



**Township of Howick Council Minutes  
Tuesday, August 12, 2025, at 9:00 a.m.  
Howick Council Chambers**

**1. Call to Order**

Reeve Harding called the meeting to order at 9:00 a.m. and welcomed everyone in attendance.

**2. Confirmation of the Agenda**

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick hereby adopts August 12, 2025, Council Agenda as presented.

**Carried.**

**3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”**

None Declared.

**4. Minutes of Previous Meetings**

**Moved by: Councillor Rognvaldson**

**Seconded by: Deputy Reeve Gibson**

That the Council of the Township of Howick hereby adopts the following minutes:

**4.1 July 15, 2025 Council Meeting Minutes**

**Carried.**

**5. Public Meetings/Hearings**

**6. Delegations and/or Presentations**

**6.1 FIN-2025-29, 2024 Auditors Report**

Reeve Harding welcomed Paul Seebach from Seebach and Associates to the meeting. Paul explained that the report was prepared as per the provincial accounting standards. All boards and committees and township departments are included. Howick ended 2024 with \$3.9 million in reserves, an increase of \$328,000.00 over 2023. This is mostly due to not all gas tax funds being spent in

2024. There is no municipal debt at year end 2024 as the remaining \$47,000.00 loan was paid off and no new debt was incurred. First page of the report shows the balance sheet; Cash on hand went from \$2.5 million to \$4.5 million. Receivables have increased from the previous year. Long term receivables are tile drain loans to farmers. Howick ended 2024 with close to 7 million in assets. Total capital assets of \$19.35 million, an accumulated surplus of \$25.23 million, which has increased \$1.1 million from year end 2023.

On the Income statement, all projects utilizing Gas tax funds were not completed in 2023 and was carried forward to 2024, with more carried over into 2025. Bank interest was higher than what was budgeted. Other income sources include things like burn permits, recycling recoverable etc. There was over \$7 million in income generated by the Township in 2024. Expenses are outlined clearly, with General government expenses representing wages and benefit costs.

Paul highlighted all the hard work treasurer Amy Van Meeteren has done and how organized everything is. Clerk Gillis inquired about the possibility and feasibility of the Township obtaining a loan for ongoing projects, repairs and replacements of infrastructure. Paul responded that a combination of using reserves, raising taxes and getting a loan would be recommended and that the Township should not borrow more than 10-15% of the Township's net revenues. Reeve Harding stated the importance of building the reserves and preparing for the future. Having a plan is the main key. Reeve Harding thanked Paul for his presentation.

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick approve the 2024 Financial Statements as presented.

**Carried.**

## **7. Consent Agenda**

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Grimes**

That Consent Agenda items 7.1 to 7.5 be received for information and approved.

**7.1 PW-2025-23, Department Update  
For Information Only.**

**7.2 FIR-2025-14, July Department Update  
For Information Only.**

**7.3 FIR-2025-15, Fuel Station Card Lock**

**For Information Only.**

**7.4 FIN-2025-28, Accounts Payable  
For Information Only.**

**7.5 FIN-2025- 31, 2025 2<sup>nd</sup> Quarter Operating Budget Variance Report  
For Information Only.**

**Carried.**

**8. Regular Agenda**

**8.1 Planning – Huron County Planner Sarah Kurtz**

**9. Municipal Drains - Drainage Superintendent Scott Richardson**

**9.1 DRN-2025-03, Municipal Drain Amending By-laws: Drain #10, Farrish Drain-Bowman Culvert, Cathers Drain Gollan Culvert, Blind Lake Drain – Weber Culvert**

CAO/Clerk Gillis explained that the drainage projects listed are ready to be invoiced out to the landowners accordingly. The Farrish Drain was the only drain that was over budget. The by-laws must be passed with the actual amounts spent on each project.

