptop/Docking Station	3,000	3,000								3,000
<b>Total Fire/By-Law</b>	<b>169,550</b>	<b>136,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,800</b>	<b>16,000</b>	<b>169,550</b>
<b><u>Transportation</u></b>										
F150 Pickup	65,000	65,000								65,000
<b>Total Transportation</b>	<b>65,000</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>
<b><u>Road Projects</u></b>										
CLI Storm Sewer Study	15,000	15,000								15,000
Huron Bruce Rd - Belmore to Forest Line - Asphalt Replacement	170,000	170,000								170,000
George Street -Victoria to Dead End - Asphalt Replacement	77,000	77,000								77,000
Orange Hill Road Culvert #29	435,000	222,000				213,000				435,000
Spencetown Road Bridge #11	880,000	759,000	121,000							880,000
Toll Gate Line Bridge #8 - Engineering	16,500	16,500								16,500
<b>Total Road Projects</b>	<b>1,593,500</b>	<b>1,259,500</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,593,500</b>
<b><u>Road Equipment</u></b>										
Roadside Flail Mower	24,000	24,000								24,000
Boom Arm Mower for Grader	130,000	130,000								130,000
<b>Total Road Equipment</b>	<b>154,000</b>	<b>154,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154,000</b>
<b><u>Total Public Works</u></b>	<b>1,812,500</b>	<b>1,478,500</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,812,500</b>

# Schedule B to By-law 9-2026

2026 CAPITAL BUDGET		Funding Sources								
		Reserves				Operating				
Item	Budget	Reserves	Gas Tax	Modernization	Accessibility	OCIF	Covid-19	Grants	Taxation	Total
<b>Recreation</b>										
Utility Trailer	4,000	4,000								4,000
Generator Transfer Switches (Pending Emergency Mgmt Grant)	50,000	50,000								50,000
Truck Watering System (ROD Grant)	3,000	3,000								3,000
Beautification Project (ROD Grant)	48,865	32,000						16,865		48,865
<b>Total Recreation</b>	<b>105,865</b>	<b>89,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,865</b>	<b>0</b>	<b>105,865</b>
<b>Landfill</b>										
Update ECA	30,000		30,000							30,000
Gravel	55,000		55,000							55,000
New Bin Area - Cement Work	66,000	66,000								66,000
Laptop	5,000	5,000								5,000
Security Lighting/Cameras/Hydro	21,000		21,000							21,000
Perimeter Fencing	15,000		15,000							15,000
<b>Total Landfill</b>	<b>192,000</b>	<b>71,000</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>192,000</b>
<b>Drains - Road Crossings</b>										
Metcalfe Wright (2022)	66,500	66,500								66,500
Weisner Drain	55,000	55,000								55,000
Weber Drain	70,000	70,000								70,000
#10	10,000	10,000								10,000
<b>Total Drains</b>	<b>201,500</b>	<b>201,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>201,500</b>
<b>Total Capital Projects</b>	<b>2,833,415</b>	<b>2,276,750</b>	<b>242,000</b>	<b>52,000</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>33,665</b>	<b>16,000</b>	<b>2,833,415</b>



# Belmore Arena Board Meeting MINUTES October 20, 2025

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Jeremy Underwood (*Chair*), Jenn Van Dyk (*Treasurer*), Kim Harris (*Rentals/Event Coordinator*), Brett McPherson (*Parks & Rec*), Chris Inglis (*Catering*), Ian Inglis (*Director at Large*), Lorne Underwood (*Chamber Rep*), Wanda Inglis (*Director at Large*), Marvin Grimes (*Howick Rep*), Mark Ireland (*South Bruce Rep*)

**Guests:** Nigel Van Dyk, Coreen Gautreau, Paul Inglis, Cheryl Robertson

**Regrets:** Darlene Loos, Randy Scott (*Vice Chair*), Kyra Wright (*Grants*), Lindsay Underwood (*Communications & Programming*), Dave Eadie (*Curling*), Heidi Dupuis (*Figure Skating*), Jamie McCallum (*Morris Turnberry Rep*)

**Secretary/Recorder:** Jenn Van Dyk (in Darlene's absence)

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	<b>Call to Order</b> <b>Approval of October 20, 2025 Agenda</b> - <b>Jeremy Underwood</b>		Meeting called to order: 8:07pm  Any Additions to Agenda? No  Motion to approve agenda: Kim, Ian. Carried.
8:02	<b>Approve Previous Mtg Minutes September 15, 2025 (attached)</b> - <b>Board</b>		Amendment to minutes: Randy was to speak to Belgrave Motion to approve minutes with amendment: Lorne, Marvin. Carried.
<b>Agenda Items</b>			
8:05	<b>Update Previous Action Items (below agenda items)</b> - <b>Jeremy Underwood</b>	<b>Standing</b>	Reviewed Action Items below.
	<b>Addition to Agenda</b> <b>Updated Arena Board Membership List</b> - <b>Chris Inglis/Jeremy Underwood</b>	<b>Information Sharing</b>	Chris has copies to hand out. Structure was born out of the save the ice campaign. Nigel put forth interest in being an arena board member if a position were to come up. Discussion about having an even number of voting members.
8:15	<b>Ice Rental Agreement Request</b> - <b>Chris Inglis (Rose Weber)</b>	<b>Discussion</b>	Request has been made by hockey teams for an ice rental agreement from Belmore. Chris obtained rental agreements from Howick and South Bruce. A draft has been forwarded to Township of Howick, to share with insurance for review. Hard copies of draft agreement shared with Board. Email motion to approve ice rental agreement will be sent out to arena board, along with any changes if requested by insurance or Howick.
8:20	<b>Correspondence</b> - <b>All</b>	<b>Standing</b>	- Cheryl Robertson: request to have a donation box placed in arena lobby to collect for the Dupuis family. - Motion to move lock box from the pavilion to the lobby for the winter

			<p>season: Chris, Mark. Carried.</p> <p>Gord to be requested to move lock box. Cheryl and others will make a sign/blurb to put on the box.</p> <ul style="list-style-type: none"> <li>- Paul Inglis – piano has not been tuned yet. Donna Inglis is coordinating piano tuning for other locations. Board agreed to having Donna getting the piano tuned.</li> </ul>
8:25	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	No updates.
8:35	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	<p>Motion to pay listed bills: Jenn, Kim. Carried.</p> <p>Motion to request from Belmore Chamber of Commerce \$40,000 for operating costs and the costs of the brine header when invoices are received: Jenn, Chris. Carried.</p> <p>Operating budget: draft budget to be sent to Howick ideally by end of month. Expenses to date have risen 7%. Last year draft budget had a 20% increase. No objections to moving forward with a 20% increase within draft budget.</p> <p>Capitol budget: items that may be included in 2026 capital budget include boards (grant application pending), bar fridge (Kim will look into pricing) and compressor rebuild.</p> <p>Bar mat and hall entrance mat: Jenn will get three quotes for each and email out to board for approval to purchase within this month due to many rentals coming up</p>
8:45	<b>Belmore Catering</b> - <i>Chris Inglis/Kim Harris</i>	<b>Committee Report</b>	Health inspection occurred this past month. Two things noted: (1) door of cooler can not be easily wiped down/made of wood, Warren will look after it, (2) pest control records are not on site, Jenn will ensure a copy of report is brought onsite each month.
8:55	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	<p>Discussion about flooring at end of the ice. Rubber is too thick and will catch on ice board doors. For now nothing will go in.</p> <p>Lawn tractor will be going for maintenance this fall, stored at Warrens and back to Belmore in the spring.</p>
9:05	<b>Parks Board</b> - <i>Brett McPherson</i>	<b>Committee Report</b>	Outdoor garbage cans – will be stored out in the ball park food booth.
9:15	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	<p>Bluetooth hook up now in the hall so music can play throughout the hall.</p> <p>Light in the cooler is out again.</p> <p>New signage for washroom lock box.</p> <p>New lobby bench top has been installed and in the lobby now. Old lobby bench still there and should be moved before skating.</p> <p>Pepsi moved and changed phone number, never notified anyone. Kim tracked down new number to place an order.</p>

<b>9:25</b>	<b>Ice Rentals &amp; Installation</b> - <i>Warren Weber</i>	<b>Committee Report</b>	Few things to do before ice goes in. Warren and crew looking after it.
<b>9:35</b>	<b>Belmore Curling</b> - <i>Dave Eadie</i>	<b>Committee Report</b>	No report
<b>9:45</b>	<b>Belmore Figure Skating</b> - <i>Heidi Dupuis, Andrea Warwick</i>	<b>Committee Report</b>	No report
<b>9:55</b>	<b>South Bruce</b> - <i>Mark Ireland</i>	<b>Committee Report</b>	New Teeswater water tower is up in the air, in operation next year. Subdivisions moving ahead in Mildmay and Teeswater. Some misinformation was published regarding a municipal drain and landowner; a correction should be in the local paper this week.
<b>10:00</b>	<b>Morris-Turnberry</b> - <i>Jamie McCallum</i>	<b>Committee Report</b>	No report.
<b>10:05</b>	<b>Howick</b> - <i>Marvin Grimes</i>	<b>Committee Report</b>	Applying for a grant to install a generator transfer switch in each arena within Howick (Howick and Belmore). A generator would then be rented in an emergency and building would be wired and ready for hook up.
<b>10:10</b>	<b>Communication</b> - <i>Lindsay Underwood</i>	<b>Committee Report</b>	No report
<b>10:15</b>	<b>Belmore Chamber of Commerce</b> - <i>Lorne Underwood / Chamber Member</i>	<b>Committee Report</b>	Homecoming presented final proceeds to Chamber this evening (total profit of \$128,269.94, which includes the 50/50 proceeds)

**Next Meeting – November 17, 2025 at 7:30pm**

**Adjournment of Meeting:**

**Motion to adjourn by:**

### **Previous Action Items**

<b>Lead</b>	<b>Agenda Item/Topic</b>	<b>Actions for Follow Up</b>
Jeremy/ Warren /Kim	<b>General Maintenance</b>	<p>20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container</p> <p>20240115: A plan has been set to close the gap in the table storage container.</p> <p>20240226: Paul did measurements and is to be fixing the gap.</p> <p>20240415: No update on Container</p> <p>20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it.</p> <p>20250818: Brady (Howick Twp) getting a price for rubber flooring from their suppliers. Used for players benches.</p> <p>20251020: rubber flooring is here. Will be installed by Belmore volunteers.</p> <p>20241118: Glass broken along top of timekeepers' box.</p>

Gord Harris / Paul Inglis	<b>Lobby Bench Steel</b>	<p>20240916: larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench.</p> <p>20250317: Jeremy mentioned to install bench top where it is</p> <p>20250616: To be completed this week.</p> <p>20250818: No update</p> <p>20251020: installed</p>
Chris/ Lindsay/ Darlene	<b>Review Email List/Board Representation/Org Structure</b>	<p>20250616: Chris and Lindsay will look for a copy of the Org Structure as needs to be updated. Add to July AGENDA</p> <p>20250721: ON JULY AGENDA</p> <p>20250721: Chris will update structure document and bring forward updated copy to next meeting.</p> <p>20250818: We will keep our Membership at 15, plus three Municipal Members. Chris will update list. Copies to be distributed.</p> <p>20251020: copies distributed.</p>
Arena Board	<b>Terms of Reference</b>	<p>20250721: Everyone to take home, review and bring back feedback and suggestions to next meeting</p> <p>20250721: Committee will be established to review the Draft Terms of Reference and bring suggestions back to this group.</p> <p>20250818: Committee is still reading through policies and procedures. This will take time. Making a list of questions to discuss with Caitlin and Amy.</p> <p>20251020: Committee met last Thursday with Caitlin and Amy. Better communication needed between arena board and Howick. A lot of talk about insurance and the insurance provider is available to attend the November arena board meeting to answer questions. Suggestion to start November meeting at 7:30pm – Wanda will confirm insurance representatives availability with Caitlin. Board members are encouraged to send insurance questions ahead of the meeting.</p>
Kyra	<b>Grants</b>	<p>20250818: Kyra will begin the grant application process for the Vance Grant. Will need 3 quotes for materials. Will be applying for 100% (<i>will proceed with project if receive 50% or more from the grant</i>).</p> <p>20250818: Motion made to apply for this grant through Howick.</p>
Dave Eadie	<b>Women's Institute Memorial Stone</b>	<p>20250915: Dave will look into getting pricing for a concrete base for the Women's Institute Memorial stone and moving it to a more desirable location.</p> <p>20251020: Stone has been moved and cleaned.</p>
Kyra /Arena Board	<b>Organizations Which Lease from their Townships</b>	<p>20250915: Kyra will reach out to Teeswater Medical Clinic.</p> <p>20250915: Someone to check with Belgrave to see how they run.</p>
<b>Parking Lot</b>		
Arena	<b>Sandblasting &amp; Painting</b>	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p>

