



**Township of Howick Council Agenda
Tuesday, January 14, 2025, at 9:00 a.m.
Howick Council Chambers**

1. Call to Order

2. Confirmation of the Agenda

Recommended Motion:

That the Council of the Township of Howick hereby adopts the January 14, 2024, Council Agenda as presented.

3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”

4. Minutes of Previous Meetings

Recommended Motion:

That the Council of the Township of Howick hereby adopts the following minutes:

4.1 December 17, 2024 Council Meeting Minutes

5. Public Meetings/Hearings

6. Delegations and/or Presentations

6.1 Fern Wylie re. Victoria Street Well Association

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Recommended Motion:

That Consent Agenda items 7.1 and 7.2 be received for information and approved.

7.1 BLDG-2025-01, Annual Building Permit Comparison Summary

For Information Only.

7.2 PW-2025-01, December Department Update

For Information Only.

8. Regular Agenda

8.1 Planning – Huron County Planner Jenn Burns

9. Municipal Drains - Drainage Superintendent Scott Richardson

9.1 DRN-2025-01, Tender for the Weber #7 Municipal Drain

Recommended Motion:

That the Council of the Township of Howick award the tender to Marquardt Farm Drainage for the construction of the Weber No. 7 Municipal Drain, at the bid price of \$149,666 plus HST.

10. Staff Reports

10.1 Chief Building Official Ed Podniewicz

10.2 Fire Chief/By-law Enforcement Officer Josh Kestner

10.3 Manager of Public Works Jamie McCarthy

10.3.1 PW-2025-02, 2025 Maintenance Gravel

Recommended Motion:

That the Council of the Township of Howick receive report PW-2025-02, 2025 Maintenance Gravel;

And That Council direct staff to proceed with the following:

1. Changing maintenance gravel operations from fall to spring;
2. Budgeting a total of \$316,250 for 2025 Maintenance Gravel of 20,000 metric tonnes;
3. Pre-budget tendering of maintenance gravel for spring 2025 placement; and
4. Setting a 2% Capital Infrastructure Levy of \$87,500.

10.4 Recreation Facilities Supervisor Brady Ropp

10.5 Treasurer Amy Van Meeteren

10.5.1 FIN-2025-01, Annual Borrowing By-law

Recommended Motion:

That the Council of the Township of Howick receive this report for information;

And That Council give consideration to By-law 1-2025, being a by-law authorizing the borrowing of money to meet 2025 current expenditures for the Township of Howick.

10.5.2 FIN-2025-02, 2025 Interim Tax Levy By-law

Recommended Motion:

That the Council of the Township of Howick receive this report prepared for the Interim Tax Levy By-law 2-2025 for Information;

And That consideration be given to By-law 2-2025, being a by-law to provide for Interim Tax Levies for the year 2025 for the Township of Howick.

10.5.3 FIN-2025-03, 2025 Council Remuneration By-law

Recommended Motion:

That the Council of the Township of Howick receive this report on the 2025 Council Remuneration By-law for Information Purposes;

And That Council give consideration to By-law 3-2025, being a by-law to fix the remuneration of members of Council and to authorize payment or reimbursement for expenses to members of Council and employees.

10.5.4 FIN-2025-04, Accounts Payable

Recommended Motion:

That the Council of the Township of Howick approve payment of the January 14, 2025 Accounts Payable in the amount of \$430,468.46.

10.6 Clerk-Administrator Caitlin Gillis

11. Committee and Board Reports

Recommended Motion:

That the Council of the Township of Howick accept the following Board or Committee minutes:

11.1 Belmore Community Centre Board - November 18, 2024

12. Correspondence

12.1 Huron County Economic Development re. Economic Development Departmental Update – November 2024

12.2 Independent Electrical System Operator re. IESO Engagement at ROMA Conference

12.3 City of Woodstock re. Adequate and Sustainable Funding for Child Welfare Agencies of Ontario

12.4 Saugeen Valley Conservation Authority re. Fee Freezes for 2025

13. Unfinished Business

14. Council Reports

14.1 Council Member Reports

Reeve's Verbal Update from County Council

14.2 Requests by Members

14.3 Notice of Motions

14.4 Announcements

15. Other Business

16. Enactment of By-laws – First, Second & Third Reading

16.1 By-law 1-2025

Recommended Motion:

That Council of the Township of Howick give third and final reading to By-law 01-2025;

Being a by-law authorizing the borrowing of money to meet 2025 current expenditures for the Township of Howick.

16.2 By-law 2-2025

Recommended Motion:

That the Council of the Township of Howick give first, second, third and final reading to By-law 02-2025;

Being a by-law to provide for Interim Tax Levies for the year 2025 for the Township of Howick.

16.3 By-law 3-2025

Recommended Motion:

That the Council of the Township of Howick give first, second, third and final reading to By-law 03-2025;

Being a by-law to fix the remuneration of members of Council and to authorize payment or reimbursement for expenses to members of Council and employees.

16.4 By-law 4-2025

Recommended Motion:

That the Council of the Township of Howick give first, second, third and final reading to By-law 04-2025;

Being a by-law to Award Tender RFT-DRN-2024-01 to Marquardt Farm Drainage Ltd. for the Weber No. 7 Municipal Drain Construction Tender

17. Confirming By-law

17.1 By-law 5-2025

That the Council of the Township of Howick give first, second, third and final reading to By-law 5-2025;

Being a By-law to Confirm the Proceedings of the Council meeting held on January 14, 2025.

18. Adjournment

Recommended Motion:

That the Council of the Township of Howick adjourn the January 14, 2025 Council meeting at ____:____ a.m.



**Township of Howick Council Minutes
Tuesday, December 17, 2024, at 10:00 a.m.
Howick Council Chambers**

1. Call to Order

Reeve Harding called the meeting to order at 11:00 a.m. and welcomed everyone in attendance.

2. Confirmation of the Agenda

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick hereby adopts the December 17, 2024, Council Agenda as presented.

Carried.

3. Declaration of Pecuniary Interest under the “Municipal Conflict of Interest Act”

None declared.

4. Minutes of Previous Meetings

Moved by: Councillor Rognvaldson

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick hereby adopts the following minutes:

4.1 November 26, 2024 Council Meeting Minutes

Carried.

5. Reporting Out from Closed Council Meeting

Reeve Harding reported that Council met in closed session to discuss matters involving labour relations and employee negotiations regarding an employment contract and litigation or potential litigation regarding a building inspection complaint.

5.1 Motion coming out of Closed Meeting

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick receive report ADM-2024-23 for information;

And That Council of the Township of Howick approve the Job Description for the position of CAO/Clerk;

And That Council adopt By-law 63-2024; to appoint a Chief Administrative Officer and Clerk and to Define the General Duties, Roles and Responsibilities of the Chief Administrative Officer/Clerk;

And That Council authorize the Reeve to execute the Employment Contract with the CAO/Clerk.

Carried.

6. Delegations and/or Presentations

7. Consent Agenda

Items on the Consent Agenda are considered routine and are enacted in one motion. Prior to the motion being voted on, any Council Member may request that one or more items be removed from the Consent Agenda and discussed and/or voted on separately.

Moved by: Councillor Rognvaldson

Seconded by: Councillor Grimes

That Consent Agenda items 7.1 and 7.2 be received for information and approved.

7.1 FIN-2024-35, Accounts Payable

For Information Only.

7.2 FIR-2024-20, Department Update

For Information Only

Carried.

8. Regular Agenda

8.1 Planning – Huron County Planner Jenn Burns

9. Municipal Drains - Drainage Superintendent Scott Richardson

10. Staff Reports

10.1 Chief Building Official Ed Podniewicz

10.1.1 BLDG-2024-08, Wireless Telecommunication Tower Letter of Undertaking – 9372 Gorrie Line, Howick

Chief Building Official Ed Podniewicz provided a summary of his three reports. Xplore Inc. submitted three applications for satellite television towers. Letters of Concurrence have been notarized by the Chief Building Official. Public circulations were advertised in the What's Happening in Howick and online public consultations were held.

Any member of the public would like more information on an agenda item please contact the Clerk's office at 519-335-3208 ext. 2 or email clerk@howick.ca, alternative formats of this publication available upon request

Council requested information on hydro poles that are being proposed for a high speed internet project along rural properties throughout Howick. Manager of Public Works Jamie McCarthy explained that occupancy permits were issued for poles to hold cable for Xplore. The Utilities Act oversees Ontario for different utilities who request access to road allowances for gas, internet, phone, hydro services to be installed. The Manager of Public Works will reach out to Xplore Inc. for more information and to inquire whether the plan to install hydro poles can be changed. A member of Council feels that the internet should be plowed in underground as we have seen in other communities.

Moved by: Councillor Grimes

Seconded by: Councillor Hargrave

That the Council of the Township of Howick receive the Letter of Undertaking as required by the Township of Howick protocol to establish a new wireless telecommunication tower site at 9372 Gorrie Line, Howick.

Carried.

10.1.2 BLDG-2024-09, Wireless Telecommunication Tower Letter of Undertaking – 45358 Spencetown Road, Fordwich

Moved by: Councillor Grimes

Seconded by: Councillor Hargrave

That the Council of the Township of Howick receive the Letter of Undertaking as required by the Township of Howick protocol to establish a new wireless telecommunication tower site at 45358 Spencetown Road, Fordwich.

Carried.

10.1.3 BLDG-2024-10, Wireless Telecommunication Tower Letter of Undertaking – 90010 Fordwich Line, Clifford

Moved by: Councillor Grimes

Seconded by: Councillor Hargrave

That the Council of the Township of Howick receive the Letter of Undertaking required by the Township of Howick protocol to establish a new wireless telecommunication tower site at 90010 Fordwich Line, Clifford.

Carried.

10.2 Fire Chief/By-law Enforcement Officer Josh Kestner

10.3 Manager of Public Works Jamie McCarthy

10.3.1 PW-2024-22, November Department Update

Dust suppressant contract with Da-Lee has been renewed for 2025. 50 sugar maples have been ordered for 2025. A small wood chipper was sold as surplus equipment with plans to purchase a larger unit in the 2025 Budget.

Moved by: Councillor Rognvaldson

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick receive report PW-2024-22, November Department Update For Information;

And That Council approve the withdrawal of \$40,606.07 from the Public Works' Equipment Reserve to cover the repair costs to the Kubota M11 and mower attachment (\$15,116.57) and the C12 Grader (\$25,489.50).

Carried.

10.3.2 PW-2024-23, Amended Agreement for Contract Personnel and Equipment for Sidewalk Winter Maintenance

Contractor has requested an increased fee for equipment rental for sidewalk winter maintenance activities in Wroxeter.

Moved by: Councillor Grimes

Seconded by: Councillor Hargrave

That the Council of the Township of Howick authorize the following updated agreement with Trevor Tout Custom Dozing Inc. for winter sidewalk maintenance works within the Village of Wroxeter;

And That the Reeve and Clerk-Administrator be authorized to execute said updated agreement.

Carried.

10.3.3 PW-2024-24, Canoe Procurement Group

Moved by: Councillor Rognvaldson

Seconded by: Councillor Hargrave

That the Council of the Township of Howick receive report PW-2024-24, Canoe Procurement Group;

And That a by-law be enacted to amend Schedule A of By-law 40-2004, "Procurement Policies and Procedures" to implement the recommended revisions to allow joint, group and collaborative purchasing as outlined in the report PW-2024-24.

Carried.

10.3.4 PW-2024-25, Waste Collection and Disposal Fees and Charges Update

Staff investigated whether we could accept appliances that still contain Freon. The Harriston Home Hardware that used to accept these appliances, no longer does. Huron County does accept Freon appliances at the Huron Hazardous Waste Depot. The Township already pays into this County service, therefore staff recommend not offering this service at the Howick Landfill. Fuel, fleet, and wages for Howick employees to take Freon appliances to the Huron Hazardous Waste Depot would cost about the same as residents taking it directly to Holmesville themselves, a cost of approximately \$60. There is an increase of \$5 to the cost of blue boxes in the Fees and Charges by-law to cover an increase in the cost per unit.

Moved by: Councillor Grimes

Seconded by: Councillor Hargrave

That the Council of the Township of Howick receive report PW-2024-25 Waste Collection and Disposal Fees and Charges Update;

And That a by-law be enacted to amend Schedule B of the Consolidated Fees and Charges By-law 60-2024, to come into effect January 1, 2025.

Carried.

10.4 Recreation Facilities Supervisor Brady Ropp

10.4.1 REC-2024-15, April Ice Operations

Howick Recreation Department wants to keep ice in for the month of April for 2025. It is usually a busy month for the Howick Community Centre. Recreation Manager will develop an ice-in and ice-out policy to recommend keeping it in for April annually.

Moved by: Councillor Grimes

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick approves the Howick Recreation Department to operate ice operations during the month of April at the Howick Community Centre.

Carried.

10.4.2 REC-2024-16, Howick Bloomers' Request

Recreation Manager Brady Ropp will research grant opportunities to hire a summer student to maintain the gardens at the Howick Community Centre. The Treasurer will establish accounts under the Recreation Department to accept donations towards and track the expenses associated with garden maintenance and other beautification purposes. Hiring a student position for this isn't included in Draft #1 of the 2025 Budget. Staff could investigate a summer student position and any grants available so that we could have additional help at the landfill and in the recreation department.

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick direct Recreation staff to research and source out grant opportunities for hiring a summer student to maintain the gardens at the Howick Community Centre;

And That accounts be established under the Recreation department to accept donations towards and track expenses associated with maintenance and other beautification purposes.

Carried.

10.5 Treasurer Amy Van Meeteren

10.6 Clerk-Administrator Caitlin Gillis

10.6.1 ADM-2024-22, 2025 Joint Annual Accessibility Plan Update and 2024-2029 Joint Multi-Year Accessibility Plan

Clerk-Administrator Caitlin Gillis outlined the 2025 Joint Annual Accessibility Plan and the 2024-2029 Joint Multi-Year Accessibility Plan completed at the County level for all the lower tier municipalities.

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick receives report ADM-2024-22 titled "2025 Joint Annual Accessibility Plan Update and 2024-2029 Joint Multi-Year Accessibility Plan";

And That Council adopt the 2025 Joint Annual Accessibility Plan and 2024-2029 Joint Multi-Year Accessibility Plan Updates as required by the Accessibility for Ontarians with Disabilities Act (AODA), 2005.

Carried.

11. Committee and Board Reports

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Rognvaldson

That the Council of the Township of Howick accept the following Board or Committee minutes:

1.1 Wroxeter Hall Board Meeting – November 7, 2024

Carried.

12. Correspondence

12.1 Solicitor General re. Proposed Opp Billing Changes

The previously provided 21% increase has been proposed to decrease to 3.25% due to relief to come from the Province of Ontario. Staff will need to attend webinars to determine whether financial assistance will continue to be available in future budget

years.

- 12.2 Ministry of Municipal Affairs and Housing Letter re. Additional Residential Units**
- 12.3 Ministry of Municipal Affairs and Housing Letter re. Municipal Accountability Act**
- 12.4 Huron County Media Release November 27, 2024 re. Jamie Heffer appointed Warden of Huron County for 2025-2026 term**
- 12.5 Ministry of Natural Resources re. Decision on Discussion Paper: Regulating Commercial-Scale Geologic Carbon Storage Projects in Ontario**
- 12.6 Emergency Management Ontario re. Proposed Amendments to Modernize the Emergency Management and Civil Protection Act**
- 12.7 Maitland Valley Conservation Membership Minutes – October 16, 2024**
- 12.8 Saugeen Valley Conservation Authority re. 2025 Draft Budget for SVCA**
- 12.9 Saugeen Valley Conservation Authority Press Release - December 5, 2024 – Saugeen Conservation Invites Public Feedback on Updated Policies Manual**
- 12.10 Avon Maitland District School Board – Board Meeting Highlights - November 26, 2024**
- 12.11 Avon Maitland District School Board – Board Meeting Highlights – December 10, 2024**
- 12.12 United Way Huron-Perth re. Coldest Night of the Year Event – February 22, 2025**

13. Unfinished Business

14. Council Reports

14.1 Council Member Reports

Reeve's Verbal Update from County Council

The last Huron County Council meeting of 2024 is scheduled for December 18, 2024.

Belmore is having a wing night on February 28, 2024. The CMO Recycling Agreement has put an end to commercial recycling collection. Waste Management truck broke down

Wednesday, and again on Saturday. There were a lot of phone calls and emails over the weekend due to the missed garbage and recycling curbside collection. Waste Management is having challenges with their fleet and staffing. Residents are frustrated as there is nowhere to put their garbage if it is not picked up. The Manager of Public Works will investigate when our contract with Waste Management is up to see what our other options are.

14.2 Requests by Members

14.3 Notice of Motions

14.4 Announcements

Reeve Harding wishes Council, staff, residents and businesses a Merry Christmas and Happy New Year.

15. Other Business

16. Enactment of By-laws – First, Second & Third Reading

16.1 By-law 55-2024

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That Council of the Township of Howick give third and final reading to By-law 55-2024;

Being a by-law to provide for a drainage works cited as the Weber No. 7 Municipal Drain By-law.

Carried.

16.2 By-law 63-2024

Moved by: Deputy Reeve Gibson

Seconded by: Councillor Grimes

That the Council of the Township of Howick give first, second, third and final reading to By-law 63-2024 as amended;

Being a by-law to appoint a Chief Administrative Officer and Clerk for the Corporation of the Township of Howick and to Define the General Authority, Duties, Roles and Responsibilities of the Chief Administrative Officer/Clerk.

Carried.

16.3 By-law 64-2024

Moved by: Councillor Rognvaldson

Seconded by: Deputy Reeve Gibson

That Council of the Township of Howick give first, second, third and final reading to By-law 64-2024;

Being a By-law to amend By-law No. 40-2004, Procurement Policies and Procedures for the Corporation of the Township of Howick to allow joint, group and collaborative purchasing.