**Moved by: Councillor Rognvaldson**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick receive report DRN-2025-03 for information;

And That Council adopt the drainage amending By-laws for the #10 Municipal Drain, Farrish Drain- Bowman Culvert, Cathers Drain- Gollan Culvert, Blind Lake Drain- Weber Culvert.

**Carried.**

**10. Staff Reports**

**10.1 Chief Building Official Ed Podniewicz**

**10.2 Manager of Development & Protective Services/Fire Chief - Josh Kestner**

**10.2.1 FIR-2025-16, Pumper 2 – 4 Replacement & Future Needs**

Pumper 2-4 is approaching the end of its service life. Front line trucks cannot be older than 25 years old. Based on the future needs of the fire department and limited resources for water supply across the municipality, pumper 2-4 will be replaced with a large volume pumper-tanker. However, this transition would result in a reduction of onboard equipment and personnel space. A new Pumper tanker in 2025 costs anywhere from \$600,000.00 – \$850,000.00. These costs are anticipated to increase by the time that pumper 2-4 is due to be replaced in 2030.

A pumper/Tanker prioritizes water storage opposed to seating for fire fighters and storage for equipment/ gear. The fire department would like to implement a light rescue vehicle to the

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fleet for a reasonable price to accommodate firefighters and equipment once the pumper/tanker is replaced. A new rescue vehicle ranges from \$230,000.00 – \$350,000.00. A potential cost-saving alternative is to purchase a used rescue body when one becomes available and mount it on a new or gently used chassis. A new truck chassis from Leslie Ford is listed at \$90,000.000 which the rescue body would be attached to.

Staff explained there is no guarantee that an appropriate rescue body will come up for sale through a vendor. Once purchased, it will be stored securely until 2-4 is replaced and the light duty rescue vehicle will need to be implemented. It's a good cost-saving measure to supplement a truck with rescue vehicle. 2-4 still passes annual safety and pump tests it is unknown liability wise if we would get by if 2-4 failed an inspection.

The recommended service life for fire department vehicles is 25 years. Fire Chief/Manager of Development & Protective Services explained that a custom cab pumper truck is a million dollars new, aerial trucks are \$3.3 million and only last 25 years. Staff are continuously finding ways to save money and feel that replacing the truck is the responsible way to do it. The age of vehicles, opposed to the amount of use it has should be taken into consideration across the province for small municipalities with a limited number of calls for service. The 1992 or 1994 rescue truck that the fire department had was sold to keep pumper 2-4. The rescue truck was functional, however, needed to be replaced as it was reaching its 25-year life expectancy.

**Moved by: Deputy Reeve Gibson**  
**Seconded by: Councillor Hargrave**

That the Council of the Township of Howick receive this report for information purposes;

And that Council approves up to \$20,000.00 from the fire reserve for the purchase of a used roll-up door rescue body, when one becomes available.

**Carried.**

#### **10.2.2 FIR-2025-17, Car 2-1 Replacement**

The Manager of Development and Protective Services/ Fire Chief is recommending replacement of Car 2-1 for an E350 Van. Car 2-1 was purchased in early 2024 to serve as a Fire Chief and By-law Enforcement vehicle as a temporary solution while the fire department waited for the Public Works Department to retire P20. Public Works has since revised their replacement schedule and P20 will not be available in the coming year. P19 has had a rough life between accidents and being a patrol truck, therefore it is not a suitable candidate for a truck for the fire department, but it would work in the Public Works or Recreation Departments. Car 2-1 was to only be in service for a few years. It currently has 290,000kms on it. Car 2-1 was purchased for \$5,600.00 in 2024 from Turner and France, who will purchase it back for \$4,000.00. They will sell us the F350 van for \$11,000.00, resulting in the van costing \$7,000.00 after trade in + unrecoverable tax. The F350 van has only 175,000 kilometers on it, which is over 110,000 kilometers less than Car 2-1.

With the 1-ton chassis, the E350 will be much more suitable for towing trailers as well as the portable generator. Car 2-7 will then be used as the Manager of Development and Protective Service/Fire Chief's vehicle.