<p>Board/ Howick Twp</p>	<p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p><b>20230515:</b> J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. <b>MOVE TO PARKING LOT</b></p> <p>20230821: No further update.</p> <p><b>20240226:</b> Marvin reported no further word from Lawyer on this matter.</p> <p><b>20240226:</b> Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p><b>20240318:</b> No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p><b>20240617:</b> Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2<sup>nd</sup> by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p> <p><b>20241118:</b> Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.</p> <p><b>20250224:</b> Jeremy and Paul Inglis and others have been talking to local Mennonites who are doing sandblasting and painting, all the labour. We would have to supply lifts. They are willing to do the job. \$40/hr. They would supply the manpower.</p>
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		<p>Man in Formosa, coating expert, would come after the sandblasting and advise what type of paint we should use to adhere properly.</p> <p>\$24,000 approximate in labour. We would have to supply 2 lifts. Likely close to \$5000 in rental equipment.</p> <p>This is something we need to consider.</p> <p>One concern is: do they have WSIB coverage.</p> <p>Could do before Homecoming but not before Syrup Festival.</p> <p>Jeremy will look into this further.</p>
Jeremy / Brett	<b>Parks Board</b>	<p><b>20240715:</b> Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p>
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventative maintenance by 2025. <ul style="list-style-type: none"> <li>o <b>20230821:</b> Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>o <b>20231016:</b> working on a couple of quotes for brine headers.</li> <li>o <b>20240617:</b> spoke with Ben and his company should have time to repair it. Moving ahead with this.</li> <li>o <b>2024118:</b> Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> <li>▪ If we don't receive grant, we need to put it into a budget</li> </ul> </li> <li>o 20250520: Jeremy will confirm with Ben if he can repair. Chamber will need to know by early June.</li> </ul> </li> </ol> <p>20250915: BRINE HEADER will be going ahead now and will be completed within a month.</p> <ul style="list-style-type: none"> <li>- Will need new boards over the Curling Header. Kyra will look for Gord's drawings from a few years ago. Then Kim will ask Gord to look at it.</li> </ul> <p>20251020: briner header is going in "as we speak"</p> <p>2) Boards around the ice surface need to be replaced.</p> <p><b>PUT INTO PARKING LOT</b></p>
<b>Adjournment:</b>		<b>Next Meeting - Monday, November 17, 2025 at 7:30pm</b>

# Belmore Arena Board Meeting MINUTES November 17, 2025

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Jeremy Underwood (*Chair*), Jenn Van Dyk (*Treasurer*), Kim Harris (*Rentals/Event Coordinator*), Brett McPherson (*Parks & Rec*), Chris Inglis (*Catering*), Ian Inglis (*Director at Large*), Lorne Underwood (*Chamber Rep*), Wanda Inglis (*Director at Large*), Marvin Grimes (*Howick Rep*), Mark Goetz (*for Mark Ireland, South Bruce Rep*), Lindsay Underwood (*Communications & Programming*), Dave Eadie (*Curling*), Jamie McCallum (*Morris Turnberry Rep*)

**Guests:** Nigel Van Dyk, Charlie

**Regrets:** Kyra Wright (*Grants*), Darlene Loos Heidi Dupuis (*Figure Skating*), Coreen Gautreau, Paul Inglis, Randy Scott (present at insurance meeting)(*Vice Chair*),

**Secretary/Recorder:** Jenn Van Dyk

<i><b>Time</b></i>	<i><b>ITEM</b></i>	<i><b>(Discussion, Approval, Information Sharing)</b></i>	<i><b>Meeting Notes/Action Items</b></i>
7:30	Meeting with Insurance and Howick Twp Representatives		<p>Caitlin Gillis (Township of Howick, CAO)  Breanne Chapman (broker, McDonough)  Tony (Intact insurance)</p> <p>Main question from Terms of Reference Committee – how do we make sure volunteers are insured</p> <p>B – knows how Belmore runs and volunteer based. Want to be sure that everyone is covered.  T – as committee of council automatically attached to and covered through Township’s policy. Includes automatic coverage to volunteers. No restrictions. How to define what a volunteer is explained with a hand out. As per Intact Insurance, a volunteer – works under direction or control of municipality, municipality can accept suspend or dismiss such volunteer, master/servant relationship, activities acted out in accordance with (info on website). Follow township policies and procedures (vs not have board policies developed that are not Howick developed or approved)</p>
9:04pm	<p>Call to Order</p> <p>Approval of November 17, 2025 Agenda</p> <p>- <i>Jeremy Underwood</i></p>		<p>Meeting called to order: 9:04pm</p> <p>Any Additions to Agenda? No</p> <p>Motion to approve agenda: Lorne, Jamie. Carried.</p>

	<b>Cooler Options/Prices</b> - <i>Charlie/ Kim</i>		Bar cooler is aging therefore looked into option of repair vs replace. Good brands = GBD, True Same cooler – used \$1300 (over 8-9 years is too old), no warranty STOP restaurant supply – True, same size, ½ hp compressor, much better cooler than older models, approx. \$4300, 7 year compressor, parts and labour warranty. 1/3 hp compressor, 2 year warranty, \$2300. Ancaster equipment – not able to obtain quote at this time Current cooler is in good shape. ½ hp preferred over 1/3 hp. Cooler can be turned off for multiple days and not hurt compressor. Refrigeration parts are underneath on the news ones vs at the top for older coolers. With parts on the bottom there is no water condensing on top and allowed to pool within cooler.
	<b>Approve Previous Mtg Minutes October 20, 2025 (attached)</b> - <i>Board</i>		Motioned by Kim, Marvin. Carried.
<b>Agenda Items</b>			
	<b>Update Previous Action Items (below agenda items)</b> - <i>Jeremy Underwood</i>	<b>Standing</b>	Reviewed Action Items below.
	<b>Correspondence</b> - <i>All</i>	<b>Standing</b>	None brought forward
	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	No updates.
	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	Motion to approve financial report as presented and pay bills listed: Jenn, Jamie. Carried.  Draft 2026 Belmore Community Centre budget presented, including potential capitol items. Motion to approve 2026 budget: Jenn, Dave. Carried.  Recycling – potential added expense for 2026 as province of Ontario recycling program changes to no longer pick up from commercial, industrial or municipal buildings. Caitlin to send info to Jenn about what Howick is doing. Caitlin did say that if an additional expense is incurred then an amended budget can be submitted to Howick. Jenn will look into recycling options to bring to board next meeting.
	<b>Belmore Catering</b> - <i>Chris Inglis/Kim Harris</i>	<b>Committee Report</b>	Busy fall.



	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	Outside lights at the main hall – water pools within the light fixtures. Will need to have a look and find replacement fixtures. Constant drip in ladies bathroom (hall side), first sink. Register plate in the arena hallway replaced and cleaned out. Air is now flowing much better. Vacuums being maintained and fixed up for this season. Suggestion to have pucks available for use to renters – pucks have been provided in the past and never returned.
	<b>Parks Board</b> - <i>Brett McPherson</i>	<b>Committee Report</b>	Nothing to report.
	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	Wine corkage – discussion about charging corkage if they have wine behind the bar and using our wine glasses. After discussion it was decided to carry on as is for now. Memorial tree – should be moved up two cinder blocks to limit damage, can not find the installation plans/directions that were in the rock room, Gord looking into how to move tree safely and make it secure Donation box requested to be taken down by Dupuis family. Many thanks to community for support. Paint coming off walls under the blow dryers. Elaine Fischer (Buddsteel) cut and supplied backing pieces to be installed – free of charge.
	<b>Ice Rentals &amp; Installation</b> - <i>Warren Weber</i>	<b>Committee Report</b>	Going well.
	<b>Belmore Curling</b> - <i>Dave Eadie</i>	<b>Committee Report</b>	Painting circles this week. Curling should hopefully start next week.
	<b>Belmore Figure Skating</b> - <i>Heidi Dupuis, Andrea Warwick</i>	<b>Committee Report</b>	Lindsay – 43 total skaters this year. Excellent considering the chaos of finding a coach. Looking into a different day to do carnival. Everything is going well so far.
	<b>South Bruce</b> - <i>Mark Ireland</i>	<b>Committee Report</b>	Mark Goetz – discussion with Lisa Thompson about the Ontario Municipal Partnership Funding. Going up 11% this year for South Bruce. It's also been decreased since 2012 until last year. The 11% increase does not cover the downloading of the policing from the province. Good information for public to be aware of when hearing about funding in the media.
	<b>Morris-Turnberry</b> - <i>Jamie McCallum</i>	<b>Committee Report</b>	Trying to keep Morris-Turnberry great.
	<b>Howick</b> - <i>Marvin Grimes</i>	<b>Committee Report</b>	A week this Friday is Wroxeter's Santa Claus parade. Echoing Mark's remarks about funding.
	<b>Communication</b> - <i>Lindsay Underwood</i>	<b>Committee Report</b>	Public skating – issues about teenagers not following rules and may get hurt. We need board members to be able to speak to those not following the rules. General consensus is if they do not abide by the warning, ask them to leave, if

			they do not leave state that police will be called and proceed with calling police to enforce a trespassing. Possibly announce at beginning of public skating that horseplay, tag, etc will not be tolerated. Discussion about more signage and possibly community members would feel more confident speaking up. Someone is looking into signs plan to be posted soon.
	<b>Belmore Chamber of Commerce</b> - <i>Lorne Underwood / Chamber Member</i>	<b>Committee Report</b>	Santa Claus and treat bags will be here Dec 7 at public skating. Annual general meeting is March 6.
	<b>Addition – follow up to items brought up at last months meeting</b> - <i>Wanda Inglis</i>		Wanda spoke with Bil Graham about items brought up at last meeting about the proposed board structure. <i>Structure of the board</i> – is from the save the ice campaign: structure was proposed and “approved” to be able to apply for grants, it was agreed upon by arena board to move forward. It was questioned if grant application position was on the Save the Ice version - Bil G believes the grant application position was on the original. <i>The thought to add another position</i> – Bil G, who chairs Howick Mutual board and other organizations, feels 18 members is a large board already. The multiple people that Wanda spoke with questioned what problem would be solved by adding one more position. The structure already covers all user groups. Wanda acknowledged that someone wants to be on the board and by adding another position it’s a slippery slope to simply add a position when people want to be on the board. More ppl means difficult to have quorum with a large committee. <i>Concern about tie for voting</i> – don’t remember having a tie. Wanda brought resource stating typically a chair person does not vote. Discussion about Robert’s Rules. - Mark Goetz – as mayor he generally will not put hand up during voting (this is his practice) but will just state that motion is carried when his vote is yes. During a recorded vote the mayor always votes last. - Jamie – suggest that if a person puts interest forward, that name should be held on file and will have first opportunity if a member leaves
Next Meeting – December 15, 2025 at 8pm			
Adjournment of Meeting: 10:11pm		Motion to adjourn by: Warren	
Previous Action Items			
Lead	Agenda Item/Topic	Actions for Follow Up	
Jeremy/ Warren /Kim	General Maintenance	20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. 20240226: Paul did measurements and is to be fixing the gap.	