Carried.

16.4 By-law 65-2024

Moved by: Councillor Grimes

Seconded by: Councillor Hargrave

That Council of the Township of Howick give first, second, third and final reading to By-law 65-2024;

Being a By-law to amend 'Schedule B' of the Consolidated Fees and Charges By-law 60-2024, to amend the Waste Collection and Disposal Fee Schedule.

Carried.

17. Confirming By-law

17.1 By-law 66-2024

Moved by: Councillor Rognvaldson

Seconded by: Deputy Reeve Gibson

That the Council of the Township of Howick give first, second, third and final reading to By-law 66-2024;

Being a By-law to Confirm the Proceedings of the Council meeting held on December 17, 2024.

Carried.

18. Adjournment

Moved by: Councillor Hargrave

Seconded by: Councillor Grimes

That the Council of the Township of Howick adjourn the December 17, 2024 Council meeting at 12:11 p.m.

Carried.

Reeve, Doug Harding

Clerk-Administrator, Caitlin Gillis

Victoria Street Well Association

Shareholders

John Simmons	YES	NO
Vatch Kelian	YES	NO
Paul Tafford	YES	NO
Co dy ^{ly} Miller	YES	NO
Wylie Insurance	YES	NO
Township of Howick (Hall)	YES	NO

I plan on retiring from this volunteer position.

If you are interested, please circle YES or NO beside your name and return to the slot in the door at Wylie Insurance.

Thank you,



Fern Wylie

Victoria Street Well Association

Shareholders

John Simmons	YES	NO
Vatch Kelian	YES	(NO) ✓
Paul Tafford	YES	NO
Cody Miller	YES	NO
Wylie Insurance	YES	NO
Township of Howick (Hall)	YES	NO

I plan on retiring from this volunteer position.

If you are interested, please circle YES or NO beside your name and return to the slot in the door at Wylie Insurance.

Thank you,

Fern Wylie

Victoria Street Well Association

Shareholders

John Simmons YES NO

Vatch Kelian YES NO

Paul Tafford YES NO

Cody Miller YES NO

Wylie Insurance YES

NO



Township of Howick (Hall) YES NO

I plan on retiring from this volunteer position.

If you are interested, please circle YES or NO beside your name and return to the slot in the door at Wylie Insurance.

Thank you,

Fern Wylie

Victoria Street Well Association

Shareholders

John Simmons	YES	<input checked="" type="radio"/> NO
Vatch Kelian	YES	NO
Paul Tafford	YES	NO
Cody Miller	YES	NO
Wylie Insurance	YES	NO
Township of Howick (Hall)	YES	NO

I plan on retiring from this volunteer position.

If you are interested, please circle YES or NO beside your name and return to the slot in the door at Wylie Insurance.

Thank you,

Fern Wylie

*Merry Christmas + Happy New Years
and Retirement
John Ken Simmons*

Victoria Street Well Association

Shareholders

John Simmons	YES	NO
Vatch Kelian	YES	NO
Paul Tafford	YES	NO
<i>Cole</i> Cody Miller	YES	<u>NO</u>
Wylie Insurance	YES	NO
Township of Howick (Hall)	YES	NO

I plan on retiring from this volunteer position.

If you are interested, please circle YES or NO beside your name and return to the slot in the door at Wylie Insurance.

Thank you,

Fern Wylie

Victoria Street Well Association

Shareholders

John Simmons YES NO

Vatch Kelian YES NO

Paul Tafford YES NO

Cody Miller YES NO

Wylie Insurance YES NO

Township of Howick (Hall) YES NO

A handwritten signature in black ink, appearing to read 'Paul Tafford', with a long horizontal line extending to the right.

I plan on retiring from this volunteer position.

If you are interested, please circle YES or NO beside your name and return to the slot in the door at Wylie Insurance.

Thank you,

Fern Wylie



Report to Council Building-2025-01

Title of Report: Annual Building Permit Comparison Summary

From: Ed Podniewicz, Chief Building Official

Date: January 14, 2025

Recommendation: That Council receive this report for information.

Background: This report provides Council with information regarding a comparison of building activity in 2024 compared to 2023.

Staff Comments: Although the report reflects that the total number of permits issued and the total number of dwelling units created in 2024 were slightly lower and the number of permits issued remained fairly consistent the total permit values and permit fees show a significant increase.

Financial Impact: The 2024 budget for the building department will reflect that the permit revenues have exceeded the expenses with a moderate deposit into the building department reserves.

Concluding Comments: We are anticipating that agricultural barn construction will decline in 2025 based on the increased costs of construction forecasted with the new farm building code introduction. Residential will hopefully remain consistent with the development of some proposed residential subdivisions.

Attachments: Permit comparison summary

Respectfully submitted: Ed Podniewicz, Chief Building Official

Permit Comparison Summary

Issued For Period JAN 1,2024 To DEC 31,2024

Type	Number	Property
Residential Dwelling - Addition Pe	2024-0001	3106 EAST ST
Accessory Building Permit	2024-0002	3040 ADELAIDE ST
Agricultural Livestock Barn - Addit	2024-0003	44613 HURON BRUCE RD
Deck Permit	2024-0004	1041 ANN ST
On Site Sewage System Permit	2024-0005	88152 FORDWICH LINE
Agricultural Storage Shed - Additi	2024-0006	90608 BELMORE LINE
Secondary Residential Unit Permi	2024-0007	1002 MAIN ST
Accessory Building Permit	2024-0008	3084 ALBERT ST
Agricultural Storage Shed Permit	2024-0009	88310 MCDONALD LINE
Tent Permit	2024-0010	3069 LOUISA ST E
On Site Sewage System Permit	2024-0011	1090 CENTRE ST
Demolition Permit	2024-0012	90335 GORRIE LINE
Agricultural Storage Shed Permit	2024-0013	43942 SPENCETOWN RD
Agricultural Livestock Barn - Addit	2024-0014	89937 GORRIE LINE
New Residential Dwelling Permit	2024-0015	3075 MARY ST
Accessory Building Permit	2024-0016	44042 HOWICK TURNBER RD
Deck Permit	2024-0017	3075 MARY ST
Agricultural Storage Shed Permit	2024-0018	45391 CREAMERY RD
Residential Dwelling - Addition Pe	2024-0019	44301 HARRISTON RD
Septic Tank or Bed Replacement	2024-0020	44301 HARRISTON RD
Agricultural Storage Shed Permit	2024-0021	45597 HOWICK-TURNBER RD
Grain Bin/Foundation Permit	2024-0022	44216 SPENCETOWN RD
Agricultural Livestock Barn - Addit	2024-0023	88461 GORRIE LINE
Septic Tank or Bed Replacement	2024-0024	2064 ALBERT ST S
Alteration / Renovation / Repair Pe	2024-0025	3075 MARY ST
Agricultural Livestock Barn - Addit	2024-0026	89668 BELMORE LINE
Alteration / Renovation / Repair Pe	2024-0027	3027 BROOKHAVEN DR
Group A, B, D, E, F, Building Addi	2024-0028	87852 FORDWICH LINE
New Residential Dwelling Permit	2024-0029	88310 MCDONALD LINE
Tent Permit	2024-0030	2079 ALMA ST S
Residential - Attached Garage Pei	2024-0031	88755 GORRIE LINE
Deck Permit	2024-0032	46347 HARRISTON RD
On Site Sewage System Permit	2024-0033	HARRISTON RD
Demolition Permit	2024-0034	44794 HARRISTON RD
Pool Fence Permit	2024-0035	1020 QUEEN ST
Residential Dwelling - Addition Pe	2024-0036	90065 MCINTOSH LINE
Deck Permit	2024-0037	1061 SANDERSON ST
Residential Dwelling - Addition Pe	2023-0043	46075 CREAMERY RD
Agricultural Storage Shed - Additi	2024-0038	88461 GORRIE LINE
On Site Sewage System Permit	2024-0039	1002 MAIN ST
Demolition Permit	2024-0040	43828 ORANGE HILL RD
New Residential Dwelling Permit	2024-0041	44794 HARRISTON RD
Silo Permit	2024-0042	44239 CREAMERY RD
Agricultural Storage Shed - Additi	2024-0043	44801 SALEM RD

Permit Comparison Summary

Issued For Period	JAN 1,2024	To	DEC 31,2024
New Residential Dwelling Permit	2024-0044		CREAMERY RD
On Site Sewage System Permit	2024-0045		CREAMERY RD
Tent Permit	2024-0046		44364 PERTH RD 178
Deck Permit	2024-0047		44301 HARRISTON RD
Accessory Building Permit	2024-0048		44296 SPENCETOWN RD
Agricultural Livestock Barn Permit	2024-0049		44216 SPENCETOWN RD
Residential - Detached Garage/St	2024-0050		3033 STATION RD
Secondary Residential Unit Permi	2024-0051		44296 SPENCETOWN RD
Residential Dwelling - Addition Pe	2024-0052		1033 BELMORE LINE
Septic Tank or Bed Replacement	2024-0053		1033 BELMORE LINE
Grain Bin/Foundation Permit	2024-0054		45981 HOWICK-TURNBER RD
Bunker/Pit Silo Permit	2024-0055		45500 ORANGE HILL RD
New Residential Dwelling Permit	2024-0056		43666 AMBERLEY RD
On Site Sewage System Permit	2024-0057		43666 AMBERLEY RD
New Residential Dwelling Permit	2024-0058		1070 CHURCH ST
On Site Sewage System Permit	2024-0059		1070 CHURCH ST
Residential Dwelling - Addition Pe	2024-0060		45829 HOWICK-TURNBER RD
New Residential Dwelling Permit	2024-0061		45625 SPENCETOWN RD
On Site Sewage System Permit	2024-0062		45625 SPENCETOWN RD
Agricultural Storage Shed Permit	2024-0063		45625 SPENCETOWN RD
Residential Dwelling - Addition Pe	2024-0064		45867 ORANGE HILL RD
Plumbing Permit	2024-0065		1093 MARIETTA ST
Secondary Residential Unit Permi	2024-0066		88713 MALCOLM LINE
On Site Sewage System Permit	2024-0067		88713 MALCOLM LINE
Agricultural Storage Shed Permit	2024-0068		43745 SPENCETOWN RD
Plumbing Permit	2024-0069		3033 ALBERT ST
Residential - Attached Garage Pei	2024-0070		3014 BROOKHAVEN DR
Agricultural Storage Shed Permit	2024-0071		44704 SPENCETOWN RD
New Residential Dwelling Permit	2024-0072		44554 HARRISTON RD
On Site Sewage System Permit	2024-0073		44554 HARRISTON RD
Agricultural Storage Shed Permit	2024-0074		44665 SPENCETOWN RD
On Site Sewage System Permit	2024-0075		44718 HOWICK TURNBER RD
Agricultural Livestock Barn Permit	2024-0076		88310 MCDONALD LINE
Residential - Detached Garage/St	2024-0077		43393 HURON BRUCE RD
On Site Sewage System Permit	2024-0078		44296 SPENCETOWN RD
Demolition Permit	2024-0079		44296 SPENCETOWN RD
Secondary Residential Unit Permi	2024-0080		89163 FORDWICH LINE
New Residential Dwelling Permit	2024-0081		43718 RIVER RD
Residential Dwelling - Addition Pe	2024-0082		1033 BELMORE LINE
Agricultural Livestock Barn Permit	2024-0083		88461 GORRIE LINE
On Site Sewage System Permit	2024-0084		2061 EDWARD ST
Alteration / Renovation / Repair Pe	2024-0085		44681 GOUGH RD
New Residential Dwelling Permit	2024-0086		46088 SALEM RD

Permit Comparison Summary

Issued For Period JAN 1,2024 To DEC 31,2024

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
Accessory Building Permit	6	1,472.40	208,300.00	4	2,933.20	260,000.00
Agricultural Livestock Barn - Addition P	3	1,513.50	145,000.00	4	4,777.60	235,000.00
Agricultural Livestock Barn Permit	2	26,306.75	1,400,000.00	3	10,217.45	1,610,000.00
Agricultural Storage Shed - Addition Per	2	3,515.75	760,000.00	3	2,678.45	95,000.00
Agricultural Storage Shed Permit	13	14,570.80	1,700,000.00	8	16,485.20	1,425,000.00
Agricultural Utility/Office Building Per	1	700.00	50,000.00	0	0.00	0.00
Alteration / Renovation / Repair Permit	4	2,060.00	251,500.00	3	678.00	19,000.00
Bunker/Pit Silo Permit	1	900.00	300,000.00	1	350.00	100,000.00
Community Facility Permit	1	130.00	3,000.00	0	0.00	0.00
Deck Permit	3	413.00	32,500.00	5	1,110.00	25,000.00
Demolition Permit	3	450.00	20,000.00	4	900.00	18,000.00
Grain Bin/Foundation Permit	0	0.00	0.00	2	500.00	123,000.00
Greenhouse Permit	1	0.00	3,000.00	0	0.00	0.00
Group A, B, D, E, F, Building Additions	0	0.00	0.00	1	2,688.10	500,000.00
Industrial Storage Shed Permit	1	4,452.00	250,000.00	0	0.00	0.00
Multi-Unit Residential Permit	2	4,097.05	634,000.00	0	0.00	0.00
New Residential Dwelling Permit	10	16,599.80	4,232,750.00	10	32,368.20	5,234,070.00
On Site Sewage System Permit	19	8,150.00	346,500.00	13	6,750.00	189,000.00
Plumbing Permit	1	150.00	10,000.00	2	1,812.00	126,000.00
Pool Fence Permit	0	0.00	0.00	1	150.00	25,000.00
Residential - Attached Garage Permit	1	1,948.00	300,000.00	2	1,055.70	55,000.00
Residential - Detached Garage/Storage Sh	5	2,163.03	320,500.00	2	1,241.60	120,000.00
Residential Dwelling - Addition Permit	2	1,893.15	180,000.00	8	4,843.28	1,115,329.00
Secondary Residential Unit Permit	1	688.00	60,000.00	4	9,096.35	1,165,000.00
Septic Tank or Bed Replacement Permit	2	700.00	28,000.00	3	975.00	15,000.00
Silo Permit	0	0.00	0.00	1	350.00	234,000.00
Solar Panel Permit	1	2,587.50	201,978.00	0	0.00	0.00
Tent Permit	2	220.00	3,800.00	3	450.00	15,000.00
Tarped Structure						
Tarped Structure	1	484.00	15,000.00	0	0.00	0.00

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	88	87
Total Dwelling Units Created	15	13
Total Permit Value	11,455,828.00	12,703,399.00
Total Permit Fees	96,164.73	102,410.13
Total Compliance Letters Issued	21	26
Total Compliance Letter Fees	1,680.00	2,080.00

Inspection Summary

Ward	Permit Inspections	Other Roll Inspections
000	111	0
001	90	0
002	77	0
Total	278	0

Permit Comparison Summary

Issued For Period JAN 1,2024 To DEC 31,2024

Permit Charge	Amount
Accessory Building Permit	2,933.20
Agricultural Livestock Barn -	4,777.60
Agricultural Livestock Barn Pe	10,217.45
Agricultural Storage Shed - Ad	2,678.45
Agricultural Storage Shed Perm	16,485.20
Alteration / Renovation / Repa	678.00
Bunker/Pit Silo Permit	350.00
Deck Permit	1,110.00
Demolition Permit	900.00
Grain Bin/Foundation Permit	500.00
Group A, B, D, E, F, Building	2,688.10
New Residential Dwelling Permi	32,368.20
On Site Sewage System Permit	6,750.00
Plumbing Permit	1,812.00
Pool Fence Permit	150.00
Residential - Attached Garage	1,055.70
Residential - Detached Garage/	1,241.60
Residential Dwelling - Additio	4,843.28
Secondary Residential Unit Per	9,096.35
Septic Tank or Bed Replacement	975.00
Silo Permit	350.00
Tent Permit	450.00
Total	102,410.13

Township of Howick**Department: Public Works**

To: Council Meeting**Meeting Date: January 14, 2025****Report Title: December Department Update**

1. Recommendation:**For Information Only.****2. Purpose/Issues:**

Staff are providing this report to update Council on a variety of activities that occur in the public works department.

3. Report Highlights:

- Winter operations have been ongoing since the last week of November.
- T19 Patrol Truck requires repair after hitting a deer on Mud Lake Line at the end of December.
- Rental Office Trailer was delivered on December 6 to the Landfill Site.
- The Howick Landfill was closed for Christmas and New Years Stat holidays.
- Radio Advertisement was placed to notify residents of the updated \$10.00 minimum charge at the Landfill Site starting on January 1st.
- With the current service disruptions to curbside garbage and recycling collection from Waste Management, the \$10 minimum charge at the Howick Landfill has been paused. Bag tags will be accepted until further notice.

4. Financial Implications:

The cost to place the advertisement on the Ranch 100.1FM was minor and totalled \$300 for 20 spots throughout a two-week period.

6. Conclusion / Next Steps:

Updates will be provided to Council on activities to keep Council and residents apprised of relevant information.

7. Input from Other Sources:

January 14, 2025

Report: PW-2025-01

Shawn Nicholson, Lead Hand

8. Attachments:

N/A

Respectfully submitted by: Jamie McCarthy, Public Works Manager

Township of Howick

Department: Drainage

To: Council Meeting

Meeting Date: January 14th, 2025

Report Title: Tender for the Weber No. 7 Municipal Drain

1. Recommendation:

The Council of the Township of Howick, award the tender to Marquardt Farm Drainage Ltd. for the construction of the Weber No. 7 Municipal Drain, at the bid price of \$149,666 plus HST.

2. Purpose/Issues:

To move forward with the requirements under the Drainage Act for the improvement of the proposed municipal drain. The project is to commence July 2025.

3. Financial Implications:

Dietrich Engineering estimated the cost at \$200,235.
There will be a new road crossing installed on Malcolm Line at the Township's expense.