The proposed E350 is a Toronto Fire vehicle, already set up as an emergency vehicle. It was mentioned that Council is very pleased staff are pricing used vehicles and looking for the best option.

**Moved by: Councillor Grimes**

**Seconded by: Councillor Rognvaldson**

That the Council of the Township of Howick approve the purchase of a 2011 Ford E350 van from Turner & France Ltd. in the amount of \$7,123.20, including the trade in value of \$4,000.00 for the 2011 Ford Expedition (Car 2-1), pending final inspection by the Fire Chief, using funds from the fire reserve.

**Carried.**

### **10.2.3 FIR-2025-18, Howick Fire Station Feasibility Study**

The Howick Fire Station Feasibility study was requested in early 2024 from Nelson Dawley, who has assessed and designed a number of local fire stations. They looked at our existing fire hall and property to determine if a renovation or a new fire station would be best for Howick Township. A number of things were outlined in the report. When cost comparisons were completed, pricing came back with renovating and adding an addition to the current Fire Hall estimated at \$2.6 million and a new Fire Hall was estimated at \$2.9 million. This is a difference of only \$300,000.00.

If the Fire Department was to renovate the current fire hall, they would need to lease a space while the addition and renovations were completed. If building a new fire hall, the fire department could operate in the existing hall until a new one is built. Staff believe there is more value in the property to sell the building along with the property and to put those funds toward the construction of a new Fire Hall. Staff explained that \$2.9 million could be low for a new fire hall. This estimate is based off a current fire hall build taking place in Princeton.

Staff have considered other options such as partnering with Huron County EMS. Huron County EMS have in their master plan they would like to see a sub-station in Howick; however, it may not be feasible to build their own station. This could potentially be an option to add an ambulance bay to a new fire hall. The Fire Chief has reached out to Huron County EMS, but it has been hard to get a hold of anyone.

Huron County OPP may also be interested in having space within a new Fire Hall due to the distance from the Clinton detachment. Staff would like to consider additional training space if there is grant funding available. There is the potential to raise additional revenue to create a regional training centre for Huron County Fire Departments. All these options and considerations add an additional cost, making \$3.5 million possibly a more accurate budget figure for a new Fire Hall.

Renovating the existing fire hall could also come with the unexpected additional costs based on what contractors' encounter.

Staff have been looking at a parcel of land across from Pentastic Motors with access off of Alma Street North. The Fire Chief feels that this property would provide plenty of room for a Fire Hall and Training Facility. Market value will need to be paid for the commercial portion of the property, road allowance and MTO property. The MTO provided a quote of \$2,500.00 to the County. A real estate assessment was completed on the current fire hall property with an estimated valuation of \$400,000.00 – \$425,000.00.

CAO/Clerk Gillis asked if there was the option of partnering with the Ontario Fire Marshall's office to be a regional training center? Huron County doesn't currently have a place to train, so there may be an opportunity to generate revenue if we included training as part of a new fire station. Staff made note that the current fire hall is structurally sound, and it does need the roof to be re-done. The problem is it currently does not meet NFPA regulations and standards. It is not insulated properly; there is no HVAC system or ability to put HVAC into the existing building as per NFPA standards and the Building Code. It was originally a Public Works shed and as a makeshift fire station, it has outlived its functionality.

**Moved by: Deputy Reeve Gibson**  
**Seconded by: Councillor Rognvaldson**

That the Council of the Township of Howick receive report FIR-2025-18 for information purposes;

And that Council approves an informal expression of interest in a new Fire Station for the Howick Township Fire Department;

And that Council direct staff to enter into preliminary discussions regarding the design and costing of a new Fire Station with Dawley Engineering;

And that Council direct staff to enter into preliminary discussions regarding the purchase of properties from the County of Huron, the Ontario Ministry of Transportation, and a private property owner.