		<p>20240415: No update on Container</p> <p>20251117: left container to settle for a year. No need to fix gap at this time. <b>Item to be removed.</b></p> <p>20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it.</p> <p>20250818: Brady (Howick Twp) getting a price for rubber flooring from their suppliers. Used for players benches.</p> <p>20251020: rubber flooring is here. Will be installed by Belmore volunteers.</p> <p>20251117: rubber flooring is installed. <b>Item can be taken off.</b></p> <p>20241118: Glass broken along top of timekeepers' box.</p> <p>20251117: Outside lights at the main hall – water pools within the light fixtures. Will need to have a look and find replacement fixtures.</p> <p>20251117: Constant drip in ladies bathroom (hall side), first sink.</p>
Arena Board	<b>Terms of Reference</b>	<p>20250721: Everyone to take home, review and bring back feedback and suggestions to next meeting</p> <p>20250721: Committee will be established to review the Draft Terms of Reference and bring suggestions back to this group.</p> <p>20250818: Committee is still reading through policies and procedures. This will take time. Making a list of questions to discuss with Caitlin and Amy.</p> <p>20251020: Committee met last Thursday with Caitlin and Amy. Better communication needed between arena board and Howick. A lot of talk about insurance and the insurance provider is available to attend the November arena board meeting to answer questions. Suggestion to start November meeting at 7:30pm – Wanda will confirm insurance representatives availability with Caitlin. Board members are encouraged to send insurance questions ahead of the meeting.</p>
Kyra	<b>Grants</b>	<p>20250818: Kyra will begin the grant application process for the Vance Grant. Will need 3 quotes for materials. Will be applying for 100% (<i>will proceed with project if receive 50% or more from the grant</i>).</p> <p>20250818: Motion made to apply for this grant through Howick.</p>
Dave Eadie	<b>Women's Institute Memorial Stone</b>	<p>20250915: Dave will look into getting pricing for a concrete base for the Women's Institute Memorial stone and moving it to a more desirable location.</p> <p>20251020: Stone has been moved and cleaned.</p> <p>20251117: Time capsule had been found. Placed in the trophy case.</p> <p><b>Remove item, action done.</b></p>
Kyra /Arena Board	<b>Organizations Which Lease from their Townships</b>	<p>20250915: Kyra will reach out to Teeswater Medical Clinic.</p> <p>20250915: Randy to check with Belgrave to see how they run.</p> <p>20251117: nothing reported. <b>Consider item completed</b> as Terms of Reference committee is proceeding forward with discussions with Howick.</p>

**Parking Lot**

Arena Board/ Howick Twp	<b>Sandblasting &amp; Painting</b>	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p><b>20230515:</b> J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. <b>MOVE TO PARKING LOT</b></p> <p>20230821: No further update.</p> <p><b>20240226:</b> Marvin reported no further word from Lawyer on this matter.</p> <p><b>20240226:</b> Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p><b>20240318:</b> No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p><b>20240617:</b> Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2<sup>nd</sup> by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p> <p><b>20241118:</b> Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.</p>
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		<p><b>20250224:</b> Jeremy and Paul Inglis and others have been talking to local Mennonites who are doing sandblasting and painting, all the labour. We would have to supply lifts. They are willing to do the job. \$40/hr. They would supply the manpower. Man in Formosa, coating expert, would come after the sandblasting and advise what type of paint we should use to adhere properly.</p> <p>\$24,000 approximate in labour. We would have to supply 2 lifts. Likely close to \$5000 in rental equipment.</p> <p>This is something we need to consider.</p> <p>One concern is: do they have WSIB coverage.</p> <p>Could do before Homecoming but not before Syrup Festival.</p> <p>Jeremy will look into this further.</p> <p>20251117: Township will continue to follow up. Consensus of the Board is that <b>this item can be removed</b> as we are no longer involved in the process.</p>
Jeremy / Brett	<b>Parks Board</b>	<p><b>20240715:</b> Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p>20251117: suggestion to contact an arborist for work to be done in 2026.</p>
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventative maintenance by 2025. <ul style="list-style-type: none"> <li>o <b>20230821:</b> Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>o <b>20231016:</b> working on a couple of quotes for brine headers.</li> <li>o <b>20240617:</b> spoke with Ben and his company should have time to repair it. Moving ahead with this.</li> <li>o <b>2024118:</b> Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> <li>▪ If we don't receive grant, we need to put it into a budget</li> </ul> </li> <li>o 20250520: Jeremy will confirm with Ben if he can repair. Chamber will need to know by early June.</li> </ul> </li> </ol> <p>20250915: BRINE HEADER will be going ahead now and will be completed within a month.</p> <ul style="list-style-type: none"> <li>- Will need new boards over the Curling Header. Kyra will look for Gord's drawings from a few years ago. Then Kim will ask Gord to look at it.</li> </ul> <p>20251020: briner header is going in "as we speak"</p> <p>20251117: brine header completed. <b>Remove item</b></p> <ol style="list-style-type: none"> <li>2) Boards around the ice surface need to be replaced.</li> </ol> <p><b>PUT INTO PARKING LOT</b></p>
<b>Adjournment:</b>		<b>Next Meeting - Monday, December 15, 2025 at 8pm</b>

# WROXETER HALL BOARD MEETING

JANUARY 8, 2026

**ATTENDANCE:** Tony Clark, Carol Edgar, Barb Fisher, Mary Jane Coxon, Rosemary Rognvaldson, Linda Spurgeon, Marvin Grimes (acting chair)

**GUEST:** Marilyn Donkers

Marilyn Donkers introduced herself and outlined her qualifications and 30 years of experience in problem solving and mediation in the workplace. She volunteered to use these skills to address the discord between the board and community. Marilyn's opinion of the highly emotional responses at the Annual General Meeting indicated passion from all present for a functioning place to serve the Wroxeter community.

The Board unanimously thanked Marilyn and agreed to proceed. The first step would be a simple survey for everyone to indicate their interests and suggestions for the Hall activities.

**OLD BUSINESS:**

The Board needs a Chairperson and a Secretary. Linda Spurgeon volunteered despite not having been a member in good standing for a year and was accepted.

**FINANCIAL REPORT:**

**Profit and Loss:** Mary Jane read the statement. Motion to accept the statement as read was moved by Carol, seconded by Rosemary. Approved.

**50/50 Account:**

- November Bingo profits allocated for the Appreciation Dinner, Santa treats and gifts.
- \$500 of 50/50 draw profits were allocated for school lunches at Howick School.

Motion to move the funds from the 50/50 account to cover expenses and donations as outlined. Moved by Barb, seconded by Rosemary. Approved.

Motion to have Wroxeter Hall donate funds for 2 hr. ice time to Belmore and Howick arenas for skate time for kids. Moved by Rosemary, seconded by Tony.

**NEW BUSINESS:**

Flyers to be moved to the Hall yard.

Garbage will not be picked up and recycling must be taken to the dump.

Liz Allen will be going to Wightman re internet access.

# WROXETER HALL BOARD MEETING

February 4, 2026

ATTENDANCE: Tony Clark, Carol Edgar, Barb<sup>FISHER</sup>, Mary Jane Coxon, Rosemary Rognvaldson,  
Linda Spurgeon, Marvin Grimes (acting chair)

GUESTS/OBSERVERS:

FINANCIAL REPORT:

Profit and Loss:

OLD BUSINESS:

NEW BUSINESS:

The pub night meal on

NEXT MEETING:

ADJOURNMENT:

## **Howick Family Festival Committee.**

**To: Township of Howick Council**

**Re: Request for Increased Share of Bar Profits – Family Festival Event**

I'm writing on behalf of the **Howick Family Festival Committee** to request an increased share of the bar profits on February 14<sup>th</sup> 2026. This would greatly support our budget and help ensure a successful and well-run Festival for the community.

We appreciate the Township's ongoing support and would be happy to discuss possible options.

Thank you for your consideration.

Pete King Committee Chair

Howick Family Festival.



THE MUNICIPALITY OF NORTH PERTH  
COUNCIL MEETING  
Regular Council - Updated



**Agenda Number:** 7.

**Resolution Number** 14.01.26

**Date:** January 26, 2026

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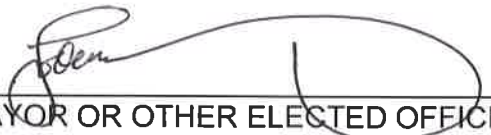
**Moved By** Sarah Blazek  
**Seconded By** Dave Johnston

THAT: The Council of The Municipality of North Perth supports item 7.9 City of Peterborough Resolution Regarding Sustainable Funding for Police; and

THAT: The support resolution be circulated to the Premier of Ontario, Minister of the Solicitor General, Minister of Municipal Affairs and Housing, Association of Municipalities of Ontario, Perth County OPP Detachment Board, and all Ontario Municipalities.

CARRIED

ACTION ON MOTION:

  
\_\_\_\_\_  
MAYOR OR OTHER ELECTED OFFICIAL



City of  
Peterborough

Office of the City Clerk, City Hall  
500 George Street North  
Peterborough, Ontario  
K9H 3R9

December 3, 2025

Honourable Doug Ford, Premier for the Government of Ontario;  
Honourable Michael S. Kerzner, Minister of the Solicitor General;  
Honourable Rob Flack, Minister of Municipal Affairs and Housing;  
Association of Municipalities of Ontario (AMO);  
Mary ten Doeschate, Peterborough Police Services Board Chair; and  
Councils of each of Ontario's municipalities.

**Subject: Sustainable Funding for Police Services Request**

The following resolution, adopted by City Council at its meeting held on November 3, 2025, is forwarded for your consideration.

Moved by Councillor Crowley  
Seconded by Councillor Vassiliadis

**Whereas municipalities across Ontario are required to maintain a police service; and**

**Whereas municipalities across Ontario are required to constitute a municipal board to have policing responsibility for the municipality, or enter into a written agreement for an alternate provision of policing services; and**

**Whereas the City of Peterborough has constituted a municipal board; and**

**Whereas municipalities, across Ontario, with a police service board, are required to "ensure adequate and effective policing is provided in the area for which they have policing responsibility in accordance with the needs of the population in the area and having regard for the diversity of the population in the area" and**

**Whereas police service boards within municipalities where court proceedings are conducted are required to ensure the security of judges, other judicial officials, members of the public participating in court proceedings, ensuring the secure**



**custody of persons in custody who are on or about the premises, including persons taken into custody at proceedings; and**

**Whereas the provision of court security is not part of providing adequate and effective policing; and**

**Whereas the cost of providing court security is a cost of the municipality, regardless of whether all matters originate within that municipality; and**

**Whereas municipalities across Ontario are required to have and maintain critical infrastructure, including appropriate police facilities and equipment, to ensure adequate and effective policing is provided; and**

**Whereas municipalities across Ontario are experiencing increased police operating and capital costs directly related to new compliance and operational standards required under the Community Safety and Policing Act, 2019; and**

**Whereas these cost increases stem from provincially mandated requirements — including training, certification, technology, reporting, and staffing obligations — necessary to bring local police services into compliance with the Act; and**

**Whereas municipalities have no discretion in implementing these measures and limited ability to absorb the resulting financial pressures within existing budgets; and**

**Whereas policing is a provincially legislated responsibility, yet municipalities are bearing the brunt of the costs to implement provincial mandates;**

**Therefore, be it resolved that:**

**Council request that the Province of Ontario provide targeted financial assistance to municipalities to offset any additional costs that are directly and demonstrably incurred as a result of compliance with the Community Safety and Policing Act, 2019, and not general increases to police budgets; and**

**Therefore, be it further resolved that:**

**Council urge the Province of Ontario to review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities so that communities with growing populations and expanding service demands receive fair and sustainable provincial support; and**

**Therefore, be it further resolved that:**

**Council request that the Province of Ontario provide stable sustainable funding to offset costs associated with the provision of providing court security services; and**



City of  
**Peterborough**

**That this resolution be forwarded to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Peterborough Police Services Board Chair, and all Ontario municipalities for endorsement.**

Sincerely,

A handwritten signature in black ink, appearing to read "J. Kennedy". The signature is fluid and cursive, with a large loop at the end.

John Kennedy  
City Clerk



*Mary ten Doeschate, Chair*

*Drew Merrett, Vice-Chair*

*Mayor Jeff Leal*

*Councillor Gary Baldwin*

*Steve Girardi*

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December 18, 2025

City of Peterborough (Sent via email)  
500 George St. N.  
Peterborough, ON K9H 3R9

**Attention: Members of Council**

**Jasbir Raina, Chief Administrative Officer**

**Richard Freymond, Commissioner of Finance and Corporate Support Services**

**John Kennedy, Clerk**

Members of Council, Mr. Raina, Mr. Freymond and Mr. Kennedy:

**Re: Council Resolution – Stable Funding for Police Service Boards**

The Peterborough Police Service Board unanimously passed the following motion at their Board meeting held on December 16, 2025:

**Moved by Drew Merrett**

**Seconded by Jeff Leal**

**That the Board receive for consideration and endorsement the Peterborough City Council resolution made November 3, 2025 regarding stable funding for Police Service Boards.**

Accordingly, the Board sends this letter in support of Council's call for the Province of Ontario to review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities; the Board believes increased and sustainable funding support from the Province is necessary to ensure the Board can meet its legislated mandate of providing adequate and effective policing in the City of Peterborough.

Sincerely,

Mary ten Doeschate,  
Chair

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***Peterborough Police Service Board***

***500 Water Street, P.O. Box 2050 Peterborough, Ontario K9J 7Y4***

***Telephone: 705-876-1122 ext. 220 Fax: 705-876-6005***

***www.peterboroughpolice.com***



January 27, 2026

Township of Howick

Attention: Reeve Harding and Council

Dear Reeve Harding:

Re: Draft 2026 Work Plan and Budget

MVCA's 2026 draft work plan and budget has been developed based upon the services and programs included in the agreement that has been approved by all 15 of our member municipalities. This agreement provides MVCA with the stability it needs to deliver these services and programs. In 2026 MVCA will be updating the services and programs agreement with all our member municipalities.

The draft 2026 work plan expands our efforts to improve the health, resilience and prosperity of the watershed.