4. Attachments:

Appendix A: Weber #7 Drain Tender Summary

Appendix B: Tender recommendation from Dietrich Engineering Ltd.

Respectfully submitted: Scott Richardson, Drainage Superintendent

Appendix A - Tender Summary

Submissions	Total Construction Costs Main Drain (Open)	Total Construction Costs Main Drain (Enclosure)	Total Construction Costs Branch "A" (Enclosure)	Total Construction Costs Weber No. 7 Municipal Drain 2024	Work will begin on or before:	Work will be completed on or before:
DeJong Excavating	\$7,000.00	\$126,385.00	\$36,450.00	\$169,835.00	15-Mar-25	15-Apr-25
Moorefield Excavating	\$9,759.50	\$213,791.50	\$61,876.00	\$285,427.00	01-Feb-25	15-Mar-25
Nichols Excavating Inc.	\$6,206.01	\$125,460.56	\$36,871.98	\$168,538.55	20-Dec-24	01-Sep-25
Rice Construction Contracting Inc.	\$21,000.00	\$127,300.00	\$28,977.00	\$177,277.00	4/1/2025 or sooner	commencement, before crops are in the ground
Ron H. Williams Drainage Inc.	\$25,690.00	\$154,762.00	\$40,562.40	\$221,014.40	Jul-25	Aug-25
TAS Excavating and Rentals Ltd.	\$9,733.00	\$122,767.82	\$31,624.00	\$164,124.82	01-Mar-25	01-Oct-25
Horst Excavting Inc.	\$8,150.00	\$132,066.00	\$39,480.00	\$179,696.00	11-Aug-25	17-Oct-25
Marquardt Farm Drainage Ltd.	\$6,960.00	\$110,085.00	\$32,621.00	\$149,666.00	01-Aug-25	01-Sep-25
Hanna & Hamilton Construction Co. Ltd.	\$4,791.75	\$127,802.25	\$37,413.00	\$170,007.00	01-May-25	30-Nov-25

From: [Chris Dietrich](#)
To: [Howick Reception](#); [Caitlin Gillis](#)
Cc: [Drainage](#); [Bill Dietrich](#)
Subject: Re: Unofficial Tender Results
Date: December 20, 2024 11:55:04 AM
Attachments: [The Results REVISED by CJD.xlsx](#)
[The Results REVISED Dec 20, 2024.xlsx](#)
[The Results REVISED Dec 20, 2024.pdf](#)

Caitlin,

Please find attached two excel spreadsheets, one showing any errors, the other showing what we would like to see as far as something to be distributed to the Contractors. Also a PDF showing the later.

We recommend Marquardt Farm Drainage Ltd. at \$149,666.00.
Dietrich Engineering Limited estimate was \$200,235.00.

Any questions please let me know, thanks.

Chris J. Dietrich, P.Eng.
Dietrich Engineering Limited

Township of Howick**Department: Public Works**

To: Council Meeting
Meeting Date: January 14, 2025
Report Title: 2025 Maintenance Gravel

1. Recommendation:

That the Council of the Township of Howick receive report PW-2025-02, 2025 Maintenance Gravel;

And That Council direct staff to proceed with the following:

- 1. Changing maintenance gravel operations from fall to spring;**
- 2. Budgeting a total of \$316,250 for 2025 Maintenance Gravel of 20,000 metric tonnes;**
- 3. Pre-budget tendering of maintenance gravel for spring 2025 placement; and**
- 4. Setting a 2% Capital Infrastructure Levy of \$87,500.**

2. Purpose/Issues:

Staff were requested to research options for decreasing the 2025 maintenance gravel budget to help offset the levy increase in the 2025 Municipal Budget.

3. Report Highlights:

- Four (4) options are provided for Council's information?
- Options 2 and 3 would negatively impact the Public Works Department's ability to maintain existing service levels and road conditions;
- Options 2 and 3 are also anticipated to negatively impact future road maintenance capital and operational budgets in order to reestablish current service levels and conditions in future years.

4. Background:

At the December 17th, 2024 initial Budget meeting, it was requested that staff aim to decrease the overall tax rate of 9.6%. One possibility mentioned at the meeting was to research whether the Township could research decreasing maintenance gravel activities in 2025.

This report and recommendations within are seeking to support Strategic Action Plan Goal #1 – Safe and Reliable Infrastructure, to maintain and continuously improve our infrastructure and buildings to support our community now and in the future.

During the Strategic Planning process, the community survey indicated that 98% of residents surveyed would increase or maintain spending to ensure safe and well-maintained roads and bridges. Staff are working to align department operations and capital projects with goals outlined in the Howick Strategic Plan.

The options below were completed with the intention that the maintenance gravel for the Township moves from Fall to the Spring starting in 2025. By moving this maintenance activity to the Spring, it provides various benefits to the rural road network. This would start with the South end this year.

Every year, improvements to the gravel surface occur and maintenance gravel is added and worked into the road. Once gravel has been added it is graded and reshaped to provide a better road surface. This spring the public works department would wait until after surface damage by spring break up has been graded out, and before treatment for dust control, to place, spread, grade and compact the road surface. This would allow the dust suppressant to penetrate the gravel, binding the road for a longer duration. Fall gravel has also been viewed to be plowed in the winter months after fall application. This would also benefit as less gravel would be plowed off the roadways.

Staff have researched and it is recommended that maintenance gravel be moved to the Spring to provide a sustainable method to maintain the gravel roads in the Township. Studies have shown that gravel application should be 75mm (3 inches) every three years. At this time the township is not applying that amount as that would be cost prohibitive. On average, the Township is applying approximately 25mm (an inch) every year or 75mm (3 inches) every 5th year.

Therefore, staff are recommending that maintenance gravel still move forward in 2025 as removing the activity will reduce the level of service, create issues in future years and increase concerns and negative feedback from local ratepayers.

Options investigated to complete a levy reduction are as follows:

Option 1 – Recommended

Decrease the total tonnage to approximately 20,000 metric tonnes for 2025. This would calculate to a total of \$316,250 for maintenance gravel for the south end of the Township. This option provides the closest service level that residents have come to expect and assists with decreasing the 2025 Municipal Levy. This would provide a 1% Levy decrease to the 2025 Municipal Levy.

Staff recommend maintaining the 2% Capital Infrastructure Levy that would contribute \$87,500 to reserves for future bridge and culvert projects.

Option 2 – Not Recommended

Decrease maintenance gravel budget from \$360,000 to \$272,500 and skip maintenance gravel work in 2025. The south end would be completed in spring 2026 and the north end in spring 2027, causing a full year delay for the north end. \$250,000 would be put into the road reserve for the additional gravel that would be required in 2026 and 2027. This would leave \$22,500 to put towards salaries for additional grading and calcium costs that would be required by skipping maintenance gravel in 2025.

This option is not recommended as this would require increases in salaries for grading and calcium in future years. Staff also predict that this would lead to increases in expenses for contracted services and fuel to keep the roads maintained to what residents have come to expect.

Maintenance gravel continues to increase in price each year. By delaying the application of gravel in 2025, this would add additional budgetary impacts in 2026 and 2027 because roads would require heavier applications of granular material to be placed to combat the lack of workable driving surface.

Option 3 – Not Recommended

Decrease maintenance gravel by \$87,500 and complete gravel this spring for a total of \$272,500. This calculates to approximately 18,000 metric tonnes which is insufficient to complete the entirety of the south end of the Township. The 2% Construction Capital Levy would still occur with \$87,500 being transferred to reserves.

This option is not recommended. Similar to Option 2, increases to salaries for grading and calcium, contracted services and fuel would be expected in future budgets. The minimum gravel required is 19,300 metric tonnes and the Public Works Department would be required to forgo maintenance gravel on sections of roadways in the south end. These skipped roads will be left to the department to consider and would cause cost increases in 2025, 2026 and 2027.

Option 4 – Status Quo

A final option would be to leave the maintenance gravel budget as is and to proceed with collecting the 2% Capital Infrastructure Levy of \$87,500.

This would allow the south end to receive the needed gravel it requires and maintain the service level that residents have become accustomed too. Placing \$87,500 in the reserves allows the Township to proceed with setting aside funds that will be required to close the funding gap for infrastructure that needs repairs and/or replacement.

As per the Asset Management Plan (AMP) the township currently has a state of infrastructure as indicated below:

Table 1.0 – Township of Howick 2024 Asset Management Plan

Asset Category	Replacement Cost	Asset Condition	Financial Capacity	
Road Network	\$129,919,542	Good (68%)	Annual Requirement:	\$1,054,536
			Funding Available:	\$613,204
			Annual Deficit:	\$441,332
Bridges & Culverts	\$50,991,703	Good (60%)	Annual Requirement:	\$1,352,192
			Funding Available:	\$359,889
			Annual Deficit:	\$992,303

Although the recommended total annual funding for roads and bridges amounts to a combined total of \$2,406,728, this total funding allocation is unattainable. With decreasing Provincial and Federal grants being provided each year, this funding deficit becomes even more onerous. Placing any funds into reserves for these purposes is highly encouraged along with seeking additional funding from the Provincial and Federal government.

5. Financial Implications:

Potential financial implications have been highlighted in each option above.

The Public Works Operational Budgets could potentially see increases in salaries, contracted services, fuel and amount of aggregate required to “catch-up” if maintenance gravel is skipped in 2025.

Placing the 2% Capital Infrastructure Levy into a reserve fund to save towards infrastructure repairs and replacement, should assist with preventing future significant tax levy increases in future years.

Table 2.0 – Reserve 2% Capital Infrastructure Levy

2025 RESERVE BUDGET							
"Unaudited"							
		2025 Opening	In		Out		2025 Closing
Type of Reserve	Account #	Balance	General Tsfs**	Depreciation*	Operating	Capital	Balance
Roads Construction Reserve	33335	\$993,117	\$87,500	\$411,523		-\$428,450	\$1,063,690
Roads Bldg/Equipment Reserve	33338	\$430,368		\$142,564		-\$290,000	\$282,932
Winter Control	33372	\$5,605					\$5,605
TOTAL RESERVES		\$4,067,719	\$284,924	\$813,917	\$0	-\$1,684,200	\$3,482,360

6. Conclusion / Next Steps:

Upon passing the recommendation, it will be included in Draft #2 of the 2025 Budget and discussions and direction will be provided to staff at that time.

7. Input from Other Sources:

Caitlin Gillis, CAO/Clerk
Shawn Nicholson, Lead Hand
Amy Van Meerten, Treasurer

8. Attachments:

N/A

Respectfully submitted by: Jamie McCarthy, Public Works Manager

Township of Howick**Department: Finance**

To: Council Meeting

Meeting Date: January 14, 2025

Report Title: Annual Borrowing By-law

1. Recommendation

That the Council of the Township of Howick receive this report for information;

And that Council give consideration to By-Law 1-2025, being a by-law authorizing the borrowing of money to meet 2025 current expenditures for the Township of Howick.

2. Purpose/Issues:

The Municipal Act, 2001 authorizes a municipality to borrow money, as Council considers necessary, to meet the current expenditures of the Township for the year until taxes are collected and other non-tax revenues are received.

3. Financial Implications:

The Township has an operating line of credit in the amount of \$600,000 with CIBC to provide short-term financing. This borrowing rate is at prime (5.45%)

4. Attachments:

Appendix A: Draft By-Law 01-2025

Respectfully submitted by: Amy Van Meeteren, Treasurer

Corporation of the Township of Howick

By-law No. __-2025

Being a By-law to Authorize the Borrowing of Money to Meet the Current Expenditures of the Council of the Township of Howick

WHEREAS; in accordance with Subsection 407(1) of the Ontario Municipal Act, S.O. 2001, c.25 (the “Act”), the Corporation of the Township of Howick (the municipality) considers it necessary to borrow an amount of Six Hundred Thousand Dollars (\$600,000.00) to meet, until taxes are collected and other revenues are received, the current expenditures of the municipality for the year; and

AND WHEREAS; pursuant to Subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the municipality shall have obtained the approval of the Ontario Municipal Board;

NOW THEREFORE the Council of the Corporation of the Township of Howick enacts as follows:

- 1.** That the Reeve and the Treasurer are authorized on behalf of the municipality to borrow from time to time from Canadian Imperial Bank of Commerce (“CIBC”) a sum or sums not exceeding in the aggregate \$600,000.00 to meet, until taxes are collected, the current expenditures of the municipality for the year pursuant to subsection 407(1) of the Act and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC in addition to any reasonable charges of CIBC associated with this borrowing.
- 2.** That all sums borrowed pursuant to this by-law as well as all other sums borrowed pursuant to the Act in this year and in previous years from the CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the municipality for the current year and for all preceding years as and when this revenue is received.
- 3.** That the Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
- 4.** That the Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Read a first and second time this 14th day of January, 2025.

Read a third time and finally passed this 14th day of January, 2025.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Township of Howick**Department: Finance**

To: Council Meeting
Meeting Date: January 14, 2025
Report Title: 2025 Interim Tax Levy By-Law

1. Recommendation

That the Council of the Township of Howick receive this report prepared for the Interim Tax Levy By-Law 2-2025 for information;

And That consideration be given to By-law 2-2025, being a by-law to provide for Interim Tax Levies for the year 2025 for the Township of Howick.

2. Purpose/Issues:

The Municipal Act 2001, Section 317, authorizes a municipality to levy an interim tax levy prior to the adoption of the tax rates for the current year. The maximum allowable interim levy is 50% of the prior years' adjusted taxes. The interim levy is required to provide the necessary cash flow to meet the obligation of the Township, including the interim payments needed for the County of Huron and the School Boards.

Staff will be processing the interim tax bills on approximately the 20th of February with installment due dates of March 21, 2025 and May 23, 2025.

3. Attachments:

Appendix A: Draft By-Law 02-2025

Respectfully submitted by: Amy Van Meeteren, Treasurer

Corporation of the Township of Howick

By-law No. __-2025

A by-law to Provide for Interim Tax Levies for the Year 2025 for the Township of Howick

WHEREAS, Section 317 of the *Municipal Act*, S.O. 2001, c.M.25, as amended, provides that the Council of a local municipality, before the adoption of estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes; and

AND WHEREAS, the Council of the Township of Howick deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Council of the Township of Howick enacts as follows:

1. That in this by-law the following words shall be defined as follows:

“Collector” shall mean the Tax Collector for the Township of Howick,
“Minister” shall mean the Minister of Finance,
“MPAC” shall mean the Municipal Property Assessment Corporation.

2. That in accordance with the rules prescribed in Section 317(3) para. 1 of the *Municipal Act, 2001*, the amounts levied shall be as follows:

2.1 For the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim levy of:

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024

2.2 For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024

3. That for the purpose of calculating the total amount of taxes for the year 2024 under the above paragraph 2, if any taxes for municipal and school purposes were levied on a property for only part of 2024 because assessment was added to the collector’s roll during 2024, an amount may be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.

4. That the provisions of this by-law shall apply in the event that assessment is added for the year 2025 to the Collector’s roll after the date this by-law is passed and an interim levy shall be imposed and collected thereon.

5. That all taxes levied under this by-law shall be payable into the hands of the Collector in accordance with the provisions of this by-law.

6. That there shall be imposed on all taxes a penalty for non-payment of taxes in default of the installment dates set out below. The penalty shall be *one and one-quarter percent* (1.25%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2025.

7. That the interim tax levy imposed by this by-law shall be paid in two (2) installments, due on the following dates:

7.1 One-half (1/2 or 50%) thereof on the 21st day of March of 2025;

7.2 One-half (1/2 or 50%) thereof on the 23rd day of May of 2025.

8. That the Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law, a notice specifying the amount of taxes payable.

9. That the said notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under Section 340(2) of the *Municipal Act*.

10. That the subsequent levy for the year 2025 to be made under the *Municipal Act* shall be reduced by the amount to be raised by the levy imposed by this by-law.

11. That the provisions of Section 317 of the *Municipal Act*, as amended, apply to this by-law with necessary modifications.

12. That the Collector shall be authorized to accept part payment from time to time on account of any taxes due and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 6 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.

13. That nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.

14. That in the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.

15. That this by-law shall come into force and take effect on the day of the final passing thereof.

Read a first and second time this 14th day of January, 2025.

Read a third time and finally passed this 14th day of January, 2025.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Township of Howick**Department: Finance**

To: Council Meeting**Meeting Date: January 14, 2025****Report Title: 2025 Council Remuneration By-Law**

1. Recommendation

That the Council of the Township of Howick receive this report on the 2025 Council Remuneration By-Law for information purposes;

And That Council give consideration to By-Law 3-2025, being a by-law to fix the remuneration of members of Council and to authorize payment or reimbursement for expenses to members of Council and employees.

2. Background

Section 283(1) of the Municipal Act, 2001 authorizes the Council of a municipality to pass a by-law to establish rates of remuneration for members of Council. The current Council Remuneration By-Law has been reviewed and staff are recommending updates for 2025.