**Carried.**

### **10.3 Manager of Public Works – Scott Price**

#### **10.3.1 PW-2025-24, Purchase of Landfill Scale House**

The landfill scale house is the last major piece required to get the landfill up and operational. Staff have recently arranged for the purchase of a scale, having hydro hooked up and now are looking to purchase a scale house. The current trailer at the landfill is being rented and used as office space by staff during landfill operating hours. Staff have the option to purchase the current trailer; however, staff have also found and priced a more rodent-proof structure equipped with heat and air conditioning. The recommended option is a little smaller, however still adequate for two staff as well as all health and safety requirements. The purchase of a scale house was included in the 2025 capital budget.

**Moved by: Councillor Rognvaldson**

**Seconded by: Deputy Reeve Gibson**

That the Council of the Township of Howick receive report PW 2025-24 for information;

And that Council supports the purchase of the recommended Howick Landfill Scale House from RM Products Ltd. at a purchase price of \$26,131.60 (including unrecoverable HST).

**Carried.**

**10.4 Manager of Recreation and Facilities - Brady Ropp**

**10.4.1 REC-2025-10, Temporary Outdoor Physical Extensions or Temporary Patios for Liquor Licensed Premises on Public & Private Property**

The purpose of this report is to approve an outdoor bar service at the Howick Community Centre that extends our existing liquor licence to approved outdoor spaces. The Wroxeter Hall and Howick Community Center are the only two municipal facilities that have their own liquor licences, therefore the policy would only apply to them. There are three upcoming events that this policy will apply to for the Howick Community Centre, Homecoming, the Family Festival, and the Howick Turnberry Fall Fair. All organizations will be required to adhere to fencing policies. The event must fall on the same property or adjacent.

**Moved by: Councillor Rognvaldson**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick receive report REC 2025-10, Temporary Outdoor Physical Extensions or Temporary Patios for Liquor Licensed Premises on Public & Private Property;

And That Council agrees to adopt By-law No. 39-2025, being a By-law to Adopt Requirements and Authority for Temporary Physical Extensions or Temporary Patios for Liquor Licensed Premises in the Township of Howick.

**Carried.**

**10.5 Treasurer/Manager of Finance - Amy Van Meeteren**

**10.5.1 FIN-2025-30, 2025 Asset Management Plan**

Ontario Regulation 588/17 requires Ontario Municipalities to establish an asset management plan and policy. Staff have worked with City Wide to prepare the plan and meet the requirement deadlines. In 2024, a plan was established using the current level of service. For 2025, the plan builds on the 2024 plan. Currently the total current replacement value of all

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the Township's assets is \$216.5 million. This is equal to \$141,000.00 per household. 90% of our assets are in fair or better condition. The target of good condition is the goal for our capital assets. To ensure ongoing reliable and affordable services, Howick will require \$2.80 million in annual capital funding. This is the best approach ensuring affordability for the Township and the residents. It is recommended to increase the tax levy by 2.0% annually to achieve sustainable funding within the next 15 years. All regulation requirements have now been met, but data will need to be updated, and field condition assessments completed regularly. It is recommended that an annual review is completed to keep the asset management plan up to date. Most municipalities are in similar situations underfunding their capital assets. In 2024, Howick implemented a 1% capital levy and increased it to 2% in 2025.

**Moved by: Councillor Grimes**  
**Seconded by: Deputy Reeve Gibson**

That the Council of the Township of Howick receive this report and presentation;

And That Council give consideration to By-law 40-2025 to adopt the 2025 Township of Howick Asset Management Plan as presented.

**Carried.**

## **10.6 CAO/Clerk Caitlin Gillis**

### **10.6.1 ADM-2025-11, Subgrade Fibre Internet Installation Policy**

Current installation of the fibre internet through Howick Township sparked the need for a new utility installation policy. A sample policy was found for the Township of South-West Oxford located just outside of Woodstock. Howick is requesting a policy that would require all future internet be underground (subgrade). Unfortunately, this policy does not affect the existing fibre that was already installed, but if passed, it will be in place for future fibre work. According to the webinars staff attended regarding the Accelerated High Speed Internet Program, it will be up to the internet service provider and Public Works staff to police the installation of the fibre network.