We will continue to focus on helping landowners, community groups and municipalities to improve the health of soil, water and forests.

We will also continue to assist our municipalities to undertake projects to update natural hazard risk mapping and reduce the risk of social disruption and damages from flooding and erosion.

The attached newsletter provides you with a summary of MVCA's priorities for 2026.

A copy of Maitland Conservation's draft budget and cost apportionment is attached to this letter.

The draft 2026 budget includes a cost apportionment increase of \$175,000. This is the last year of a three-year increase to phase in the 2023-2027 salary grid, to stabilize the funding for stewardship extension and watershed health assessment services.

MVCA's Members will be finalizing the 2026 work plan and budget on Wednesday, March 18, 2026. If your municipality would like to submit any comments on the draft work plan and or budget, please submit your comments to us by March 9, 2026.

In closing, I would like to thank you for your support in 2025 and we look forward to working with your municipality in 2026.

A handwritten signature in black ink that reads "Ed McGugan".

Ed McGugan  
Chair





# MAITLAND CONSERVATION 2026 WORK PLAN PRIORITIES

## **Vision:**

Working for a healthy environment!

## **Mission:**

Providing leadership to protect and enhance water, forests and soils.

## **Ends:**

- To protect life, property and prevent social disruption from flooding and erosion hazards.
- To protect water and related resources for present and future generations.
- To protect and expand natural areas.



**Maitland**  
CONSERVATION



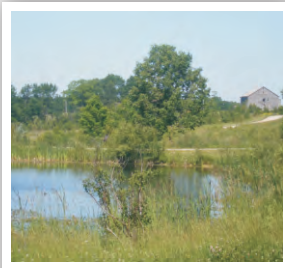
## MAITLAND CONSERVATION KEY PRIORITIES

1. Assist our member municipalities to reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas.
2. Help our member municipalities and landowners develop and implement soil and water conservation systems that will keep soil and nutrients on the land and out of watercourses and Lake Huron.
3. Ensure that the management of our Conservation Areas sets high standards of conservation practices and are safe for the public to use.
4. To ensure that Maitland Conservation has a stable financial base so we're able to help our member municipalities develop a healthy, resilient and prosperous watershed.

**1951 - 2026**  
**75 years of watershed**  
**conservation. We're**  
**celebrating the**  
**future of conservation!**



*Construction of Listowel  
Conduit - 1987*



*Constructed Wetland  
Scott Municipal Drain Project  
2009*



*Farm Pond Tour  
1963*



*Community Planting Day  
Lucknow - 1994*



*Goderich Bluff - 1994  
Bioengineering Project*



*Gatehouse at Falls Reserve  
Conservation Area - 1977*

### 1. CORPORATE SERVICES

- **Municipal Agreements:** Renewal of the agreement for services and programs with member municipalities. The new agreement will need to be approved by all 15 municipalities by June 17, 2026.
- **Government Relations:**
  - a) Corporate Services will focus on dealing with the Ministry of Environment, Conservation and Parks with respect to the proposed consolidation of Conservation Authorities. MVCA may need to develop a 2027 work plan and budget prior to the end of October.
  - b) Member Municipalities: Continue to make presentations to each municipality regarding the proposed consolidation of Conservation Authorities as well as the 2027 work plan and budget.
  - c) Conservation Ontario: Work with Conservation Ontario Council and Executive to provide input to the proposed consolidation.
- **Maitland Conservation Foundation:** Encourage the MCF to support watershed health science, stewardship projects that restore the health of natural areas and infrastructure projects in Conservation Areas.
- **MVCA's 75th Anniversary:** To organize a variety of events and activities to celebrate MVCA's anniversary.



## 2. FLOOD AND EROSION SAFETY SERVICES

- **Helping municipalities to reduce the risk to life and property in areas prone to flooding and erosion.**
- **Conserving features and functions of the river system and Lake Huron shoreline.**

- 1. Regional Hydrology Model:** developing a watershed wide hydrology model that will help MVCA better forecast the potential for flood events.
- 2. Floodplain Mapping Projects:** updating floodplain plain mapping for the ward of Lucknow in the Municipality of Huron-Kinloss. Updating floodplain mapping in the Wingham ward of the Township of North Huron to recalculate flood elevations in the area where the dam was located.
- 3. Coastal Resilience Project:**
  - **Sediment Bypass Project, Town of Goderich:** Project will determine how to move sand from the north side of the harbour to the south of Goderich so it can replenish the beaches.
  - **Planned Relocation Manual:** This component of the project will focus on identifying actions shoreline communities can take to address development at risk from flooding, erosion, bluff collapse and gully erosion.
  - **Planning Policy Task Force:** This aspect of the project will focus on identifying where it is safe to direct future development along the Lake Huron shoreline and the planning tools available to municipalities.



Tim Prentice checking the water content of the snow pack, 2025.



Launch of the Coastal Resiliency Project, July 2025.



Daniela Klicper presenting at the Lake Huron Coastal Centre shoreline workshop, August 2025.





TD Tree Days planting event, September, 2025.



Electrofishing for the Aquatic Health Study, August 2025.

### 3. WATERSHED STEWARDSHIP SERVICES

- Working with municipalities, landowners and partners to keep soil and nutrients on the land and out of watercourses.

1. **Restore River Corridors and Tributaries:** Provide technical and financial assistance to re-establish natural buffers in floodplains and river valleys and to buffer watercourses.
2. **Rural Stormwater Management:** Provide technical and financial assistance to develop stormwater management systems to reduce the potential for soil and nutrients to be washed into watercourses and Lake Huron.
3. **Soil Health:** Provide technical and financial assistance to improve the health of soil on agricultural land so it's more resilient to the impacts of runoff and drought conditions.

#### WATERSHED HEALTH ASSESSMENT AND MONITORING:

1. **Water Quality Monitoring** - monitor water quality in watercourses and groundwater across local watersheds.
2. **Aquatic Health Assessment Project** - assessing the health of rivers and streams. In 2026 the project will focus on the health of biological life in watercourses throughout the Maitland, Nine Mile and Eighteen Mile River watersheds.
3. **Watershed Health Knowledge Transfer Strategy** - develop a strategy for transferring knowledge gained from the Forest Health Assessment and physical assessment of aquatic systems to other service areas within Maitland Conservation as well as MVCA Members, the Maitland Conservation Foundation and interested community partners
4. **Ecosystem Health Restoration Program Identification:** determine the types of programs and services needed to restore the health of local forests and rivers.



## 4. CONSERVATION AREAS SERVICES

Maitland Conservation owns 28 properties encompassing 1,862 hectares. Key priorities include:

- showcasing best management practices on conservation lands
- ensuring properties are safe for public use
- dealing with aging and surplus infrastructure

1. **Conservation Areas Infrastructure:** Construct a new pavilion at Wawanosh Valley Conservation Area considering accessibility requirements and available funds provided by the Maitland Conservation Foundation.
2. **Administrative Centre Renovations and Improvements:** Replace wooden siding on the south-east side of the office to maintain the building in good repair. Naturalize an area of turf not suitable for mowing at the front of the Administrative Centre using native shrubs and wildflowers.
3. **Invasive Species Control:** To showcase good forestry management practices, buckthorn and phragmites control will continue in 2026 to suppress the encroachment of these invasive species on C.A land. Buckthorn control along the agricultural land at Wawanosh Valley CA will also continue to

prepare for future naturalization of marginal farmland areas.

4. **Falls Reserve Conservation Area Improvements:** Several infrastructure repairs are planned to maintain essential buildings including the Gatehouse, Maple Campground washroom and two sheds. Campsite development will occur in the former group camp area to create additional RV sites. Accessibility improvements are also planned to provide access to the day-use facilities/washrooms and pavilion.
5. **Wawanosh Park Conservation Area:** Planning will get underway to identify surplus infrastructure and to naturalize previous campground areas. Additional monitoring and security measures will be implemented to prevent unauthorized activities.



Lake Wawanosh Conservation Area, October 2025.



Entranceway improvements at Falls Reserve C. A., October 2025.



Trail improvements at Naftel's Creek C. A., September 2025.





Donna Clarkson and Joy Rutherford, Elementary School Fair, 2025



Donna Clarkson and Joy Rutherford, Elementary School Fair, 2025



## 5. DRINKING WATER SOURCE PROTECTION

- Working with municipalities to protect municipal sources of drinking water.

### 1. Governance and Leadership:

- Maitland Source Protection Authority meetings - to receive annual progress reports and program updates;
- Joint Management Committee meetings as needed. Recruitment of Source Protection Committee (SPC) member.

### 2. Communications: promotion of drinking water source protection program to the public.

### 3. Implementation & Technical Support:

- Review of planning and development applications located within municipal well head and intake protection areas;
- Issue confirmation notices for new wells in Harriston and Palmerston in the Town of Minto, and initiate amendment to the Maitland Source Protection Plan.

## COMMENTS OR QUESTIONS?

For additional information please contact your Maitland Conservation member.

If your municipality would like to submit comments on the 2026 work plan priorities or budget, please submit them by March 5, 2026. Comments may be sent to:

Phil Beard, General Manager - Secretary Treasurer  
pbeard@mvca.on.ca

## CONNECT WITH US

[w] [mvca.on.ca](http://mvca.on.ca)  
[e] [maitland@mvca.on.ca](mailto:maitland@mvca.on.ca)  
[t] 519-335-3557 ext. 226



[maitlandconservation](https://www.facebook.com/maitlandconservation)



[@maitlandvalley.bsky.social](https://twitter.com/maitlandvalley.bsky.social)



**MVCA Members** - Alvin McLelland (Huron East), Anita van Hittersum (North Huron), Matt Duncan (North Perth), Ed McGugan (Huron-Kinloss & South Bruce), Alison Lobb (Central Huron), Andrew Fournier (Perth East & West Perth), Vanessa Kelly (Town of Goderich)

ITEM	Revenue	Levy Funds	Deferred Revenue	Reserve Funds	Expense	NET Surplus/ Deficit
Administration	68,969	287,827		40,329	397,125	0
Financial Management		120,857			120,857	
Governance		18,020			18,020	
Services Areas Support		62,291			62,291	
Communications, IT, GIS	2,000	274,389		31,075	307,464	-0
Source Water Protection	22,974				22,974	-0
Flood Control Structures		3,216			3,216	
Erosion Control Structures		1,674			1,674	
Flood Forecasting and Warning	36,424	281,833			318,257	0
Hazard Prevention		25,585			25,585	
Natural Hazard Information		71,905			71,905	
Regulations	62,500	277,783			340,283	-0
Watershed Monitoring and Reporting	2,000	103,395			105,395	
Watershed Health Assessment Reporting		138,525			138,525	-0
Extension Services		225,876			225,876	0
Forestry Services	189,100				189,100	-0
Management/Development/Operations	11,002	339,528			350,530	0
Motor Pool	63,425				26,050	37,375
Falls Reserve Conservation Area	738,250				714,896	23,354
Wawanosh Park Conservation Area	21,808			259	22,067	0
<b>Total</b>	<b>1,218,452</b>	<b>2,232,705</b>		<b>71,663</b>	<b>3,462,091</b>	<b>60,729</b>

ITEM	Revenue	Levy Funds	Special Levy Funds	Deferred Revenue	Working Capital Reserves	Forest Management Reserves	Motor Pool Reserves	Expense	Net Surplus / Deficit
Administration Centre					16,000			16,000	
GIS/IT Management/Communications					54,500			54,500	
Flood Forecasting Monitoring Network/Hydrology Model		140,000			10,000			150,000	
ECCC Natural Hazards Outreach & Education				40,000				40,000	0
NRCAN Coastal Resiliency Strategy Implementation			37,500					37,500	0
Watershed Health Assessment Project	25,000				30,240			55,240	
Garvey Glenn Coordination	10,000			80,609				90,609	0
Huron Clean Water	500,000							500,000	
Watershed Stewardship Projects				4,786				4,786	
Resilient Agricultural Landscape Program (RALP)	20,804			13,913				34,717	-0
Wellington County Water Program				5,830				5,830	
Forestry Management						11,000		11,000	
Carbon Sequestration Planting							700	700	
Conservation Area Projects	160,000				2,200			162,200	
<b>Net Project Budgets</b>	<b>715,804</b>	<b>140,000</b>	<b>37,500</b>	<b>145,138</b>	<b>112,940</b>	<b>11,000</b>	<b>700</b>	<b>1,163,081</b>	<b>0</b>