2. Report Highlights:

Staff are recommending the following amendments to the Council Remuneration By-Law:

- Council member honorariums increased by the approved 2025 cost of living adjustment of 2.76%
- Council meeting per diem increased from \$180.00 to \$185.00 and Board/Committee Meeting per diem increased from \$111.00 to \$114.00
- Conference per diem increased from \$180.00 to \$185.00 for one day and from \$211.00 to \$217.00 for one day + overnight stay
- Mileage rate increased from \$0.70/km to \$0.72/km for the first 5,000 kilometres, and \$0.66/km thereafter as per Canada Revenue Agency Automobile Allowances
- Meal allowance remained at the same amount of \$69.00/day as per Canada Revenue Agency travel expense allowance

January 14, 2025

Report: FIN-2025-03

3. Attachments:

Appendix A: Draft By-Law 03-2025

Respectfully submitted by: Amy Van Meeteren, Treasurer

Corporation of the Township of Howick

By-law No. __-2025

A By-law to Fix the Remuneration of Members of Council and to Authorize Payment or Reimbursement for Expenses to Members of Council and Employees

WHEREAS, Section 283(1) of the Municipal Act, 2001 authorizes the Council of a municipality to pass a by-law to establish rates of remuneration for members of Council; and

AND WHEREAS, Section 283(2) of the Municipal Act, 2001 provides that the Council of a municipality may pay for or reimburse the expenses of the officers and employees of the municipality; and

AND WHEREAS, the Council of the Corporation of the Township of Howick deems it necessary to pass a by-law to establish the amounts of remuneration for the members of Council and to establish rates to be paid for expenses incurred by the officers and employees of the Corporation;

NOW THEREFORE the Council of the Corporation of the Township of Howick enacts as follows:

1. That the following are hereby confirmed as members of Council:

Reeve _____	Doug Harding
Deputy Reeve _____	Megan Gibson
Councillor _____	Doug Hargrave
Councillor _____	Marvin Grimes
Councillor _____	Rosemary Rognvaldson

2. That the honorarium for members of Council is hereby established as follows:

Reeve _____	\$9,826.36 per annum
Deputy Reeve _____	\$8,675.02 per annum
Councillors _____	\$8,338.63 per annum

3. That the per diem rates paid to members of Council for authorized attendance at any and/or all meetings and events as defined in the 'Municipal Council/Councillor Policies' and described hereunder are hereby established as follows:

Meeting Per Diem

- i. Regular and Special Council Meetings - \$185.00 per meeting
- ii. Board and Committee Meetings - \$114.00 per meeting

Seminar/Training Per Diem

- i. Half Day Session (up to 3 hours) - \$114.00
- ii. Full Day Session (over 3 hours) - \$185.00

Note: municipal staff who are required and authorized to attend meetings and/or seminars occurring outside of normal working hours will be reimbursed at the above 'per diem' rates.

Conference Per Diem

- i. One day only - \$185.00
- ii. Overnight (1 educational day + 1 overnight stay) - \$217.00

4. That Council remuneration for the Township of Howick be adjusted annually by the Cost-of-Living from the previous 12-month average on September 30.

5. That expenses incurred by the officers and employees of the Corporation in the authorized exercise of duties for the Township shall be reimbursed in accordance with the Township's 'Employment Policies' and 'Council/Councillor Policies' at the rates established as follows:

a) **Mileage** is paid at \$0.72 per km for the first 5,000 km; \$0.66 per km thereafter as per Canada Revenue Automobile and Motor Vehicle allowances.

b) Meeting/Conference/Seminar Associated Costs

Meal allowance (when meal not included in registration for event) up to \$69.00 per day. Note: claims must be supported by original receipts.

6. That all members of Council shall be defended, indemnified and saved harmless out of the funds of the Corporation for such fines, penalties, costs, charges, fees and expenses as are incurred, occasioned, imposed or awarded in any proceedings of the Corporation of the Township of Howick.

7. That By-law 3-2024 is hereby rescinded.

8. That this by-law shall take effect upon the final passing thereof.

Read a first and second time this 14th day of January, 2025.

Read a third time and finally passed this 14th day of January, 2025.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Township of Howick**Department: Finance**

To: Council Meeting**Meeting Date: January 14, 2025****Report Title: Accounts Payable**

1. Recommendation

That the Council of the Township of Howick approve payment of the January 14, 2025 Accounts Payable in the amount of \$430,468.46.

2. Purpose/Issues:

To update Council on the Accounts Payable Report for the period of December 11 to December 30, 2024 in the amount of \$348,396.73.

For Council to approve the Accounts Payable Report for the period of January 1 to January 6, 2025 in the amount of \$82,071.73 as these payments are not part of an approved budget yet.

3. Attachments:

Appendix A: Accounts Payable December 11 to 30, 2024

Appendix B: Accounts Payable January 1 to 6, 2025

Respectfully submitted by: Amy Van Meeteren, Treasurer

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001531 A.B.C. RECREATION LTD	8439-IN	SHUT DOWN OF SPLASH PAD	023984	2024-12-18	2024-12-18	678.00
		01-7100-7102-50556 SHUT DOWN OF SPLASH PAD				678.00
001708 A.J. STONE	187808	G1 SCBA REPAIR	023985	2024-12-18	2024-12-18	442.19
		01-2100-2101-50554 G1 SCBA REPAIR				442.19
001429 ANGIE KOERSEN	241207	DECEMBER 2024	023986	2024-12-18	2024-12-18	270.00
		01-1300-0000-50230 DECEMBER 2024				270.00
001050 ASHLEY HAMMELL	Dec 19/24-1	CHRISTMAS DECORATING-1ST PRIZE	023987	2024-12-18	2024-12-18	400.00
		01-8100-0000-50555 CHRISTMAS DECORATING-1ST PRIZE				400.00
001105 B.M. ROSS AND ASSOCIATES 28044		STRUCTURE 32 ENGINEERING	024009	2024-12-30	2024-12-30	15,012.85
		01-3500-9015-90000 STRUCTURE 32 ENGINEERING				15,012.85
001053 BELL MOBILITY	527167077-December	CELL PHONE	001666	2024-12-30	2024-12-30	235.97
		01-3900-3901-50530 5192910879				24.18
		01-7100-7101-50530 5192917106				26.67
		01-2400-2401-50530 5192917732				24.45
		01-3900-3901-50530 5192921482				24.86
		01-2100-2101-50530 5193570847				18.42
		01-2100-2101-50530 5193575825				27.33
		01-3900-3901-50530 5193576834				23.79
		01-3900-3901-50530 5193577394				23.92
		01-3900-3901-50530 5193577531				23.93
		01-4300-0000-50530 5193576845				18.42
001145 BELMORE COMMUNITY CENT Dec 30/24-DON		BELMORE CC DONATIONS	024010	2024-12-30	2024-12-30	400.00
		01-0000-0000-57100 BELMORE CC DONATIONS				400.00
001879 BELMORE HOMECOMING 2024-1879		2025 HOMECOMING DONATIONS	023988	2024-12-18	2024-12-18	6,500.00
		01-0000-0000-57100 2025 HOMECOMING DONATIONS				6,500.00
001251 BILL MILLER	Dec 2024	DECEMBER 2024 SNOW REMOVAL	024011	2024-12-30	2024-12-30	1,275.00
		01-9200-0000-50556 DECEMBER 2024 SNOW REMOVAL				1,275.00
001006 BOYDS FARM SUPPLY LTD. INV11601		HOSE ASSEMBLY HW100'	023989	2024-12-18	2024-12-18	212.38
		01-3800-3850-50550 HOSE ASSEMBLY HW100'				212.38
001006 BOYDS FARM SUPPLY LTD. 11606		HYDROLIC HOSE CRIMPING/COUPLER	023989	2024-12-18	2024-12-18	63.06
		01-3800-3850-50550 HYDROLIC HOSE CRIMPING/COUPLER				63.06
Vendor Total						275.44
001189 BRANDT SECURITY PAP	21-7618	MONTHLY ALARM TESTING	001661	2024-12-11	2024-12-11	45.20
		01-1300-0000-50556 MONTHLY ALARM TESTING				22.60
		01-3800-3850-50551 MONTHLY ALARM TESTING				22.60

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001792 CANADA'S FINEST COFFEE	409328	COFFEE	023990	2024-12-18	2024-12-18	42.00
		01-3900-3901-50555 COFFEE				42.00
001792 CANADA'S FINEST COFFEE	410476	COFFEE X 2 BOXES	024012	2024-12-30	2024-12-30	154.00
		01-1300-0000-50555 COFFEE X 2 BOXES				154.00
Vendor Total						196.00
001968 CANADIAN SAFETY EQUIPMENT	57101-1	FIRE HOSE/PAC-A-CONE/SECTOR BOARD	023991	2024-12-18	2024-12-18	5,530.22
		01-2100-2101-90000 FIRE HOSE				2,435.83
		01-2100-2104-50553 PAC-A-CONE				955.53
		01-2100-2101-50103 SECTOR BOARD/DASHBOARD COMMAND				1,386.06
		01-2100-2106-50553 ACCOUNTABILITY STAKE				300.13
		01-2100-2101-50205 ATM RIT COMMANDER				452.67
001558 CANADIAN TIRE	Dec 20/24-Canadian Tire	STORAGE CABINET	001667	2024-12-30	2024-12-30	420.34
		01-7100-7101-50555 STORAGE CABINET				420.34
001558 CANADIAN TIRE	Dec 2/24-Canadian Tire	WIPER BLADE/TAPE	001667	2024-12-30	2024-12-30	67.29
		01-7100-7101-50555 WIPER BLADE/TAPE				67.29
Vendor Total						487.63
001393 CEDAR SIGNS	2024/5382	PARKING PROHIBITED SIGNS X14	023992	2024-12-18	2024-12-18	404.01
		01-2400-2404-50556 PARKING PROHIBITED SIGNS X14				404.01
001558 CIBC INTERAC	Nov 20/24	FOL SUPPLIES-POP/KETCHUP/RELIS	001662	2024-12-11	2024-12-11	49.03
		01-1100-0000-51500 FOL SUPPLIES-POP/KETCHUP/RELIS				49.03
001558 CIBC INTERAC	Nov 12/24	BAR SUPPLIES	001662	2024-12-11	2024-12-11	585.18
		01-7100-7101-57200 BAR SUPPLIES				585.18
Vendor Total						634.21
001252 COBIDE ENGINEERING INC	7373	STANDARD ROAD CROSS -DEV MANUA	023993	2024-12-18	2024-12-18	1,045.25
		01-3900-3901-50556 STANDARD ROAD CROSS -DEV MANUA				1,045.25
001558 COSTCO	NOV 19/24-2	SNACKS-MUFFIN/BAGELS/PRETZELS	001663	2024-12-11	2024-12-11	302.88
		01-7200-7201-50550 SNACKS-MUFFIN/BAGELS/PRETZELS				302.88
001009 COUNTY OF HURON	20856	SEPT 19/24 INFORMATION SESSION	024013	2024-12-30	2024-12-30	96.67
		01-1300-0000-50103 SEPT 19/24 INFORMATION SESSION				96.67
001394 D & M AUTO SERVICE	9062	UNDERCOAT	023994	2024-12-18	2024-12-18	158.20
		01-3800-3814-50554 UNDERCOAT				158.20
001394 D & M AUTO SERVICE	9118	REPLACE BATTERY/BRAKE PADS/OIL	023994	2024-12-18	2024-12-18	899.89
		01-3800-3814-50554 REPLACE BATTERY/BRAKE PADS/OIL				899.89

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001394 D & M AUTO SERVICE	9131	REPLACED STARTER/TOWED TO SHOP	023994	2024-12-18	2024-12-18	611.94
		01-2100-2107-50554 REPLACED STARTER/TOWED TO SHOP				611.94
001394 D & M AUTO SERVICE	9173	CHANGED OIL/REPLACE REAR PADS	023994	2024-12-18	2024-12-18	1,167.79
		01-2100-2102-50554 CHANGED OIL/REPLACE REAR PADS				1,167.79
		Vendor Total				2,837.82
001241 DONNELLY & MURPHY	11271	BELMORE ARENA BOARD	023995	2024-12-18	2024-12-18	904.00
		01-0000-0000-51010 BELMORE ARENA BOARD				904.00
001241 DONNELLY & MURPHY	11272	PITMAN DEVELOPMENT RECOVERABLE	023995	2024-12-18	2024-12-18	2,237.40
		01-8100-0000-12810 PITMAN DEVELOPMENT RECOVERABLE				2,237.40
001241 DONNELLY & MURPHY	11273	LEGAL PLANNING FEES	023995	2024-12-18	2024-12-18	113.00
		01-8100-0000-51010 LEGAL PLANNING FEES				113.00
001241 DONNELLY & MURPHY	11392	BELMORE LEGAL	024014	2024-12-30	2024-12-30	250.50
		01-0000-0000-51010 BELMORE LEGAL				250.50
001241 DONNELLY & MURPHY	11393	PITMAN DEVELOPMENT	024014	2024-12-30	2024-12-30	1,977.50
		01-8100-0000-12810 PITMAN DEVELOPMENT				1,977.50
001241 DONNELLY & MURPHY	11394	BUILDING/HR/PITMAN DEVELOPMENT	024014	2024-12-30	2024-12-30	960.50
		01-0000-0000-51010 BUILDING DEPT LEGAL				508.50
		01-0000-0000-51010 HR MATTERS				395.50
		01-8100-0000-12810 PITMAN DEVELOPMENT				56.50
		Vendor Total				6,442.90
001537 EC KING CONTRACTING	3925579	COLD MIX-CREAMERY	024015	2024-12-30	2024-12-30	524.77
		01-3500-3503-50555 COLD MIX-CREAMERY				524.77
001834 FIRE MARSHAL'S PUBLIC FIRE	62456	FIRE SAFETY BROCHURES	023996	2024-12-18	2024-12-18	190.29
		01-2100-2101-50250 FIRE SAFETY BROCHURES				190.29
001781 FOSTER'S PLUMBING & HEAT	689	HOOING UP FURNACE IN SHOP	024016	2024-12-30	2024-12-30	1,025.35
		01-9200-0000-90000 HOOING UP FURNACE IN SHOP				1,025.35
001350 FRANCO TYP-POSTALIA CANA RIC	24058651	INK CARTRIDGE	024017	2024-12-30	2024-12-30	668.60
		01-1300-0000-50200 INK CARTRIDGE				668.60
001259 GEI CONSULTANTS	730005370	LANDFILL MONITORING	023997	2024-12-18	2024-12-18	8,249.26
		01-4300-0000-50656 LANDFILL MONITORING				8,249.26
001259 GEI CONSULTANTS	730005743	PITMAN DEVELOPMENT	023997	2024-12-18	2024-12-18	832.50
		01-8100-0000-12810 PITMAN DEVELOPMENT				832.50
001259 GEI CONSULTANTS	730005744	BOWMAN SUBDIVISION	023997	2024-12-18	2024-12-18	2,247.29
		01-8100-0000-12810 BOWMAN SUBDIVISION				2,247.29
		Vendor Total				11,329.05

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001281	GEORGIAN BAY FIRE & SAFE` 79268	KITCHEN INSPECTION/FUSE LINK/C	024018	2024-12-30	2024-12-30	236.21
		01-7100-7101-50556 KITCHEN INSPECTION/FUSE LINK/C				236.21
001281	GEORGIAN BAY FIRE & SAFE` 78006	EXTINGUISHER INSPECTION/BADGER	024018	2024-12-30	2024-12-30	1,059.15
		01-7100-7101-50556 EXTINGUISHER INSPECTION/BADGER				1,059.15
Vendor Total						1,295.36
001099	HILTZ'S LANDSCAPING MAINT 391-Gorr Vill	LABOUR/TRUCKING MATERIALS	024019	2024-12-30	2024-12-30	532.35
		01-9300-0000-50556 LABOUR/TRUCKING MATERIALS				532.35
001380	HOWICK MINOR HOCKEY Dec 30/24	PROFIT SHARE FROM CHRISTMAS PA	024020	2024-12-30	2024-12-30	775.74
		01-7100-7101-57100 PROFIT SHARE FROM CHRISTMAS PA				775.74
001575	HV POWER 3928-Gorr Vill	REPAIR STREETLIGHTS	024021	2024-12-30	2024-12-30	742.64
		01-9300-0000-50551 REPAIR STREETLIGHTS				742.64
001575	HV POWER 3925-Gorr Vill	INSTALL CHRISTMAS LIGHTS	024021	2024-12-30	2024-12-30	745.80
		01-9300-0000-50556 INSTALL CHRISTMAS LIGHTS				745.80
Vendor Total						1,488.44
001298	HYDRO ONE NETWORKS INC Nov 2024 Hydro	NOVEMBER 2024 HYDRO	001668	2024-12-30	2024-12-30	14,074.83
		01-9400-0000-50500 NOVEMBER 2024 HYDRO				53.74
		01-1300-0000-50500 NOVEMBER 2024 HYDRO				343.28
		01-3900-3901-50500 NOVEMBER 2024 HYDRO				354.16
		01-9400-0000-50500 NOVEMBER 2024 HYDRO				33.03
		01-7100-7102-50500 NOVEMBER 2024 HYDRO				60.15
		01-2100-2101-50500 NOVEMBER 2024 HYDRO				289.41
		01-7100-7101-50500 NOVEMBER 2024 HYDRO				10,496.26
		01-9300-0000-50500 NOVEMBER 2024 HYDRO				34.34
		01-9400-0000-50500 NOVEMBER 2024 HYDRO				103.70
		01-9400-0000-50500 NOVEMBER 2024 HYDRO				710.65
		01-9300-0000-50500 NOVEMBER 2024 HYDRO				783.51
		01-9000-0000-50500 NOVEMBER 2024 HYDRO				59.63
		01-8900-0000-50500 NOVEMBER 2024 HYDRO				17.56
		01-9200-0000-50500 NOVEMBER 2024 HYDRO				646.51
		01-9400-0000-50500 NOVEMBER 2024 HYDRO				48.31
		01-9400-0000-50500 NOVEMBER 2024 HYDRO				9.75
		01-9300-0000-50500 NOVEMBER 2024 HYDRO				8.13
		01-9200-0000-50500 NOVEMBER 2024 HYDRO				12.96
		01-9400-0000-50500 NOVEMBER 2024 HYDRO				9.75
001060	IDEAL SUPPLY COMPANY LTC 936051	GLOVES	001669	2024-12-30	2024-12-30	15.12
		01-7100-7101-50555 GLOVES				15.12
001060	IDEAL SUPPLY COMPANY LTC 913422	ARGOSHIELD GAS-35KG	001669	2024-12-30	2024-12-30	144.93
		01-3800-3850-50550 ARGOSHIELD GAS-35KG				144.93
Vendor Total						160.05