Council advised the Gough Road and Harriston Road Hydro line is sagging, workman ship of installation along this area was poor. Reeve Harding stated Lisa Thompson said that an inspection of the installation was going to be done, unknown when this is going to take place. Council would like the internet installer to come back and clean up rocks, sod, soil etc. that was left in a mess in the road allowance. CAO/Clerk advised that the Manager of Public Works has inspected the work completed to date to review with Xplore Inc. Staff time will not be able to re-couped from the province for reviewing the work completed and ensuring it is cleaned up appropriately as well as future maintenance responsibilities around the new utility poles.

**Moved by: Councillor Grimes**

**Seconded by: Councillor Hargrave**

That the Council of the Township of Howick receive report ADM-2025-11, Subgrade Fibre Internet Installation Policy for information;

And That Council approve the policy attached as Appendix 'A' to this report – Subgrade Fibre Internet Installation Policy

**Carried.**

**10.6.2 ADM-2025-13, Telephone and Internet Voting Service Provider for the 2026 Municipal Election**

Previously in February 2025, Council adopted a motion to adopt alternative voting methods for the 2026 Municipal Election. Permission was also granted for staff to participate in the Huron County Elections Working Group. The County wide RFP for an alternate voting method vendor closed June 23, 2025. Simply Voting Inc. and Sequent Tech Inc. both submitted bids. Sequent did have the lower price, but very little experience and no municipal or provincial election experience within Ontario or Canada. The Working Group felt that they would consider Sequent in the future once they gain more Canadian and local experience with municipal elections. Having worked with Simply Voting in past elections, the Working Group is aware that they have a very smooth process and therefore the Working Group has recommended choosing Simply Voting Inc. again for the 2026 municipal election.

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Rognvaldson**

That the Council of the Township of Howick receives report ADM-2025-13, Telephone and Internet Voting Service Provider for the 2026 Election for information;

And That Council authorizes the CAO/Clerk to engage Simply Voting Inc. for the provision of telephone and internet-based voting services to be provided for the 2026 Municipal Election;

And That Council directs the CAO/Clerk to prepare a by-law for a future council meeting, to enter into an agreement with Simply Voting Inc. for telephone and internet-based voting services.

**Carried.**

**10.6.3 ADM-2025-15, Rural Ontario Development (ROD) Program Grant Application**

The Rural Ontario Development Program was launched in June 2025, replacing the former Rural Economic Development program. CAO/Clerk Gillis sent an email with information on the

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program out to Department Heads and Council to submit project application recommendations. The development of a Community Improvement and Beautification Plan, workforce development, and business succession and retention plan were all proposed.

Councillor Rognvaldson has been working on a draft Community Improvement and Beautification Plan, and costs estimates, stating it is near shovel ready. The application deadline for the ROD program is September 24<sup>th</sup>. The costing that has been done includes bridge planters, stand-alone planters along the main streets, plantings, soil, labour for maintenance, and weeding. Planters would include a large water reservoir to cut down on their watering needs. Labour costs were estimated at 1 full day per week, 8 hours a day for 16 weeks at a rate of \$20/ hour. No equipment costs added. It is proposed that the person that would be hired will work in the Recreation and Facilities department and help with grass cutting, maintenance, and the Howick Optimist Pool the other 4 days of the week.

Staff spoke with Fordwich Village Management members who believe beautification is part of their mandate. Council would like to have all Village Managements involved with the drafting of the Community Improvement and Beautification Plan so that everyone is on the same page. Fordwich Village Management does not want to see the area rating increase to incorporate the Community Improvement and Beautification Plan as it is benefiting the entire municipality.