<b>November 13, 2025</b>	<b>% of</b>	<b>2025 Tax Year</b>	<b>Municipal</b>	<b>CVA Based</b>	<b>2025</b>	<b>2026</b>	<b>\$</b>	<b>2026</b>	<b>2026</b>
<b>2026 Draft Cost Apportionment Schedule</b>	<b>Municipality</b>	<b>CVA (modified)</b>	<b>Population</b>	<b>Apportionment</b>	<b>Approved</b>	<b>Draft</b>	<b>Increase</b>	<b>Draft</b>	<b>Draft</b>
<b>Increase Amount: \$175,000</b>	<b>In Watershed</b>	<b>in Watershed</b>	<b>in CA jurisdiction</b>	<b>Percentage</b>	<b>General</b>	<b>General</b>	<b>from</b>	<b>Special</b>	<b>Total</b>
<b>Municipality</b>		<b>\$</b>			<b>Levy</b>	<b>Levy</b>	<b>Prior Year</b>	<b>Levy</b>	<b>Levy</b>
Ashfield-Colborne-Wawanosh Township	100	\$1,384,188,720	4,540	12.4700	\$ 274,712	\$ 295,857	\$ 21,145	\$ 10,000	\$ 305,857
Central Huron Municipality	76	\$1,035,741,710	4,638	9.3300	\$ 207,463	\$ 221,354	\$ 13,891	\$ 10,000	\$ 231,354
Goderich Town	100	\$1,177,412,345	6,117	10.6100	\$ 233,615	\$ 251,725	\$ 18,110	\$ 17,500	\$ 269,225
Howick Township	92	\$483,166,377	2,619	4.3500	\$ 96,699	\$ 103,198	\$ 6,499		\$ 103,198
Huron East Municipality	72	\$1,141,691,187	5,689	10.2900	\$ 225,485	\$ 244,136	\$ 18,651		\$ 244,136
Huron-Kinloss Township	43	\$672,008,699	2,537	6.0500	\$ 133,620	\$ 143,534	\$ 9,914		\$ 143,534
Mapleton Township	5	\$101,646,606	383	0.9200	\$ 19,561	\$ 21,814	\$ 2,253		\$ 21,814
Minto Town	64	\$792,497,158	4,136	7.1400	\$ 156,476	\$ 169,396	\$ 12,920		\$ 169,396
Morris/Turnberry Municipality	95	\$578,886,096	2,701	5.2200	\$ 112,962	\$ 123,840	\$ 10,878		\$ 123,840
North Huron Township	100	\$608,844,245	3,886	5.4800	\$ 122,412	\$ 130,009	\$ 7,597		\$ 130,009
North Perth Municipality	98	\$2,545,440,178	11,043	22.9300	\$ 503,713	\$ 544,046	\$ 40,333		\$ 544,046
Perth East Township	9	\$195,988,965	863	1.7700	\$ 38,681	\$ 41,982	\$ 3,301		\$ 41,982
South Bruce Municipality	1	\$7,678,683	51	0.0700	\$ 1,539	\$ 1,646	\$ 107		\$ 1,646
Wellington North Township	16	\$324,041,795	1,523	2.9200	\$ 60,657	\$ 69,268	\$ 8,611		\$ 69,268
West Perth Municipality	3	\$51,123,075	225	0.4600	\$ 10,110	\$ 10,899	\$ 789		\$ 10,899
<b>Total</b>		\$11,100,355,839	50951	100.0100	\$ 2,197,705	\$ 2,372,705	\$ 175,000	\$ 37,500	\$ 2,410,205

**From:** [Provincial Planning](#)  
**To:** [Provincial Planning](#)  
**Subject:** New and Amending Regulations Under the Planning Act and the City of Toronto Act, 2006 - Certified Professionals  
**Date:** February 4, 2026 3:10:20 PM

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You don't often get email from provincialplanning@ontario.ca. [Learn why this is important](#)

Please see the following message, sent on behalf of Laura Evangelista, Director of the Planning and Housing Policy Branch, Ministry of Municipal Affairs and Housing.

**New and Amending Regulations Under the *Planning Act* and the *City of Toronto Act, 2006* - Certified Professionals**

Good day,

I am writing to provide an update regarding the *Protect Ontario by Building Faster and Smarter Act, 2025* (Bill 17) which received Royal Assent on June 5, 2025. As you know, Bill 17 made changes to the *Planning Act* and the *City of Toronto Act, 2006* to create regulation-making authority for the Minister to scope complete application requirements by, among other things, providing greater recognition of planning studies and reports prepared by certified professionals.

New and amending regulations under the *Planning Act* and *City of Toronto Act, 2006* have been filed to specify professional engineers as “certified professionals” for the purposes of a complete application.

The identification of professional engineering as a prescribed profession for the purposes of a complete application is intended to help speed up planning approvals and reduce some initial application costs for development applications. This provides greater recognition of reports prepared by professional engineers and requires municipalities to automatically accept these studies or reports in the first instance as satisfying complete application requirements.

These changes were filed on January 22, 2026 and took effect upon filing.

Below are links to the new and amended regulations:

- O. Reg. 6/26 (amending O. Reg. 197/96) under the *Planning Act* re: consents; <https://www.ontario.ca/laws/regulation/960197>
- O. Reg. 7/26 (amending O. Reg. 544/06) under the *Planning Act* re: plans of subdivision; <https://www.ontario.ca/laws/regulation/060544>
- O. Reg. 8/26 (amending O. Reg. 545/06) under the *Planning Act* re: zoning by-laws; <https://www.ontario.ca/laws/regulation/060545>



- O. Reg. 9/26 (amending O. Reg. 543/06) under the *Planning Act* re: official plans;  
<https://www.ontario.ca/laws/regulation/060543>
- O. Reg. 10/26 under the *Planning Act* re: site plan control;  
<https://www.ontario.ca/laws/regulation/r26010> and
- O. Reg. 11/26 under the *City of Toronto Act, 2006* re: site plan control <https://www.ontario.ca/laws/regulation/r26011>

Updates have also been made to the ERO posting available through this link  
<https://ero.ontario.ca/notice/025-0462>

Sincerely,

**Laura Evangelista**, Director  
Planning and Housing Policy Branch  
Ministry of Municipal Affairs and Housing  
[laura.evangelista@ontario.ca](mailto:laura.evangelista@ontario.ca)

## Huron OPP Detachment Board

### Minutes

**Monday, December 15, 2025, 9:00 a.m.**

**Huron OPP Detachment Office**

**325 Albert Street, Clinton, ON, N0M 1L0**

Members Present:      Marg Anderson, Vice Chair - Elected Official - Central Huron  
                                  Anita van Hittersum, Member - Elected Official - North Huron  
                                  Greg Lamport, Member - Elected Official - Bluewater  
                                  Jim Dietrich, Chair - Elected Official - South Huron  
                                  Trevor Bazinet, Member - Elected Official - Goderich  
                                  John Steffler, Member - Elected Official - Huron East  
                                  Dave Frayne, Member - Provincial Appointee  
                                  Jasmine Clark, Member - Community Representative  
                                  Jennette Walker, Member - Community Representative  
                                  Jared Petteplace, Member - Provincial Appointee

Staff Present:            Stacey Jeffery, Administrator/Recording Secretary  
                                  Inspector Laura Lee Brown, Huron OPP  
                                  PC Teri Patterson, Huron OPP  
                                  D/Sgt. Adam Seltzer, Huron OPP Crime Unit

1.     Call to Order

Chair Dietrich called the meeting to order at 9:06 a.m.

2.     Amendments to the Agenda

The Board approved the addition of the following item to the agenda:

- Item 8.3: OPP Processing and Transportation
- Item 8.4: Board Member Comments

**Motion:** 39-2025

**Moved:** TBazinet

**Seconded:** JPetteplace

**That Huron OPP Detachment Board approves the Agenda, as amended.**

**Disposition: Carried**

3. Disclosure of Pecuniary Interests and the General Nature thereof

4. Approval of Past Minutes

**Motion:** 40-2025

**Moved:** DFrayne

**Seconded:** JSteffler

**That Huron OPP Detachment Board adopts the minutes of September 29, 2025, as printed and circulated.**

**Disposition: Carried**

5. Presentations/Delegations

5.1 Detachment Recognition: Inspector Brown, PC Patterson, D/Cst. Glavin

**Motion:** 41-2025

**Moved:** MAnderson

**Seconded:** JWalker

**That Huron OPP Detachment Board receives the Detachment recognition presentation.**

**Disposition: Carried**

5.2 Board Education: D/Sgt. Adam Seltzer, Huron OPP Crime Unit

**Motion:** 42-2025

**That Huron OPP Detachment Board receives the educational session, as presented by D/Sgt. Adam Seltzer, Huron OPP Crime Unit.**

D/Sgt. Adam Seltzer left the meeting at 10:05 a.m.

6. Business from Previous Meetings

6.1 2026 Draft Huron OPP Detachment Board Budget

**Motion:** 43-2025

**Moved:** MAnderson

**Seconded:** JSteffler

**That Huron OPP Detachment Board approves the 2026 Budget, with the removal of the Administration line in the amount of \$5,421.71; and**

**That the Chair and Administrator bring a revised Administration cost for 2026 for Board's consideration at the next scheduled meeting.**

**Disposition: Carried**

## 6.2 SpeedSpy's in Huron County

It was discussed that some lower-tiers and Huron County own their own device to collect traffic and speed data. If excessive speed is noted on a device, it may be forwarded to Huron OPP.

## 6.3 Vulnerable Sector Check Processing Times Update

It was discussed that there is still a backlog for the vulnerable sector check processing. Huron OPP has assigned a member to assist with processing.

Members discussed the potential for a delegation and/or discussion at future conferences on the processing and potential efficiencies for the system to ensure the protection of vulnerable persons.

## 7. Report

### 7.1 Inspector's Report

Inspector Brown presented a revised report to the Board representing the period of September to November, noting that the report included in the agenda package reflected an incorrect period.

A revised Inspector's Report, as presented to members at the meeting has been included in the post meeting minutes package.

**Motion:** 44-2025

**Moved:** MAnderson

**Seconded:** TBazinet

**That Huron OPP Detachment Board receives the updated Inspector's Report, as presented to members at the meeting.**

**Disposition: Carried**

## 7.2 Financial Report

Chair to investigate whether funding support requests from fit within the Board's function and mandate.

**Motion:** 45-2025

**Moved:** GLamport

**Seconded:** JPetteplace

**That Huron OPP Detachment Board receives the Financial Report titled Board Financial Actuals – January 1 to November 30, 2025, as presented.**

**Disposition: Carried**

## 8. New Business

### 8.1 2026 Proposed Board Meeting Schedule

The Board requested the January 19, 2026 meeting date to be revised to January 26, 2026 due to ROMA.

**Motion:** 46-2025

**Moved:** DFrayne

**Seconded:** MAnderson

**That Huron OPP Detachment Board approves the following dates for the 2026 Board Meeting Schedule:**

- **January 26, 2026**
- **March 23, 2026**
- **May 25, 2026**
- **July 20, 2026**
- **September 21, 2026**
- **November 16, 2026**

**Disposition: Carried**

## 8.2 Detachment Commander Performance Evaluation Process Discussion

**Motion:** 47-2025

**Moved:** AvanHittersum

**Seconded:** JSteffler

**That Huron OPP Detachment Board proceed with the Detachment Commander Performance Review process for 2025, as described; and**

**That all Board members complete a Board Member Feedback Worksheet, and submit to the Chair and Vice-Chair for consideration in preparing the Detachment Commander Performance Evaluation, by January 2, 2026; and**

**That the Chair and Vice-Chair bring back a draft Detachment Commander Performance Evaluation for review and approval at the next scheduled Huron OPP Detachment Board meeting.**

**Disposition: Carried**

## 8.3 OPP Processing and Transportation

Discussion of OPP processing and community transportation options for individuals after being released from custody.

## 8.3 Board Member Comments

Member Bazinet proposed a Board Member Comments standing agenda item be added. The amended by-law will be presented to the Board at the next scheduled meeting.

Member Bazinet discussed community education on crosswalks for both pedestrians and vehicles, e-bikes and e-scooters. Coalition for Huron Injury Prevention (CHIP) is working to develop bicycle and pedestrian safety materials. Huron OPP is also preparing educational materials related to these concerns for schools and municipalities. Information to be circulated to members once received.