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001965 JAMIE MCCARTHY	Dec 30/24	MILEAGE TO HCRSA MEETING	024022	2024-12-30	2024-12-30	42.00
		01-3900-3901-50103 MILEAGE TO HCRSA MEETING				42.00
001972 JOHN RUTLEDGE ARCHITECT	Dec 30/24	DAY CARE ADDITION SKETCH	024023	2024-12-30	2024-12-30	4,972.00
		01-7200-7202-50556 DAY CARE ADDITION SKETCH				4,972.00
001490 JOSH KESTNER	23063001	VEHICLE UPGRADES-SIREN/LIGHTBA	023998	2024-12-18	2024-12-18	2,350.00
		01-2100-2101-90001 VEHICLE UPGRADES-SIREN/LIGHTBA				2,350.00
001845 KJA ELECTRIC	24-46	INSTALL 3 SETS OF CAMERAS	024025	2024-12-30	2024-12-30	1,179.95
		01-3900-0000-90000 INSTALL CAMERAS PW SHED				393.32
		01-7100-7101-90000 INSTALL CAMERAS AT HCC				786.63
001313 LAKELET CEMETERY BOARD	Dec 30/24	DONATION	024026	2024-12-30	2024-12-30	200.00
		01-0000-0000-57100 DONATION				200.00
001558 LCBO	Nov 28/24	BAR SUPPLIES-WINE	001664	2024-12-11	2024-12-11	233.86
		01-7100-7101-57200 BAR SUPPLIES-WINE				233.86
001558 LCBO	Nov 25/24	BAR SUPPLIES	001664	2024-12-11	2024-12-11	108.32
		01-7100-7101-57200 BAR SUPPLIES				108.32
Vendor Total						342.18
001589 LESLIE MOTORS	SO974360	TCM ADAPTIVE RELEARN	023999	2024-12-18	2024-12-18	73.45
		01-3800-3812-50554 TCM ADAPTIVE RELEARN				73.45
001050 LISA BEIRNES	Dec 19/24-3	COUNCIL/BUDGET MEETING EXPENSE	024000	2024-12-18	2024-12-18	216.94
		01-1100-0000-51102 COUNCIL/BUDGET MEETING EXPENSE				216.94
001391 MICROAGE BASICS	38115	1964 BLACK/1983 COLOUR	024028	2024-12-30	2024-12-30	163.48
		01-1300-0000-50200 1964 BLACK/1983 COLOUR				163.48
001391 MICROAGE BASICS	552331	BINDING CASES/YELLOW FOLDERS/T	024028	2024-12-30	2024-12-30	616.01
		01-1300-0000-50200 BINDING CASES/FOLDERS/T				446.88
		01-2400-2401-50200 YELLOW FOLDERS/LABELS				87.88
		01-3900-3901-50200 LAMINATOR PAPER				81.25
Vendor Total						779.49
001038 MINISTER OF FINANCE-DRAIN	2347432947-1	DRAIN 2024-01	024008	2024-12-20	2024-12-20	6,793.40
		01-8500-0000-53100 PRINCIPAL PAYMENT-2024-01				3,793.40
		01-8500-0000-53200 INTEREST PAYMENT 2024-01				3,000.00
001142 MINISTER OF FINANCE-EHT	Dec 2024 EHT	DECEMBER 2024 EHT	001670	2024-12-30	2024-12-30	2,818.40
		01-0000-0000-25110 DECEMBER 2024 EHT				2,818.40
001888 MINISTER OF FINANCE-FIRE	381212241057054	REGISTRATION-OFC JAN-MAR 2024	024029	2024-12-30	2024-12-30	455.00
		01-2100-2101-50103 REGISTRATION-OFC JAN-MAR 2024				455.00

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001063 MINISTER OF FINANCE-OPP	381712241317078	OCTOBER LSR-OPP BILLING	024030	2024-12-30	2024-12-30	44,340.00
		01-2200-0000-50556		OCTOBER LSR-OPP BILLING		44,340.00
001063 MINISTER OF FINANCE-OPP	382012241256075	JUL-SEP 2024 LSR REIMBURS.	024030	2024-12-30	2024-12-30	-1,156.56
		01-2200-0000-50556		JUL-SEP 2024 LSR REIMBURS.		-1,156.56
001063 MINISTER OF FINANCE-OPP	382012241053078	NOVEMBER LSR POLICING COSTS	024030	2024-12-30	2024-12-30	44,340.00
		01-2200-0000-50556		NOVEMBER LSR POLICING COSTS		44,340.00
Vendor Total						87,523.44
001081 ONTARIO MUNICIPAL EMPLO\Dec 2024		DECEMBER 2024	024031	2024-12-30	2024-12-30	19,404.10
		01-0000-0000-25110		DECEMBER 2024		19,404.10
001196 PETER KING	3315-Ford Vill	WHEEL FOR TRAILER	024001	2024-12-18	2024-12-18	27.35
		01-9200-0000-50555		WHEEL FOR TRAILER		27.35
001139 PETTY CASH	Jun 26-Dec 31/24	PETTY CASH	024032	2024-12-30	2024-12-30	50.40
		01-1100-0000-51102		COUNCIL MTG EXP		38.50
		01-1300-0000-50210		POSTAGE		1.30
		01-1300-0000-50555		CREAM/MILK		10.60
001613 PSD CITYWIDE INC	22909	2025 LEVEL OF SERVICE PROJECT	024002	2024-12-18	2024-12-18	7,533.34
		01-3900-0000-90000		2025 LEVEL OF SERVICE PROJECT		7,533.34
001954 R&R PET PARADISE	1224	DECEMBER ANIMAL CONTROL FEES	024033	2024-12-30	2024-12-30	1,017.00
		01-2400-2402-50556		DECEMBER ANIMAL CONTROL FEES		1,017.00
001954 R&R PET PARADISE	1124	NOVEMBER 2024 ANIMAL CONTROL F	024033	2024-12-30	2024-12-30	2,431.24
		01-2400-2402-50556		NOVEMBER 2024 FEE		1,017.00
		01-2400-2402-50556		NOV 2024 BOARDING FEESX9@45		457.65
		01-2400-2402-50556		NOV 2024 PICKUP FEES 3 @ 150		508.50
		01-2400-2402-50556		NOV 2024 VET FEES		448.09
Vendor Total						3,448.24
001594 RADAR AUTO PARTS - BRUSS5341-450999		WIRE	024034	2024-12-30	2024-12-30	189.39
		01-3800-3818-50553		WIRE		189.39
001594 RADAR AUTO PARTS - BRUSS5341-451127		WIRE RETURN	024034	2024-12-30	2024-12-30	-189.39
		01-3800-3818-50553		WIRE RETURN		-189.39
001594 RADAR AUTO PARTS - BRUSS5341-451103		WIRE	024034	2024-12-30	2024-12-30	58.76
		01-3800-3850-50550		WIRE		58.76
001594 RADAR AUTO PARTS - BRUSS5341-450833		CLEAN CLOTH/INTERIOR DETAILER/	024034	2024-12-30	2024-12-30	357.62
		01-3800-3850-50550		CLEAN CLOTH/INTERIOR DETAILER/		357.62
001594 RADAR AUTO PARTS - BRUSS5341-450836		RED REFLECTIVE TAPE	024034	2024-12-30	2024-12-30	166.46
		01-3100-3109-50555		RED REFLECTIVE TAPE		166.46
001594 RADAR AUTO PARTS - BRUSS5341-450732		AIR FRESHNERS	024034	2024-12-30	2024-12-30	37.52

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-3800-3850-50550 AIR FRESHNERS				37.52
001594 RADAR AUTO PARTS - BRUSSE	5341-450720	SHOP SUPPLIES-GADUS S3	024034	2024-12-30	2024-12-30	183.29
		01-3800-3850-50550 SHOP SUPPLIES-GADUS S3				183.29
001594 RADAR AUTO PARTS - BRUSSE	5341-450431	HS TUBE/WIRE PIGTAILS	024034	2024-12-30	2024-12-30	24.76
		01-3800-3818-50553 HS TUBE/WIRE PIGTAILS				24.76
		Vendor Total				828.41
001064 RECEIVER GENERAL FOR CA	PP#25Dec1-15/24	PP# 25 DEC 1-15/24	001671	2024-12-30	2024-12-30	11,624.78
		01-0000-0000-25100 PP# 25 DEC 1-15/24				11,624.78
001064 RECEIVER GENERAL FOR CA	PP#26-Dec15-31/24	PP#26 DEC 15-31/24	001671	2024-12-30	2024-12-30	14,898.12
		01-0000-0000-25100 PP#26 DEC 15-31/24				14,898.12
001296 RESURFICE CORP.	101412	BRUSH-RED/WATER SUCTION HOSE	024003	2024-12-18	2024-12-18	468.84
		01-7100-7101-50555 BRUSH-RED/WATER SUCTION HOSE				468.84
001296 RESURFICE CORP.	101403	BLADE SHARPENING	024003	2024-12-18	2024-12-18	101.70
		01-7100-7101-50555 BLADE SHARPENING				101.70
		Vendor Total				570.54
001381 REUBEN THERIAULT	Dec 19/24-1	CHRISTMAS DECORATING-2ND PRIZE	024004	2024-12-18	2024-12-18	250.00
		01-8100-0000-50555 CHRISTMAS DECORATING-2ND PRIZE				250.00
001050 ROBIN MAHER	Dec 19/24-2	CHRISTMAS DECORATING-3RD PRIZE	024005	2024-12-18	2024-12-18	150.00
		01-8100-0000-50555 CHRISTMAS DECORATING-3RD PRIZE				150.00
001303 SENTINEL PEST CONTROL	53222	MONTHLY PEST CONTROL	024006	2024-12-18	2024-12-18	97.76
		01-2100-2101-50554 MONTHLY PEST CONTROL				97.76
001303 SENTINEL PEST CONTROL	53530	MONTHLY PEST CONTROL	024006	2024-12-18	2024-12-18	75.71
		01-7100-7101-50556 MONTHLY PEST CONTROL				75.71
		Vendor Total				173.47
001812 TREVOR TOUT CUSTOM DOZI	December 2024	DECEMBER 2024 SNOW	024035	2024-12-30	2024-12-30	9,401.60
		01-3600-3601-50656 DECEMBER 2024 PLOUGH				3,525.60
		01-3600-3602-50656 DECEMBER 2024 SAND/SALT				1,322.10
		01-3700-3701-50656 DECEMBER 2024 SAND/SALT				4,553.90
001050 UPS CANADA	5617524103	DUTY FEES	024036	2024-12-30	2024-12-30	201.54
		01-2100-2101-50554 DUTY FEES				201.54
001028 VALLEY BLADES LIMITED	S087995	TAPER LOCK TOOL/PLOW BOLT/NUT	024037	2024-12-30	2024-12-30	2,658.10
		01-3600-3603-50555 TAPER LOCK TOOL/PLOW BOLT/NUT				2,658.10
001420 WASTE MANAGEMENT	0701065-0256-3	CURBSIDE COLLECTION	001672	2024-12-30	2024-12-30	13,804.90
		01-7100-7101-50556 CURBSIDE COLLECTION				194.17
		01-4400-0000-50656 CURBSIDE COLLECTION				1,127.51

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor		Invoice	Invoice	Invoice	Entry		
Number	Name	Number	Desc	Chq Nbr	Date	Date	Amount
001420	WASTE MANAGEMENT	5535-0677-5	01-4400-0000-50656	CURBSIDE COLLECTION			5,436.61
			01-4300-0000-50656	CURBSIDE COLLECTION			5,476.77
			01-4300-0000-50656	CURBSIDE COLLECTION			1,569.84
			SINGLE STREAM WASTE	001672	2024-12-30	2024-12-30	1,571.65
			01-4300-0000-50656	SINGLE STREAM WASTE			1,571.65
			Vendor Total			15,376.55	
001070	WATSON'S BUILDING CENTRE	HJ2996	LANDFILL KEYS CUT	001673	2024-12-30	2024-12-30	10.02
			01-4300-0000-50555	LANDFILL KEYS CUT			10.02
001070	WATSON'S BUILDING CENTRE	137447	SNOW PUSHER FOR LANDFILL	001673	2024-12-30	2024-12-30	28.24
			01-4300-0000-50555	SNOW PUSHER FOR LANDFILL			28.24
001070	WATSON'S BUILDING CENTRE	138155	CLAMPS/SCREWS/TIES	001673	2024-12-30	2024-12-30	31.95
			01-2400-2404-50555	CLAMPS/SCREWS/TIES			31.95
001070	WATSON'S BUILDING CENTRE	137931	BOLT/NUT/WASHER	001673	2024-12-30	2024-12-30	2.92
			01-2400-2404-50555	BOLT/NUT/WASHER			2.92
001070	WATSON'S BUILDING CENTRE	137763	WASHERS/SCREWS/DRILL BIT	001673	2024-12-30	2024-12-30	28.11
			01-2100-2102-50553	WASHERS/SCREWS/DRILL BIT			28.11
001070	WATSON'S BUILDING CENTRE	137858	ANTIFREEZE	001673	2024-12-30	2024-12-30	19.39
			01-2100-2102-50553	ANTIFREEZE			19.39
001070	WATSON'S BUILDING CENTRE	HJ2542	SCREWX24/WASHERX24	001673	2024-12-30	2024-12-30	37.43
			01-3100-3101-50555	SCREWX24/WASHERX24			37.43
001070	WATSON'S BUILDING CENTRE	HJ2345	LAG SCREWS X 34	001673	2024-12-30	2024-12-30	69.68
			01-3100-3101-50555	LAG SCREWS X 34			69.68
001070	WATSON'S BUILDING CENTRE	HJ2298	LANDFILL KEY CUTTING	001673	2024-12-30	2024-12-30	6.76
			01-4300-0000-50555	LANDFILL KEY CUTTING			6.76
001070	WATSON'S BUILDING CENTRE	137157	SALT/ICE MELT	001673	2024-12-30	2024-12-30	158.25
			01-7100-7101-50555	SALT/ICE MELT			158.25
001070	WATSON'S BUILDING CENTRE	137860	HEAT GUN	001673	2024-12-30	2024-12-30	82.48
			01-7100-7101-50555	HEAT GUN			82.48
001070	WATSON'S BUILDING CENTRE	137745	DISHWASHER DETERGENT/DISH SOAP	001673	2024-12-30	2024-12-30	69.46
			01-7100-7101-50550	DISHWASHER DETERGENT/DISH SOAP			69.46
001070	WATSON'S BUILDING CENTRE	137300	DIESEL CAN	001673	2024-12-30	2024-12-30	28.24
			01-7100-7101-50555	DIESEL CAN			28.24
001070	WATSON'S BUILDING CENTRE	137151	BULK BOLTS AND NUTS	001673	2024-12-30	2024-12-30	1.02
			01-7100-7101-50555	BULK BOLTS AND NUTS			1.02
001070	WATSON'S BUILDING CENTRE	137351	NUTS AND BOLTS/LOCK	001673	2024-12-30	2024-12-30	7.05
			01-7100-7101-50555	NUTS AND BOLTS/LOCK			7.05
001070	WATSON'S BUILDING CENTRE	212004	MULTIFNCT TAPE	001673	2024-12-30	2024-12-30	22.59
			01-2400-2404-50555	MULTIFNCT TAPE			22.59
			Vendor Total			603.59	
001083	WEBER WELDING	8	FORDWICH SAND/SALT BIN	024007	2024-12-18	2024-12-18	2,921.05

Accounts Payable

Bills and Accounts Dec 11 - Dec 30 2024

Vendor 000000 Through 999999

Invoice Entry Date 2024-12-11 to 2024-12-30 Paid Invoices Cheque Date 2024-12-11 to 2024-12-30

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-3600-3602-50656	FORDWICH SAND/SALT BIN			2,921.05
001442 WHITE'S WEARPARTS LTD	145458	PLOW GUARD STRAIGHT GAGE	024038	2024-12-30	2024-12-30	994.40
		01-3600-3603-50555	PLOW GUARD STRAIGHT GAGE			994.40
001558 WHOLESALE CLUB	Nov 19/24	SNACKS-MILK/CHIPS/POPCORN	001665	2024-12-11	2024-12-11	346.65
		01-7200-7201-50550	SNACKS-MILK/CHIPS/POPCORN			346.65
001072 WORKPLACE SAFETY & INSU	Dec 2024	DECEMBER 2024 WSIB	001674	2024-12-30	2024-12-30	4,301.66
		01-0000-0000-25110	DECEMBER 2024 WSIB			4,301.66
001072 WORKPLACE SAFETY & INSU	Dec 2024 VFF	DECEMBER 2024 VFF	001674	2024-12-30	2024-12-30	721.05
		01-2100-2101-50102	DECEMBER 2024 VFF			721.05
Unpaid Invoices						0.00
Paid Invoices						279,808.26
Invoices Total						279,808.26
Selected G/L Account Total						279,808.26

Payroll PP#26	45,416.57
Payroll PP#26 Council	4,915.83
Payroll PP#26 Firefighter	18,256.07
Payroll Expenditures	68,588.47
Grand Total Expenditures	348,396.73

Accounts Payable

Bills and Accounts Jan 1-6 2025

Vendor 000000 Through 999999

Invoice Entry Date 2025-01-01 to 2025-01-06 Paid Invoices Cheque Date 2025-01-01 to 2025-01-06