New Township banners are planned for purchase and to go up in the spring. Staff are working on designing new banners. Council also mentioned investigating Christmas light option as the current Christmas lights have not been lasting.

Reeve Harding suggested that business retention is important. Council should take it upon themselves to acknowledge new businesses and business owners, i.e. there are new owners of John Wilson Electric and Harkness Enterprises. The Recreation and Facilities Manager will speak with Fordwich Village Management to find out how many Christmas lights need to be replaced for winter 2025.

Council provided direction to staff to proceed with an application for the grant for the Community Improvement and Beautification Plan.

**Moved by: Councillor Rognvaldson**  
**Seconded by: Councillor Hargrave**

That the Council of the Township of Howick receive report ADM-2025-15, Rural Ontario Development Program Grant Application for information;

And That Council provide direction to the CAO/Clerk on which project to prioritize for Howick's Rural Ontario Development (ROD) Program Grant application.

And That Council direct staff to complete the ROD Grant application prior to September 24, 2025 5:00 p.m. ET.

**Carried.**

## **11. Committee and Board Reports**

**Moved by: Councillor Grimes**

**Seconded by: Deputy Reeve Gibson**

That the Council of the Township of Howick approve the following Board or Committee minutes:

**11.1.1 Belmore Arena Board Meeting Minutes – June 16, 2025**

The total costs outlined in the Belmore Arena Board financial statements regarding the sandblasting and painting of the ice surface ceiling total \$133,885.82. Township staff have not received any request for funds from the Belmore Arena Board. It is unknown whether a loan from the three municipalities is required. The final financials of Belmore Homecoming have not been provided by the Belmore 2025 Homecoming Committee to date.

**11.2 Wroxeter Hall Board Minutes – July 3, 2025**

**Carried.**

**12. Correspondence**

**12.1 Municipality of North Huron – Request for Financial Support for implementation of Community Safety and Well-Being Plan**

**Moved by: Councillor Rognvaldson**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick endorse the letter sent from the Municipality of North Huron to the Solicitor General of Ontario Michael Kerzner, re. Request for financial support for implementation of Community Safety and Well-Being Plan

**Carried.**

**12.2 United Way Perth Huron – Belonging matters event to highlight the importance of connection**

**12.3 Bruce Power – Clean Energy Frontier Conference 2025**

**12.4 Maitland Valley Conservation- Membership Meeting Minutes March 19, 2025**

**12.5 Maitland Valley Conservation – Membership Meeting Minutes April 16, 2025**

**12.6 Maitland Valley Conservation – Membership Meeting Minutes May 21, 2025**

**12.7 Ontario Infrastructure – Advancing Designated Broadband Projects, Asset Management Plans, Casual Costs and Fees**

**12.8 Ontario Infrastructure- Advancing Designated Broadband Projects, Running Lines, Depth Requirements and Aerial Infrastructure**

**13. Unfinished Business**

**14. Council Reports**

**14.1 Council Member Reports**

**Reeve's Verbal Update from County Council**

County council is tomorrow. On the agenda is the approval of a 4-way stop at Mayne Corners. Perth County passed it at their July 3<sup>rd</sup> meeting, it is now in Huron County's ballpark. If passed, Howick's portion of the costs will be about \$10,000.00. Rumble strips will be added. This is a major roadway traveling north-south, with over 2000 vehicles a day on County Road 30, and about half as many traveling east and west on Perth Road 178.

**Verbal Update from Council Members**

Councillor Grimes updated Council and staff that a new air conditioner was being installed at the Wroxeter Hall which will now allow for the Wroxeter Hall to be used as a cooling station.

**14.2 Requests by Members**

**14.3 Notice of Motions**

**14.4 Announcements**

September 6<sup>th</sup> - bottle drive Howick Minor Hockey 9 am – 11 am at the Fordwich pavilion at the Fordwich ball diamond.