## 9. Correspondence

### 9.1 OAPSB Zone 5 Approved Minutes - May 27, 2025

### 9.2 Inspector General Memo #7: Release of the Inspectorate of Policing's Risk Based Compliance and Enforcement Framework

- 9.3 Letter from the Honourable Michael S. Kerzner, Solicitor General

**Motion:** 48-2025

**Moved:** TBazinet

**Seconded:** JPetteplace

**That Huron OPP Detachment Board receives correspondence items,  
as included under Correspondence.**

**Disposition: Carried**

10. Closed Session

11. Next Meeting

January 26, 2026

12. Adjournment

**Motion:** 49-2025

**Moved:** TBazinet

**Seconded:** AvanHittersum

**That Huron OPP Detachment Board hereby adjourns at 12:16 p.m., to meet  
again on January 26, 2026 at 9:00 a.m. or at the Call of the Chair.**

**Disposition: Carried**

---

Jim Dietrich, Chair

---

Stacey Jeffery, Recording Secretary

## Good News

### Mornington Central PS Acknowledged for "Let's Talk Careers" Competition

Trustee Moore was pleased to share that Mornington Central PS students participated in the ChatterHigh "Let's Talk Careers" national competition and explored meaningful career and post-secondary opportunities alongside more than 10,000 students from 386 schools across Canada.

A total of 61 Mornington students explored 11,721 career and post-secondary web pages, engaging with a wide range of pathways and demonstrating curiosity, independence, and commitment to learning beyond the classroom. Their participation resulted in \$400 in bursary funding earned for the school - congratulations!



## Child Care Grand Openings

Chair Michael Bannerman shared that in December he visited Listowel Eastdale PS and Milverton PS to celebrate the grand openings of their child care spaces. He was joined by fellow trustee Nancy Rothwell, Perth-Wellington MPP Matthew Rae, other AMDSB staff members, child care staff members and North Perth and Perth East Municipality elected officials and staff members. Representatives toured the spaces, shared brief remarks, enjoyed refreshments and ceremoniously cut the ribbon. Appreciation was shared for the funding that was provided by the province of Ontario and the partnerships that enabled the construction of these spaces.





## Reading Day at Bluewater Coast ES

Trustee Robert Hunking shared that he attended a literacy day at Bluewater Coast ES where students focused on literacy activities and he, along with other special guests, read their favourite stories to students to encourage a love of books!



## Pathways Highlights - Winter Edition!



Superintendent Paul Langis was pleased to share that a new issue of the Pathways Highlights e-magazine has been released. This edition highlights activities and students from the year so far and showcases the amazing opportunities that AMDSB students enjoy! Check it out today at [amdsb.ca/pathwaysemag](https://amdsb.ca/pathwaysemag).

## School Showcase

Communications Manager Chera Longston highlighted **Goderich District Collegiate Institute (GDCI)**, located in Goderich (Trustee Joseph Cohen), which serves approximately 130 elementary students (grades 7 and 8) and 400 secondary students from grades 9 to 12. Its feeder schools include Goderich and Brookside public schools. The current building opened in 1841 and is led by Principal Lucy Langis and Vice Principal Helena Finch under the supervision of Superintendent Kathy Boyd.

### Highlights from GDCI include:

- Unique opportunities for students: Brain Bee hosted by Western University that introduces students to the field of neuroscience through mock patient diagnosis sessions, demonstrations and a neuroanatomy scavenger hunt! The Ontario Education Leadership Camp and the Ontario Student Leadership Conference where students network and hear from engaging speakers. Forest Canada's Ontario Envirothon where students are immersed in hands-on environmentally-themed learning and discovery (GDCI students were awarded regional champions in 2024).
- Extracurriculars that appeal to all: Eco Club, Hats and Mats, Climbing Club and a wide variety of sports.
- Lunch 'n Learn program: a welcoming space where students enjoy a nutritious meal prepared by the Hospitality Department and receive academic support. An amazing community building initiative!



### Days of Significance Wrap-Ups (December and January)

Schools celebrated several important days and weeks throughout December and January. The videos below provide a sampling of these activities!

[Dec DOS Wrap-up Video - 2025](#) by AMDSB Communications

[Jan DOS Wrap-up Video - 2026](#) by AMDSB Communications

# Student Trustee Update

Chair Michael Bannerman shared the following update from our Student Senate:

The senate has decided to use bake sales as the means of fundraising for the equity fund. Order forms will be made up by each school's respective student councils allowing parents and guardians to order from a set selection of sweets, tables will also be open at schools for students to purchase/donate. This will hopefully be completed in late February or early March.

In addition to the equity fundraiser we have decided to do an online mental health campaign, likely to take place around May. This campaign will feature posts that emphasize the difference and importance of both mental health and mental illness, when to seek help and the strength in it, as well as accessible resources for each respective school. This may be accompanied by a mental health week featuring activities within schools, but this is undecided.

## Chair's Update



Chair Bannerman shared that he attended the Public Education Symposium in Toronto with Vice Chair Patricia Smith and fellow trustees Joseph Cohen, Deepika Mishra, Nancy Rothwell and Robert Hunking. There were a number of engaging sessions which provided an excellent opportunity for learning and networking. He also celebrated that Trustee Hunking was honoured for 15 years of service - congratulations!

## Senior Staff Updates

### Director's Annual Report (2024/2025)



Director Graham Shantz shared the 2024/2025 Director's Annual Report. He highlighted that the report is organized by the Ministry of Education priorities and focuses on stories from schools across the district. The full report can be viewed at: [amdsb.ca/DAR](https://amdsb.ca/DAR).

## Board Approves the 2025/2026 Revised Budget

The Board of Trustees of AMDSB received and approved the 2025/2026 Revised Budget. The balanced operating budget presented includes Operating Revenues and Transfers of Reserves of \$261,303,950 and Operating Expenses of the same. The capital budget approved includes Capital Spending of \$27,879,167. Please see the [full report of the Finance Committee](#).

## Equity Action Plan Update

System Principal Burt shared the recently launched Equity Action Plan (2025-2028). He provided a recap of the activities that were completed under the previous plan (2021-2024) and explained the updates that have been made that align with the work of the Equity department. The full plan can be viewed at: [amdsb.ca/EDIplan](https://amdsb.ca/EDIplan)

## Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Links to join the Regular Board meetings online will be posted on the [Board Meeting page](#) the day before the meeting.

- Tuesday, February 10, 2026 at 4:45 p.m. (Governance and Strategic Planning Committee)
- Tuesday, February 24, 2026 at 4:45 p.m. (Regular Board Meeting, followed by Committee of the Whole, Closed Session)

## Future Meetings/Events with Trustee Representation

- Special Education Advisory Committee (SEAC) – Wednesday, February 4, 2026 (online)
- Supervised Alternative Learning (SAL) – Monday, February 23, 2026
- Strategic Planning Session with Trustees and Senior Staff – Tuesday, March 10, 2026 at 9:00 a.m. (full day session)

**ONTARIO TRANSFER PAYMENT AGREEMENT  
POTHOLE PREVENTION AND REPAIR PROGRAM**

**THE AGREEMENT** is effective as of the 30<sup>th</sup> day of January 2026.

**BETWEEN:**

**His Majesty the King in right of Ontario  
as represented by Hon. Minister of Transportation  
(the “Province”)**

**- and -**

**CORPORATION OF THE  
TOWNSHIP OF HOWICK  
(the “Recipient”)**

**WHEREAS** the Recipient has requested funding from the Province for the Project (as defined in section A.1.2) and the Province has agreed to provide such funding to the Recipient subject to certain terms and conditions;

**AND WHEREAS** the Agreement sets out the terms and conditions upon which the Province has agreed to provide funds, up to the Maximum Funds (as defined in section A1.2) to the Recipient for the purpose of carrying out the Project, and upon which the Recipient has agreed to carry out the Project.

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

**1.0 ENTIRE AGREEMENT**

**1.1 Schedules to the Agreement.** The following schedules form part of the Agreement:

Schedule “A” - General Terms and Conditions  
Schedule “B” - Project Specific Information

Schedule "C" - Project Description and Timelines  
Schedule "D" - Eligible Expenditures and Ineligible Expenditures  
Schedule "E" - Payment Plan  
Schedule "F" - Reporting and Compliance Audit  
Sub-Schedule F1 - Project Reports

**1.2 Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to its subject matter and contained in the Agreement and supersedes all prior oral or written representations and agreements.

## **2.0 CONFLICT OR INCONSISTENCY**

**2.1 Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions, identified in Schedule "B" and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

## **3.0 COUNTERPARTS**

**3.1 One and the Same Agreement.** The Agreement may be executed in any number of counterparts, with the same effect as if the Parties had signed the same document, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

## **4.0 AMENDING THE AGREEMENT**

**4.1 Amending the Agreement.** The Agreement may only be amended by a written agreement duly executed by the Parties.

## **5.0 ACKNOWLEDGEMENT**

**5.1 Acknowledgement.** The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario),



the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);

- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
  - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
  - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) (“FAA”) and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to:
  - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
  - (ii) the payment having been charged to an appropriation for a previous fiscal year.

**- SIGNATURE PAGE FOLLOWS -**

**IN WITNESS WHEREOF** the Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO**  
as represented by the Minister of Transportation

Date

Name: Prabmeet Sarkaria

Title: Minister

**CORPORATION OF THE  
TOWNSHIP OF HOWICK**

Date

Name: Amy VanMeeteren

Title: Treasurer

I have authority to bind the  
Recipient

Date

Name: Caitlin Gillis

Title: CAO/Clerk

I have authority to bind the  
Recipient



**SCHEDULE “A”  
GENERAL TERMS AND CONDITIONS**

**A1.0 INTERPRETATION AND DEFINITIONS**

**A1.1 Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.
- (f) all accounting terms not otherwise defined in the Agreement have their ordinary meanings.

**A1.2 Definitions.** In the Agreement, the following terms will have the following meanings:

**“Additional Provisions”** means the terms and conditions set out in Schedule “B”.

**“Agreement”** means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

**“Business Day”** means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

**“Effective Date”** means the date set out at the top of the Agreement.

**“Eligible Expenditures”** means the costs of the Project that are eligible for funding by the Province under the Agreement and that are further described in Scheduled D.

**“Event of Default”** has the meaning ascribed to it in section A12.1.

**“Expiry Date”** means the expiry date set out in Schedule “B”.

**“Final Report”** means the report described in Schedule “F”.

**“Funding Year”** means in the case, the period commencing on the Effective Date and ending on the following March 31.

**“Funds”** means the money the Province provides to the Recipient pursuant to the Agreement.

**“Indemnified Parties”** means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees, and employees.

**“Loss”** means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

**“Materials”** means material, machinery, equipment and fixtures forming part of the Project.

**“Maximum Funds”** means the maximum set out in Schedule “B”.

**“Notice”** means any communication given or required to be given pursuant to the Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient.

**“Proceeding”** means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

**“Project”** means the undertaking described in Schedule “C”.

**“Records Review”** means any assessment the Province conducts pursuant to section A7.4.

**“Reports”** means the reports described in Schedule “F” and Sub-schedule “F1”.

**“Requirements of Law”** means all applicable requirements, laws, statutes, codes, acts, ordinances, approvals, orders, decrees, injunctions, by laws, rules, regulations, official plans, permits, licenses, authorizations, directions and agreements with all authorities.

**“Substantial Performance”** means when the Work or a substantial part thereof has passed inspection and testing and is ready for use or is being used for intended purposes.

**A1.3 References** This Agreement refers to the following standards, specifications or publications:

**Ontario Provincial Standard Specifications, Construction**

OPSS PROV 127

OPSS MUNI 301

OPSS MUNI 303

OPSS MUNI 304

OPSS MUNI 310

OPSS MUNI 336

OPSS MUNI 337

OPSS MUNI 341

OPSS MUNI 369

**A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS**

**A2.1 General.** The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) that, unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

**A2.2 Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

**A2.3 Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

**A2.4 Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

## **A3.0 TERM OF THE AGREEMENT**

**A3.1 Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

## **A4.0 FUNDS AND CARRYING OUT THE PROJECT**

**A4.1 Funds Provided.** The Province will:

- (a) provide the Recipient with \$38,000 in Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan

attached to the Agreement as Schedule “E” ; and

- (c) deposit the Funds into an account the Recipient designates provided that the account:
  - (i) resides at a Canadian financial institution; and
  - (ii) is in the name of the Recipient.

**A4.2 Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2 ;
- (b) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A7.2.

**A4.3 Use of Funds and Carry Out the Project.** The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the maximum funds set out in Schedule B.”;
- (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by any other funding program or source. .

**A4.4 Interest-Bearing Account.** If the Province provides Funds before the Recipient’s immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

**A4.5 Interest.** If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the

interest.

- A4.6 Rebates, Credits, and Refunds.** The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

**A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**

- A5.1 Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

- A5.2 Disposal.** The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which the Funds were provided.

**A6.0 CONFLICT OF INTEREST**

- A6.1 Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

- A6.2 No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
  - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
  - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may

prescribe in its consent.

## **A7.0 REPORTS, ACCOUNTING, AND REVIEW**

**A7.1 Province Includes.** For the purposes of sections A7.4, A7.5 and A7.6, “Province” includes any auditor or representative the Province may identify.