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001974 AIG INSURANCE COMPANY O 2025		2025 ON DUTY COVERAGE-FIREFIGH 01-2100-2101-50520	024039	2025-01-06	2025-01-06	2,526.12
		2025 ON DUTY COVERAGE-FIREFIGH				2,526.12
001432 AMCTO	212270-2025	2025 MEMBERSHIP- L.MARKS 01-1300-0000-50104	024040	2025-01-06	2025-01-06	523.19
		2025 MEMBERSHIP-L.MARKS				523.19
001432 AMCTO	243511-2025	2025 MEMBERSHIP-A DICK 01-1300-0000-50104	024040	2025-01-06	2025-01-06	523.19
		2025 MEMBERSHIP-A DICK				523.19
001432 AMCTO	108921-2025	2025 MEMBERSHIP-A VANMEETEREN 01-1300-0000-50104	024040	2025-01-06	2025-01-06	523.19
		2025 MEMBERSHIP-A VANMEETEREN				523.19
Vendor Total						1,569.57
001033 ASSOCIATION OF MUNICIPAL 4878		2025 MEMBERSHIP 01-1300-0000-50104	024041	2025-01-06	2025-01-06	2,220.51
		2025 MEMBERSHIP				2,220.51
001078 BLUEWATER CHAPTER OF O 2025		2025 MEMBERSHIP 01-2400-2401-50104	024042	2025-01-06	2025-01-06	75.00
		2025 MEMBERSHIP				75.00
001025 BUSCH SYSTEMS INTERNATI 24-008543		BLUE BOXES X 100 01-4300-0000-50555	024043	2025-01-06	2025-01-06	2,403.79
		BLUE BOXES X 100				2,403.79
001973 CANADIAN ASSOCIATION OF I 2025		2025 MEMBERSHIP 01-1300-0000-50104	024044	2025-01-06	2025-01-06	361.60
		2025 MEMBERSHIP				361.60
001474 CLASSIC DISPLAYS	24-1062	CHRISTMAS LIGHTS- SNOWFLAKE X2 01-8100-0000-50557	024045	2025-01-06	2025-01-06	2,414.53
		CHRISTMAS LIGHTS-SNOWFLAKE X2				2,414.53
001046 DRAINAGE SUPERINTENDEN 2025		2025 MEMBERSHIP-S RICHARDSON 01-8400-0000-50104	024046	2025-01-06	2025-01-06	235.00
		2025 MEMBERSHIP-S RICHARDSON				235.00
001350 FRANCO TYP-POSTALIA CANA RIC 24056498		JAN-MAR 2025 POSTAGE METER 01-1300-0000-50210	024047	2025-01-06	2025-01-06	101.70
		JAN-MAR 2025 POSTAGE METER				101.70
001307 MIDWESTERN NEWSPAPER C 2025		2025 NEWSPAPER SUBSCRIPTION 01-1300-0000-50200	024048	2025-01-06	2025-01-06	88.20
		2025 NEWSPAPER SUBSCRIPTION				88.20
001653 MUNICIPAL EMPLOYER PENS 5162		2025 MEMBERSHIP 01-1300-0000-50104	024049	2025-01-06	2025-01-06	65.26
		2025 MEMBERSHIP				65.26
001079 MUNICIPAL FINANCE OFFICE F 2025		2025 MEMBERSHIP 01-1300-0000-50104	024050	2025-01-06	2025-01-06	367.25
		2025 MEMBERSHIP				367.25
001676 ONTARIO ASSOCIATION OF F 66398		2025 OAF C MEMBERSHIP 01-2100-2101-50104	024051	2025-01-06	2025-01-06	310.75
		2025 OAF C MEMBERSHIP-J. KESTNE				310.75

Accounts Payable

Bills and Accounts Jan 1-6 2025

Vendor 000000 Through 999999

Invoice Entry Date 2025-01-01 to 2025-01-06 Paid Invoices Cheque Date 2025-01-01 to 2025-01-06

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001676	ONTARIO ASSOCIATION OF F 66396	2025 OAFCE	024051	2025-01-06	2025-01-06	310.75
		MEMBERSHIP-D HARKES				
		01-2100-2101-50104	2025 OAFCE	MEMBERSHIP-D HARKES		310.75
001073	ONTARIO BUILDING OFFICIAL 135634	2025 OBOA MEMBERSHIP	024052	2025-01-06	2025-01-06	412.45
		01-2400-2401-50104	2025 OBOA MEMBERSHIP			412.45
001042	ONTARIO GOOD ROADS ASS(2025GRC	2025 GRC REGISTRATION	024053	2025-01-06	2025-01-06	2,147.00
		01-3900-3901-50103	2025 GRC REG-J.MCCARTHY			1,073.50
		01-3900-3901-50103	2025 GRC REG-S. NICHOLSON			1,073.50
001032	ONTARIO MUNICIPAL TAX ANI 2025	2025 OMTRAMEMBERSHIP	024054	2025-01-06	2025-01-06	310.75
		01-1300-0000-50104	2025 OMTRAMEMBERSHIP			310.75
001766	OSIM INTERACTIVE25336	2025 WEBSITE HOSTING	024055	2025-01-06	2025-01-06	3,864.60
		01-1300-0000-50250	2025 WEBSITE HOSTING			3,864.60
001613	PSD CITYWIDE INC22768	2025 CITYWIDE SOFTWARE	024056	2025-01-06	2025-01-06	7,737.09
		01-1300-0000-50250	2025 CITYWIDE SOFTWARE			7,737.09
001305	STILLWATER CONSULTING LI 5312	FIRE LEARNINGMANAGEMENT SYSTE	024057	2025-01-06	2025-01-06	246.91
		01-2100-2101-50103	FIRE LEARNINGMANAGEMENT SYSTE			246.91
001027	USTI CANADA INC426539	2025 KEYSTONE SOFTWARE	024058	2025-01-06	2025-01-06	16,358.94
		01-1300-0000-50250	2025 KEYSTONE SOFTWARE			16,358.94
Unpaid Invoices						0.00
Paid Invoices						44,127.77
Invoices Total						44,127.77
Selected G/L Account Total						44,127.77

Payroll PP#137,943.96

Payroll Expenditures37,943.96

Grand Total Expenditures82,071.73

Belmore Arena Board Meeting MINUTES November 18, 2024

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Lindsay Underwood, Marvin Grimes, Kim Harris, Mark Ireland, Ian Inglis, Brett McPherson, Jenn VanDyk, Kyra Wright, Chris Inglis, Randy Scott, Warren Weber, Dave Eadie, Nigel Van Dyk, Jamie McCallum, Heidi Dupuis

Regrets: Wanda Inglis, Coreen Gautreau,

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of November 18, 2024 Agenda <ul style="list-style-type: none"> <i>Jeremy Underwood</i> 		Called to order: 8:06pm Motion to approve agenda by Nigel Van Dyk, 2 nd Jamie McCallum. Any Additions to Agenda? Meeting with Twps/Municipalities
8:02	<ul style="list-style-type: none"> Approve Previous Mtg Minutes Oct 21, 2024 (attached) Notes from Oct 24, 2024 Meeting with Townships/Municipalities (attached) <ul style="list-style-type: none"> <i>Board</i> 		Motion to approve minutes by Dave Eadie, 2 nd Ian Inglis. Carried Notes from Oct 24 th meeting not to be approved, as not our meeting.
Agenda Items			
Addition to Agenda	Meeting with Townships and Municipalities		Procurement Policy and Budget Templates were promised and not received. We could create our own budget and give it to them. <ul style="list-style-type: none"> Jenn has prepared a budget and can finalize and bring to next meeting. <ul style="list-style-type: none"> Operating Budget Would like to know what Burnside (Engineer) costs are for this project. <ul style="list-style-type: none"> They have asked when the ice goes out. Be good to be part of the discussions before they do their inspection.
8:05	Update Previous Action Items (below agenda items) <ul style="list-style-type: none"> <i>Jeremy Underwood</i> 	Standing	Reviewed Action Items below.
8:20	Correspondence Letter - Belmore Community Worship Service (attached) <ul style="list-style-type: none"> <i>Board</i> 	Standing	Forwarded to Chamber for their consideration.
8:25	Grants Update <ul style="list-style-type: none"> <i>Kyra Wright</i> 	Standing	Grant was submitted. No word back yet.

8:35	Treasurer's Report - <i>Jenn VanDyk</i>	Standing	All bills have been paid – no outstanding debt. Bills to be paid: \$6057.59 Motion to pay bills by Jenn Van Dyk, 2 nd by Kim Harris. Carried Jenn has drafted an Operating Budget – will bring it to next meeting for discussion. The Arena Board will also put together a Capital List/Wish List (running list of projects and end of life). The Chamber would like a copy of the Capital Budget/Wish List.
8:40	Belmore Catering - <i>Chris Inglis/Kim Harris</i>	Committee Report	Convection Oven wasn't working and part has been ordered and will be repaired. A couple of catering events coming up. 3 of the Recycling Bins are in bad shape. - Jenn will look into getting 6 recycle bins. No stopper for doors going from kitchen into hall and door from lounge out into the vestibule.
8:45	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	Rubber matting in players benches needs to be replaced. Also patch by door going onto the ice. - Jeremy will look into it Glass broken along top of timekeepers' box.
8:50	Parks Board - <i>Brett McPherson</i>	Committee Report	Nothing new
8:55	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	Busy time ahead. Kim will bill the Belmore Community Worship Service for the hall rental. They can submit request to the Chamber.
9:00	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	Ice rentals are busy.
9:05	Belmore Curling - <i>Dave Eadie</i>	Committee Report	Ice going in now. Hope to start curling next week.
9:10	Belmore Figure Skating • <i>Heidi Dupuis, Andrea Warwick</i>	Committee Report	55 Skaters. Good number of volunteers. AGM will be earlier this year.
9:15	South Bruce - <i>Mark Ireland</i>	Committee Report	The referendum is over. Thanks to all who voted. Education events coming up: to OPG on December 3 rd and to Oakville.

9:20	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	Nothing to report.
9:25	Howick - <i>Marvin Grimes</i>	Committee Report	Nothing to report. Marvin will ask Howick Twp for Procurement Policy and Budget Template
9:30	Communication • Lyndsay Underwood	Committee Report	Feb 28 th is Wing Night.
9:35	Belmore Chamber of Commerce - <i>Randy Scott</i>	Committee Report	<p>Would like to see the Arena Board have a budget in place. If there is a representative from Howick Twp at the arena, would like them to advise us beforehand.</p> <p>Capital Spending List/Wish List would be a good tool for the Chamber of Commerce.</p> <p>Belmore Homecoming Kickoff tickets for sale. - Add Belmore Homecoming Update on next Agenda</p>

Next Meeting – December 16, 2024 at 8pm

Adjournment of Meeting: 9:15pm

Motion to adjourn by:

Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/ Warren	General Maintenance	<p>20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container</p> <p>20240115: A plan has been set to close the gap in the table storage container.</p> <p>20240226: Paul did measurements and is to be fixing the gap.</p> <p>20240415: No update on Container</p> <p>20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it</p> <p>20241118: Glass broken along top of timekeepers' box.</p> <p>20241118: Need stoppers for doors going from kitchen into hall and door from lounge out into the vestibule.</p>

Kyra / Jeremy / Kim	<p>Grants</p> <p>20240415: Jeremy to email Karn's quote to Kyra Wright for grant research</p> <p>20240527: No update</p> <p>20240527: Suggestion made that stone be put between parking barriers and wall (<i>very difficult to cut the grass & adds a lot of weedeating</i>). If grant money available poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more.</p> <p>20240617: No update</p> <p>20240715: Kyra will look into grants for defibs, hand dryers and urinals</p> <p>20240916: Motion to have Howick apply for the Leyland and Vance Fund on our behalf, by Nigel, 2nd by Kim.</p> <p>20240916: CHRIS SUGGESTION. Could use this to replace the brine header. Jeremy to get the quote to Kyra. Need to be a Twp to apply.</p> <p>20240925: Marvin shared that the Vance Grant was discussed at Howick Council last night September 24, 2024 and it was motioned and approved to go ahead with the grant. Kyra plans to apply for \$20, 000 for brine header costs. The grant is 100%, no cost sharing.</p> <p>20240916: Sport and Recreation Infrastructure Fund – Howick will apply for their asks and Belmore will apply for their asks and it will be lumped together. The ask will be the 50% coverage guideline. Everything to Howick by October 15th.</p> <ul style="list-style-type: none"> - Need to decide what we want to apply for: <ul style="list-style-type: none"> o Quote on compressor <ul style="list-style-type: none"> ▪ Came here in the 1970's and was rebuilt in 2006 o New boards o Sidewalk around the arena o Baseball diamond lights o Sandblasting and ceiling painting in the arena o Asphalt at the back o Resurfacing tennis court <p>New boards, brine header (if can apply), ball lights, Sandblasting and Painting.</p> <ul style="list-style-type: none"> - Motion to apply for new boards, brine header and ball lights and possibly Sandblasting and Painting. <ul style="list-style-type: none"> o Can't move forward with our grant submissions until we know if we need to pay for Sandblasting and Painting. <p>Motion to partnership with Howick to apply for the CSRIF by Kyra Wright, 2nd by Lindsay, carried.</p> <p>20240925: Kyra plans to speak with Caitlyn about the Community Sport and Recreation Infrastructure Fund (50% funding) tomorrow. Application due to Howick by October 15. Application to Government is due October 29.</p> <p>Baseball Lights – total cost quoted at \$33, 000 (with labour, lift rental and parts)</p>
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		<p>Brine Header - \$58,000</p> <p>Arena Boards – no quote yet. Boards are more of a “want” than a “need”</p> <p>Kyra to discuss with Howick staff tomorrow to confirm the arena board getting quotes for ceiling sandblasting/painting.</p> <p>20240925: To include the following items in the Community Sport and Recreation Infrastructure Fund application: baseball lights, brine header and ceiling sandblasting/painting.</p> <p>20241021: Vance Grant applied for \$20,000 for Brine Header. If receive this grant, must complete work in 2025.</p> <p>20241021: Kyra to proceed in applying for full grant.</p> <p>Sports Grant</p> <ul style="list-style-type: none"> - Baseball Lights - \$35,000 - Brine Header - \$60,000 - Sandblasting & Painting of Arena (no curling club) - \$280,000 <p>Max we would receive is 50%, applying for special consideration of 70%. The Arena Board is responsible for the other 50% (or 30%).</p> <p>Will indicate Baseball lights, Brine Header and Sandblasting & Painting in 2025.</p>
Kyra/Marvin	Defibrillators	<p>20241021: We received \$2300 from TMI to buy defibrillators for hall. We need to purchase first and then TMI will reimburse. Kyra will talk to Huron County about purchase of defibrillator.</p> <p>20241118: Kyra called the Huron County guy – on holidays</p>
Jeremy / Kim / Chris	Festival Maintenance Items	<p>20240819: Hand dryers are here – need to be installed. Jeremy will contact Adam Harkness to see if he has time to install.</p> <p>20240916: Adam is busy, Jeremy will contact Advance Electric.</p> <p>20241118: COMPLETED</p>
Jeremy	Correspondence – Diabetes Collection Bin	<p>20240715: Jeremy will talk to Bob and see if the bin could sit at his shop – more room and always accessible.</p> <p>20241118: COMPLETED</p>
Kim	Rentals	<p>20240919: Rental contract – Cancellation Policy to be amended: To receive deposit refund, cancellation must be made 6 months prior to booking date, with consideration for special circumstances.</p> <p>20241118: COMPLETED</p>
Jeremy	Repainting of Arena	<p>20240919: Would really like this looked after before Syrup Festival and Homecoming. Jeremy will contact Caitlin.</p> <p>20241118: Waiting to hear from Howick Twp and Burnside</p>

Gord Harris / Paul Inglis	Lobby Bench Steel	20240916: larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench.
Darlene	Ice Rental Fees	<p>20240916: Correspondence to be sent to Howick Township along with approved minutes showing the increase was passed.</p> <p>20241021: Email from Amy Van Meeteren, Howick Twp Treasurer needing clarification re motion made at last meeting: <i>Warren recommends that ice rentals go up \$5/hour.</i> - Hockey \$135/hour. - Broomball \$105/hour. <i>Motion to increase ice costs by \$5/hour by Jamie McCallum, 2nd by Mark Ireland, carried.</i></p> <p>20241021: Motion that rates for November 1, 2024 will be \$135/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included) to October 31, 2025. In addition rates for November 1, 2025 will be \$140/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included). Motion by Warren Weber and 2nd by Ian Inglis, carried.</p> <p><i>We recognize Amy mentioned these rates being effective for January 1st, 2025 (instead of November 1, 2024); if our November 1st date isn't reachable for this year, we understand.</i></p>
Kim	Rental Policy	<p>20240916: Amend Rental Policy to read “Kitchen rental will only be allowed in conjunction with the rental of the small or large hall unless Belmore Catering has been hired.”</p> <p>20241118: COMPLETED</p>
Board	Hockey Sticks at Public Skating	<p>20241021: Get a sign made up. <i>Due to safety and insurance reasons pucks and sticks will not be allowed on Public Skating. Ice can be rented for Shinny.</i></p> <p>20241118: COMPLETED – signs up and have heard no disagreements</p>
Board	Notes from Meeting with Municipalities/Twps	<p>20241024: Under cost sharing agreement – agree to pay as a loan. \$240,000 (\$80,000 each municipality) to be repaid over 5 years (could be renegotiated if needed) in 2025 budgets.</p> <p>20241024: Waiting to see if they are filing a defense or reaching a settlement</p> <p>20241024: Did FD and Arena projects have to go through an engineer? - Caitlin will look into this</p> <p>20241024: Take the Terms of Reference away – get a short list of sticking points and come up with suggestions. Come back together and discuss this list</p> <p>20241024: Caitlin will talk to Brady and he will make arrangements to chat with a couple of our guys.</p> <p>20241024: Caitlin will talk to finance and get Asset Management Plan information to us.</p>
Jenn/ Darlene	Operating Budget	<p>20241118: Jenn has drafted an Operating Budget – will bring it to next meeting for discussion. Darlene to add to December Agenda</p>

Arena Board	Capital List (Wish List)	20241118: Arena Board will also put together a Capital List/Wish List (running list of projects and end of life). Once completed The Chamber would like a copy.
Jenn	Recycling Bins	20241118: 3 of the recycling bins are in bad shape. Jenn will look into getting 6 recycle bins.
Marvin	Procurement Policy and Budget Template	20241118: Marvin will ask Howick Twp for Procurement Policy and Budget Template.
Parking Lot		
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p> <p>20240226: Marvin reported no further word from Lawyer on this matter.</p> <p>20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p>20240318: No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p>20240617: Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in</p>

		<p>their budget. Jamie made motion to send a letter to Howick, 2nd by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p> <p>20241118: Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.</p>
Group	Suggestion of Installation of Acoustic Panels in Arena – by Pickleball	<p>200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.</p>
Jeremy / Brett	Parks Board	<p>20240715: Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p>20240715: Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</p> <p>20240819: Mitch Inglis will manufacture a box for us. Put signs up, and give key to Ellen Underwood</p> <p>20240819: Fence topper (heavier gauge) for baseball diamond to be purchased and installed. Stingers are willing to pay half.</p> <p>20240916: Fence topper was ordered – cheaper than quoted \$1945 + tax</p> <p>Fence Topper - PUT INTO PARKING LOT</p>
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – prevent a ve maintenance by 2025. <ul style="list-style-type: none"> ○ 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made. ○ 20231016: working on a couple of quotes for brine headers. ○ 20240617: spoke with Ben and his company should have time to repair it. Moving ahead with this. ○ 20241118: Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> ▪ If we don't receive grant, we need to put it into a budget 2) Boards around the ice surface need to be replaced. <p>PUT INTO PARKING LOT</p>
Adjournment:		Next Meeting - December 16, 2024 at 8pm

Corporation of the County of Huron

To: Warden and Members of County Council

From: Vicki Lass, Director

Date: 12/18/2024

Subject: Economic Development Departmental Update, November 2024

Recommendation

Recommended Motion

That:

The Warden and Members of County Council receives the report by Vicki Lass, Economic Development Director, dated December 18, 2024, titled Economic Development Department November 2024 Update, as presented for information.