**15. Other Business**

**16. Enactment of By-laws – Third and Final Reading**

**Moved by: Deputy Reeve Gibson**

**Seconded by: Councillor Grimes**

That By-laws 39-2025, 40-2025, 41-2025, 42-2025, 43-2025, and 44-2025 receive first, second, and final reading and are finally passed.

**Carried.**

**16.1 By-law 39-2025**

**Recommended Motion:**

That the Council of the Township of Howick give first, second, third and final reading to By-law 39-2025;

Being A By-Law to Adopt Requirements and Authority for Temporary Outdoor Physical Extensions or Temporary Patios for Liquor Licensed Premises on Public & Private Property in the Township of Howick

**16.2 By-law 40-2025**

**Recommended Motion:**

That the Council of the Township of Howick give first, second, third and final reading to By-law 40-2025;

Being a By-law to adopt a Municipal Asset Management Plan

**16.3 By-law 41-2025**

**Recommended Motion:**

That the Council of the Township of Howick give first, second, third and final reading to By-law 41-2025;

Being a by-law to amend By-law No. 56-2023 (Municipal Drain #10) of the Township of Howick, to provide for raising a lessor amount than provided therein

**16.4 By-law 42-2025**

**Recommended Motion:**

That the Council of the Township of Howick give, first, second, third and final reading to By-law 42-2025;

Being a by-law to amend By-law No. 5-2024 (Cathers Municipal Drain-Gollan Culvert) of the Township of Howick, to provide for raising a lessor amount than provided therein

**16.5 By-law 43-2025**

**Recommended Motion:**

That the Council of the Township of Howick give, first, second, third and final reading to By-law 43-2025;

Being a by-law to amend By-law No. 33-2024 (Farrish Municipal Drain-Bowman Culvert) of the Township of Howick, to provide for raising a greater amount than provided herein

**16.6 By-law 44-2025**

**Recommended Motion:**

That the Council of the Township of Howick give, first, second, third and final reading to By-law 44-2025;

Being a by-law to amend By-law No. 31-2025 (Blind Lake Municipal Drain – Weber Culvert) of the Township of Howick, to provide for raising a lessor amount than provided therein

**17. Closed Session**

**Moved by: Deputy Reeve Gibson**  
**Seconded by: Councillor Rognvaldson**

That a closed meeting of Council of the Township of Howick be held on Tuesday, August 12, 2025 at 11:36 a.m. in the Council Chambers of the Township Office, in accordance with Section 239(2) of the Municipal Act, 2001, as amended, for the purpose of considering the following matters:

- a) the security of the property of the municipality or local board;
- b) personal information about identifiable individuals, including municipal or local board employees;
- c) proposed or pending acquisition or disposition of land by the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**Carried.**

**Agenda moved to the Closed Agenda at 11:36 a.m.**

**Agenda Returned to the Open Agenda at 12:55**

**18. Motion to Reconvene into Open Session and Reporting Out**

**Moved by: Councillor Rognvaldson**  
**Seconded by: Councillor Grimes**

That the Council of the Township of Howick reconvened into Open Session at 12:55 p.m.

**Carried.**

Deputy Reeve Gibson reported that Council met in closed session to discuss items to do with security of the property of the municipality or local board, personal information about identifiable individuals, including municipal or local board employees, a proposed or pending disposition of land by the municipality or local board and advice that is subject to solicitor-client privilege.

**19. Confirming By-law**

**19.1 By-law 45-2025**

**Moved by: Councillor Rognvaldson**  
**Seconded by: Councillor Hargrave**

That the Council of the Township of Howick give first, second, third and

Being a By-law to Confirm the Proceedings of the Council meeting held on  
August 12, 2025.

**Carried.**

**20. Adjournment**

**Moved by: Councillor Hargrave**

**Seconded by: Councillor Grimes**

That the Council of the Township of Howick adjourn the August 12, 2025  
Council meeting at 12:56 p.m.

**Carried.**

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**Reeve, Doug Harding**

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**CAO/Clerk Caitlin Gillis**