**A7.2 Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address set out in Schedule “B”:
  - (i) all Reports in accordance with the timelines and content requirements set out in Schedule “F”;
  - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;
- (b) ensure that all Reports and other reports are:
  - (i) completed to the satisfaction of the Province; and
  - (i) signed by an authorized signing officer of the Recipient.

**A7.3 Record Maintenance.** The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and
- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

**A7.4 Records Review.** The Province may, at its own expense, upon twenty-four hours’ Notice to the Recipient and during normal business hours enter upon the Recipient’s premises to conduct an audit or investigation of the Recipient regarding the Recipient’s compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient’s representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient’s allocation and expenditure of the Funds.

**A7.5 Inspection and Removal.** For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

**A7.6 Cooperation.** To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;
- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

**A7.7 No Control of Records.** No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

**A7.8 Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

## **A8.0 COMMUNICATIONS REQUIREMENTS**

**A8.1 Acknowledge Support.** Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

## **A9.0 INDEMNITY**

**A9.1 Indemnify.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.



## **A10.0 INSURANCE**

**A10.1 Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule “B” per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient’s obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days’ written notice of cancellation.

**A10.2 Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
  - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
  - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province’s request, the Recipient will provide to the Province a copy of any of the Recipient’s insurance policies that relate to the Project or otherwise to the Agreement, or both.

**A10.3 Subcontractor insurance.** The Recipient will ensure that any subcontractors retained to perform any part or parts of the Project will obtain and maintain all the necessary and appropriate insurance that a prudent person in the business of the subcontractor would obtain and maintain.

## **A11.0 TERMINATION ON NOTICE**

**A11.1 Termination on Notice.** The Province may terminate the Agreement at any

time without liability, penalty, or costs upon giving 30 days' Notice to the Recipient.

**A11.2 Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
  - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
  - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

**A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT**

**A12.1 Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
  - (i) carry out the Project;
  - (ii) use or spend Funds; or
  - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
- (b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;

- (d) the Recipient ceases to operate.

**A12.2 Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

**A12.3 Opportunity to Remedy.** If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

**A12.4 Recipient not Remedying.** If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

**A12.5 When Termination Effective.** Termination under Article A12.0 will take effect as provided for in the Notice.

#### **A13.0 FUNDS AT THE END OF A FUNDING YEAR**

**A13.1 Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the maximum funds set out in Schedule B.”, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds;
- (b) adjust the amount of any further instalments of Funds accordingly.

#### **A14.0 FUNDS UPON EXPIRY**

**A14.1 Funds Upon Expiry.** Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

#### **A15.0 DEBT DUE AND PAYMENT**

**A15.1 Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

**A15.2 Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an amount equal to any Funds or any other amounts owing under the Agreement; or
- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

**A15.3 Interest Rate.** The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

**A15.4 Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province at the address set out in Schedule “B”.

**A15.5 Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

**A16.0 NOTICE**

**A16.1 Notice in Writing and Addressed.** Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, or courier; and
- (c) addressed to the Province or the Recipient as set out in Schedule “B”, or as either Party later designates to the other by Notice.

**A16.2 Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery or courier on the date on which

the Notice is delivered.

**A16.3 Postal Disruption.** Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or courier.

## **A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

**A17.1 Consent.** When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

## **A18.0 SEVERABILITY OF PROVISIONS**

**A18.1 Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

## **A19.0 WAIVER**

**A19.1 Condonation not a waiver.** Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

**A19.2 Waiver.** Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

## **A20.0 INDEPENDENT PARTIES**

**A20.1 Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any

actions that could establish or imply such a relationship.

#### **A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS**

**A21.1 No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

**A21.2 Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

#### **A22.0 GOVERNING LAW**

**A22.1 Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

#### **A23.0 FURTHER ASSURANCES**

**A23.1 Agreement into Effect.** The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

#### **A24.0 JOINT AND SEVERAL LIABILITY**

**A24.1 Joint and Several Liability.** Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

#### **A25.0 RIGHTS AND REMEDIES CUMULATIVE**

**A25.1 Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

## **A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS**

### **A26.1 Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a “Failure”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

## **A27.0 SURVIVAL**

**A27.1 Survival.** The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, section A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

## **A28.0 ELECTRONIC SIGNATURE**

**A28.1 Electronic Signature.** The Province and the Recipient agree that the Agreement may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature. An electronic signature of an authorized signing representative may be evidenced by (i) a manual signature, (ii) a digital signature including the name of the authorized signing representative in the respective signature line of the Agreement, (iii) an image of a manual signature, (iv) an Adobe signature, or (v) any other digital signature with the prior written consent of both Parties, placed in the respective signature line of the



Agreement and the Agreement delivered by electronic means to the other Party, including by email.

## **END OF GENERAL TERMS AND CONDITIONS**

**SCHEDULE “B”  
PROJECT SPECIFIC INFORMATION**

<b>Maximum Funds</b>	\$38,000
<b>Program Title</b>	Pothole Prevention and Repair Program
<b>Expiry Date</b>	June 30, 2026
<b>Insurance</b>	\$ 5,000,000
<b>Contact information for the purposes of Notice to the Province</b>	<p>Position: James Flanders, Team Lead, Special Highway Operations Initiatives Highway Operations Management Branch, Operations Division</p> <p>Address: 2<sup>nd</sup> Floor 301 St. Paul Street St. Catharines, Ontario L2R 7R4</p> <p>Email: PPRP@ontario.ca</p>
<b>Contact information for the purposes of Notice to the Recipient</b>	<p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>
<b>Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement</b>	<p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>

**Additional Provisions:**

None

## **SCHEDULE “C” PROJECT DESCRIPTION AND TIMELINES**

### **C1.0 PROJECT DESCRIPTION**

**C1.1 Project Details.** The Project will use the pothole prevention and repair measures set out in section C1.2, C1.3 and C1.4 on road(s) under the jurisdiction of the Recipient. The Project will deploy one or a combination of the methods set out in this Schedule “C”.

### **C1.2 Pothole Prevention Strategies**

- (a) Rout and Seal, means routing, cleaning and sealing cracks using hot poured rubberized asphalt sealant compound as per OPSS MUNI 341.
- (b) Microsurfacing means applying a thin lift of polymer modified asphalt emulsion mix to distressed pavement.as per OPSS MUNI 336.
- (c) Slurry Seal means applying a homogeneous mixture of emulsified asphalt, fine aggregates, water, mineral filler, and, if required, additive in a cold fluid state on a prepared bituminous surface as per OPSS.MUNI 337.
- (d) Single Surface Treatment means a single application of bituminous binder followed by a single application of Class 1, Class 2, Class 3, Class 4, Class 5, or Class 6 aggregate as per OPSS.MUNI 304
- (e) Double Chip Seal means two successive single chip seals with different aggregate gradations as per OPSS.MUNI 303.and
- (f) Granular In-Fill and Grading, Drainage and Stabilization of Unpaved Roadways means surfaces that are typically existing granular but may include sub grade soil surfaces as per OPSS.MUNI 301.

### **C1.3 Pothole Repair Strategies**

- (a) Hot Mix Asphalt (HMA) Patching of Flexible Pavement means resurfacing localized areas of distressed pavement using Hot Mix Asphalt as per OPSS MUNI 310.
- (b) Scarification and Grading of Unpaved Roadways means uniform loosening of the roadway surface to remove damaged areas such as raveling and potholes as per OPSS.MUNI 301.
- (c) Concrete – Pavement and Joint Seal Repairs means sawcutting, cleaning and sealing or resealing cracks in concrete pavement and concrete base as per OPSS MUNI 369.

### **C1.4 Other**

- (a) Project design works related to pothole preservation and repair works that will be completed between April 1, 2025 and March 31, 2026.

## **C2.0 PROJECT TIMELINES**

**C2.1 Project Timelines.** The Recipient will begin the Project by April 1, 2025, and will achieve Substantial Performance of the Project by March 31, 2026.

## **SCHEDULE “D”**

### **ELIGIBLE AND INELIGIBLE EXPENDITURES**

#### **D1.0 ELIGIBLE EXPENDITURES**

**D1.1 Eligible Expenditures.** Subject to Article D2.0, Eligible Expenditures include the direct costs incurred and paid by the Recipient between April 1, 2025, and March 31, 2026 and that, in the opinion and at the sole discretion of the Province, are considered to have been properly and reasonably incurred and are necessary for the successful implementation of the Project, and include:

- (a) Purchase and delivery of materials required for the Project;
- (b) Project design related to preservation and repair works that will be completed between the period of April 1, 2025, and March 31, 2026;
- (c) Labour for contracted construction and repairs if used for Eligible Expenditures;
- (d) Recipient-owned equipment to be reimbursed at OPSS 127 Rates if used for Eligible Expenditures;
- (e) Updating Road Condition Reports if prepared by an external consultant;
- (f) Any other costs, as determined by the Province from time to time and at its sole discretion.

**D1.2 Required Documentation.** Eligible Expenditures must be documented through paid invoices or original receipts, or both, satisfactory to the Province.

#### **D2.0 INELIGIBLE EXPENDITURES**

**D2.1 Ineligible Expenditures.** Without limitation, the following costs, unless they have received the prior written approval of the Province, will be considered Ineligible Expenditures:

- (a) Costs not associated with the Project;
- (b) Costs incurred before April 1, 2025, or after March 31, 2026;
- (c) Costs associated with feasibility studies and design work that will not be completed between April 1, 2025 and March 31, 2026;
- (d) Any costs related to a project that has already received funding for eligible expenses from another funding source;
- (e) Administrative costs;
- (f) Audit and financial reporting costs;
- (g) Any other costs, as determined by the Province from time to time and at its sole discretion.

**SCHEDULE “E”  
PAYMENT PLAN**

<b>Project Milestones</b>	<b>Required Reports/ Documents</b>	<b>Date</b>	<b>Payment</b>
<b># 1 TPA Dually Executed</b>		January 30, 2026 to February 27, 2026	100% of Maximum Funds
<b># 2 Compliance Reporting</b>	<ul style="list-style-type: none"> <li>As per F1.1</li> </ul>	January 30, 2026	
<b># 3 Final Reporting</b>	<ul style="list-style-type: none"> <li>As per F2.1</li> </ul>	April 17, 2026	

## **SCHEDULE “F” REPORTING AND COMPLIANCE AUDIT**

### **F1.0 DEFINITION**

**F1.1 Definition.** In this Schedule “F”:

**“Generally Accepted Auditing Standards”** means Canadian Generally Accepted Auditing Standards as adopted by the Chartered Professional Accountants of Canada or the Public Sector Accounting Board applicable as of the date on which such a record is kept or required to be kept in accordance with such standards.

### **F2.0 REPORTS, DOCUMENTS AND SUBMISSION DATES**

**F2.1 Description and Submission Dates** The Recipient will submit to the Province, at the email address [pprp@ontario.ca](mailto:pprp@ontario.ca), the Reports and other documents described as requested that are further described in Sub-schedule “F1” and section A.10.2 by their respective submission dates.

### **F3.0 COMPLIANCE AUDIT**

**F3.1 Compliance Audit.** The Province may, at its sole discretion and within timelines set out by the Province, request that the Recipient carry out a Project compliance audit in accordance with Generally Accepted Auditing Standards and delivers the corresponding compliance audit report(s) within the timelines set out by the Province.

**F3.2 Compliance Audit Requirements.** If the Province requests a Project compliance audit pursuant to section F3.1, the Recipient will retain at the Recipient’s expense and within the timelines set out by the Province, an accredited external independent auditor(s) to carry out the audit and will deliver any compliance audit reports(s) from such audit to the province within seven Business Days of the Recipient’s receipt of the report.

**F3.3 Compliance Audit Objectives.** The key objectives of the compliance audit(s) are to:

- (a) determine whether Funds were expended for the purposes intended and with due regard to the economy, efficiency and effectiveness;
- (b) determine compliance with the Agreement;

- (c) ensure that the Project, Reports and other reports, and financial information are complete, timely, accurate, in accordance with the terms and conditions of the Agreement;
- (d) ensure that information and monitoring processes and systems are sufficient for the identification, capture, validation and monitoring of the service performance measures;
- (e) assess the overall management and administration of the Project;
- (f) provide recommendations for improvement or redress; and
- (g) ensure that prompt and timely corrective action is taken on audit findings.



## **SUB SCHEDULE “F1” PROJECT REPORTS**

### **F1.0. COMPLIANCE REPORT**

**F1.1.** The Recipient shall submit the following to the Province by January 30<sup>th</sup>, 2026:

- (a) a copy of the Recipient's 2022 Asset Management Plan or current;
- (b) a copy of the Recipient's most recent Pavement/Road Condition Reports;
- (c) a confirmation of submission of the Recipient's 2024 Financial Information Return to Ministry of Municipal Affairs and Housing;
- (d) the number of pothole complaints received by the Recipient in the 2024 and 2025 calendar years, as available;
- (e) additional information requested by the Province.