Background

Huron County Economic Development November 2024 Departmental Update

The following is an update of major projects and initiatives led by the Huron County Economic Development department over the past month.

Huron County Economic Development Department



Mission Statement

Offering support and leadership to enhance the economy and quality of place in Huron County.

Vision Statement

A diverse, thriving, and sustainable economy and rural community.



Upcoming Dates

Council Priorities: Welcoming & Inclusive Communities, Economic Readiness and Youth Engagement

Checkout [Holidays in Huron](#) for a list of seasonal events throughout the County.

For community events check the County Event Calendars:

[Huron County Community Events](#) and [Ontario's West Coast Events Calendar](#)

Thank you to local partners who provide us with the list of activities in their municipalities. We encourage you to share with your municipalities and ratepayers that the community events calendar is live and a great resource for sharing and finding information.

Celebrating Excellence in the County of Huron

Council Priorities: Economic Readiness, Youth Engagement and Agriculture



Pictured Above: Ruth Montgomery, Rick Sickinger, Brittany Wise & Warden Glen McNeil

Congratulations to all of the award nominees and winners at the South Huron Business Community Excellence Awards on October 17, 2024. Huron County Economic Development sponsored the Business of the Year (under 15 Employees) awarded to MR Engineering & Design Ltd.



Pictured Above: Chris Watson, Ruth Montgomery, Emma Hunking, Karen Stewart, Alecia Anderson, Beth Rumble, Tricia Denomme, Mark Nonkes at Spirit of Success Awards

Huron County Economic Development staff attended the Spirit of Success Awards Gala, presented by the Huron Chamber of Commerce on November 8, 2024.

Huron County Economic Development sponsored three awards this year:

- **Huron County Economic Development New Business Award**
- **Huron County Economic Development Diversity Award**
- **Huron County Economic Development Employer of Choice**

Additionally, the **Huron Multicultural Festival** was nominated for the **Country 104.9 Community Impact Award**.

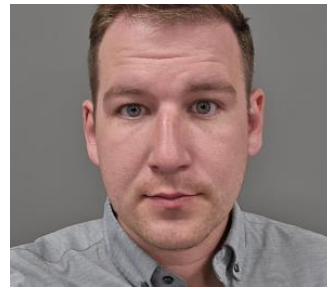
Sector Support: Workforce Development

Council Priorities: Workforce Attraction

The latest “Life on the Coast” podcast dropped on November 26th, 2024. In the second episode of the new series, we travel back once again to the 2024 Huron County Economic Development Thrive Summit. During the “Brick by Brick: Constructing the Future of Housing” panel, developers, planners and other stakeholders discuss ways to create density-conscious housing options. They also discuss public reactions to their builds and ways that housing development process can be made easier. This episode featured the following guests:



Hugh Bergsma
Complete Construction



Brock Hodgins
Hodgins Lumber/Construction



Denise Van Amersfoort
Manager of Planning, County of Huron



Phil Van Raay
Van Raay Farms

Each of the builders were also featured in the housing videos produced by the Housing Working Group of the Economic Development Board.

You can listen to the podcast here: [Workforce Recruitment & Retention – The Future of Housing – Huron County](#) .

You can watch the housing videos here: [How We Grow – Housing Videos – Huron County](#)

The next podcast episode will focus on youth opportunities and will drop in mid-December.



Business Services

Council Priorities: Economic Readiness and Youth Engagement

Starter Company Plus

The intensive, 12-week [Starter Company Plus](#) program ended in November with all 12 participating businesses graduating the program! Participants completed 11 business training sessions, a minimum of 4 one-on-one business advisory consultations, and completed their final Business Plan Packages which included a detailed business plan with a SWOT analysis, cash flow projections and more.

Each of the 12 graduates had an opportunity to pitch their business ideas to the Grant Review Committee in late November for the chance to receive up to \$5,000 in micro-grant financing. Grant Review Committee members included:

- Tina Bax, Huron County Economic Development Board
- Anne Bondy, Community Futures Huron Board
- Phil Maier, Business Community at Large

Grant recipients will be announced at the Starter Company Plus Wrap-Up Party on December 11 at the Benmiller Inn. At this event, all participants will be celebrated and recognized for their dedication to their business and their communities.

Summer Company

Huron Business Centre staff are pleased to confirm that the McCall MacBain Foundation will be providing \$32,000 in funding for the Summer Company program. This will allow us to offer 5 student spots in 2025 and 2026 (\$15,000 each summer), above the Provincial funding. Additionally, they have provided \$1,000 annually to offset promotion and recruitment for the program.

The annual Summer Company program will open for applications on March 1, 2025. With this additional funding, the program will provide 10 students with \$3,000 grants to start their summer business ventures and provide training and business advisory services to help support them along the way.

Business Coaching

In November, staff were primarily focused on supporting the 12 Starter Company Plus participants.

During November, there were 38 one-on-one business advisory consultations held with 19 unique clients, including the 12 SCP participants, 3 aspiring entrepreneurs, and 3 existing business. The Huron Business Centre received 90 new inquiries in November.

Immigration Partnership

Council Priorities: Welcoming & Inclusive Communities

70+ organizational representatives and students learn skills to build more welcoming and inclusive communities

More than 70 organizational representatives, students, and municipal workers participated in the launch of *Building Belonging: Equity, Diversity, and Inclusion in Rural Communities*. This booklet, included in the event package, served as a key resource to build knowledge of diversity, equity, and inclusion in rural communities like Huron County.

The launch took place on November 6, 2024, from 12–1 p.m., during a virtual "launch and learn" webinar. The event featured the report's writer, Malissa Bryan from the Rainbow Diversity Institute, who emphasized the importance of adopting an equity, inclusion, and diversity approach to community building in rural Ontario.

Feedback from event included:

"This webinar was wonderful. It was very helpful to have examples that you can relate to in real life situations. I wish that everyone in our workplace would participate in these conversations and be open to some self-reflection and learning."

"It was very well done and I appreciate a webinar where notes or materials are provided in advance so I am able to add additional notes as the speaker is presenting."

"Loved the presenter's personal stories. Having this webinar presented with the booklet that was sent is the best way to learn about this resource."

Copies of *Building Belonging: Equity, Diversity, and Inclusion in Rural Communities* are available online at [Huron County's website](#).

40 newcomers in Huron and Perth offer insight into their settlement and housing experiences for research project

A research project led by the Huron County Immigration Partnership is ongoing and aims to better understand newcomers' experiences of finding housing, how they access housing information, and how these experiences shape their overall integration into the community.

In November, five focus group discussions were held in Goderich, Exeter, Listowel, and St. Marys and included 40 participants who had been in Canada for less than five years and lived in the local area. During the focus groups, participants highlighted how housing challenges are interconnected with other settlement issues.



With focus groups complete, the research now moves into a broader analysis period. A final report is expected in the new year.

Huron County leading conversations at national immigration conference

The Huron County Immigration Partnership led a session at the national Pathways to Prosperity Conference, held in Vancouver, which brought together over 900 attendees from across Canada. In a break-out session, Huron County's Immigration Partnership led participants through a discussion about opportunities for collaboration, the value of working with immigrants, and the challenges faced in fostering partnerships across sectors. At the conference, the Huron County Immigration Partnership gained valuable national insights on tackling housing issues, strengthening Indigenous relations, and enhancing settlement support. This event is recognized as Canada's leading conference for immigration support providers, and plays a significant role in shaping the future of immigration services nationwide.

Tourism

Council Priorities: Welcoming & Inclusive Communities, Economic Readiness, and Youth Engagement

Toronto Sun Fall Travel Article

We worked with Regional Tourism Organization 4 (RTO4) to put out a call to interested travel writers to do a fall story on Huron County. Ian Shantz from the Toronto Sun visited for a few days the first weekend in October and the resulting article was published on October 11th.

"HURON COUNTY CHARM: Soak up laid-back lakeside vibes on 'Ontario's West Coast: Escape the city for a weekend of exploring quaint towns and celebrating nature's bounty.

The decidedly laid-back vibes are as bountiful as the harvest in Huron County, an area in the southwestern part of the province highlighted by thriving agritourism, beaches and nature. In some respects, this county known as "Ontario's West Coast" could be considered a less crowded version of eastern Ontario's Prince Edward County, with a burgeoning wine scene, waterfronts and similar distance from the Greater Toronto Area."

The information is also available online at <https://www.ontarioswestcoast.ca/celebrate-the-holidays-in-huron-2024/>. A full listing of everything happening can always be found on the Huron County Events Calendar at <https://www.huroncounty.ca/events/>.

RTO4 Indigenous Tourism Assessment

Regional Tourism Organization 4 have hired Indigenous Tourism Ontario and Bannikin to conduct an Indigenous tourism assessment of the RTO4 region of Huron, Perth, Waterloo, and Wellington Counties. Staff will be participating as part of the project steering committee throughout the project duration from November 2024 to March 2025. The assessment will provide an inventory of Indigenous businesses and organizations working in a tourism-related capacity. What is more, it will also give us an inventory of potential Indigenous tourism operators and products in the region. Through the assessment process, we hope to learn about the opportunities and challenges for developing Indigenous Tourism and to understand what resources and supports are needed for existing and prospective Indigenous tourism operators.

Christmas in Bayfield Data Report

Through our paid partnership with Regional Tourism Organization 4 (RTO4) we can provide a report to the Bayfield and Area Chamber of Commerce on visitor data for the Christmas in Bayfield event, November 15-17th. The data was provided by Propulso. They collect data from the mobile devices of users who have consented to their information being shared. The data findings for the event are very impressive and speak to the popularity of the annual event and the good work being done by the Bayfield and Area Chamber of Commerce. The data collected showed:

- Over the three days, there were a total of 20,200 unique visitors, the total visitation number was 22,800 so about 2,600 people were captured more than once in the area over the weekend.
- 43% or 8,686 were tourists from more than 40 km away and 57% or 13,555 were from the "area (less than 40 km from Bayfield).
- 20% of visitors came from 100 km or more
- Saturday, November 16, saw the most visitation at 44%, with Friday, November 15 close behind at 35%, and Sunday's numbers dipped to 21%.
- Although Sunday, November 17 saw fewer people, those who did attend on Sunday stayed longer.

Stay current on all departmental activities by following us online!

Huron County Economic Development [Facebook](#) & [Instagram](#)

Huron County Immigration Partnership [Facebook](#)

Ontario's West Coast [Facebook](#) & [Instagram](#)



From: [IESO Community Engagement](#)
Subject: IESO Engagement at ROMA Conference
Date: January 7, 2025 9:12:28 AM

Sent on behalf of Carla Y. Nell, Vice-President, Corporate Relations, Engagement and Strategy

Ontario's electricity sector is experiencing unprecedented change, with demand for electricity forecasted to increase by 75% by 2050. Across Ontario, the journey to secure the province's shared energy future has begun, and municipalities across the province are in position to enable economic growth regionally and provincially – and achieve significant local benefits.

To support these efforts, the Independent Electricity System Operator (IESO) is pleased to participate at the upcoming Rural Ontario Municipal Association (ROMA) conference. On Monday, January 20, the IESO will host a learning lunch entitled *“Envisioning Ontario’s Electricity Future”* and will also participate in a concurrent session entitled *“Negotiating Approvals for Energy Procurement”*. In these sessions, the IESO will share insights on Ontario’s changing electricity landscape, how municipalities are poised to power a new era of prosperity across Ontario, and will discuss our multi-pronged approach to ensuring a reliable and affordable electricity system long into the future to meet the growing needs of communities.

We invite you to attend these sessions to learn more about the critical role municipalities are playing by hosting new facilities and infrastructure, and helping the IESO advance, manage, and shape the ongoing energy transition. Additionally, IESO staff will be available throughout the conference at the IESO Exhibit Booth.

Your input and collaboration are vital as we work together to ensure a reliable, affordable, and sustainable electricity future for all Ontarians. To further support communities, the IESO has also launched several targeted engagement webpages. These resources can be accessed at www.ieso.ca/community.

Carla Y. Nell
Vice-President, Corporate Relations, Engagement and Strategy
The IESO

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Jerry Acchione

Mayor

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The Honorable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via email premier@ontario.ca

The Honorable Michael Parsa
Minister of Children, Community and Social Services
438 University Ave.
Toronto, ON M5G 2K8
Via email MinisterMCCSS@ontario.ca

Dear The Honorable Doug Ford and The Honorable Michael Parsa,

I am writing on behalf of Woodstock City Council to express the urgent and pressing need for adequate and sustainable funding for the Children's Aid Society of Oxford County and other child welfare agencies throughout Ontario. These organizations play a vital role in safeguarding and enhancing the health, well-being, and safety of our children, youth, and families and deserves appropriate support and attention from our elected officials.

Our community, like many across the province, relies on the Children's Aid Society and other child welfare agencies to not only protect children and youth from abuse or neglect, but provide critical crisis intervention, early intervention, and preventative services. Their work ensures children receive necessary care at the most crucial times, close to their own homes, allowing families to remain intact and thrive together.

The lack of access to healthcare, mental health supports, poverty reduction initiatives and affordable housing is taking a toll on families and caregivers. These systemic shortfalls propel child welfare agencies into roles they were never intended to assume, filling gaps in services to ensure the well-being of children, youth, and families.

Without sufficient financial backing, these agencies are strained to a breaking point. They operate without the ability to deny families the services they desperately need. They cannot turn clients away, manage waitlists, or declare services unavailable. Yet, even with remarkable community partnerships, these agencies lack the means to expedite or ensure access to necessary treatments for those in their care.

The repercussions of this funding deficit extends well beyond individual families, affecting the community at large. Our local Children's Aid Society is supporting an ever-increasing number of youth exhibiting complex behaviors. These challenges translate into higher intervention costs, increases costs for and pressure on police and emergency service providers.

The lack of access to critical early intervention services is correlating to a distressing rise in youth homelessness. The financial sustainability and stability of the child welfare sector can no longer be deferred

for debate. It is imperative the funding formula is updated to prioritize trauma-informed, culturally relevant and proactive care.

On behalf of Woodstock City Council, I urge the province to prioritize and support the financial needs of these vital agencies. All levels of government must work together to improve upstream intervention and support to prevent the tragic outcomes we are seeing as a result of inadequate funding.

Thank you for considering this urgent matter that affects our community and its future generations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jerry Acchione', with a long horizontal flourish extending to the right.

Mayor Jerry Acchione
City of Woodstock

Cc:

The Honourable Ernie Hardeman, Oxford MPP - ernie.hardemanco@pc.ola.org

Safe and Well Oxford - safewelloxford@gmail.com

Children's Aid Society Oxford County - info@casoxford.on.ca

December 13, 2024

To SVCA Watershed Municipalities, Councils, and CAOs,

I am writing to you as the General Manager/Secretary-Treasurer of the Saugeen Valley Conservation Authority (SVCA) regarding an important development concerning conservation authority fees for the year 2025.

The Ministry of Natural Resources (MNR) issued a directive December 12, 2024, regarding conservation authority fees across the province. This directive, under the authority of subsection 21.3 (1) of the *Conservation Authorities Act*, extends the Minister's Direction that conservation authorities shall not alter fees related to planning, development, and permitting for the upcoming calendar year. This extended direction, effective from January 1, 2025, to December 31, 2025, effectively maintains the SVCA's development fees in place since 2022.

Fortunately, the SVCA Budget for 2025, approved (November 21, 2024) by the SVCA Board of Directors in principle for municipal circulation, had anticipated this directive and is therefore unaffected. While anticipated for 2025, provincial directives that restrict SVCA's ability to generate revenue, along with the continued decrease in direct funding from the province to conservation authorities, pose substantial challenges and have serious implications for our operational and financial stability.

I appreciate your understanding and cooperation in this matter. SVCA remains committed to working collaboratively with all watershed municipalities to ensure the sustainable management and conservation of our shared natural resources.

Please feel free to reach out should you have any questions or require further clarification regarding this issue.

Sincerely,



Erik Downing
General Manager/ Secretary-Treasurer
Saugeen Conservation

ED/

Cc: SVCA Directors, via email
SVCA Watershed Municipality CAOs/Clerks, via email
SVCA Watershed County CAOs/Clerks, via email

**Ministry of Natural
Resources**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



December 12, 2024

TO: Conservation authorities as listed in the Attachment A “Extension of Minister’s Direction to Not Change Fees”

SUBJECT: Extension of Minister’s direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees

I am writing with regard to conservation authority fees for the 2025 calendar year. Pursuant to my authority under subsection 21.3 (1) of the *Conservation Authorities Act*, I am issuing a new Direction, attached to this letter as Attachment A, that extends the previous Directions that were in place for the 2023 and 2024 calendar years.

The purpose of this Direction, which is effective from January 1, 2025, to December 31, 2025, is to require a conservation authority not to change the amount of the fee it charges or the manner in which it determines the fee for any program or service related to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities. This Direction is intended to support less costly approvals in order to help increase housing supply and affordability in Ontario.

This Direction applies to the conservation authorities listed in Appendix A, who are encouraged to make the Direction publicly available on the Governance section of their websites.

If you have any questions regarding this Direction, please contact Jennifer Keyes, Director, Development and Hazard Policy Branch, at Jennifer.Keyes@ontario.ca or 705-761-4831.

Sincerely,

A handwritten signature in black ink, appearing to read "Graydon Smith".

The Honourable Graydon Smith
Minister of Natural Resources

c: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

**Minister's Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
(this "Direction")**

WHEREAS section 21.2 of the *Conservation Authorities Act* permits a conservation authority to charge a fee for a program or service if the program or service is included in the Minister's list of classes of programs and services in respect of which a conservation authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a conservation authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a "**Fee Schedule**");

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a conservation authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources under section 21.3, the conservation authorities set out under Appendix "A" of this Direction (the "**conservation authorities**" or each, a "**conservation authority**") are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a conservation authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a conservation authority, including without limitation fees for any mandatory program or service (Category 1), municipal program or service (Category 2), or conservation authority recommended program or service (Category 3) related to reviewing and commenting on planning and

development related proposals, applications, or land use planning policies, or for conservation authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to conservation authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all conservation authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the conservation authorities listed in Appendix "A" to this Direction when such conservation authorities are meeting as a source protection authority under the *Clean Water Act*, 2006.

Effective Date and Term

6. This Direction is effective from January 1, 2025 (the "**Effective Date**").
7. The term of this Direction is the period from the Effective Date to December 31, 2025 (the "**Term**").

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources**



The Honourable Graydon Smith
Minister of Natural Resources
December 12, 2024

APPENDIX A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA

R.R. #3
71108 Morrison Line
Exeter ON N0M 1S5
Brian Horner
bhorner@abca.on.ca

Cataraqui Region CA

Box 160
1641 Perth Road
Glenburnie ON K0H 1S0
David Ellingwood
dellingwood@crca.ca

Catfish Creek CA

R.R. #5
8079 Springwater Road
Aylmer ON N5H 2R4
Dusty Underhill
generalmanager@catfishcreek.ca

Central Lake Ontario CA

100 Whiting Avenue
Oshawa ON L1H 3T3
Chris Darling
cdarling@cloca.com

Credit Valley CA

1255 Old Derry Rd
Mississauga ON L5N 6R4
Quentin Hanchard
quentin.hancard@cvc.ca

Crowe Valley CA

Box 416
70 Hughes Lane
Marmora ON K0K 2M0
Tim Pidduck
tim.pidduck@crowevalley.com

Essex Region CA

Suite 311
360 Fairview Ave West
Essex ON N8M 1Y6
Tim Byrne
tbyrne@erca.org

Ganaraska Region CA

Box 328
2216 County Road 28
Port Hope ON L1A 3V8
Linda Laliberte
llaliberte@grca.on.ca

Grand River CA

Box 729
400 Clyde Road
Cambridge ON N1R 5W6
Samantha Lawson
slawson@grandriver.ca

Grey Sauble CA

R.R. #4
237897 Inglis Falls Road
Owen Sound ON N4K 5N6
Tim Lanthier
t.lanthier@greysauble.on.ca

Halton Region CA

2596 Britannia Road West
Burlington ON L7P 0G3
Chandra Sharma
csharma@hrca.on.ca

Hamilton Region CA

P.O. Box 81067
838 Mineral Springs Road
Ancaster ON L9G 4X1
Lisa Burnside
lisa.burnside@conservationhamilton.ca

Kawartha Region CA

277 Kenrei (Park) Road
Lindsay ON K9V 4R1
Mark Majchrowski
mmajchrowski@kawarthaconservation.com

Kettle Creek CA

R.R. #8
44015 Ferguson Line
St. Thomas ON N5P 3T3
Elizabeth VanHooren
elizabeth@kettlecreekconservation.on.ca

Lake Simcoe Region CA

Box 282
120 Bayview Parkway
Newmarket ON L3Y 3W3
Rob Baldwin
r.baldwin@lsrca.on.ca

Lakehead Region CA

Box 10427
130 Conservation Road
Thunder Bay ON P7B 6T8
Tammy Cook
tammy@lakeheadca.com

Long Point Region CA

4 Elm Street
Tillsonburg ON N4G 0C4
Judy Maxwell
jmaxwell@lprca.on.ca

Lower Thames Valley CA

100 Thames Street
Chatham ON N7L 2Y8
Mark Peacock
mark.peacock@ltvca.ca

Lower Trent Region CA

R.R. #1
714 Murray Street
Trenton ON K8V 5P4
Rhonda Bateman
rhonda.bateman@ltc.on.ca

Maitland Valley CA

Box 127
1093 Marietta Street
Wroxeter ON N0G 2X0
Phil Beard
pbeard@mvca.on.ca

Mattagami Region CA

100 Lakeshore Road
Timmins ON P4N 8R5
David Vallier
david.vallier@timmins.ca

Mississippi Valley CA

10970 Highway 7
Carleton Place ON K7C 3P1
Sally McIntyre
smcintyre@mvc.on.ca

Niagara Peninsula CA

250 Thorold Road West, 3rd Floor
Welland ON L3C 3W2
Leilani Lee-Yates
llee-yates@npca.ca

Nickel District CA

199 Larch St
Suite 401
Sudbury ON P3E 5P9
Carl Jorgensen
carl.jorgensen@conservationsudbury.ca

North Bay-Mattawa CA

15 Janey Avenue
North Bay ON P1C 1N1
Robin Allen
robin.allen@nbmca.ca

Nottawasaga Valley CA

8195 Line 8
Utopia ON L0M 1T0
Doug Hevenor
dhevenor@nvca.on.ca

Otonabee Region CA

250 Milroy Drive
Peterborough ON K9H 7M9
Janette Loveys Smith
jsmith@otonabeeconservation.com

Quinte Region CA

R.R. #2
2061 Old Highway #2
Belleville ON K8N 4Z2
Brad McNevin
bmcnevin@quinteconservation.ca

Raisin Region CA

PO Box 429
18045 County Road 2
Cornwall ON K6H 5T2
Alison MacDonald
alison.macdonald@rrca.on.ca

Rideau Valley CA

Box 599
3889 Rideau Valley Dr.
Manotick ON K4M 1A5
Sommer Casgrain-Robertson
sommer.casgrain-robertson@rvca.ca

Saugeen Valley CA

R.R. #1
1078 Bruce Road #12, Box #150
Formosa ON N0G 1W0
Erik Downing
e.downing@svca.on.ca

Sault Ste. Marie Region CA

1100 Fifth Line East
Sault Ste. Marie ON P6A 6J8
Corrina Barrett
cbarrett@ssmrca.ca

South Nation River CA

38 Victoria Street
P.O. Box 29
Finch ON K0C 1K0
Carl Bickerdike
cbickerdike@nation.on.ca

St. Clair Region CA

205 Mill Pond Crescent
Strathroy ON N7G 3P9
Ken Phillips
kphillips@scrca.on.ca

Toronto and Region CA

101 Exchange Avenue
Vaughan ON L4K 5R6
John MacKenzie
john.mackenzie@trca.ca

Upper Thames River CA

1424 Clarke Road
London ON N5V 5B9
Tracey Annett
annett@thamesriver.on.ca

Corporation of the Township of Howick

By-law No. 1-2025

Being a By-law to Authorize the Borrowing of Money to Meet the Current Expenditures of the Council of the Township of Howick

WHEREAS; in accordance with Subsection 407(1) of the Ontario Municipal Act, S.O. 2001, c.25 (the “Act”), the Corporation of the Township of Howick (the municipality) considers it necessary to borrow an amount of Six Hundred Thousand Dollars (\$600,000.00) to meet, until taxes are collected and other revenues are received, the current expenditures of the municipality for the year; and

AND WHEREAS; pursuant to Subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the municipality shall have obtained the approval of the Ontario Municipal Board;

NOW THEREFORE the Council of the Corporation of the Township of Howick enacts as follows:

- 1.** That the Reeve and the Treasurer are authorized on behalf of the municipality to borrow from time to time from Canadian Imperial Bank of Commerce (“CIBC”) a sum or sums not exceeding in the aggregate \$600,000.00 to meet, until taxes are collected, the current expenditures of the municipality for the year pursuant to subsection 407(1) of the Act and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC in addition to any reasonable charges of CIBC associated with this borrowing.
- 2.** That all sums borrowed pursuant to this by-law as well as all other sums borrowed pursuant to the Act in this year and in previous years from the CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the municipality for the current year and for all preceding years as and when this revenue is received.
- 3.** That the Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
- 4.** That the Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Read a first and second time this 14th day of January, 2025.

Read a third time and finally passed this 14th day of January, 2025.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Corporation of the Township of Howick

By-law No. 2-2025

A by-law to Provide for Interim Tax Levies for the Year 2025 for the Township of Howick

WHEREAS, Section 317 of the *Municipal Act*, S.O. 2001, c.M.25, as amended, provides that the Council of a local municipality, before the adoption of estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes; and

AND WHEREAS, the Council of the Township of Howick deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Council of the Township of Howick enacts as follows:

1. That in this by-law the following words shall be defined as follows:

“Collector” shall mean the Tax Collector for the Township of Howick,
“Minister” shall mean the Minister of Finance,
“MPAC” shall mean the Municipal Property Assessment Corporation.

2. That in accordance with the rules prescribed in Section 317(3) para. 1 of the *Municipal Act, 2001*, the amounts levied shall be as follows:

2.1 For the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim levy of:

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024

2.2 For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:

- (a) the percentage prescribed by the Minister under Section 317(10) of the *Municipal Act*, **or**
- (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied in the year 2024

3. That for the purpose of calculating the total amount of taxes for the year 2024 under the above paragraph 2, if any taxes for municipal and school purposes were levied on a property for only part of 2024 because assessment was added to the collector’s roll during 2024, an amount may be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.

4. That the provisions of this by-law shall apply in the event that assessment is added for the year 2025 to the Collector’s roll after the date this by-law is passed and an interim levy shall be imposed and collected thereon.

5. That all taxes levied under this by-law shall be payable into the hands of the Collector in accordance with the provisions of this by-law.

6. That there shall be imposed on all taxes a penalty for non-payment of taxes in default of the installment dates set out below. The penalty shall be *one and one-quarter percent* (1.25%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2025.

7. That the interim tax levy imposed by this by-law shall be paid in two (2) installments, due on the following dates:

7.1 One-half (1/2 or 50%) thereof on the 21st day of March of 2025;

7.2 One-half (1/2 or 50%) thereof on the 23rd day of May of 2025.

8. That the Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law, a notice specifying the amount of taxes payable.

9. That the said notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under Section 340(2) of the *Municipal Act*.

10. That the subsequent levy for the year 2025 to be made under the *Municipal Act* shall be reduced by the amount to be raised by the levy imposed by this by-law.

11. That the provisions of Section 317 of the *Municipal Act*, as amended, apply to this by-law with necessary modifications.

12. That the Collector shall be authorized to accept part payment from time to time on account of any taxes due and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 6 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.

13. That nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.

14. That in the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.

15. That this by-law shall come into force and take effect on the day of the final passing thereof.

Read a first and second time this 14th day of January, 2025.

Read a third time and finally passed this 14th day of January, 2025.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Corporation of the Township of Howick

By-law No. 3-2025

A By-law to Fix the Remuneration of Members of Council and to Authorize Payment or Reimbursement for Expenses to Members of Council and Employees

WHEREAS, Section 283(1) of the Municipal Act, 2001 authorizes the Council of a municipality to pass a by-law to establish rates of remuneration for members of Council; and

AND WHEREAS, Section 283(2) of the Municipal Act, 2001 provides that the Council of a municipality may pay for or reimburse the expenses of the officers and employees of the municipality; and

AND WHEREAS, the Council of the Corporation of the Township of Howick deems it necessary to pass a by-law to establish the amounts of remuneration for the members of Council and to establish rates to be paid for expenses incurred by the officers and employees of the Corporation;

NOW THEREFORE the Council of the Corporation of the Township of Howick enacts as follows:

1. That the following are hereby confirmed as members of Council:

Reeve _____	Doug Harding
Deputy Reeve _____	Megan Gibson
Councillor _____	Doug Hargrave
Councillor _____	Marvin Grimes
Councillor _____	Rosemary Rognvaldson

2. That the honorarium for members of Council is hereby established as follows:

Reeve _____	\$9,826.36 per annum
Deputy Reeve _____	\$8,675.02 per annum
Councillors _____	\$8,338.63 per annum

3. That the per diem rates paid to members of Council for authorized attendance at any and/or all meetings and events as defined in the 'Municipal Council/Councillor Policies' and described hereunder are hereby established as follows:

Meeting Per Diem

- i. Regular and Special Council Meetings - \$185.00 per meeting
- ii. Board and Committee Meetings - \$114.00 per meeting

Seminar/Training Per Diem

- i. Half Day Session (up to 3 hours) - \$114.00
- ii. Full Day Session (over 3 hours) - \$185.00

Note: municipal staff who are required and authorized to attend meetings and/or seminars occurring outside of normal working hours will be reimbursed at the above 'per diem' rates.

Conference Per Diem

- i. One day only - \$185.00
- ii. Overnight (1 educational day + 1 overnight stay) - \$217.00

4. That Council remuneration for the Township of Howick be adjusted annually by the Cost-of-Living from the previous 12-month average on September 30.

5. That expenses incurred by the officers and employees of the Corporation in the authorized exercise of duties for the Township shall be reimbursed in accordance with the Township's 'Employment Policies' and 'Council/Councillor Policies' at the rates established as follows:

a) Mileage is paid at \$0.72 per km for the first 5,000 km; \$0.66 per km thereafter as per Canada Revenue Automobile and Motor Vehicle allowances.

b) Meeting/Conference/Seminar Associated Costs

Meal allowance (when meal not included in registration for event) up to \$69.00 per day. Note: claims must be supported by original receipts.

6. That all members of Council shall be defended, indemnified and saved harmless out of the funds of the Corporation for such fines, penalties, costs, charges, fees and expenses as are incurred, occasioned, imposed or awarded in any proceedings of the Corporation of the Township of Howick.

7. That By-law 3-2024 is hereby rescinded.

8. That this by-law shall take effect upon the final passing thereof.

Read a first and second time this 14th day of January, 2025.

Read a third time and finally passed this 14th day of January, 2025.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Corporation of the Township of Howick

By-law No. 4-2025

Being a By-law to Award Tender RFT-DRN-2024-01 to Marquardt Farm Drainage Ltd. for the Weber No. 7 Municipal Drain Construction Tender

WHEREAS pursuant to the Municipal Act, Section 8 (1) and 9 provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

AND WHEREAS a Tender was advertised for a Contract for the Weber No. 7 Municipal Drain Construction, which closed on December 19, 2024;

NOW THEREFORE the Council of the Township of Howick enacts as follows:

1. That the RFT Tender for the Construction of the Weber No. 7 Municipal Drain from Marquardt Farm Drainage Ltd. for a total of \$149,666 (plus HST) is hereby accepted.
2. That the Reeve and Chief Administrative Officer/Clerk be authorized and directed to execute, on behalf of The Corporation of the Township of Howick, any contracts and other documents required to authorize such work to commence.
3. This By-law shall come into full force and effect upon its final passage.
4. This By-law may be cited as the Award Tender RFT DRN-2024-01 Weber No. 7 Municipal Drain Construction By-law

Read a First and Second time this 14th day of January, 2025.

Read a Third Time and Finally Passed this 14th day of January, 2025.

Reeve Doug Harding

CAO/Clerk Caitlin Gillis

Corporation of the Township of Howick

By-law No. 5-2025

**A By-law to confirm the proceedings of Council of the
Corporation of the Township of Howick**

Whereas, in accordance with the Municipal Act, 2001, S. O. 2001, Section 5(1), the powers of a municipal Corporation shall be exercised by its Council; and

Whereas, Section 5(3) of the Municipal Act, 2001, prescribes that the powers of every Council shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Howick be confirmed and adopted by by-law;

Now therefore, the Council of the Corporation of the Township of Howick enacts as follows:

1. That the actions and decisions of the Council of the Corporation of the Township of Howick at its regular Council meeting held January 14, 2025 in respect to each resolution and other action taken by the Council of the Corporation of the Township of Howick at these meetings, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed.
2. That the Reeve and proper officials of the Corporation of the Township of Howick are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Township of Howick referred to in the proceedings section hereof.
3. That the Reeve and the Clerk, unless otherwise specified, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Township of Howick.
4. This by-law shall come into force and takes effect on the date of its final passing.

Read a first and second time this 14th day of January, 2025.

Read a third time and finally passed this 14th day of January, 2025.

Reeve, Doug Harding

CAO/Clerk, Caitlin Gillis