### **F1.2.0 FINAL REPORT**

**F1.2.1 Description and Submission Date.** The Recipient shall submit to the Province a description of the activities completed and certify the completion of the Project as per the Agreement. The reporting period for the Projects and information that pertains to them is April 1, 2025 to March 31, 2026. The deadline to submit required reporting is April 17, 2026.

The final report will include the following:

- (a) Quantitative data on road maintenance supported by the Program, that the Recipient carried out, including the number of kilometres maintained;
- (b) Project details of activities and/or materials related to the use of the Funds.  
Examples of accepted documentation include: invoices and payment certificates, post construction report, purchase and delivery of assets or supplies;
- (c) Other activities that achieved the Project's objectives.

**F1.2.2 Reporting Failure.** The Province requires submission of the program reports to inform future development of the Program, ensure effective administration and monitor performance of the Program. Any failure by the Recipient to provide Reports to the Province as set out in this Agreement may result in an Event of Default by the Recipient under Section A12.1.



## 2026 OPERATING BUDGET

Revenues	2025		2026
	Budget	Actual	Budget
General Government	\$426,602.00	\$519,081.91	\$445,952.00
OMPF Grant	\$475,800.00	\$475,800.00	\$516,100.00
Protection Services	\$60,930.45	\$69,588.30	\$81,800.00
Building & Bylaw	\$98,000.00	\$168,411.64	\$164,500.00
Transportation	\$383,750.00	\$607,050.34	\$373,750.00
Waste Disposal & Recycling	\$191,000.00	\$190,655.90	\$125,000.00
Cemeteries	\$8.00	\$0.00	\$8.00
Parks & Recreation	\$267,399.96	\$346,893.58	\$323,814.96
Planning & Development	\$15,000.00	\$17,799.45	\$15,000.00
Municipal Drains	\$22,350.00	\$0.00	\$22,350.00
Reserve Transfers	\$1,714,886.00	\$1,074,241.19	\$2,693,250.00
<b>Totals</b>	<b>\$3,655,726.41</b>	<b>\$3,469,522.31</b>	<b>\$4,761,524.96</b>

Total Revenue including Taxes Raised

Expenses	2025		2026
	Budget	Actual	Budget
General Government	\$1,262,088.89	\$955,131.70	\$1,436,710.36
Protection Services	\$1,303,711.49	\$1,207,691.90	\$1,406,392.06
Building & Bylaw	\$183,564.46	\$144,567.00	\$316,137.71
Transportation	\$3,549,159.92	\$3,149,962.60	\$4,688,970.30
Water Systems	\$2,500.00	\$1,961.78	\$2,500.00
Waste Disposal & Recycling	\$690,622.39	\$398,463.25	\$523,194.67
Cemeteries	\$21,190.76	\$3,305.02	\$19,650.00
Parks & Recreation	\$1,042,777.66	\$819,485.14	\$1,141,427.90
Planning & Development	\$26,000.00	\$25,405.55	\$26,000.00
Municipal Drains	\$271,243.54	\$47,989.60	\$276,029.76
<b>Totals</b>	<b>\$8,352,859.12</b>	<b>\$6,753,963.54</b>	<b>\$9,837,012.76</b>

Net Costs	2025		2026
	Budget	Actual	Budget
General Government	\$1,355,199.11	\$1,113,991.40	\$2,218,591.64
Protection Services	-\$1,242,781.04	-\$1,138,103.60	-\$1,324,592.06
Building & Bylaw	-\$85,564.46	\$23,844.64	-\$151,637.71
Transportation	-\$3,165,409.92	-\$2,542,912.26	-\$4,315,220.30
Waste Disposal & Recycling	-\$499,622.39	-\$207,807.35	-\$398,194.67
Misc/Water/Cemeteries	-\$23,682.76	-\$5,266.80	-\$22,142.00
Parks & Recreation	-\$775,377.70	-\$472,591.56	-\$817,612.94
Planning & Development	-\$11,000.00	-\$7,606.10	-\$11,000.00
Municipal Drains	-\$248,893.54	-\$47,989.60	-\$253,679.76
<b>Totals</b>	<b>-\$4,697,132.71</b>	<b>-\$3,284,441.23</b>	<b>-\$5,075,487.80</b>

## Schedule B to By-law 9-2026

2026 CAPITAL BUDGET		Funding Sources								
		Reserves				Operating				
Item	Budget	Reserves	Gas Tax	Modernization	Accessibility	OCIF	Covid-19	Grants	Taxation	Total
<b><u>Administration</u></b>										
Property & Legal for future Fire Hall	300,000	300,000								300,000
IT Review & Council Chamber Technology Update	48,000			48,000						48,000
Council Ipads x4	4000			4,000						4,000
<b>Total Administration</b>	<b>352,000</b>	<b>300,000</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>352,000</b>
<b><u>Fire/By-Law</u></b>										
Hoses	3,000	3,000								3,000
Helmets	1,250	1,250								1,250
Vehicle Upgrades	2,000	2,000								2,000
Bunker Gear	10,000	10,000								10,000
Building Upgrades	8,500	8,500								8,500
Radio Upgrades	40,000	40,000								40,000
Dry Hydrants	30,000	30,000								30,000
Cancer Prevention Equip/Infrast Modern (Fire Protection Grant)	16,800							16,800		16,800
Enclosed Trailer for UTV-2	16,000								16,000	16,000
Shelving/Cabinets/Lighting for vehicles	15,000	15,000								15,000
F-150 Accessories	9,000	9,000								9,000
By-Law Vehicle	15,000	15,000								15,000
By-Law Laptop/Docking Station	3,000	3,000								3,000
<b>Total Fire/By-Law</b>	<b>169,550</b>	<b>136,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,800</b>	<b>16,000</b>	<b>169,550</b>
<b><u>Transportation</u></b>										
F150 Pickup	65,000	65,000								65,000
<b>Total Transportation</b>	<b>65,000</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>
<b><u>Road Projects</u></b>										
CLI Storm Sewer Study	15,000	15,000								15,000
Huron Bruce Rd - Belmore to Forest Line - Asphalt Replacement	170,000	170,000								170,000
George Street -Victoria to Dead End - Asphalt Replacement	77,000	77,000								77,000
Orange Hill Road Culvert #29	435,000	222,000				213,000				435,000
Spencetown Road Bridge #11	880,000	759,000	121,000							880,000
Toll Gate Line Bridge #8 - Engineering	16,500	16,500								16,500
<b>Total Road Projects</b>	<b>1,593,500</b>	<b>1,259,500</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,593,500</b>
<b><u>Road Equipment</u></b>										
Roadside Flail Mower	24,000	24,000								24,000
Boom Arm Mower for Grader	130,000	130,000								130,000
<b>Total Road Equipment</b>	<b>154,000</b>	<b>154,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154,000</b>
<b><u>Total Public Works</u></b>	<b>1,812,500</b>	<b>1,478,500</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,812,500</b>

# Schedule B to By-law 9-2026

2026 CAPITAL BUDGET		Funding Sources								
		Reserves				Operating				
Item	Budget	Reserves	Gas Tax	Modernization	Accessibility	OCIF	Covid-19	Grants	Taxation	Total
<b>Recreation</b>										
Utility Trailer	4,000	4,000								4,000
Generator Transfer Switches (Pending Emergency Mgmt Grant)	50,000	50,000								50,000
Truck Watering System (ROD Grant)	3,000	3,000								3,000
Beautification Project (ROD Grant)	48,865	32,000						16,865		48,865
<b>Total Recreation</b>	<b>105,865</b>	<b>89,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,865</b>	<b>0</b>	<b>105,865</b>
<b>Landfill</b>										
Update ECA	30,000		30,000							30,000
Gravel	55,000		55,000							55,000
New Bin Area - Cement Work	66,000	66,000								66,000
Laptop	5,000	5,000								5,000
Security Lighting/Cameras/Hydro	21,000		21,000							21,000
Perimeter Fencing	15,000		15,000							15,000
<b>Total Landfill</b>	<b>192,000</b>	<b>71,000</b>	<b>121,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>192,000</b>
<b>Drains - Road Crossings</b>										
Metcalfe Wright (2022)	66,500	66,500								66,500
Weisner Drain	55,000	55,000								55,000
Weber Drain	70,000	70,000								70,000
#10	10,000	10,000								10,000
<b>Total Drains</b>	<b>201,500</b>	<b>201,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>201,500</b>
<b>Total Capital Projects</b>	<b>2,833,415</b>	<b>2,276,750</b>	<b>242,000</b>	<b>52,000</b>	<b>0</b>	<b>213,000</b>	<b>0</b>	<b>33,665</b>	<b>16,000</b>	<b>2,833,415</b>

**Corporation of the Township of Howick**

**By-law No. 8-2026**

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**Being a by-law to Authorize the Execution of an Agreement Between the Corporation of the Township of Howick and His Majesty the King in right of Ontario as Represented by the Ministry of Transportation**

---

**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by by-law;

**AND WHEREAS** the Corporation of the Township of Howick ("Township") deems it expedient to enter into a Transfer Payment Agreement with His Majesty the King in Right of Ontario as Represented by the Ministry of Transportation regarding the Pothole Prevention and Repair Program;

**NOW THEREFORE** the Council of the Corporation of the Township of Howick hereby enacts as follows:

1. That the Chief Administrative Officer/Clerk and the Treasurer are hereby authorized to sign on behalf of the Corporation of the Township of Howick, the agreement attached hereto and marked as Schedule "A" to this By-law, which forms part of this by-law.
2. That this by-law shall come into force and take effect immediately on the date of final passing thereof.

**Read the first and second time this 10<sup>th</sup> day of February, 2026.**

**Read a third time and finally passed this 10<sup>th</sup> day of February, 2026.**

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**Reeve Doug Harding**

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**CAO/Clerk Caitlin Gillis**

**Corporation of the Township of Howick**

**By-law No. 9-2026**

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**A By-law to Adopt the 2026 Budget for the Township of Howick**

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**WHEREAS** in accordance with Section 290 of the *Municipal Act, 2001*, as amended, the Corporation of the Township of Howick, hereinafter referred to as "the Township of Howick", shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the Municipal Corporation; and

**AND WHEREAS** in accordance with Section 290 of the *Municipal Act, 2001* Council has considered the sums required during the year for Municipal purposes and is prepared to pass a budget for the year 2026; and

**AND WHEREAS** it is now necessary to adopt the estimates of revenue and expenditures for tax supported and user pay services for the Township of Howick;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF HOWICK HEREBY ENACTS AS FOLLOWS:**

1. That having duly approved the 2026 Municipal Operating Budget as set out in Schedule "A", Howick Township Council adopts the sum of five million, seventy-five thousand, four hundred eighty-eight dollars (\$5,075,488) as the estimate of the Property Tax Levy required during the year 2026 for the general purposes of the Township of Howick.
2. That for the year 2026, the 2026 Municipal Capital Budget is hereby adopted in the amount of \$2,833,415 as set out in Schedule "B."
3. That Schedules "A" and B" attached hereto form and become part of this by-law.
4. That this by-law shall come into force and take effect immediately upon final passing.

**Read a first and second time this 10th day of February, 2026.**

**Read a third time and finally passed this 10th day of February, 2026.**

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**Reeve Doug Harding**

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**CAO/Clerk Caitlin Gillis**

**Corporation of the Township of Howick**

**By-law No.10-2026**

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**A By-law to confirm the proceedings of Council of the  
Corporation of the Township of Howick**

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**Whereas**, in accordance with the Municipal Act, 2001, S. O. 2001, Section 5(1), the powers of a municipal Corporation shall be exercised by its Council; and

**Whereas**, Section 5(3) of the Municipal Act, 2001, prescribes that the powers of every Council shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas**, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Howick be confirmed and adopted by by-law;

**Now therefore**, the Council of the Corporation of the Township of Howick enacts as follows:

1. That the actions and decisions of the Council of the Corporation of the Township of Howick at its special Council meeting held January 13, 2026 in respect to each resolution and other action taken by the Council of the Corporation of the Township of Howick at these meetings, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed.
2. That the Reeve and proper officials of the Corporation of the Township of Howick are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Township of Howick referred to in the proceedings section hereof.
3. That the Reeve and the Clerk, unless otherwise specified, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Township of Howick.
4. This by-law shall come into force and takes effect on the date of its final passing.

**Read a first and second time this 10<sup>th</sup> day of February, 2026.**

**Read a third time and finally passed this 10<sup>th</sup> day of February, 2026.**

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**Reeve, Doug Harding**

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**CAO/Clerk, Caitlin Gillis**